

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD
30TH MARCH 2021

PRESENT: Cllr Mrs S Skyrme-Blackhall Mayor
Cllr Mrs T Evans
Cllr Mrs T Rossiter
Cllr Mrs S Lane
Cllr Mr D Morgan
Cllr Mr H Whitehurst
Cllr Mr T Hallett

IN ATTENDANCE: Mr A Davies Clerk
Mrs S Thompson Assistant to the Clerk

The Mayor wished those present a good evening and thanked all for coming on such a beautiful night.

298. TO RECEIVE APOLOGIES

Apologies received from Cllr M Evans and Cllr L Blackhall.

299. TO DISCLOSE ANY PERSONAL INTERESTS IN ITEMS OF BUSINESS LISTED BELOW

None.

300. TO AGREE ITEMS OF CORRESPONDENCE AND COMMITTEE MINUTES OTHER THAN THOSE MARKED NOT FOR PUBLICATION BEING GIVEN TO MEMBERS OF THE PRESS PRESENT

Proposed by Cllr Mrs Rossiter and seconded by Cllr Mrs Lane.

RESOLVED

That items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

301. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council meeting held 16th March 2021 be confirmed and signed as accurate.

302. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

- a. **Page 186/187 Item 282e – Paragon Gardens:** The Clerk asked if councillors were prepared to combine this item with minute item 290 so that Cllr Mrs Lane could feed back in relation to matters as she had to leave the meeting early. Members agreed.

Cllr Mrs Lane reminded councillors that all had agreed a couple of meetings ago to replace the Paragon shelter and had been given permission to proceed.

At the previous meeting, Cllr Evans brought up that he thought TTC should apply for grant funding towards the cost of the shelter. Cllr. Mrs. Lane said that, due to the timing of the next round of grant funding panel meetings, if we do not proceed now it would mean that there would be no shelter in place until September at the earliest.

Cllr Mrs Lane asked if we could go ahead with the replacement of the shelter and then look at other items within the gardens for grant funding e.g., replacement railings.

The Mayor agreed with Cllr Mrs Lane and proposed carrying on with replacement of the shelter as soon as possible. Cllr Mrs Rossiter seconded.

Cllr Mrs Rossiter felt that perhaps Cllr Evans should have brought this to councillors' attention at the beginning as the old shelter has already been taken down.

Cllr Mrs Lane thanked councillors then made her apologies and left the meeting.

RESOLVED

That TTC continue with the purchase of the replacement shelter and then liaise with PCC as to the possibilities of securing EPF grants towards further improvements to the gardens.

- b. **Page 191 Item 287 – Safe Re-opening of the Town:** Following our recent discussions our ideas had been put forward to PCC. They are looking into the reintroduction of town ambassadors and are also looking at extending the park and ride scheme to bring it in earlier.

They were already planning to run the park and ride bus during the Whitsun holiday and would look at costings to continue the service up to its normal start date during pedestrianisation.

In regard to closing off parking bays in Tudor Square, Mr. Marc Owen has asked if the TTC can assist with the consultation with residents and businesses in the area. The Clerk and Mayor had agreed to facilitate this for PCC.

PCC are looking at far less 'instructive' signage, focusing more on 'Welcome but respect the local community and others'. Once final wording has been agreed signage will be prepared. All TTC suggestions had been looked on favourably and were being progressed.

- c. **Page 196 Item 292a – Bank Signatory:** Cllr Mrs Rossiter feels that we, as a council, had not thanked Mr Tony Brown for his work on TTC and asked that a letter be written to thank him for his years of service.

She felt his resignation had been somewhat dismissed and would like to thank him properly.

The Mayor agreed adding that she had contacted Mr Brown after his resignation. She felt a letter should be sent out thanking him for his services and letting him know how disappointed we are.

The Clerk went on to say that he had received notice from PCC that no election has been called for to replace Mr. Brown and so council will now seek to fill vacancy via the co-option process.

The Clerk confirmed that he had placed the vacancy on social media this week but, although there was no actual requirement for it to be advertised in the print media, if councillors would like to put an advert in the local paper too, he was happy to arrange it.

Cllr Mrs Rossiter said that not everyone is on social media and that the advertisement ought to go in the local press so that all avenues are covered. The Mayor agreed with Cllr Mrs Rossiter.

RESOLVED

That the casual vacancy be advertised in print media alongside social media and other platforms.

The Clerk also told councillors that he had at long last managed to get through to the mandate change team for our bank and that he would be getting the Change of Mandate forms out to the Mayor and Cllr Mrs Evans to sign.

Cllr Hallett then joined the meeting and the Mayor advised him as to where we were in proceedings.

303. TO DISCUSS THE FOLLOWING PLANNING APPLICATIONS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS:

- a. NP/21/0043/FUL – Extension of domestic curtilage and creation of off-road parking for 2 vehicles in newly extended area (partially retrospective) – Queens Quarry, Queens Parade, Tenby

Cllr Hallett believes this would be a dangerous precedent as there would be vehicles passing over a busy pavement. The property already has a garage in Park Terrace the other end of the quarry which is usable. Cllr Mrs Rossiter drove past recently and she thinks that they really are making the cliff quite dangerous. She agrees with Cllr Hallett that this should not go ahead. Cllr Hallett recommended refusal and Cllr Mrs Rossiter seconded. Cllr Whitehurst abstained from voting.

RECOMMEND

Refusal. Members are concerned that this proposal will increase traffic movements over the only pedestrian footway in the vicinity. Members are also concerned that the mitigation measures proposed do not adequately protect the cliff face from collapse.

- b. NP/21/0032/FUL – Erection of a storage tent for use in association with the B1 use of the industrial unit – Unit 4, The Salterns, Tenby

Cllr Mrs Rossiter asked what the tent was going to be used for? The Clerk believes the unit is owned by Mr Evans, but Cllr Whitehurst, having done some research, believes it to be owned by JB Rowe Butchers. The location of the tent is to be to the side, facing units operated by Tenby Tyres, Easyfit and TP Hughes. Cllr Hallett believed the structure looked like a marquee. Is it for permanent use wondered the Mayor. Cllr Mrs Rossiter asked what is going to be stored in it? The Clerk said that the photographs accompanying the application showed a large PVC tent. It may be used to store cooking equipment suggested Cllr Morgan. The Mayor proposed that we request more information about the application and what the tent would be used for before determination. Cllr Hallett seconded.

RECOMMEND

Members have deferred their decision on this application until they can ascertain the business operation of the unit to determine what will be stored in the tent.

- c. NP/21/0175/FUL – Demolition of existing garage, extension and remodelling of dwelling, construction of detached garage and workshop, temporary siting of caravan, associated works – Greenwood House, Heywood Lane, Tenby

Cllr Hallett said so long as there is no damage to any tree roots he would support the application. Cllr Mrs Rossiter pointed out that this is a big site so this would obviously be monitored and proposed approval. The Mayor seconded the proposal.

RECOMMEND

Approval. Considered against all the relevant policies in the Local Development Plan members feel that this will deliver improvements to the aspect of the building with no adverse effects on the amenity of neighbours or its setting.

- d. NP/21/-0169/LBA – Demolition of rear wall and replacement with glazing/extension. Alternations to roof including construction of dormer to front elevation. Demolition of chimney, internal alterations. Works in association with proposed change of use to restaurant and hotel – Panorama Hotel, The Esplanade, Tenby

Cllr Hallett asked if the rear wall is a boundary or does it belong to the premises? Cllr Mrs Rossiter asked if it was a Grade II listed building. Cllr. Hallett said that sometimes not all of the building is listed and still questioned if it was the basement wall that is being altered.

The Clerk explained that there was quite an extensive planning history and the building was indeed Grade II listed. He went on to talk through the plans. Cllr. Hallett felt that it was nice to see people investing in the town. Cllr Mrs Rossiter proposed accepting so long as the development is monitored by PCNPA. Cllr Hallett asked about fire evacuation measures. It was pointed out that there were already fire escapes in situ due to its previous use as an hotel. The Mayor seconded the proposal for approval.

RECOMMEND

Approval. Considered against all the relevant policies in the Local Development Plan members feel that this will deliver improvements to the aspect of the building with no adverse effects on its setting.

- e. NP/20/0521/FUL – Proposed ground and lower ground floor family room and garage extension – 10 Upper Hill Park, Tenby – amended plans

Councillors may recall that this application had been received last year and councillors had rejected the application due to the scale of development and that they felt it was out of keeping with other houses in the area. It now appeared to be facing the road and not to be overlooking other properties said Cllr. Morgan. He believed that TTC concerns have been taken on board with these amended plans and proposed accepting the application. Cllr Mrs Rossiter seconded.

RECOMMEND

Approval. The amended plans appear to address the previous concerns of the town council.

304. TO CONSIDER THE FOLLOWING ITEMS OF CORRESPONDENCE AND AGREE ACTION IN RESPONSE TO PROPOSALS:

- a. PCC – Active Travel in Pembrokeshire

The Clerk reminded councillors that this stage of the consultation finishes tomorrow. If councillors look at the website, there is the ability to place arrows as to where you think improvements can be made. All are encouraged to participate as much as possible to improve active travel.

The Mayor proposed that when the second stage commences TTC invite PCC in to talk on their plans as it is a good thing that they are trying to achieve. Cllr Mrs Evans seconded.

305. TO CONSIDER ANY UPDATES ON TENBY TOWN WALLS AND AGREE ACTION IN RESPONSE TO PROPOSALS

- a. Notes of the meeting held with CADW, PCC and PCNPA regarding Tenby Town Walls on 23rd March 2021

The Mayor asked if all councillors had had a chance to read through the minutes and are happy to note. The Clerk thought this had been a very productive meeting, the two officers in attendance were very supportive of TTC ideas. The Clerk has since spoken to Sinead Henahan and she suggested speaking to different contacts to those officers that Mrs Adams had suggested she was going to talk to.

He had fed this back to Mrs Adams and it was just a case of waiting to hear back from her in regard to works before looking at the next stage.

The Mayor agreed it had been a very productive meeting and those invited gave good constructive information. The Clerk said that if nothing is heard from Mrs. Adams in the near future he would contact her again after Easter.

306. TO RECEIVE AN UPDATE ON NEWELL HILL PARKING – CLLR MRS EVANS

Cllr Mrs Evans was hoping for an update but the Clerk advised that despite having chased the matter with Cllr. Mrs. Bateman he had received nothing further back.

The Mayor had spoken to Mr. Duffy who was aware of the situation around his family's donation of the land for the play area and the covenant. He had said that he is happy to try and help us get to the bottom of it. It was a bit of a needle in a haystack said the Mayor but she will continue to liaise with Cllr. Evans, Cllr Mrs Evans and the Clerk.

307. TO CONSIDER ANY FINANCIAL OFFICER/CLERK'S ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS

- a. The Local Government and Elections (Wales) Act 2021

The Clerk said that the Report is self-explanatory and then talked councillors through the various changes and updates. There are changes to council and Senedd elections as, from now on, 16- and 17-years olds can vote.

County councils can choose how the elections can be determined either through a single transferrable vote or first past the post but this will be down to each individual county council.

Town and county elections from next year will see members serve a 5 year term not 4 as now.

Qualifying town and community councils can be given a General Power of Competence rather than relying on various existing powers. The final qualifying criteria is still awaited though.

One of the main items was in relation to access to meetings. At the moment meetings can be held remotely under Coronavirus Wales regulations. As of 6th May these powers cease and the Welsh Government has made a new order where councils can hold hybrid meetings, where some members can still attend remotely. This means that TTC can still hold meetings remotely until regulations allow for enough members to sit in the same room.

However, if members determined that hybrid meetings were to take place going forward into the future, we would have to look at the parlour's technical capabilities.

Previously only those councils with a budget in excess of £200,000 used to have to publish an annual report. As of next year, all councils will have to do this.

There is also a duty to consider training needs and councils must have training plans in place. It is not the intent that all councillors would need to be trained in all aspects, but there should be a broad understanding around the table.

Members of the public present can now speak on topics as they arise as opposed to only speaking at the beginning of meetings.

The Mayor proposed, as a number of councillors were absent, that we put item back on the agenda at the end of May to have a general discussion about it. Cllr Mrs Evans seconded.

RESOLVED

That members revisit the implications of the Act at a meeting in May.

308. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday, 13th April 2021 at 7.30pm.

309. TO PROPOSE ANY ITEM FOR THE NEXT AGENDA

None at moment.

310. TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE "PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960"

311. TO CONFIRM THE PRIVATE AND CONFIDENTIAL MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 19TH JANUARY 2021

Resolved that the Private and Confidential Minutes of the Tenby Town Council meeting held 16th March 2021 be confirmed and signed as accurate.

Mayor

Town Clerk

Date
