

**TENBY TOWN COUNCIL**

**DE VALENCE PAVILION  
UPPER FROG STREET  
TENBY**

4<sup>th</sup> February 2026

Dear Councillor

You are hereby summoned to attend the next Meeting of the Tenby Town Council to be held on **Tuesday, 10<sup>th</sup> February 2026 at 7.30 pm** to transact the business stated below.

This meeting will be held 'in person' at the De Valence Pavilion but access will be provided for members wishing to join remotely from another location

Members of the public wishing to access the meeting remotely are asked to contact the Deputy Clerk for details.

UNDER STANDING ORDERS ADOPTED BY THIS COUNCIL PHOTOGRAPHING, RECORDING, BROADCASTING OR TRANSMITTING THE PROCEEDINGS OF A MEETING BY ANY MEANS IS PROHIBITED WITHOUT THE COUNCIL'S PRIOR WRITTEN CONSENT.

Yours faithfully



**PP A. J. DAVIES  
FINANCIAL OFFICER/CLERK TO THE COUNCIL**

**AGENDA**

**Public Participation:** an opportunity for members of the public to ask questions and make representations about any item of business to be transacted during tonight's meeting and which is open for public discussion. Confidential items of business are excluded.

1. To receive Apologies.
2. To disclose any personal interests in items of business listed below.

Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial.

3. To agree Items of Correspondence and Committee Minutes, except those marked private and confidential, be given to the members of the Press present.
4. To confirm the minutes of the meeting of Tenby Town Council held 13<sup>th</sup> January 2026.
5. To consider any Matters Arising from the minutes for information only.
6. To receive the Accounts for January (including scheduled payments, unpresented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) and consider any issues arising.
7. Gumfreston Flooding – Cllr Dale
8. Asset Update – Cllr Phillips
9. Mayor Elect – The Mayor
10. Bins Removed from Castle Hill – Cllr Bolton
11. Dog Fouling – Cllr Bolton
12. Review of Tenby Town Council's External Communications Approach – Cllr Carmody
13. To consider any Financial Officer/Clerk's Items and to agree action in response to proposals:
14. Date and Time of Next Meeting  
Planning committee – Tuesday 10<sup>th</sup> March at 7 pm  
Full council meeting – Tuesday 10<sup>th</sup> March at 7.30 pm
15. To propose any item for the next Agenda.
16. **TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE "PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960".**
17. To confirm the Private and Confidential Minutes of the Tenby Town Council Meeting held 13<sup>th</sup> January 2026.
18. To consider any Matters Arising from the minutes for information only.
19. To receive the Private and Confidential Minutes of the Personnel Meeting held on 27<sup>th</sup> January 2026 (on the table).

**MINUTES OF THE TENBY TOWN COUNCIL**  
**MEETING HELD 13<sup>H</sup> JANUARY 2026**

**Present:** Councillor Dai Morgan Mayor  
Councillor James Phillips  
Councillor Laurence Blackhall  
Councillor Sam Skyrme-Blackhall by Zoom  
Councillor Phil Spence  
Councillor Tara Carmody  
Councillor Jayne Badham  
Councillor Anna Bolton

**In attendance:** Sharon Thompson Deputy Clerk

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**158. TO RECEIVE APOLOGIES**

Apologies received from Cllrs Hallett, Lewis and Sloan.

**159. TO DISCLOSE ANY PERSONAL ITEMS OF BUSINESS LISTED BELOW**

Cllr Phillips declared his personal interest in Item 8.

**160. TO AGREE ITEMS OF CORRESPONDENCE AND COMMITTEE MINUTES, EXCEPT THOSE MARKED PRIVATE AND CONFIDENTIAL, BE GIVEN TO THE MEMBERS OF THE PRESS PRESENT**

Proposed by Cllr Skyrme-Blackhall, seconded by Cllr Phillips and

**RESOLVED**

**That items of correspondence and committee minutes, except those marked private and confidential, be given to the members of the press present.**

**161. TO CONFIRM THE MINUTES OF THE TOWN COUNCIL MEETING HELD 9<sup>TH</sup> DECEMBER 2025**

**RESOLVED**

**That the minutes of the Tenby Town Council held 9<sup>th</sup> December 2025 be amended at Page 63 Item 148 'accounts be accepted' then confirmed and signed as accurate.**

**162. TO CONSIDER ANY MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY**

**Page 64 Item 150b - Boxing Day Swim:** A fantastic turn out and thanks to the Mayor and all who supported.

**163. TO CONSIDER THE FOLLOWING ITEMS OF CORRESPONDENCE AND AGREED ACTION IN RESPONSE:**

a. Gumfreston Flooding

The letter was noted. Further discussions will take place when Cllr Dale is present. Proposed by the Mayor and seconded by Cllr Blackhall. All were in agreement.

**164. TO RECEIVE THE ACCOUNTS FOR DECEMBER (INCLUDING SCHEDULED PAYMENTS, UNPRESENTED CHEQUES, RECEIPTS, ACCOUNT BALANCES, BUDGET MONITORING TO DATE AND BANK RECONCILIATIONS) AND CONSIDER ANY ISSUES ARISING**

Cllr proposed Cllr Phillips, Cllr Spence seconded that the accounts be accepted.

**RESOLVED**

**That the accounts for December (including scheduled payments for approval, unpresented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) be approved.**

**165. TO CONSIDER THE FOLLOWING REQUESTS FOR GRANT FUNDING AND AGREE ACTION:**

a. **Tenby Surf Lifesaving Club – Training and Equipment expenses**

Cllr Phillips withdrew from this part of the meeting.

It was suggested that Club members speak to TTC's CEO and look to PAVS and other grant streams available.

Cllr Skyrme-Blackhall has worked with PCC Officer through Sports Forum, there may be grant opportunities here. She was in favour of supporting Club especially with our environment.

Members also suggested they talk to Round table, Lions and Rotary who all give very generously to local Clubs. Local businesses could also be approached for support.

The Mayor proposed that TTC commit 50% of the total requested once Club has attempted to secure funding from different funding streams. Cllr Blackhall seconded. All in favour.

**166. TO CONFIRM TENBY TOWN COUNCIL'S BUDGET FOR 2026/2027 AND SET THE PRECEPT**

It was noted that the PCC decision to reduce the second homes tax premium reduction had a knock-on effect to Tenby Town Council's precept income.

This means that next year, second homeowners will be paying less and permanent residents will pay more.

The budget presented reduces expenditure overall.

It is proposed to take £50k from reserves to balance the budget. This is a reduction in reserves by around 16%.

Going forward, we need to look at increasing income especially from external grants.

Whilst Council has been advised that it is prudent to hold a certain amount in reserves to cover operational costs for business interruption purposes members felt it was the right time to have a look at reserves and produce a detailed reserve policy. Members also felt it was not time to conduct a deeper examination of all our income and expenditure.

There was a discussion about restricted and unrestricted reserves and this was explained.

It was explained that the budget proposes setting up new reserves with clearer and specific purposes. New funding is proposed to provide match funding for future grant applications to De Valence, Augustus Place, New Cemetery and gardens. The targeting around priorities, makes more coherent explanation of holding reserves.

We propose to encourage applications to be made and spend the money that we are committed to spending.

TTC has done well by prudent management of finances but time to look at priorities going forward.

Cllr Spence asked for an explanation of funding to the De Valence and asked if accounts have been received from the CIC. It was explained that the support we provide is a core grant of £26k essentially to cover their operational costs. We jointly need to have a longer-term plan around building and support.

Accounts have been received and this is now an ongoing requirement.

It was agreed that it would be helpful for Cllr Sloan, as rep on the CIC, to have a discussion with CIC on creating a better set of grant conditions going forward. We need grant conditions that do not interfere with the operational independence of the CIC and support them to deliver a range of objectives.

It was noted that the De Valence supports entertainment and community activity and assists with the economic development of Tenby when major events on.

It was outlined that the challenge ahead is to do pieces of work around reserves, policies, scrutiny, grant conditions, that strengthened the accountability of our expenditure.

LB said that in May he would step down as Chair of Policy and Finance group but will remain a member and will assist and advise

Cllr Phillips suggested formally tasking P&F Committee to quarterly review of CIC accounts.

There was a question about the Ironman commitment made some years ago. This was explained that this is an ongoing commitment and may be subject to review.

It was explained that library and toilet costs are similar and we are committed to 4 years.

The Mayor proposed that we accept the outlined budget and agree the increase in the precept. Cllr Phillips seconded. All were in favour.

**167. RECEIVE ANY UPDATES FROM COUNCIL REPRESENTATIVES ON OUTSIDE BODIES**

Cllr Skyrme-Blackhall thanked all that supported the Boxing Day Swim. A huge thanks to all the volunteers.

Cllr Blackhall attended Christmas school concerts of Hafan y Mor and Tenby VC School.

Cllr Carmody spent Christmas Day on a project in Milford Haven with the MH Town Council, Sea Cadets.

Cllr Bolton, Cllr Carmody, the Mayor and Cllr Skyrme-Blackhall took Father Christmas around town. Sion Brace provided the transport. Well received by all.

Thanks to Rhys Thomas and all those who helped with the Christmas Trees this year.

**168. GUMFRESTON FLOODING – CLLR DALE**

This item will carry forward due to Cllr Dale's absence.

**169. ASSET UPDATE – CLL PHILLIPS**

Councillors agreed the need to monitor UFS toilets.

**170. ACCESSIBILITY IN TOWN CENTRE AND A-BOARDS – CLLR BLACKHALL**

Cllr Blackhall said the issue of accessibility around town doesn't go away.

It is timely to arrange with TTC PCC officers and representatives of the Tenby Chamber of Trade, representatives of local businesses, to see if we can have another look at the number of boards that are out there. It was questioned whether there could be a voluntary code.

It was proposed to ask for discussion and to look at options.

Cllr Skyrme-Blackall is waiting to hear from Marc Owen, PCC Officer, who has just completed a new policy, there should then be more clarity.

It was proposed to hold off meeting until after Cllr Skyrme-Blackhall has had her meeting.

**171. WELCOME TO TENBY SIGN – CLLR PHILLIPS**

Councillors will investigate refurbishment of the sign. There are sufficient funds in the town maintenance budget.

**172. TO CONSIDER ANY FINANCIAL OFFICER/CLERK'S ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS:**

**a. Email received regarding Facebook delays**

Noted.

**b. Christmas Lighting Contract – this three-year contract is now at an end and will need to be advertised.**

**c. Sandy Bear Charity - the DC will forward a copy of an email received and asked that members reply with any ideas they may have.**

**173. DATE AND TIME OF NEXT MEETING**

**Planning Committee – Tuesday, 10<sup>th</sup> February 2026 at 7pm**

**Full Council – Tuesday, 10<sup>th</sup> February 2026 at 7.30pm**

**174. TO PROPOSE ANY ITEM FOR THE NEXT AGENDA**

Mayor Elect – The Mayor

**175. TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE “PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960”.**



## Tenby Town Council

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role (RFO/Chair of Finance etc)*

	<b>Bank Reconciliation at 30/01/2026</b>		
	Cash in Hand 01/04/2025		332,049.06
	<b>ADD</b>		
	Receipts 01/04/2025 - 30/01/2026		307,787.58
			639,836.64
	<b>SUBTRACT</b>		
	Payments 01/04/2025 - 30/01/2026		265,060.72
<b>A</b>	<b>Cash in Hand 30/01/2026</b> (per Cash Book)		<b>374,775.92</b>
	Cash in hand per Bank Statements		
	Petty Cash	30/01/2026	1,081.81
	Barclays - Reserve	30/01/2026	82,783.42
	Barclays - Premium	30/01/2026	289,076.37
	Barclays - Current	30/01/2026	1,938.39
	Credit card	10/01/2026	0.00
	Barclays - Bond	30/01/2026	0.00
			<b>374,879.99</b>
	Less unrepresented payments		104.07
			374,775.92
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>374,775.92</b>
	<b>A = B Checks out OK</b>		

**Tenby Town Council**  
**Uncashed payments/transfers out (All banks)**  
**(Upto 30/01/2026)**

<b>Voucher</b>	<b>Date</b>	<b>Cheque No.</b>	<b>Description</b>	<b>Total</b>	<b>Bank</b>
305	08/01/2026		blue roll & sealant	19.75	Credit card
290	15/01/2026		Water charges Tenby Cemetery	35.22	Credit card
304	15/01/2026		wood paid and toilet flush handle	49.10	Credit card
			<b>Total-----</b>	<b>104.07</b>	

**Tenby Town Council**  
**Summary of Receipts and Payments**  
**Summary - Cost Centres Only (Between 01/04/2025 and 30/01/2026)**

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
Administration	150.00	93.25	-56.75 (-37%)	36,507.00	23,010.85	13,496.15 (36%)	13,439.40
Advertising and Publicity			0.00 (N/A)	300.00	560.00	-260.00 (-86%)	-260.00
Agency Services			0.00 (N/A)			0.00 (N/A)	0.00
Augustus Place	6,408.00	5,797.25	-610.75 (-9%)	6,755.50	4,274.12	2,481.38 (36%)	1,870.63
Capital Grants			0.00 (N/A)			0.00 (N/A)	0.00
Capital Spending (Asset Purchase)	12,525.82		-12,525.82 (-100%)	29,025.82	55.00	28,970.82 (99%)	16,445.00
Christmas Lighting			0.00 (N/A)	17,320.00	15,880.18	1,439.82 (8%)	1,439.82
Civic		1,600.00	1,600.00 (160000%)	7,890.00	6,705.43	1,184.57 (15%)	2,784.57
Contra/Loans			0.00 (N/A)		65.00	-65.00 (-6500%)	-65.00
De Valence Pavilion			0.00 (N/A)	55,200.00	46,219.63	8,980.37 (16%)	8,980.37
Interest on Investments and Accour	3,500.00	3,214.01	-285.99 (-8%)			0.00 (N/A)	-285.99
Loan Interest and Repayments			0.00 (N/A)			0.00 (N/A)	0.00
Loans for Capital Expenditure			0.00 (N/A)			0.00 (N/A)	0.00
New Cemetery	4,480.00	3,957.50	-522.50 (-11%)	7,600.00	1,515.02	6,084.98 (80%)	5,562.48
Old Cemetery	204.00	204.00	0.00 (N/A)	204.00		204.00 (100%)	204.00
Other payments (not listed here)		21.59	21.59 (2159%)			0.00 (N/A)	21.59
Precept	277,871.33	277,871.33	0.00 (N/A)			0.00 (N/A)	0.00
Provision for Doubtful Debts			0.00 (N/A)			0.00 (N/A)	0.00
S137 Payments			0.00 (N/A)	1,000.00	4,750.00	-3,750.00 (-375%)	-3,750.00
Sale of Assets			0.00 (N/A)			0.00 (N/A)	0.00
Tenancies (Council as Tenant)			0.00 (N/A)	12,000.00	9,060.43	2,939.57 (24%)	2,939.57
Tenancies (Council as Landlord)			0.00 (N/A)			0.00 (N/A)	0.00
Tenby spaces and places			0.00 (N/A)			0.00 (N/A)	0.00
Tourism/Regeneration	11,000.00	5,866.00	-5,134.00 (-46%)	88,250.00	18,917.00	69,333.00 (78%)	64,199.00
Town Maintenance		1,155.21	1,155.21 (115521%)	34,421.89	21,884.10	12,537.79 (36%)	13,693.00
VAT recovered			0.00 (N/A)			0.00 (N/A)	0.00
Wages, PAYE, NI, Pension, Expens			0.00 (N/A)	122,964.70	104,299.74	18,664.96 (15%)	18,664.96
<b>NET TOTAL</b>	<b>316,139.15</b>	<b>299,780.14</b>	<b>-16,359.01 (-5%)</b>	<b>419,438.91</b>	<b>257,196.50</b>	<b>162,242.41 (38%)</b>	<b>145,883.40</b>
<b>Total for ALL Cost Centres</b>		<b>299,780.14</b>			<b>257,196.50</b>		
<b>V.A.T.</b>		<b>8,007.44</b>			<b>7,864.22</b>		
<b>GROSS TOTAL</b>		<b>307,787.58</b>			<b>265,060.72</b>		

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2025 and 30/01/2026)

Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Admin - Audit fees				3,000.00	2,650.00	350.00	350.00 (11%)
2	Admin - Photocopying charges	150.00		-150.00	1,000.00	1,079.01	-79.01	-229.01 (-19%)
3	Admin - Course/Training				1,000.00		1,000.00	1,000.00 (100%)
4	Admin - Office Equipment		93.25	93.25	1,500.00	93.25	1,406.75	1,500.00 (100%)
5	Admin - Equipment maintenance				100.00		100.00	100.00 (100%)
6	Admin - Insurance				14,000.00	14,659.75	-659.75	-659.75 (-4%)
8	Admin - Phone/fax and broadband				850.00	678.89	171.11	171.11 (20%)
9	Admin - Postage				50.00		50.00	50.00 (100%)
11	Admin - Stationary				50.00	155.56	-105.56	-105.56 (-211%)
12	Admin - Subscriptions				3,138.00	1,538.39	1,599.61	1,599.61 (50%)
13	Admin - Travel expenses				100.00		100.00	100.00 (100%)
75	Admin - Council tax				2,000.00	1,590.00	410.00	410.00 (20%)
91	Admin - Councillor remuneration				6,786.00	468.00	6,318.00	6,318.00 (93%)
100	Admin - Election fees				2,883.00		2,883.00	2,883.00 (100%)
125	Staff welfare				50.00	98.00	-48.00	-48.00 (-96%)
<b>SUB TOTAL</b>		<b>150.00</b>	<b>93.25</b>	<b>-56.75</b>	<b>36,507.00</b>	<b>23,010.85</b>	<b>13,496.15</b>	<b>13,439.40 (36%)</b>

Advertising and Publicity

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
21	Civic - Publicity				300.00	516.00	-216.00	-216.00 (-72%)
130	Advertising - Community Events							(N/A)
131	Advertising - Repair Cafe					44.00	-44.00	-44.00 (N/A)
<b>SUB TOTAL</b>					<b>300.00</b>	<b>560.00</b>	<b>-260.00</b>	<b>-260.00 (-86%)</b>

Augustus Place

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
22	Augustus Place - Maintenance				250.00	13.73	236.27	236.27 (94%)
24	Augustus Place - Tools and equi				200.00	363.13	-163.13	-163.13 (-81%)
26	Augustus Place - Letting Income	6,408.00	5,797.25	-610.75				-610.75 (-9%)
98	Augustus Place - Council tax				1,545.50	1,562.00	-16.50	-16.50 (-1%)
99	Augustus Place - Water rates				252.00	337.50	-85.50	-85.50 (-33%)
101	Augustus Place - Building Contr				2,000.00		2,000.00	2,000.00 (100%)
115	Augustus Place WiFi				408.00	306.00	102.00	102.00 (25%)
126	Augustus Place - Electricity				1,600.00	1,077.65	522.35	522.35 (32%)
127	Augustus Place - Gas				500.00	614.11	-114.11	-114.11 (-22%)
<b>SUB TOTAL</b>		<b>6,408.00</b>	<b>5,797.25</b>	<b>-610.75</b>	<b>6,755.50</b>	<b>4,274.12</b>	<b>2,481.38</b>	<b>1,870.63 (14%)</b>

Capital Spending (Asset Purc

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2025 and 30/01/2026)

20 Jubilee Play Park				16,500.00		16,500.00 (100%)
102 Tenby Spaces and Places	12,525.82	-12,525.82		12,525.82	55.00	12,470.82 (-55.00 (-0%))
<b>SUB TOTAL</b>	<b>12,525.82</b>	<b>-12,525.82</b>		<b>29,025.82</b>	<b>55.00</b>	<b>28,970.82 (16,445.00 (39%))</b>

Christmas Lighting

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
27 Christmas Lighting - Maintenan				13,680.00	13,680.00		(0%)
28 Christmas Lighting - Electricity si				600.00	318.55	281.45	281.45 (46%)
29 Christmas Lighting - Tools and E				2,000.00	841.63	1,158.37	1,158.37 (57%)
105 Christmas Lighting - Equipment :				1,040.00	1,040.00		(0%)
<b>SUB TOTAL</b>				<b>17,320.00</b>	<b>15,880.18</b>	<b>1,439.82</b>	<b>1,439.82 (8%)</b>

Civic

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
44 Civic - Courses/conferences/trav							(N/A)
45 Civic - Entertainment				1,000.00	1,110.30	-110.30	-110.30 (-11%)
46 Civic - Grants		1,600.00	1,600.00	3,000.00	3,200.00	-200.00	1,400.00 (46%)
47 Civic - Honoraria				240.00	80.00	160.00	160.00 (66%)
48 Civic - Mayor's Reimbursement I				3,000.00	2,225.13	774.87	774.87 (25%)
51 Civic - Regalia maintenance				250.00		250.00	250.00 (100%)
52 Civic - Subscriptions							(N/A)
81 Civic - Plaques				300.00	90.00	210.00	210.00 (70%)
94 Civic - Maintenance of Historic A				100.00		100.00	100.00 (100%)
<b>SUB TOTAL</b>		<b>1,600.00</b>	<b>1,600.00</b>	<b>7,890.00</b>	<b>6,705.43</b>	<b>1,184.57</b>	<b>2,784.57 (35%)</b>

Contra/Loans

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
70 Contra					65.00	-65.00	-65.00 (N/A)
<b>SUB TOTAL</b>					<b>65.00</b>	<b>-65.00</b>	<b>-65.00 (N/A)</b>

De Valence Pavilion

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
76 DVP - Grant to DVP (Tenby) CIC				26,000.00	22,805.00	3,195.00	3,195.00 (12%)
124 Office project				29,200.00	23,414.63	5,785.37	5,785.37 (19%)
<b>SUB TOTAL</b>				<b>55,200.00</b>	<b>46,219.63</b>	<b>8,980.37</b>	<b>8,980.37 (16%)</b>

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2025 and 30/01/2026)

Interest on Investments and A

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
40	Interest	3,500.00	3,214.01	-285.99				-285.99 (-8%)
<b>SUB TOTAL</b>		<b>3,500.00</b>	<b>3,214.01</b>	<b>-285.99</b>				<b>-285.99 (-8%)</b>

New Cemetery

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
32	New Cemetery - Grounds Maint				3,500.00	1,149.00	2,351.00	2,351.00 (67%)
33	New Cemetery - Water charges				100.00	66.02	33.98	33.98 (33%)
34	New Cemetery - Grant of Rights	1,610.00	990.00	-620.00				-620.00 (-38%)
35	New Cemetery - Maintenance fe	2,030.00	1,550.00	-480.00				-480.00 (-23%)
36	New Cemetery - Memorial fees	840.00	1,417.50	577.50				577.50 (68%)
128	New Cemetery - New ashes sec				4,000.00	300.00	3,700.00	3,700.00 (92%)
<b>SUB TOTAL</b>		<b>4,480.00</b>	<b>3,957.50</b>	<b>-522.50</b>	<b>7,600.00</b>	<b>1,515.02</b>	<b>6,084.98</b>	<b>5,562.48 (46%)</b>

Old Cemetery

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
39	Old Cemetery - War Graves	204.00	204.00		204.00		204.00	204.00 (50%)
<b>SUB TOTAL</b>		<b>204.00</b>	<b>204.00</b>		<b>204.00</b>		<b>204.00</b>	<b>204.00 (50%)</b>

Other payments (not listed here)

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
108	Corporate BBT DI refund							(N/A)
133	AFTS Receipt		21.59	21.59				21.59 (N/A)
<b>SUB TOTAL</b>			<b>21.59</b>	<b>21.59</b>				<b>21.59 (N/A)</b>

Precept

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
37	Precept	277,871.33	277,871.33					(0%)
<b>SUB TOTAL</b>		<b>277,871.33</b>	<b>277,871.33</b>					<b>(0%)</b>

Provision for Doubtful Debts

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
73	Written off debts							(N/A)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2025 and 30/01/2026)

SUB TOTAL

(N/A)

S137 Payments

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
18	Civic - S137				1,000.00	4,750.00	-3,750.00	-3,750.00 (-375%)
SUB TOTAL					1,000.00	4,750.00	-3,750.00	-3,750.00 (-375%)

Tenancies (Council as Tenant)

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
7	Office Rent				12,000.00	8,950.00	3,050.00	3,050.00 (25%)
135	Office utilities					110.43	-110.43	-110.43 (N/A)
SUB TOTAL					12,000.00	9,060.43	2,939.57	2,939.57 (24%)

Tenancies (Council as Landlord)

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
114	Shared office space							(N/A)
SUB TOTAL								(N/A)

Tourism/Regeneration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
30	Tourism - Promoting Tenby				1,000.00	1,133.30	-133.30	-133.30 (-13%)
84	Park and Ride provision				1,000.00	1,000.00		(0%)
88	Special Projects within the comm	10,000.00	3,000.00	-7,000.00	65,000.00	1,724.19	63,275.81	56,275.81 (75%)
89	Ironman				5,000.00	5,000.00		(0%)
95	Consultancy fees and specialist				1,000.00		1,000.00	1,000.00 (100%)
103	Warm Rooms funding							(N/A)
111	Tourism - Steam Punk	500.00	840.00	340.00	500.00	885.00	-385.00	-45.00 (-4%)
112	Repair Cafe				150.00		150.00	150.00 (100%)
116	Library provision				13,000.00	8,666.66	4,333.34	4,333.34 (33%)
118	Community Festival							(N/A)
119	Nights Out events				300.00		300.00	300.00 (100%)
120	Books for a Brighter Future		1,500.00	1,500.00		100.00	-100.00	1,400.00 (N/A)
121	Time out For Carers	500.00		-500.00	500.00		500.00	(0%)
122	Doing the Small Things							(N/A)
123	Community Engagement		446.00	446.00	300.00		300.00	746.00 (248%)
129	VE Day 80th anniversary events				500.00	59.85	440.15	440.15 (88%)
132	Tudor Weekend		80.00	80.00		200.00	-200.00	-120.00 (N/A)
134	Windrush project					148.00	-148.00	-148.00 (N/A)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2025 and 30/01/2026)

<b>SUB TOTAL</b>	<b>11,000.00</b>	<b>5,866.00</b>	<b>-5,134.00</b>	<b>88,250.00</b>	<b>18,917.00</b>	<b>69,333.00</b>	<b>64,199.00 (64%)</b>
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**Town Maintenance**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
55	Town maintenance - Floral displ		1,075.44	1,075.44	16,000.00	8,135.80	7,864.20	8,939.64 (55%)
56	Town maintenance - Play area		65.08	65.08	1,500.00	190.32	1,309.68	1,374.76 (91%)
57	Town maintenance - Tools and e		14.69	14.69	500.00	547.43	-47.43	-32.74 (-6%)
96	Town maintenance - Specialist r				2,500.00	88.66	2,411.34	2,411.34 (96%)
104	Jubilee Play Area CCTV				1,000.00		1,000.00	1,000.00 (100%)
113	Maintenance - UFS Toilets				12,921.89	12,921.89		(0%)
<b>SUB TOTAL</b>			<b>1,155.21</b>	<b>1,155.21</b>	<b>34,421.89</b>	<b>21,884.10</b>	<b>12,537.79</b>	<b>13,693.00 (39%)</b>

**VAT recovered**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
69	VAT - Recovered							(N/A)
<b>SUB TOTAL</b>								<b>(N/A)</b>

**Wages, PAYE, NI, Pension, Exl**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
14	Admin - Wages				107,508.90	93,067.21	14,441.69	14,441.69 (13%)
15	Augustus Place - wages				5,409.53	3,946.50	1,463.03	1,463.03 (27%)
16	Town maintenance - wages				10,046.27	7,286.03	2,760.24	2,760.24 (27%)
<b>SUB TOTAL</b>					<b>122,964.70</b>	<b>104,299.74</b>	<b>18,664.96</b>	<b>18,664.96 (15%)</b>

**Summary**

<b>NET TOTAL</b>	<b>316,139.15</b>	<b>299,780.14</b>	<b>-16,359.01</b>	<b>419,438.91</b>	<b>257,196.50</b>	<b>162,242.41</b>	<b>145,883.40</b>
<b>V.A.T.</b>		<b>8,007.44</b>			<b>7,864.22</b>		
<b>GROSS TOTAL</b>		<b>307,787.58</b>			<b>265,060.72</b>		

Tenby Town Council

4 February 2026 (2025-2026)

PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
298	02/01/2026		Barclays - Current		Water charges AP	Dwr Cymru	Z	48.50		48.50
286	05/01/2026		Barclays - Current		Council Tax	Pembrokeshire County Cou	X	159.00		159.00
289	05/01/2026		Barclays - Premium		De Valence grant and rent	De Valence Pavilion (Tenby)	Z	895.00		895.00
277	05/01/2026		Barclays - Current		Advertising/sponsorship	Tenby Observer Ltd	S	48.00	9.60	57.60
285	05/01/2026		Barclays - Premium		Pension 3rd Quarter 2025/2026	Carmarthenshire County Ci	X	3,745.79		3,745.79
286	05/01/2026		Barclays - Current		Council Tax	Pembrokeshire County Cou	X	156.20		156.20
289	05/01/2026		Barclays - Premium		De Valence grant and rent	De Valence Pavilion (Tenby)	Z	110.43		110.43
278	05/01/2026		Barclays - Current		Broadband Augustus Place	Telemat	S	34.00	6.80	40.80
289	05/01/2026		Barclays - Premium		De Valence grant and rent	De Valence Pavilion (Tenby)	E	2,597.50		2,597.50
299	06/01/2026		Barclays - Current		Photocopier rental	Grenke Leasing Limited	S	175.05	35.01	210.06
305	08/01/2026		Credit card		blue roll & sealant	Amazon	S	7.91	1.58	9.49
305	08/01/2026		Credit card		blue roll & sealant	Amazon	S	8.55	1.71	10.26
287	09/01/2026		Barclays - Current		Telephone services	Talk Talk	S	49.89	9.98	59.87
283	09/01/2026		Barclays - Premium		Ratchet straps	Morris Bros (Tenby) Ltd	S	13.32	2.67	15.99
283	09/01/2026		Barclays - Premium		Ratchet straps	Morris Bros (Tenby) Ltd	S	7.46	1.49	8.95
284	12/01/2026		Barclays - Premium		PAYE M9 2025	HMRC	X	2,394.73		2,394.73
288	12/01/2026		Barclays - Current		Christmas Lights storage	Craigs Dairy Ltd	S	260.00	52.00	312.00
293	15/01/2026		Barclays - Current		Photocopying charges	Glyn Edwards Office Equip	S	15.00	3.00	18.00
293	15/01/2026		Barclays - Current		Photocopying charges	Glyn Edwards Office Equip	S	71.37	14.28	85.65
291	15/01/2026		Barclays - Premium		Christmas lighting contract - Er	P&D Services Ltd	Z	6,840.00		6,840.00
292	15/01/2026		Barclays - Premium		Christmas lighting contract - Er	SA Roofing & Building Serv	Z	6,840.00		6,840.00
303	15/01/2026		Barclays - Current		Mace bearer/Town Crier honor	Erin Morgan	X	80.00		80.00
304	15/01/2026		Credit card		wood paid and toilet flush hant	Amazon	S	5.82	1.17	6.99
290	15/01/2026		Credit card		Water charges Tenby Cemetery	Dwr Cymru	Z	35.22		35.22
304	15/01/2026		Credit card		wood paid and toilet flush hant	Amazon	S	35.09	7.02	42.11
300	26/01/2026		Barclays - Current		Telephone services	Vodafone Limited	S	33.00	6.60	39.60
301	28/01/2026		Barclays - Current		Anti-virus subscription	BCC IT	S	4.00	0.80	4.80
294	28/01/2026		Barclays - Premium		January 2026 Wages	Employee 106	X	2,270.21		2,270.21
295	28/01/2026		Barclays - Premium		January 2026 Wages	Employee 114	X	1,418.71		1,418.71
296	28/01/2026		Barclays - Premium		January 2026 Wages	Employee 110	X	393.15		393.15
296	28/01/2026		Barclays - Premium		January 2026 Wages	Employee 110	X	730.13		730.13
297	28/01/2026		Barclays - Premium		January 2026 Wages	Employee 113	X	1,904.84		1,904.84
302	28/01/2026		Barclays - Current		Electricity Augustus Place	Engie Power Limited	L	152.42	7.62	160.04

# Tenby Town Council

## PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
								31,540.29	161.33	31,701.62
					Total					31,701.62

# Tenby Town Council

## RECEIPTS LIST

4 February 2026 (2025-2026)

Vouche Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
123	Augustus Place - Letting Incom	06/01/2026	Barclays - Current		Dec Augustus Place	Meeting Group	X	42.50		42.50
124	Augustus Place - Letting Incom	06/01/2026	Barclays - Current		Dec Augustus Place	Tenby Male Choir	X	51.00		51.00
125	Augustus Place - Letting Incom	06/01/2026	Barclays - Current		Dec Augustus Place	Slimming World	X	170.00		170.00
110	Augustus Place - Letting Incom	07/01/2026	Petty Cash		Dec Augustus Place	Karate Club	X	25.50		25.50
126	Augustus Place - Letting Incom	08/01/2026	Barclays - Current		Dec Augustus Place	Augustus Place Art Group	X	34.00		34.00
127	Augustus Place - Letting Incom	14/01/2026	Barclays - Current		HARP workshops	Span Arts	X	272.00		272.00
128	Augustus Place - Letting Incom	16/01/2026	Barclays - Current		December	Tenby Project	X	135.00		135.00
129	AFTS Receipt	20/01/2026	Barclays - Current		AFTS receipt	Barclays	Z	7.83		7.83
122	Augustus Place - Letting Incom	27/01/2026	Petty Cash		Hall Hire	Steps 2 Health	X	17.00		17.00
121	Augustus Place - Letting Incom	29/01/2026	Petty Cash		Hall Hire	Macular Society	X	8.50		8.50
<b>Total</b>								<b>763.33</b>		<b>763.33</b>

