

**TENBY TOWN COUNCIL**  
**MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD**  
**1<sup>ST</sup> NOVEMBER 2022**

**PRESENT:** Cllr Mrs Sam Skyrme-Blackhall Mayor  
Cllr Mrs S Lane  
Cllr Mrs T Rossiter  
Cllr L Blackhall  
Cllr T Brown  
Cllr C Dale  
Cllr D Morgan  
Cllr M Ronowitz  
Cllr D Whitehurst  
Cllr J Rossiter

**IN ATTENDANCE:** Mr A Davies Clerk  
Mrs S Thompson Assistant to the Clerk

The Mayor thanked Cllr Morgan for coming to her quarterly. All thoroughly enjoyed a lovely evening. The Mayor then reminded councillors of protocol when wishing to speak.

**133. TO RECEIVE APOLOGIES**

Apologies received from Cllr Ms Attewell and Cllr Rapi.

**134. TO DISCLOSE ANY PERSONAL INTERESTS IN ITEMS OF BUSINESS LISTED BELOW**

None declared

**135. PUBLIC PARTICIPATION: AN OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ASK QUESTIONS AND MAKE REPRESENTATIONS ABOUT ANY ITEM OF BUSINESS TO BE TRANSACTED DURING TONIGHT'S MEETING AND WHICH IS OPEN FOR PUBLIC DISCUSSION. CONFIDENTIAL ITEMS OF BUSINESS ARE EXCLUDED.**

**136. TO AGREE ITEMS OF CORRESPONDENCE AND COMMITTEE MINUTES OTHER THAN THOSE MARKED NOT FOR PUBLICATION BEING GIVEN TO MEMBERS OF THE PRESS PRESENT**

Proposed by Cllr Tish Rossiter and seconded by Cllr Brown.

**RESOLVED**

That items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

**137. CONFIRMATION OF MINUTES**

Resolved that the Minutes of the Tenby Town Council meeting held 4<sup>th</sup> October

**2022 be confirmed and signed as accurate.**

**138. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY**

- a. **Page 64 Item 115a - Dog Restrictions on North Beach:** The Clerk had received a further update from Cllr Prior. It was proposed to bring forward the letter from Mr and Mrs McKellar at Item 10a so that items could be taken together.

The Clerk then read the update received from Cllr Prior:

*The Services Overview and Scrutiny committee considered a report on Enforcement at their meet last week The report set out the current situation regarding environmental crime (litter, dog fouling, graffiti etc) enforcement, and Members resolved to set up a Working group to review the information that has been quarried from staff, users, complainants etc over this summer with a view to bringing back recommendations in early 2023 for adoption and implementation next year. The work that's been done this summer includes a review of current signage relating to dogs on beaches restrictions.*

*My advice would be to let this Working Group review process run its course so we can get a holistic (pan County) understanding and evidence base to address the current piecemeal and patchwork arrangements that are in place.*

Cllr Mrs Lane said obviously there is a committee and we need to make sure that we don't lose sight of what we want while PCC are deciding what they want. We cannot go unnoticed and we need to make sure our presence is felt. She is in agreement in respect of the letter and feels that correspondence received by us should be sent on to the committee.

Cllr. Whitehurst commented:

*In response to the letter I apologise for the alarm my proposal to review our dog restrictions has caused. That was never my intention. The subject of dog restrictions came up during the election in May when a number of elderly and disabled dog owners in the Tenby North area asked if I could find a way of allowing limited access to North Beach in the summer months for dog owners who couldn't manage the longer walk over to South Beach.*

*When Tenby North lost the Blue Flag it presented an "opportunity" not to let the beach go "to the dogs" but to look at what we were doing, how we could do things differently and get the Blue Flag back. I contacted the regional director of Keep Wales Tidy to find out why Tenby North lost its Blue Flag status. She explained that it was due to higher than normal levels of untreated sewage being released into the sea from the Combined Sewage Overflows on Tenby Harbour and Castle Beach. She went on to explain that dogs could be allowed to use a Blue Flag beach at certain times of the day as long as the restrictions are properly enforced.*

*So, following up on the promise I made during the election campaign, I came up with a proposal based on Cornwall's restrictions which have been in place for two years. During the summer months, people would be able to go down for a beach walk with their dogs before 10am and after 6pm in the evening, leaving the beach dog-free between the hours of 10 am and 6pm. Restrictions would be enforced by a beach warden. This post could potentially be funded by the Enhancing Pembrokeshire Fund.*

*I contacted Cornwall Council's Environmental Protection Manager, Kevin Brader, who confirmed that Cornwall has 3 dog wardens (not 344 as claimed by our correspondent) and some town councils (e.g. St.Ives and Penzance) employ their own dog warden supported by their parking officers who are equipped to issue fines. The tourist industry has not been "devastated" by dogs. On the contrary, Cornwall now markets itself as a Dog Friendly destination.*

*I know this can be an emotive subject with strong feelings on all sides. I appreciate that, as a dog owner, I could be accused of bias in this issue. However, I have listened to views from all sides and contacted other local authorities and town councils to find out what has worked well for them. Even though Tenby has a healthy majority of dog owners who pick up after their pets, there's a minority who still don't. Even if the summer restrictions stay as they are I think Tenby would benefit from having a beach warden to remind everyone to pick up after their dogs and take their rubbish home when they leave the beach.*

*The proposal is just that - a proposal. No changes to the current beach restrictions would take place until a committee at Pembrokeshire County Council have considered them and then there would have to be a full public consultation before any decision was made.*

*I hope that with common sense and mutual respect we can allow everyone to accept differing viewpoints, and all enjoy the beaches.*

Cllr Blackhall recalled that, when first proposed, it was mentioned that a consultation would be a way forward. Whether in favour or not, all are in agreement that nothing will work without enforcement. Until we are in a position to recruit enforcement officers there will be no progress. A possibility is to make use of EPF supported by PCC giving officers powers and then move forward as beach, dog and litter warden. This route is definitely worth exploring. Cllr Mrs Rossiter feels we should retain status quo, it will be confusing and 'if it ain't broke don't fix it'. Cllr Mrs Rossiter agreed with Cllr Mrs Lane.

Cllr Dale feels it is 'broke' and that is the problem. There is no point in rules without enforcing them. Cllr Blackhall is right, Tenby needs a warden which was originally part of the discussion and possible changes were a way to

shepherd in some kind of stewardship/control. We should look into providing a warden as they have in Cornwall.

The Mayor echoed Cllr. Dale, unless rules are enforced nothing will happen. There is a minority that leave the mess on our beautiful beach.

Cllr Blackhall suggested that, regardless to discussions at PCC, as part of the ongoing progress, we begin looking at putting a bid together to recruit a beach/dog warden in line with Cornwall.

In terms of EPF he is happy to help but with the technical side he will leave to Cllrs Whitehurst and Dale. Cllr Mrs Lane seconded also adding that any correspondence received by TTC be forwarded on to PCC.

Cllr Whitehurst agreed that this is a good compromise position.

- b. **Page 65 Item 115b - Traffic Calming Measures:** The Clerk had received a response from Darren Thomas who was upset with the idea that the council believe that County officers aren't concerned with traffic safety. Unfortunately, there is a finite budget to deal with traffic calming and funding is prioritised based on accident records and recorded speeds.

Cllr Mrs Rossiter told fellow councillors that she will not let it go because one accident is one accident too many. On their heads be it, she said.

- c. **Page 71 Item 121a - Tenby Round Table:** The Clerk read a letter from the Chair of Tenby Round Table thanking TTC for the generous offer of support for this year's senior citizens Christmas dinner. Round Table are delighted to confirm that it will be hosted at the De Valence on 14<sup>th</sup> December.
- d. **Page 72 Item 122 – Slippery Back Parking Issues:** Cllr Mrs Rossiter told members that problems are occurring when the digger and trailer are going up the lane to prepare graves, this really is the struggle.
- e. Cllr Blackhall asked if EPF Phase 2 notes could be included in Clerk's Items.
- f. **Page 75 Item 126 – Cost of Living Crisis:** The Clerk referred to Cllr Dale previously asking how TTC could advance the idea of a Trust with its own Constitution, have a Contribution Charity Commission. His question is how much income are we likely to be generating within the Trust. There is a Charity Trust for the donate to this.

Cllr Dale asked whether setting up a Trust would be more work or would there also be financial implications. The Clerk responded by saying that it would be unlikely there would be financial implications other than officer time taken up administering the Trust and dealing with annual returns to the Wales Audit Office and the Charity Commission.

Cllr Ronowitz said that, as a council appointee to the Tenby Charities he was

aware that they were already doing many of the things that a new Trust could achieve.

He wondered if there was any point in setting up a new charity as it would not be donating to any different people.

Cllr Mrs Lane recalled many years ago the town council was involved in raising money for a poorly child and once better, had wanted to set up a Trust so that money was available for the next family in need.

She concurred that there is a great deal of work involved, but it was not impossible.

Cllr Dale asked who controls the Tenby Charities. He was informed that Trustees are made up of members of the public and councillor appointees. He was informed as to who was current chair and he said he would have an informal chat with him.

**139. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE HELD 11<sup>TH</sup> OCTOBER 2022**

Cllr Mrs Lane was not present at this meeting. The Clerk reminded councillors that the Planning Committee has plenary powers, although all can make observations on the matters discussed. Cllr Mrs Rossiter, referring to this meeting, felt that Cllr Mrs Lane would not have been able to speak at that meeting, and she felt that although she had checked with the Clerk, felt uncomfortable as the applicant is a colleague of her son.

Cllr Mrs Rossiter went on to say that in this instance the committee would not have been quorate, these small committees are hard to run if someone declares an interest, they are too small for council.

Cllr Blackhall said that substitutes could attend in those circumstances and that he had been available if required but withdrew as meeting was quorate and he was not required.

The next Planning meeting will be 8<sup>th</sup> November, where one of the matters will be brought up again for the committee to have another think about based on information received from the PCNPA Conservation Officer today.

**RESOLVED**

**That the minutes be received.**

**140. TO RECEIVE THE MINUTES OF POLICY COMMITTEE MEETING HELD 17<sup>TH</sup> OCTOBER 2022**

This Committee has plenary powers so it is just a case of reporting back to full council. Cllr Mrs Lane proposed that the minutes be received and Cllr Ronowitz seconded.

**RESOLVED**

**That the minutes be received.**

**141. TO RECEIVE THE NOTES OF THE TENBY CHRISTMAS FESTIVITIES WORKING PARTY HELD 6<sup>TH</sup> OCTOBER AND 20<sup>TH</sup> OCTOBER AND CONSIDER ACTION ON ANY PROPOSALS THEREIN**

Cllr Ronowitz has spoken with Shelly Webb and she is all booked in to do the trees for 21<sup>st</sup>/22<sup>nd</sup> November. He has also spoken with Mr Fry.

Cllr Mrs Lane has spoken to Mrs Fisher at Tenby House regarding sweets and there will be snow, weather permitting.

Cllr Mrs Lane asked if the Clerk had heard from Mr Deakin and he confirmed that Jason had been away on holiday and he would contact the Clerk upon his return.

Members agreed that the notes be received.

**142. TO CONSIDER THE FOLLOWING ITEMS OF CORRESPONDENCE AND AGREE ACTION IN RESPONSE TO PROPOSALS:**

- a. Mr and Mrs Kellar – North Beach Dog Prohibition

This item was dealt with earlier in the meeting.

**143. TO CONSIDER THE FOLLOWING REQUESTS FOR GRANT AID AND AGREE ACTION IN RESPONSE TO PROPOSALS:**

- a. **Friends of Greenhill – Outdoor gym Equipment**

Cllr Blackhall has had some conversations with the Friends on this, is aware of the project and has suggested lines to take. What they are intending to do is have this outdoor equipment available at evening and weekends for use within the community.

Cllr Dale has experienced these in Cardiff adding that they are very useful. If it means opening the school up, he is personally all in favour of it.

Cllr Mrs Lane commented that TTC had tried for years to provide an outdoor gym as it was a super facility for anyone who can manage to use it.

The Clerk pointed out that the total project cost is £40,780 and they are seeking the 20% match funding, approximately £8000.

Cllr. Blackhall thinks there are things on their application which could provide match funding in other ways. He and the Clerk could look at overall bid and help them further develop their application, and look at what additional ‘in kind’ contributions could be included to reduce the actual money needed.

He proposed TTC give in principle support but determine the precise amount at the next meeting once he had been in contact with the Friend to look at the

application. The Mayor seconded.

**RESOLVED**

**That TTC agree in principle to support the application under Section 19a of the LG (Misc Provs) Act 1976 but the final amount to be determined following further consultation with the Friends of Greenhill.**

**b. The De Valence Trust**

Cllr Mrs Lane proposed TTC's continued support of the De Valence Trust adding that they do a good job, and this is much needed in the community.

Cllr Mrs Lane proposed maintaining the grant support at 2022 levels and Cllr Mrs Rossiter seconded.

**RESOLVED**

**That under Section 145 of the LGA 1972, the annual grant to the De Valence Trust be maintained at £26,000 for 2023/24.**

**144. TO RECEIVE ANY UPDATES FROM COUNCIL REPRESENTATIVES ON OUTSIDE BODIES**

**a. SEPCHN – Cllr Whitehurst**

There was an excellent turn out at the last meeting including a panel featuring various attendees from the health services. Many questions were answered fully with a reason given for everything they do.

The Mayor congratulated Cllr Whitehurst and Cllr. Blackhall for taking over the SEPCHN mantle from Caroline Thomas and Mansell Thomas.

Cllr Blackhall thanked Cllr. Whitehurst for his work and the health board for attending.

He and Cllr. Whitehurst were committed to getting people to these meetings and properly engaging, although both felt the group needed a 'catchier' name.

Hopefully meetings will continue as other things develop. These meetings were useful in picking up concerns, and seeing how they could be addressed to make improvements. It was a valuable exchange.

The next meeting would hopefully be in December but with a slightly different format to a meeting with agencies and third section health support stalls allowing people to find out what is on offer over mince pies and refreshments.

The Mayor then went around members at the table. There were no other reports by members.

The Mayor explained is working on a youth forum and is busy getting this up

and running. She is meeting with PLANED, Brownies, Guides and Sea Cadets.

She is also helping with the poppy trail this year and encouraging children to come forward.

### **Community Engagement Officer update**

The Mayor then introduced Anne Draper who went on to tell councillors of her current projects. She had spoken with Anthony Rogers, the Biodiversity Officer in connection with a 'pick up and collect' machine which she was looking to acquire for the town gardens.

She knows of a fund that may have money left in their pot towards end of year. If you mow gardens and pick the cuttings up this encourages wild flowers to grow.

She had received an orchard pack for the library which will provide two benches, 300 bulbs, animal homes and 12 fruit trees to make the ground in front of library nice to sit and read a book.

She has assisted Tenby TRI to obtain grants for a mental health café and special yoga in St Johns.

She has finally managed to get a quote for solar panels for the De Valence but still needs more.

She was working on digital notice boards to provide information to visitors and locals and PCNPA may have some money left in their pot to assist.

Plastic Free Tenby has found a little grant to make a green bus stop outside multistorey car park and she is in discussions with PCC.

The grants for warm rooms started last Friday with Augustus Place open during the day. Numbers were low but hopefully more will come once they are aware.

Grants are also coming for churches and those other halls doing warm rooms.

The Heywood Lane footpath grant is on hold awaiting on a plan back from PCC traffic.

A grant was received from Race Council Cymru which enabled a 'Windrush' function to be held in Museum and a Pumpkin workshop was hosted with money from Hubub.

She is working on an Urban Thinkscape project under the North Beach zig zag to create imaginative play learning and a hygiene bank box in Boots, where people can donate personal hygiene and cleaning items, to be collected and dropped to PATCH once a week.

Small Business Day is Dec 3<sup>rd</sup>, to encourage people to use small and local



businesses.

Commenting on small Business Day Cllr Blackhall said we have so many fantastic independent businesses in Tenby, if we should support in any way we can.

Cllr Ronowitz said he had wandered around and spoken to 82 businesses. Much discussion with businesses was the need to do something to persuade local people to shop locally.

Cllr Dale agreed that something needs to be done to persuade local people to shop locally.

Cllr Mrs Lane believed they would get on board with Small Business Day. This is exactly why we do Christmas festivities, to promote local businesses within our town.

Cllr Blackhall suggested an 'I'm shopping local this Christmas' with a social media campaign and each shop linking in to what they have to offer.

Cllr Dale asked if there would be free car parking as it is offered in other places. He was advised that PCC car parks are free of charge for the weekends in December.

Cllr Dale went on to say that he had bought a Tenby Observer this weekend and there was very little local news in it. He feels they should be supporting the town more but admitted he didn't know how to get them to do this.

Cllr Whitehurst told fellow councillors that he has been helping with energy grants, for those who need it are not always able to access them. Residents are having difficulty navigating websites and it is a nightmare getting through on telephone lines.

He suggested someone could go around the warm rooms with a laptop and help people apply. Quite a few haven't got access to internet, can't manage systems that are in place. Warm rooms will become a lifeline to a lot of people in our county he said.

Cllr Dale recalled some mention of using EPF grants in relation to our toilets. The Mayor said she had visited the toilets with the office in charge to inspect those free and paid for.

Cllr Blackhall advised that toilets were not included in the EPF bid as Danfo have a programme of works. Maybe we need an update then look into this further.

Cllr Dale said he remembers a conversation where EPF could be used to make our toilets free but this may have been outside of a meeting.

Cllr Whitehurst said it had been on his mind for a while. We are encouraging

visitors, but they cannot find toilets. When they do they complain about the price and a provision not that great.

Cllr Mrs Lane said we were not exclusive in charging for toilets. Maybe a better service was needed but we are not the only ones with charges for toilets.

People also complain about car parking charges but they can be 10 times more elsewhere, she added. The Mayor and Cllr Ronowitz noted the number of businesses with signs saying Patrons Only while public toilets were closing early in summer, due to Danfo having a rotation of closing at certain times. If we wanted them to stay open longer then they would need to pay an extra member of staff.

Cllr Blackhall suggested toilet provision being included as a future agenda item.

He thanked Anne for all that is being done. The warm rooms project will be 5 days a week around town with some venues serving hot drinks, some serving meals and activities

Cllr Blackhall asked Anne if she could keep a running total of grants secured as it shows the impact already being made.

**145. BROTHER THOMAS' GARDEN – CLLR MRS ROSSITER**

Cllr Mrs Rossiter has been asked to enquire as to the opening times of the garden. Whenever she has been up Crackwell Street, the gates have been locked during the summer. What are the opening times, who is responsible for opening and locking, not forgetting that it is for residents and public alike.

The Clerk believed that the opening times were 10am to 4pm, 7 days a week but he will double check.

Cllr Dale last time he looked thought it was no state to be opened at all but work has since been done.

**146. TO UPDATE MEMBERS ON PROGRESS OF ENHANCEMENT WORKS TO THE PARAGON GARDENS – CLLR MRS LANE**

Cllr Mrs Lane told members that the Paragon Gardens now has new railings.

Unfortunately, something that was planned to happen in 1 year has taken almost 4 years, and it was starting to feel like forever to get sorted but things are now complete.

The plan now is to put a programme in place to tidy it up by topping up more stones, and weed treatment.

We have now removed the seaward bushes and there is an opportunity for people who want benches in memory of loved ones now have beautiful unrestricted views. Council can offer memorial benches to families to purchase to be placed in these sites now and it is an opportunity for people to come forward

Cllr Blackhall agreed the view had been opened out and more benches will make a difference.

The railing work had been EPF funded and the next phase to look at was a continuation around greater access generally.

The main project was to look at St Florence Parade, widening the pavements and reconnecting so that the full length of the wall can be walked using the pavements with buggies or scooters. We also needed to try and encourage volunteers to work in Paragon, while other suggestions include continuing the work of the community engagement officer to try and keep people engaged and look at extending the other community building enhancements to make them better to improve usage.

Drawings and feasibility costs were now needed for St Florence Parade and he proposed he and the Clerk start to develop an outline bid with PCC to enable a full application to be made in the new year.

**147. TRAFFIC ON ESTATES IN TENBY – CLLR MS ATTEWELL**

As Cllr Attewell was not present this item will be held over to the next meeting.

**148. TO CONSIDER ESTABLISHING A TENBY EVENTS COMMITTEE INVOLVING THE TOWN COUNCIL AND LOCAL ORGANISATIONS TO IMPROVE LIAISON WITH PEMBROKESHIRE COUNTY COUNCIL ON FUTURE EVENTS BEING STAGED IN THE TOWN – CLLR RONOWITZ**

Cllr Ronowitz suggested forming some sort of events committee. Recently a few organisations held events in Tenby without consultation locally, which had caused some upset. His thought was to put something together with the town council so that PCC are able work more closely with us and get the town more involved.

This way, for anything coming to Tenby, for example LCW, Ironman, Carten and other big events, we will have some sort of say.

Cllr Blackhall feels this is a really good idea, asking if any committee is to include businesses, the Chamber of Trade and residents from the area, as well as councillors for balance.

Cllr Ronowitz asked how to go about doing this? It was suggested we set up a sub-committee and then decide who to invite. Cllr Ronowitz asked who would be interested.

The Clerk asked if this was to be a committee of the Council, will it have plenary powers or do they report back their determinations to full council for action.

Cllr Blackhall felt, as it involves members from outside the council, it would not have plenary powers but would be able to go off and liaise

Only when a TTC policy change or spending requirement was involved, did he feel the

group would need to return to council.

It was proposed that Cllr Ronowitz chairs the sub-committee with Cllr Morgan, Cllr Mrs Lane and Cllr Dale nominated. Cllr. Ronowitz will confirm a date for the first meeting.

Cllr Mrs Rossiter asked if Ironman is going ahead on 3<sup>rd</sup> September 2023. She was informed it was.

**149. SEWAGE SPILLS FROM THE CASTLE BEACH COMBINED SEWAGE OVERFLOW – CLLR WHITEHURST**

Cllr Whitehurst said he has been monitoring pollution over the year with National Resources Wales, and is pleased that water testing is far better than last year. This could mean that we get the Blue Flag back for North Beach

However, there was still concern with the Castle Beach sewer overflow which had seen discharges on several dates including 11<sup>th</sup> May, 5<sup>th</sup> September and 20<sup>th</sup> October. There had not been much rain on these dates so maybe it might be just a blocked drain.

Cllr Whitehurst suggested inviting Dwr Cymru in for a chat. Cllr Blackhall seconded.

**RESOLVED**

**That representatives of Dwr Cymru be invited to meet with the town council to discuss the Castle Beach overflow.**

**150. TO CONSIDER ANY FINANCIAL OFFICER/CLERK'S ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS**

**a. Town Crier**

The Clerk explained the history, that the post had been advertised for 2 months and there had been no response apart from Mr Cornwell who would like to be considered. He is still a Member of Guild of Town Criers. In March of next year Commonwealth Day, there will be the Declaration of the Commonwealth Charter at St Davids and he has been asked by the Guild of Town Criers, if would he would like to fulfil the role of reading the Charter.

Cllr Blackhall felt we should refer the matter to the personnel committee to go through due process. Cllr Mrs Lane feels everyone should have a say and have a vote, doesn't want to be rude but TTC does not have to accept one person who comes along. We can hold out and we should be looking for the right person to represent us.

Cllr Blackhall suggested that a personnel meeting be set up and, on this occasion, invite all members to attend to discuss the way forward. Seconded by Cllr Mrs Lane.

**RESOLVED**

**That a special personnel committee be set up involving all members to discuss the post of Town Crier.**

**b. Update on Proposed Visit Veterans of Belgium's Brigade Piron, September 2023**

The Clerk told members that this had been a most constructive meeting focusing mainly on the main parade. There is a possibility that we could be looking for funding from TTC for the road management and for hosting a small welcome reception on the Friday evening.

Cllr Mrs Lane reminded councillors that there will need to be a Coronation Committee for next year. It was suggested that those on the Festivities Committee continue on and start discussing these events, Cllr Blackhall seconded.

**RESOLVED**

**That the remit of the Christmas festivities Working Party be expanded to include other events in 2023.**

**c. Annual General Meeting and Mayor Making 2023**

The Clerk explained that Mayor Making was provisionally set for 5<sup>th</sup> May.

However, the De Valence was already booked. We also do not know when the bank holiday for His Majesty, The King's Coronation will fall. It may be held on the Friday preceding the coronation on the 6<sup>th</sup> as it did for the Queen's Jubilee.

Standing orders allows us to choose any Friday in May for our AGM. Are councillors happy to switch to Friday 12<sup>th</sup> May?

All were in favour.

**RESOLVED**

**That the date for the Annual General Meeting and Mayor Making be confirmed as 12<sup>th</sup> May 2023.**

**d. Remembrance Sunday 13<sup>th</sup> November 2022**

The Clerk reminded members that there is a change of format to previous years and that the Church Service will be first then on to the War Memorial. The Mayoral Party should meet at the De Valence by 9.30am and then make their way to the Church. The Party will be then lead in as a Council. Those councillors unable to make it to the De Valence by 9.30 am are asked to meet outside St Mary's.

Cllr Blackhall believes that some people from organisations may not be able to parade all the way round, and there are arrangements in place to use the St George's entrance so there will be a shorter route.

- e. **To consider arrangements for Councillor training on the Code of Conduct, Standing Orders, Role of Council as an employer and the role and responsibility of Councillors and Staff in line with the SLCC staffing report. Further to ensure that this is arranged at a time when all Councillors can participate**

The Clerk explained that, as members are aware we now have to have a training plan for councillors in place. He needed to set up a time when councillors can be trained, he asked how should these training sessions be arranged?

One Voice Wales offer online training courses and these are modular. The cost per module is £55 per person.

He suggested he looked at the possibilities of OVW delivering an evening training session to all councillors. These, he envisaged would also be hybrid meetings.

Cllr Mrs Rossiter asked if these training guidelines apply to councillors who have served for over 26 years and 30 years.

The Clerk said that they did.

- f. **TO RECEIVE THE ACCOUNTS FOR OCTOBER (INCLUDING SCHEDULED PAYMENTS, UNPRESENTED CHEQUES, RECEIPTS, ACCOUNT BALANCES, BUDGET MONITORING TO DATE AND BANK RECONCILIATIONS) AND CONSIDER ANY ISSUES ARISING**

Speaking about the grant monies generated by Anne Draper, Cllr Blackhall asked if the Clerk would be looking at a different sub heading for next year's budget.

Cllr Mrs Rossiter proposed accepting the accounts and Cllr Brown seconded.

#### **RESOLVED**

**That the accounts for October (including scheduled payments, unpresented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) be approved.**

#### **151. DATE AND TIME OF NEXT MEETINGS**

The Clerk was wondering how to approach the Budget Meeting scheduled for 6<sup>th</sup> December as he was concerned that this would mean that there would be no full council meetings now until January.

He gave members possible alternatives. Although it will be a long evening all agreed to hold a joint full council and budget meeting on Tuesday, 6<sup>th</sup> December starting at 6.30pm.

Mr Malone, from Tenby Post Office would like to speak to councillors at the next meeting about banking provision in town following the closure later this month of Barclays. This will leave HSBC as the last bank in town. While the Post Office can provide some banking facilities legally the last bank in town has to give at least 6 months' notice before it can close. Banking hubs are being spoken about nationally but these will take between 6 to 8 months to set up and he feels Tenby needs to be prepared in case HSBC proposes to close.

**RESOLVED**

**That meetings are scheduled as follows:**

**Personnel Meeting Monday, 7<sup>th</sup> November 2022 at 3.30pm**

**Planning Meeting Tuesday, 8<sup>th</sup> November 2022 at 7.00pm**

**Full Council and Finance Meeting Tuesday, 6<sup>th</sup> December 2022 at 6.30pm**

**152. TO PROPOSE ANY ITEM OF THE NEXT AGENDA**

Nothing was proposed at this time.

**153. TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE "PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960"**

**154. TO CONFIRM THE PRIVATE AND CONFIDENTIAL MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD DATE 2021**

Resolved that the Private and Confidential Minutes of the Tenby Town Council meeting held 6<sup>th</sup> September 2022 be confirmed and signed as accurate.

**155. MATTERS ARISING FOR INFORMATION ONLY**

There were no matters arising.

**156. TO RECEIVE THE PRIVATE AND CONFIDENTIAL MINUTES OF THE POLICY COMMITTEE MEETING HELD 17TH OCTOBER 2023**

**RESOLVED**

**That the minutes be received.**

Mayor \_\_\_\_\_

Town Clerk \_\_\_\_\_

Date \_\_\_\_\_