

TENBY TOWN COUNCIL

**DE VALENCE PAVILION
UPPER FROG STREET
TENBY**

20th April 2022

Dear Councillor

You are hereby summoned to attend the next Meeting of the Tenby Town Council to be held on **Tuesday 26th April at 7.30 pm** to transact the business stated below.

This meeting will be held 'in person' at the De Valence Pavilion but access will be provided for members wishing to join remotely from another location

Members of the public wishing to access the meeting remotely to listen (but not speak) are asked to contact the Town Clerk for details.

MEMBERS: PLEASE NOTE THAT PCNPA HAVE SWITCHED TO AN ONLINE SYSTEM FOR VIEWING PLANNING APPLICATIONS. NO PAPER COPIES ARE AVAILABLE. APPLICATIONS TO BE CONSIDERED AT THE MEETING CAN BE VIEWED ONLINE IN THE COUNCIL OFFICES DURING NORMAL HOURS OR BY VISITING THE FOLLOWING LINK
<http://planning.pembrokeshirecoast.wales/>

Yours faithfully



A. J. DAVIES
FINANCIAL OFFICER/CLERK TO THE COUNCIL

AGENDA

1. To receive Apologies.
2. To disclose any personal interests in items of business listed below.

Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial

3. To agree Items of Correspondence and Committee Minutes, except those marked private and confidential, be given to the members of the Press present.

4. To confirm the Minutes of the Tenby Town Council Meeting held 12th April 2022
5. To consider any Matters Arising from the minutes and if further action is required.
6. To consider the following planning applications and agree action in response to proposals:
 - a. NP/22/0217/FUL – Proposed holiday let/Airbnb accomodation - @ No 6 Powys, Clement Terrace, Tenby.
 - b. NP/22/0228/FUL – The erection of a temporary coastal defence system incorporating gabion baskets and 'mattresses' made of steel frames and filled with stone, to be set out in front and laid on top of the existing dune system for an approximate length of 200 metres to protect the dunes and golf course adjacent to them from storm damage and erosion for a period of up to 10 years – Tenby Golf Club, Battery Road, Tenby.
7. To consider any updates on Tenby Town Walls and agree action in response to proposals.
8. To consider any updates on the proposed Brynhir development.
9. To consider any Financial Officer/Clerk's Items and to agree action in response to proposals.
 - a. To agree the Annual Report for 2021/22 for publication in accordance with the Local Government and Elections (Wales) Act 2021 (to follow).
10. Date and Time of Next Meeting

Annual General Meeting **FRIDAY 13th May 2022 at 6 pm**
11. To propose any item for the next Agenda.
12. **TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE "PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960".**
13. To confirm the Private and Confidential Minutes of the Tenby Town Council Meeting held 12th April 2022.
14. Matters arising for information only.

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD
12TH APRIL 2022

PRESENT: Cllr Mrs S Skyrme-Blackhall Mayor
Cllr Mrs T Evans
Cllr Mrs S Lane
Cllr Mrs T Rossiter
Cllr J Cornwell
Cllr Mrs C Brown
Cllr M Ronowitz
Cllr D Morgan
Cllr L Blackhall
Cllr T Hallett
Cllr M Evans

IN ATTENDANCE: Mr A Davies Clerk
Mrs S Thompson Assistant to the Clerk
Cllr Michael Williams County Councillor North

389. TO RECEIVE APOLOGIES

None received.

390. TO DISCLOSE ANY PERSONAL INTERESTS IN ITEMS OF BUSINESS LISTED BELOW

Cllr Mrs Rossiter declared her interest in item 10.

391. TO AGREE ITEMS OF CORRESPONDENCE AND COMMITTEE MINUTES OTHER THAN THOSE MARKED NOT FOR PUBLICATION BEING GIVEN TO MEMBERS OF THE PRESS PRESENT

Proposed by Cllr Hallett and seconded by Cllr Mrs Rossiter.

RESOLVED

That items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

392. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council meeting held 29th March 2022 be confirmed and signed as accurate.

393. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

- a. **Page 207 Item 375b – Queen’s Jubilee:** Cllr Mrs Lane had previously asked for clarification as to when the picture had been taken and who had decided to

put it in the newspaper but asked again for clarification from the Clerk as she felt the minutes did not make it clear.

She queried when the photograph was taken in relation to when it was published in the local press.

The Clerk said that it was taken the morning after the Jubilee programme had been agreed by the council but had not been published until the following week.

Cllr. Mrs Lane said that 11 councillors had been at the meeting the night before and felt it was not correct that only two had been in the photograph. None of the others had been made aware it was being taken. Had the Clerk submitted the photograph for publication she asked?

Whoever arranged the photograph should own it and apologise.

Cllr Cornwell said he had apologised at the last meeting if anything improper had been done and reiterated that apology.

Cllr Blackhall felt that the point has been made and now it was time to move on and not take it any further.

He explained that a conversation was had with the Observer and they had asked for a photo to go with the story straight away. This was all hastily arranged. Unfortunately, there had not been sufficient space in the paper to run the story in the week intended and therefore it appeared a week later.

TTC do not control the paper and he apologised if offence had been caused. The only intention had been to get the story out about what TTC were planning for the Jubilee as soon as possible for groups to take part in procession.

There was no attempt to cause offense and I think we should move on, he said.

Cllr Cornwell told fellow councillors that he ran his last half marathon two weeks ago and did intend to put it in the paper. However, his story didn't go into the newspapers as we are in pre-election times.

Cllr Mrs Brown understands there are those who are organising Jubilee celebrations but asked how is TTC getting the community involved?

The Mayor told councillors that Cllr Mrs Evans had been working hard on it. While it appeared that only a small group represented the council it was open to everyone to take part and contribute.

Cllr Mrs Evans had been ill in hospital, but she has still been dealing with the things that she promised to deliver.

Cllr Mrs Evans said the events were open to all to help organise and it would be appreciated.

Cllr Mrs Lane asked if another meeting is planned as there are more ideas to talk about and also to revisit previous ideas, for example, involving school children. She felt things should be coming back to council.

All agreed to having another meeting and Cllr Blackhall suggested the Clerk arrange one as soon as practicable.

The Clerk told members that all bunting had now been delivered.

394. TO DISCUSS THE FOLLOWING PLANNING APPLICATIONS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS:

The Mayor asked if the planning correspondence at Agenda item 7 could be considered along with this item as it relates to one of the applications.

a. **NP/22/0191/FUL – Creation of balcony over flat roof, alterations to fenestration – Beach House, Culver Park, Tenby**

Cllr Mrs Brown agreed with what was said by the Civic Society in that it may affect surrounding houses by intruding on their privacy.

She felt it was wrong that this application has come our way. This needs to be considered carefully by the PCNPA Conservation Officer, she said.

Cllr Cornwell agreed with Cllr Mrs Brown noting that the Civic Society suggested that a site inspection was called for.

Cllr Ronowitz felt that the houses on the old hospital site came after Culver Park. To flip it on its head, could it be argued that these were intruding on houses that had been there a lot longer?

Balconies can be very intrusive said Cllr Mrs Lane, and quite often they are directly in line with bedrooms. Careful consideration must be taken.

Cllr Mrs Brown proposed requesting to see the results of any NPCPA inspection. Cllr Cornwell seconded.

Cllr Blackhall said he would abstain from voting as he hadn't had time to look at these plans.

RECOMMEND

Members are concerned about the introduction of a balcony on the impact and amenity of neighbouring properties both to the sides and rear of the application site, particularly within the newly extended Conservation Area. Members feel the views of the Conservation Officer would be helpful in determining this application.

- b. NP/22/0169/FUL – Erection of photovoltaic array on the roof of a building within the grounds of a listed house – Clifton Rock, Greenhill Road, Tenby

Cllr Cornwell agreed with this application and the Mayor seconded.

RECOMMEND

Approval. Considered against all the relevant policies within the LDP, members feel that this proposal will have no adverse effect on the amenity of the area or neighbouring properties.

- c. NP/22/0206/FUL – Roof extension to allow additional bedroom/lounge, renovation of front elevation and proposed bay windows – Tiffany House, Tudor Square, Tenby

The Mayor asked if members had any comments. Cllr Cornwell remembered that this property had come up previously but this was now addressing the rear of the property. Cllr Cornwell felt the change very attractive. Cllr Ronowitz seconded.

RECOMMEND

Approval. Considered against all the relevant policies within the LDP, members feel that this proposal will have no adverse effect on the amenity of the area or neighbouring properties.

- d. NP/22/0197/FUL – Front flat-roofed extension with balcony over – 29 The Glebe, Tenby

Cllr Mrs Lane recalls that there is a lot of ground and did not feel it would be overlooking neighbours which would be her concern. She didn't see any problem so long as neighbours have not objected. No opposition had been raised by neighbours as far as we know. Proposed by Cllr Mrs Lane and seconded by Cllr Cornwell.

RECOMMEND

Approval. Considered against all the relevant policies within the LDP, members feel that this proposal will have no adverse effect on the amenity of the area or neighbouring properties.

395. TO CONSIDER THE FOLLOWING ITEMS OF PLANNING CORRESPONDENCE AND AGREE ACTION IN RESPONSE TO PROPOSALS:

- a. Tenby Civic Society – Comments on recent applications

Already considered within the relevant application in the previous agenda item.

396. TO RECEIVE THE ACCOUNTS FOR MARCH (INCLUDING SCHEDULED PAYMENTS, UNPRESENTED CHEQUES, RECEIPTS, ACCOUNT BALANCES, BUDGET MONITORING TO DATE AND BANK RECONCILIATIONS) AND CONSIDER ANY ISSUES ARISING

The Clerk had no issues to bring before council apart from an uncashed payment for a charitable donation cheque written in 2019 by the Mayor at time from the Mayor's allowance. He suggested that this now be written off and struck from the pending payments list. Cllr Mrs Rossiter proposed and Cllr Ronowitz seconded the proposal.

RESOLVED

THAT the accounts for March (including scheduled payments, unpresented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) be approved.

397. TO CONSIDER ANY UPDATES ON TENBY TOWN WALLS AND AGREE ACTION IN RESPONSE TO PROPOSALS

The Clerk said he had nothing more to report to members. In response to graffiti vandalism found on the wall, Louise from CADW was meant to be coming down to see how best to deal with removal of the graffiti but had been busy elsewhere. She did say that when she was down next that she would have a thorough look at the walls.

Cllr Mrs Brown would like to be at that meeting.

Cllr Cornwell said he had observed people on top of the wall by the Five Arches. He was informed that it was connected to work at the Bush Inn.

Cllr Mrs Brown asked if TTC had found out who was responsible for scaffolding recently erected to the rear of Corals. Did they ask for permission? The Clerk said PCC grant scaffolding licenses.

Cllr Mrs Rossiter recalled that Tenby in Bloom had agreed to pay for a second day of weeding around the Five Arches and wondered what had happened. The Clerk told members that the men had been taken off the weeds to work on another project and had never returned. They can have the payment when they return to finish, said Cllr. Mrs. Rossiter.

398. TO CONSIDER ANY UPDATES ON THE PROPOSED BRYNHIR DEVELOPMENT

The Clerk is aware that PCC have booked another date for a public engagement day in the De Valence but have also asked if they can meet with us prior to our meeting on 14th June 2022 for further discussion. Councillors agreed a 6.30pm meeting start.

399. TO RECEIVE AN UPDATE AND AGREE PROPOSALS IN REGARDS TO FUTURE MEETINGS, STANDING ORDERS AND ACTION GROUPS – CLLR. BLACKHALL

Cllr Blackhall told members that it is good news as the existing Standing Orders allow for everything that has been agreed including the input of the Responsible Finance Officer which remains unchanged. Essentially TTC is in a position to introduce the proposed future arrangements as from May.

Cllr Mrs Lane said she wished to be added to all the action groups.

She felt all councillors should be invited to participate as she does not agree with spin off groups. If she could not make a meeting, she will send her apologies.

Cllr Mrs Brown asked that the same applied to her too.

She congratulated Cllr Blackhall on the comprehensive list of potential working parties and action groups although she noted that the town walls were not on there.

She asked if these groups were open just for TTC or will other people, groups and organisations be involved? She felt small meetings could be held in the parlour.

However, she also felt TTC needed to show the amount of work that is done around the town.

Cllr Mrs Rossiter queried the Gardens of Tenby group? Cllr. Blackhall said that this had already been discussed at previous meetings about the EPF bid. The idea was for different people who are looking after or volunteering in gardens, for example the family that have taken on Brother Thomas' Garden and the gentleman who has taken on Lions Garden, to get involved and to encourage future development of our open spaces with community engagement.

This was an opportunity for the community to get involved and to let the public know what we do. However, decisions, especially spending, will still need to be made by the council.

This is an initial list that may change. Some may not be able to get to all the groups but the more getting involved the merrier.

Cllr. Blackhall commented that he, Cllr Cornwell and the Clerk had met earlier in the day to look at the content of our annual report. There are many things already done currently but more can be done in the future and hopefully it is an opportunity to involve more people.

400. TO CONSIDER ANY FINANCIAL OFFICER/CLERK'S ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS

Nothing from the Clerk.

401. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday, 26th April 2022 at 7.30pm.

402. TO PROPOSE ANY ITEM FOR THE NEXT AGENDA

Cllr Ronowitz commented that people had raised concerns about 'boy racers' in the multi-storey car park. The Clerk said he will mention this to Marc Owen and the police.

Cllr Mrs Brown asked about the ice cream van and the Clerk said he would bring the matter up in private.

403. TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE "PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960"

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