

**TENBY TOWN COUNCIL**  
**MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD**  
**22<sup>ND</sup> JUNE 2021**

**PRESENT:** Cllr Mrs S Skyrme-Blackhall Mayor  
Cllr Mrs T Evans  
Cllr Mr J Cornwell  
Cllr Mr M Evans  
Cllr Mrs S Lane  
Cllr Mr D Morgan  
Cllr Mr L Blackhall  
Cllr Mr T Hallett

**IN ATTENDANCE:** Mr A Davies Clerk  
Mrs S Thompson Assistant to the Clerk

The Mayor welcomed all to the meeting.

**70. TO RECEIVE APOLOGIES**

Apologies received from Cllr Whitehurst and Cllr Mrs Brown. Cllr Mrs Evans apologised in advance as she will have to leave the meeting at 8.50pm should it go on any longer.

**71. TO DISCLOSE ANY PERSONAL INTERESTS IN ITEMS OF BUSINESS LISTED BELOW**

Cllr Evans declared a personal interest in item 7a as he is member of PCNPA.

**72. TO AGREE ITEMS OF CORRESPONDENCE AND COMMITTEE MINUTES OTHER THAN THOSE MARKED NOT FOR PUBLICATION BEING GIVEN TO MEMBERS OF THE PRESS PRESENT**

Proposed by Cllr Blackhall and seconded by Cllr Mrs Evans.

**RESOLVED**

**That items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.**

**73. CONFIRMATION OF MINUTES**

**Resolved that the Minutes of the Tenby Town Council meeting held 8<sup>th</sup> June 2021 be confirmed and signed as accurate.**

**74. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY**

- a. **Page 29 Item 55A – Off Street Park Places:** Cllr Lane apologised to councillors for not being at the last meeting but wanted to refer to parking in Newell Hill and the suggestion for a Residents Only sign.

She said that we must remember that all motorists have paid their road tax and are entitled to park, unless residents are paying a fee. She felt that this suggestion would be opening it up to all of town to ask for the same.

Cllr Evans also apologised for not being able to attend the last meeting and said that he too had intended to speak on this matter.

National laws prevent whole streets being designated residents' parking, the limit being 60%.

He had read the recommendations but said TTC should go even further. While he agreed with TTC's position on South Beach and Salterns, when it came to the Green, we must say no to extending the charging period.

He proposed that TTC formally object to these particular proposals as it would affect not just residents of Newell Hill but also residents of Lower Park Road, St John's Hill and St Mary's Hill who also use the Green in winter months.

We have already experienced an extension to the charging period but if it came to adding another 4 months, Tenby Town Council must say no.

Cllr Mrs Lane agrees with Cllr Evans proposal but was still concerned about a 'Resident's Only' sign at Newell Hill.

The Clerk told councillors that Mr Marc Owen doesn't feel this will be possible anyway. An 'Access only' sign could be possible, but as members know from the Augustus Place/Jones Terrace area, 'Access Only' is very difficult to enforce.

Cllr Evans felt the introduction of Access Only would be a nonsense when it cannot be enforced properly and would just anger residents.

Cllr Mrs Evans said it was just an idea to try and resolve problems on the estate. She thanked Cllr Evans for his input and seconded his proposal.

Cllr Evans added that if a formal objection be made now, the Clerk should also be in a position to take legal advice if necessary to add weight to our objection.

Cllr. Mrs. Evans agreed with the suggestion.

## **RESOLVED**

**That the Clerk write again to PCC lodging a formal objection to proposals to increase the charging period for The Green car park to 12 months a year.**

**75. TO DISCUSS THE FOLLOWING PLANNING APPLICATIONS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS:**

As a member of PCNPA Development Management Committee, Cllr. Evans took no part in discussion or voting but remained present to offer advice on planning policy and procedure if required.

- a. NP/20/0458/FUL – Construction of new pitched roof over existing flat roof to provide 10 twin bedroom accommodation rooms. Alterations to entrance foyer and construction of new pitched roof over access stairs to new first floor accommodation. Alterations to existing single storey Pro shop accommodation including new single storey extension to provide additional 4 twin bedrooms and 1 three bed disabled suite. Internal alterations and construction of new single storey extension to provide new Pro shop facilities – Tenby Golf Club, Battery Road, The Burrows, Tenby – amended plans

Cllr Mrs Lane feels this is a wonderful proposal and TTC should be behind it. Cllr Mrs Lane proposed accepting and wished them all the very best. The Mayor seconded. Cllr Hallett wished to congratulate all those involved in the new design.

**RECOMMEND**

**Approval. Members support the amended design which enhances the visual aspect of the building while also sustaining the economic viability of the golf club.**

- b. NP/21/0358/FUL – Alterations to create new glazing/shopfront – Tenby’s Ice Cream, Seren, 3 St George Street, Tenby

Cllr Hallett believes there are differing house frontage in this row. He was concerned that the proposal could see the removal of supporting walls which could make the upper floor unstable. He would prefer in and out doors and not a ‘whole front’ opening.

Cllr Mrs Lane couldn’t see a problem adding that the structure will be looked at and any problems would be identified.

Cllr Mrs Lane proposed approval and this was seconded by the Mayor. Cllr Blackhall and Cllr Hallett abstained.

**RECOMMEND**

**Approval. Considered against all the relevant policies in the LDP members feel that this proposal will have no adverse effect on the streetscape of this area of the town.**

- c. NP/21/0308/FUL – Removal of existing ground floor shop front and replacement with new traditional shopfront. Repair and alteration to large feature window at first floor level over shopfront and two new dormer windows

within front roof slope together with associated external alternations 10 High Street, Tenby

Cllr Blackhall feels this proposal is returning character to the property and that it is a really good design. He believes TTC should consider this a positive scheme that will enhance the High Street, Cllr Mrs Lane seconded.

## **RECOMMEND**

**Approval. Members welcome the proposal to return to a more traditional shop front which they as a positive enhancement to the streetscape within the Conservation area.**

Cllr Evans asked why Tenby Civic Society's recommendations are no longer included in TTC Minutes. The Clerk explained that the views were being received after members of TTC had already determined the applications. Civic Society has now been furnished with the dates of meetings to ensure they could get their comments in to TTC in time to be included in the agenda.

Cllr Evans suggested that it would be good for members to see the views of the Civic Society even if applications had already been considered by TTC.

It is important it becomes a public record, he said.

## **76. TO CONSIDER THE FOLLOWING ITEMS OF CORRESPONDENCE AND AGREE ACTION IN RESPONSE TO PROPOSALS:**

### **a. Mr. Tegryn Jones, PCNPA – Consultation on the future of the National Park**

Cllr Blackhall would be interested in attending this seminar. Cllr Evans asked if the Clerk could also attend on behalf of TTC.

He added that he will be involved as a PCNPA member as the future direction of the Park was vitally important to Tenby. In 1975 due to its great architectural value, it was decided to include the town in the Park boundaries and we are the largest town in any national park in Britain.

He believed being in the Park enriches Tenby but PCNPA must realise that it must be a joint venture. The biggest challenge he felt the Park faced was housing for local people. He felt that if PCNPA doesn't change its focus then local people will no longer live in Tenby. It is vital that PCNPA understand that being in the Park has to work for Tenby and its residents.

He suggested that, if necessary, TTC should buy in expertise to help press the argument to PCNPA that, whilst Pembrokeshire and Tenby is beautiful, there are lots of pressure on locals who live here.

Cllr Blackhall echoed Cllr Evans, adding that, while we can be supportive of PCNPA, they must work for us too. He noted that Mr. Jones' letter talks about tourism, landscape, culture and wildlife but only refers to businesses and

residents at the end. TTC needs to make sure that they are not at the bottom of the list of priorities. We can only maintain Tenby's cultural heritage if we can continue to live here, he said.

The Mayor said she would also like to attend the seminar.

## **RESOLVED**

**That the Mayor, Cllr. Blackhall and the Clerk attend the seminar on 13th July.**

b. Mr. Darren Thomas, PCC (via email) – Traffic and Highways Community Works Fund

The Clerk told councillors that this is funding that county has available every year for small projects costing up to £10K. This fund would also expect a contribution to towards costs and the greater the contribution the more favourably applications are looked upon. Are there any things that members feel would fit into the criteria towards this funding? There is £100k to split between all Pembrokeshire towns.

Cllr Blackhall wondered if anything around raised bollards or some form of traffic light infrastructure for Pedestrianisation would qualify as this would be an investment to save future expenditure.

Cllr Mrs Lane noted that landscaping, fixtures and fittings directly related to projects could be eligible and wondered if our ongoing ideas and suggested works in gardens could qualify.

Cllr Evans believes that Cllr Mrs Lane is on the right track but felt that these were for schemes close to the highway. Perhaps The Green or the multi storey had landscaping/infrastructure issues that could possibly get funding.

He felt we needed to 'drill down' and go for environmental improvements aimed at keeping these areas clean and tidy for another 12 months.

Asked by Cllr. Mrs. Lane, the Clerk explained that TTC would have to get any bids in by the end of July.

Cllr Blackhall said that whilst bollards would be nice, it is right that Cllr Mrs Lane's proposal is a priority. There is still ongoing work on the Paragon but as this grant has to be highway related, we should look at the Green.

Cllr Cornwell noticed improvement to the bus stop on Marsh Road but there is no shelter on the opposite side of the road. This is a very exposed area for people waiting for buses.

The Clerk will check on this as he believed there was a project under way to provide a bus shelter on the western side of Marsh Road. Cllr Hallett agreed saying he too thought there was a plan but it had not yet been implemented.

Cllr Evans commented that TTC needed to look at how we could access the funding available if not it would go to other councils.

The Clerk said members needed to be mindful that the council will have to make a contribution to any scheme and that the more contributed the more favourable the proposal will be viewed.

Cllr Evans suggested that Cllr Mrs Lane and the Clerk look at what highways related landscaping measures could be achieved. He suggested TTC earmark £5000 from reserves as a contribution to try to achieve the full £10,000 of works. The Mayor seconded.

### **RESOLVED**

**That Cllr Mrs Lane and the Clerk look at what highways related landscaping measures could be achieved and that TTC earmark £5000 from reserves as a contribution towards any scheme.**

### **77. TO CONSIDER ANY UPDATES ON TENBY TOWN WALLS AND AGREE ACTION IN RESPONSE TO PROPOSALS**

The Clerk told councillors that Suzie Adams had emailed back to say that she has been off for a fortnight but was still waiting to hear back from the arborist with his report. She was going to chase him up.

Cllr Hallett felt we should push PCC to get this sorted asap.

Cllr Evans supported Cllr Hallett adding that a letter should be sent to PCC, CADW and PCNPA giving them a timescale to get works started.

He said we should inform them that, if the work was not started by a particular date, for example 16<sup>th</sup> July, TTC would start pulling weeds themselves.

He felt copies of the letters should also be sent to the Chief Executive officers of all the authorities.

TTC has worked hard with these organisations but things had gone on long enough and now is the time for action.

Cllr Mrs Lane seconded. The town is proud of our walls and there is a desperate need to preserve them for future generations.

The Mayor agreed, adding that this had been her one fear; that the situation was going to drag on.

Cllr Evans said we can be polite but now is the time to say that if things don't start, we'll do it ourselves.

### **RESOLVED**

**That a letter should be sent to PCC, CADW and PCNPA giving them a timescale to get works started and inform them that, if the work was not started by a particular date, TTC would start the work themselves.**

**78. LOCAL MARKET HOUSING POLICY – CLLR MIKE EVANS**

Cllr. Evans apologised for not being at a recent meeting to inform councillors further on this matter.

It was acknowledged that Tenby had a problem regarding the availability of affordable housing for local people. About 3 years ago in St Ives they were facing similar problems with social housing. They went out, did research on the cost of housing and the need within area and a policy was implemented by the council that any new housing development within the community would have to have a primary residence clause.

This did not exclude those from away buying the properties but the properties must be lived in permanently. Gwynedd and Anglesey Unitary Authorities have also followed this model and 12 months ago adopted similar policies.

These policies were challenged but have succeeded in being implemented. In North Wales they are on a county basis while in St Ives it is on a town basis.

He felt that, neither PCC nor PCNPA were leading on looking at the possibilities of a similar policy in the Tenby area he suggested TTC take the lead.

He asked that the Regeneration Team look into the possibilities of making a bid to use the Enhancing Pembrokeshire Fund to finance the employment of someone to look at getting this policy adopted in this area.

The Mayor seconded.

**RESOLVED**

**That the Regeneration Team look into the possibilities of making a bid to use the Enhancing Pembrokeshire Fund to finance the employment of someone to look at the implementation of a Local Market Housing policy in this area.**

**79. TO CONSIDER A PROPOSAL THAT, IN MY CAPACITY AS TOWN CRIER, I ACT AS A MEET AND GREET AMBASSADOR FOR THE TOWN ON SATURDAY AFTERNOONS DURING THE SUMMER – CLLR. CORNWELL**

Cllr Cornwell felt that, with the information centre no longer open and the Tudor Merchant's House and Tenby Museum closed, visitors may want to know where to go and what to do.

His proposal was to provide help and advice from 11 am until 2 pm on Saturdays in Tudor Square, to help make the experience for visitors a little better.

Cllr Evans welcomes this but would ask other councillors for their opinion as to whether it would help if we invested in a Tenby Town Council market style tent. This could provide a location for Cllr. Cornwell and also be used for other events like Father Christmas.

A TTC branded tent will reassure visitors that this is a valid member of Tenby Town Council and not just someone trying to sell something. It would build trust and be good exposure for Tenby Town Council.

He suggested the Clerk call PCC to see if this could be funded through Covid Recovery grants as Cllr Cornwell would be giving advice as part of the recovery of the tourist economy.

Cllr Blackhall can see the merits of Cllr Cornwell's proposal but was concerned about a Tudor Square location from a social distancing perspective and the possibility it could gather more crowds.

Another site may be worth considering perhaps as this was already a very busy space.

Cllr Mrs Evans loves this idea but also issued a word of caution. Tenby appeared to be in the midst of a Covid outbreak at moment. Are we doing enough as a council and is there anything else we can do to reassure people? We are not out of woods yet.

Cllr Mrs Lane noted that, if Cllr Cornwell intended to undertake a 'cry' the content would have to be agreed. TTC needed to be very careful that it related to places of interest and not be seen to be benefiting individuals or certain businesses.

She recalled that a previous Town Crier used to meet the train down the station to provide visitors with a welcome and perhaps this would be a better venue as crowds would not be gathering.

Cllr Evans agreed that Covid issues are also at the forefront of his mind adding however, that a lot can change between now and 17<sup>th</sup> July. He took members suggestions on board but would still be supporting the proposal.

He also felt TTC should set the wheels in motion to look into acquiring a pop-up corporate tent.

Cllr Mr Hallett supported Cllr. Evans.

The Mayor felt that there were two separate resolutions to be made.

She would take Cllr Cornwell's proposal first. Cllr Cornwell said he was happy to agree with Cllr Mrs Lane suggestion to be at Tenby railway station

## **RESOLVED**

**That Cllr. Cornwell, acting in his capacity as Town Crier, act as a 'meet and greet' Ambassador at Tenby Railway Station on Saturdays during the main season.**



With regard to the Tenby Town Council pop-up tent Cllr Mrs Lane seconded Cllr. Evans' proposal.

Cllr. Evans stressed that we only purchase if we secure outside funding via a grant.

Cllr Blackhall believed that, having experience from Christmas festivities, erecting and storage of the tent could be a challenge, but supported the idea as long as councillors would offer help.

## **RESOLVED**

**That the Clerk make enquiries with PCC to see if the Covid Recovery grant could be used to purchase a TTC pop up corporate tent.**

### **80. TO CONSIDER ANY FINANCIAL OFFICER/CLERK'S ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS**

No matters other than Mr Neil McCarthy and Mr Nicky Young would like to come and talk to councillors at the next council meeting regarding the difficulties experienced in relation to area maintenance due to an exceptional increase of visitors. The Clerk asked if members are happy to go for a 7 pm start and send the link for them to join. All were in favour.

### **81. DATE AND TIME OF NEXT MEETING**

**Resolved that the next meeting will take place on Tuesday, 6<sup>th</sup> July 2021 at 7.00 pm. Mr McCarthy and Mr Young of PCC have asked to speak to councillors regarding challenges faced by the maintenance teams recently due to large number of visitors.**

### **82. TO PROPOSE ANY ITEM FOR THE NEXT AGENDA**

None proposed at this time.

### **83. TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE "PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960"**

### **84. TO CONFIRM THE PRIVATE AND CONFIDENTIAL MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 8<sup>TH</sup> JUNE 2021**

**Resolved that the Private and Confidential Minutes of the Tenby Town Council meeting held 8<sup>th</sup> June 2021 be confirmed and signed as accurate.**

The Mayor thanked everyone for attending and wished everyone safely on their way.

Mayor

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Town Clerk

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Date

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