

TENBY TOWN COUNCIL

**DE VALENCE PAVILION
UPPER FROG STREET
TENBY**

29th November 2023

Dear Councillor

You are hereby summoned to attend the next Meeting of the Tenby Town Council to be held on **Tuesday 5th December 2023 at 7.30 pm** to transact the business stated below.

This meeting will be held 'in person' at the De Valence Pavilion but access will be provided for members wishing to join remotely from another location.

Members of the public wishing to access the meeting remotely are asked to contact the Town Clerk for details.

UNDER STANDING ORDERS ADOPTED BY THIS COUNCIL PHOTOGRAPHING, RECORDING, BROADCASTING OR TRANSMITTING THE PROCEEDINGS OF A MEETING BY ANY MEANS IS PROHIBITED WITHOUT THE COUNCIL'S PRIOR WRITTEN CONSENT.

Yours faithfully



A. J. DAVIES
FINANCIAL OFFICER/CLERK TO THE COUNCIL

A G E N D A

1. To receive Apologies.
2. To disclose any personal interests in items of business listed below.

Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial.

3. Public Participation: an opportunity for members of the public to ask questions and make representations about any item of business to be transacted during tonight's meeting and which is open for public discussion. Confidential items of business are excluded.

4. To agree Items of Correspondence and Committee Minutes, except those marked private and confidential, be given to the members of the Press present.
5. To confirm the minutes of the meeting of Tenby Town Council held 7th November 2023.
6. To consider any Matters Arising from the minutes for information only.
7. To receive the Accounts for November (including scheduled payments, unpresented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) and consider any issues arising (on the table)
8. To receive any updates from Council representatives on Outside Bodies.
9. To consider any Financial Officer/Clerk's Items and to agree action in response to proposals.
10. Date and Time of Next Meeting

Planning committee – Tuesday 2nd January 2024 at 7 pm

Full council meeting – Tuesday 2nd January 2024 at 7.30 pm
11. To propose any item for the next Agenda.
12. **TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE “PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960”.**
13. To confirm the Private and Confidential Minutes of the Tenby Town Council Meeting held 7th November 2023.
14. To consider any Matters Arising from the minutes for information only.
15. To receive the notes of the meeting held with PCC relating to Tenby Allotments and agree action on any proposals.
16. To receive the notes of the meeting held with PCC to discuss public toilet provision and agree action on any proposals.
17. To consider the draft Budget for 2024/25 and to agree action in response to proposals.