

**TENBY TOWN COUNCIL**  
**MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD**  
**16<sup>TH</sup> FEBRUARY 2021**

**PRESENT:** Cllr Mrs S Skyrme-Blackhall Mayor  
Cllr Mrs T Evans  
Cllr Mrs C Brown  
Cllr Mr L Blackhall  
Cllr Mrs T Rossiter  
Cllr Mr H Whitehurst  
Cllr Mr T Brown  
Cllr Mrs S Lane  
Cllr Mr P Rapi  
Cllr Mr T Hallett

**IN ATTENDANCE:** Mr A Davies Clerk  
Mrs S Thompson Assistant to the Clerk  
Cllr Michael Williams County Councillor  
Mrs Ruth Davies Western Telegraph Reporter

The Mayor welcomed all to the meeting.

**235. TO RECEIVE APOLOGIES**

Apologies received from Cllr D Morgan and Cllr M Ronowitz.

**236. TO DISCLOSE ANY PERSONAL INTERESTS IN ITEMS OF BUSINESS LISTED BELOW**

Cllr Mrs T Rossiter declared her personal interest in Items 6 and 7a. Cllr Mrs Lane declared her personal and prejudicial interest in Item 7a.

**237. TO AGREE ITEMS OF CORRESPONDENCE AND COMMITTEE MINUTES OTHER THAN THOSE MARKED NOT FOR PUBLICATION BEING GIVEN TO MEMBERS OF THE PRESS PRESENT**

Proposed by Cllr T Brown and seconded by Cllr S Lane.

**RESOLVED**

**That items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.**

The Mayor asked that an emergency item be taken with regard to Penally camp as an email had been received from Cllr Jonathan Preston. The Clerk read the email to councillors and asked if TTC wish to submit any evidence in relation to Penally Camp in response to the Independent Chief Inspector for Borders and Immigration's review of the use of hotels and barracks as contingency asylum accommodation.

Cllr Brown felt we should show our support for the community in Penally and questioned the protest marches coming into Tenby. Opinion on the camp was divided but the effect of marches on the community was hard to gauge, particularly during the

pandemic lockdown. It was also hard to estimate the effect on our tourism and hospitality industry going forward.

Cllr Mrs Brown supported Cllr Brown feeling that Tenby should not be subjected to marches into town.

The Mayor told councillors that she and the Clerk have been involved in information sharing meetings with the chair and clerk of Penally, PCC and the police and that she has always said TTC would support the views of the people of Penally. All that we've been told is in the public domain.

Cllr Mrs Lane said, while she didn't realise there had been meetings with Penally, it should be the full council that needs to set up a policy to go forward.

Cllr Rapi felt TTC should have a discussion with Cllr Preston, the county councillor for Penally, who has been involved from the start and knows where we stand. Cllr Mrs Lane and Cllr Mrs Brown are right, he continued. Protesting through our town is a shame but the service users are being treated like animals and it is down to the Government in London.

Cllr Blackhall agreed with Cllr Rapi saying he understood and Cllr Preston would be joining this meeting soon. Cllr Preston then joined the meeting.

Cllr Preston explained the reason for his email and that he was as 'up to speed as TTC' on the situation regarding Penally. He does not get a weekly brief from PCC and has to ask the relevant lead officer for information.

He explained that evidence may be presented to the Inspectorate of Immigration Services, and submissions are open to individuals, councils and other stakeholders. He believed many people including PCC will be putting in a submission as would individual residents of Penally.

Cllr Preston said he cannot comment on protests in town saying this would sound better coming from TTC to put it in to context. The deadline for submission is 19<sup>th</sup> February 2021.

However, he did feel comments by the Mayor in relation to the protests were well written as this would have been quite unnerving for people.

This was something never experienced before, particularly in relation to lockdown and no-one knew where we would be as a town once the lockdown is eased. There will be more people coming back to visit and the Penally camp service users are likely to be here for some time to come.

Cllr Mrs Brown felt there will undoubtedly be an impact on Tenby because we are the nearest town. Already there were concerns about groups of service users congregating on their visits out of the camp in breach of lockdown and they seem to think they have a right to be there. However, when informed, the police have dealt with the situation well.

Cllr Brown commented that locals are only allowed to exercise once a day and yet service users are seen out, with some congregating with no masks. He feels that there they are not following the rules and asked if any enforcement is in place.

This is essentially a police matter said Cllr Preston. Inspector Reuben Palin meets with Penally residents on a monthly basis. This is a sensitive situation to handle. There were lots of service users protesting in town recently which naturally created anxiety amongst the local community.

It is difficult to fine service users as they simply do not have the money so the Police are taking the 4Es approach and managing these situations as best they can.

Cllr Mrs Rossiter said she hoped there would not be any further protesting in town. During the most recent she had felt too nervous to come into town and was sure that she was not the only pensioner to feel the same.

Cllr Mrs Lane said that tourism is the town's only main industry. We have been hit so badly by Covid-19 restrictions already; we cannot afford more protests happening in our town as it could be detrimental when tourism does come back.

TTC needs to outline these concerns to the Inspector she said.

Cllr Preston agreed that when the weather and lockdowns ease, the town may be a hotspot for protesters.

'Staycationing' is going to be huge this year as travelling abroad may be restricted, commented the Mayor. The impact of protests relating to the camp in town is a very big worry as we go towards the season.

Cllr Whitehurst said regardless of what side one may be on the matter, the fact is that Penally Camp is not fit for purpose and it is not good enough for the purpose of housing asylum seekers.

Cllr Preston told councillors that a planning application from the Home Office to extend the use will not be submitted until mid-April and therefore it is effectively being used outside of planning regulation from March until an outcome has been determined.

He felt the Home Office was 'sailing very close to boundaries of the law' and was worried they could use emergency powers to extend use again. He felt it was important to inform the independent inspector about how it has affected us and what we are getting fed back to us from residents.

Cllr Blackhall proposed that we try and capture comments that we all agree on and submit them to the inspectorate. Right from start TTC have supported Penally council, Penally Camp is not an appropriate place for people to be living and we urge action to move forward as soon as possible. Cllr Mrs Evans seconded the proposal.

Cllr Mrs Lane suggested that councillors could phone the Clerk tomorrow morning and any additional comments could be added to the list of what we want to submit.

**RESOLVED**

**That the Clerk write a letter to convey the views expressed by members to the Independent Chief Inspector of Borders and Immigration by the 19<sup>th</sup> February deadline.**

**238. CONFIRMATION OF MINUTES**

**Resolved that the Minutes of the Tenby Town Council meeting held 2<sup>nd</sup> February 2021 be confirmed and signed as accurate.**

**239. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY**

- a. **Page 144 Item 221a – Tenby Market**: The Clerk reminded members that a Zoom meeting has been arranged with the Market Stall Holders next Tuesday, 23<sup>rd</sup> February at 7pm.
- b. **Page 145 Item 221d – Support and Protect Businesses and the Community as covid-19 Restrictions are Lifted**: The Clerk told members that Mr Owen of PCC is still awaiting to see what the road map is on Friday before arranging a meeting with us to discuss future plans for unlocking.
- c. **Page 152 Item 226 – Demographics of Applicants Under the Local Letting Policy for Hafalnod**: The Clerk had received spreadsheets from Anita Rogers in relation to demographics for those who applied for housing at Hafalnod adding that he will arrange in an easier format and will then distribute to councillors. They have not completely drilled down into north and south wards, only differentiated between those in the SA70 postcode area and other Postcodes (NOTE: SA70 also covers Penally, New Hedges, St Florence and Manorbier) so information is still not quite as detailed as we would have liked.
- d. **Page 153 Items 228 – Citizen’s Advice and Shelter**: The Clerk had contacted both Citizen’s Advice and Shelter who said they would look at ways we could help them and then return to us.

**240. TO RECEIVE THE NOTES OF THE MEETING HELD ON 9<sup>TH</sup> FEBRUARY 2021 WITH CLLR MRS BATEMAN RELATING TO THE PROPOSED DEVELOPMENT AT BRYNHIR**

The Mayor checked that members had read the notes and then asked for a proposer. Cllr Rapi said he hadn’t received the notes due to a glitch with his email. Cllr Blackhall proposed that it was a true and accurate record of a very useful meeting. Seconded by Cllr Mrs Evans.

**RESOLVED**

**That the notes of the meeting be received.**

**241. TO DISCUSS THE FOLLOWING PLANNING APPLICATIONS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS:**

Cllrs Mrs Lane and Mrs Rossiter withdrew from discussion of the following item:

- a. NP/21/0070/LBA – Conversion of basement to additional seating, new staircase – Qube Restaurant, 2 Tudor Square, Tenby

Cllr Hallett felt this would assist in sustaining the economic viability of the business and he approved of the work being done. Cllr Mr Brown has looked at the plans and the proposal does not look offensive. It was an improvement which would not impact the listed building. Cllr Mr Brown proposed acceptance and Cllr Hallett seconded.

#### **RECOMMEND**

**Approval. Members feel that this development will sustain the economic viability of the premises and have little impact on its listed building status.**

Cllrs. Mrs Lane and Mrs Rossiter re-joined the meeting.

- b. NP/21/0026/FUL – Removal of existing garage and replace with rear extension, garage and self-contained rear annexe to be used ancillary to the main dwelling house only – The Hayes, Serpentine Road, Tenby

Cllr Mrs Lane asked if it is in keeping with adjacent properties and if other properties have done this as she was conscious of the potential impact on neighbours behind them in Heywood Court. Cllr Hallett asked if any objections had been received from neighbours but the Clerk said there had been none.

If it is just a matter of replacing on the existing footprint of the garage then I see no problem said Cllr Mrs Lane.

Cllr Hallett asked what parking space would be available and the Clerk replied that there is to be a garage included as part of the development.

Cllr Hallett recommended approval and Cllr Mrs Lane seconded.

#### **RECOMMEND**

**Approval. Considered against all the relevant policies of the LDP members feel this will improve the aspect and amenity of the property with no adverse effect on neighbours.**

- c. NP/21/0077/FUL – Change two pitched roof lights to dormer roof lights in both first-floor bedrooms – 7 Hill Park, Tenby

Councillors could not see a problem with this application. Cllr Mrs Lane proposed approval and Cllr Mr Brown seconded.

#### **RECOMMEND**

**Approval. Considered against all the relevant policies of the LDP members feel this will improve the aspect and amenity of the property with no adverse effect on neighbours.**

242. **TO CONSIDER THE FOLLOWING ITEMS OF PLANNING CORRESPONDENCE AND AGREE ACTION IN RESPONSE TO PROPOSALS:**

- a. John Phillips, Arcadis Consulting – Active Travel Route – Stakeholder engagement – Shared use path between The Salterns and South Beach Car Park

Cllr Mrs Lane told members that former councillor Gilroy Philips, 40 or more years ago, had wanted a tunnel to alleviate traffic coming in to town from St John's Hill through the allotments and to the Salterns. She is thrilled to see this making progress adding that he had fought for years to get something like this.

This is a really good idea said the Mayor.

Cllr Hallett reminded councillors that this is a footpath, not a bridleway and there are bars in place to stop horses and cycles. What will they put in place to stop others going through?

Cllr Hallett is also concerned that there were glow worms on the banks and asked if a survey has been done This needs to be checked said Cllr Hallett.

Cllr Rapi asked if residents by the golf course had made any objections. No representations have been made said the Clerk.

Cllr Rapi wondered if sending people to Kiln Park through The Burrows could be a problem?

This is only a pre-application consultation said the Clerk. This is an opportunity to submit views for any comments and observations to be considered and addressed before going towards a full planning application.

Cllr Rapi felt it was good that we expand parking and move traffic out of town, but there are 5 houses down by the Golf Course. People walking through at all hours could impact their quality of life especially after what happened at Quarry Cottages. This is something that needs to be considered.

Cllr Brown agreed with Cllr Rapi as to what the affect will be on the properties at the Burrows. He supported the idea but felt there was a lot of implications that needed to be considered.

Cllr Mrs Rossiter told councillors that both she and Cllr Mrs Brown have lived down in this area over the years and the amount of footfall was a lot even back then.

Cllr Mrs Brown pointed out that there has always been a public footpath and that those that bought properties would have been aware that this was the case. It is busy all the time.

This may be an opportunity, said Cllr Rapi, to make a new path that would afford residents more privacy. Cllr Hallett agreed that this proposal could greatly increase footfall.

The Clerk suggested that members could respond that whilst there was no objection in principle, they are concerned with the potential increased use of the footpath especially at night, which could adversely affect the amenity of residents of The Burrows.

**RESOLVED**

**That the Clerk respond that whilst there was no objection in principle, members are concerned with the potential increased use of the footpath especially at night, which could adversely affect the amenity of residents of The Burrows.**

**243. TO CONSIDER THE FOLLOWING GRANT REQUESTS AND AGREE ACTION IN RESPONSE TO PROPOSALS:**

a. Paul Sartori Hospice at Home

Cllr Mrs Lane feels it is a very hard decision to make and no one wants to be mean but this organisation is already supported by PCC which means that the rate payers of Tenby have already supported these charities through their council tax payment. If TTC is to offer further support financially then the residents of Tenby are doubling up their support.

TTC had discussed this 'double taxation' a considerable time ago and resolved that organisations supported by PCC would not be supported further by TTC.

Cllr Mrs Brown agreed with Cllr Mrs Lane adding that TTC needs to be careful where it is putting our money and they are already been supported by the ratepayer.

Cllr Hallett said any individual councillor was welcome to support the charity personally.

Cllr Mrs Lane proposed that, as this organisation was already supported through PCC council tax that TTC policy should be followed. Cllr Mrs Brown seconded.

**RESOLVED**

**That, regrettably due to TTC policy not to support organisations already supported through Pembrokeshire County Council's council tax, no donation be made.**

b. Pembrokeshire Cruse

Cllr Mrs Lane said that what had applied to the previous request was also applicable here and proposed that the TTC policy be followed. Cllr Mrs Brown seconded.

**RESOLVED**

**That, regrettably due to TTC policy not to support organisations already supported through Pembrokeshire County Council's council tax, no donation be made.**

**244. TO RECEIVE THE ACCOUNTS FOR JANUARY (INCLUDING SCHEDULED PAYMENTS, UNPRESENTED CHEQUES, RECEIPTS, ACCOUNT BALANCES, BUDGET MONITORING TO DATE AND BANK RECONCILIATIONS) AND CONSIDER ANY ISSUES ARISING**

Cllr Mr Brown proposed accepting the accounts for January, thanking the Clerk for his hard work and timeliness as ever. Cllr Hallett seconded.

**RESOLVED**

**That the accounts for January (including scheduled payments, unrepresented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) be approved.**

**245. TO RECEIVE THE RESULT OF THE SECRET POSTAL BALLOT AND CONFIRM MAYOR ELECT FOR 2021/22**

The Clerk and assistant counted the postal ballots and confirmed that Cllr Mrs Sam Skyrme-Blackhall had received a majority vote to be Mayor for next year, Cllr Hallett proposed that councillors accept Cllr Mrs Skyrme-Blackhall as Mayor for next year. Cllr Mrs Evans seconded the proposal.

**RESOLVED**

**That Cllr Mrs Skyrme-Blackhall be confirmed as Mayor Elect for 2021/22.**

The Clerk reminded members that the Annual General Meeting is scheduled for May 7<sup>th</sup> at 6pm. As yet it was unclear as to whether this meeting would be in person or remotely due to Covid-19 restrictions.

**246. TO CONSIDER ANY UPDATES ON TENBY TOWN WALLS AND AGREE ACTION IN RESPONSE TO PROPOSALS**

The Clerk had sent out a rough draft of the Mission Statement with TTC's Aims and Objectives to councillors, to gauge if he was going in the right direction. He has not heard anything further from PCC with regarding to the cleaning of weed growth on the Five Arches as of yet. This draft not only included ideas from the recent meeting but some historical positions the council had taken.

Cllr Blackhall thought the document was very helpful and captured the conversations had as to the priorities of where TTC could start, what our first steps will be and what our future steps will be.

Cllr Mrs Brown felt it wouldn't hurt to gee the various other authorities up to say that we are intending to start fairly quickly as, once we announce something to the public, they expect action even though we know that cannot happen quickly.



Cllr Mrs Brown does not want progress to take ages and felt TTC needed to engage with CADW, PCNPA and PCC to say we need to make a start on this as quickly as we can.

She suggested a meeting of all stakeholders as soon as possible and establish a response from them. The Mayor agreed.

Cllr Blackhall also agreed with Cllr Mrs Brown, the sooner we get going, the better. Let's get an action plan of jobs going forward.

Cllr Mrs Brown thanked the Clerk for the Aims and Objectives. Obviously, we can expand on them but the points already made were exactly what we want to say.

The Mayor asked if the Clerk could circulate the Mission Statement and Aims and Objectives to the stakeholders and ask about the opportunities for an online meeting.

Cllr Hallett said there had once been seven flags flying on the Five arches and the brackets need to be checked as they may need to be renewed. Once the weather is better the Clerk said he would go and investigate.

**247. TO RECEIVE A PROGRESS REPORT ON THE PARAGON GARDENS PROJECT TO CONSIDER NEXT STEPS AND TO CONSIDER POTENTIAL IMPROVEMENTS TO GILROY PHILLIPS GARDEN – CLR MRS LANE**

Cllr Mrs Lane told councillors that last year she and the Clerk had been given the privilege of upgrading The Paragon while also making it as maintenance free as possible after PCC had told TTC that they were no longer going to maintain the flower beds in Paragon Gardens and Gilroy Phillips Garden.

Utilising the Special Projects in the Community budget part of the scheme included the installation of new furniture on a World War 1 and World War 2 theme to turn the garden into an area for reflection and remembrance.

Tree bench seating, a straight bench and a lectern to put information - perhaps reflecting Tenby's war efforts in relation to Dunkirk and the Normandy landings - had already been installed on the cobbled area where the flower beds once were. A new picnic table had also been installed in the lower seating area.

When the work had been started PCC had told us that a rail would be needed to be placed across where one of the flower beds once was due to the sheer drop behind it (the flower bed previously acting as a barrier).

It has been suggested that PCC arrange for this to be installed and TTC would cover the cost.

However, PCC have taken so long to come back to TTC with costings that, in the meantime, the same company who has provided the furniture provided a quote for barrier rails which, even if we employed our grounds maintenance contractor to install, Cllr Mrs Lane felt would work out cheaper than PCC.

Cllr Hallett moved that this work be carried out.

Cllr Mrs Lane said that the work carried out now highlighted the poor condition of the shelter, which was very rusty.

The Clerk then showed photos of the old shelter and its state of decay.

He then shared a photograph of a new shelter which Cllr Mrs Lane suggested TTC look into providing as a replacement. This would cost approximately £3000 (without installation) but would also come with a 25year guarantee.

Cllr Mrs Lane said that it was more modern but it fits in nicely. She pointed out that when the Jubilee play area was enhanced nearly nine years ago it had cost £4,500 for a 'like for like' replacement shelter.

The proposed shelter was very in keeping, commented the Mayor, adding that she felt it looked more Edwardian than modern.

Cllr Hallett felt that TTC should go ahead and replace the shelter. Cllr Mrs Rossiter wondered if there was any scrap value in the old shelter which would reduce the cost but the Clerk pointed out that the old shelter actually belongs to PCC.

The Clerk said that he will have a conversation with Mr Neil McCarthy of PCC. Cllr Mrs Brown proposed, Cllr Mrs Rossiter seconded.

## **RESOLVED**

**That TTC fund the replacement of the shelter on The Paragon subject to further discussions with Mr McCarthy.**

With regard to Gilroy Phillips Garden, Cllr Mrs Lane had spoken previously with the Clerk about possible schemes to enhance the area but since then a Community Edible Garden Scheme appears to be being implemented in the garden by a local group.

It appears that they are starting on the inner beds and will be planting vegetables.

She was concerned that dogs use this garden and therefore this did not appear to be very hygienic. Besides health and safety concerns, she also wondered who would cover insurance for those going in and out? She was in support of a Community Edible Garden Scheme but she was also concerned as to what would happen if volunteer enthusiasm dwindled. Who will be responsible for putting the garden back to the way it was, she asked?

Cllr Mrs Rossiter is also concerned regarding health and safety adding that she is aware that some people have actually been seen using the garden as a toilet. There was also a history of other anti-social behaviour there.

Whilst she is all for what they are trying to achieve, she was not convinced this is the right piece of land.

Cllr Hallett felt the garden was not private enough for such a scheme, pointing out that many people want to sit in that garden. He also agreed with Cllr Mrs Lane as to what would happen if the project doesn't work. Would it fall back on TTC to put it right?

Edible Gardens are more likely to entice problems with animals commented the Mayor.

Cllr Mrs Lane added that, while she doesn't want to discourage the scheme, she noted that the council have supplied a compost bin. This is in contrast to sometime ago when a bin was put in place at another garden volunteers were working on as PCC had objected due to it possibly of it attracting vermin and had taken it away.

She still questioned if this the right place for the scheme and would they mind doing the flower garden instead. She was very concerned as there is a problem with dogs in that garden which is why signs were installed.

Cllr Blackhall said in principle it is a great idea but this is probably not the best location. Is there an alternative location, perhaps Shanley Steps or even Brother Thomas' Garden? This is a lovely idea but we need to find the right place, he commented.

Have they been given permission from PCC, he asked?

It did appear that county has given them permission and they have started said the Clerk.

He had emailed the co-ordinator to get more information but nothing had been received by the start of the meeting. He had spoken to Neil McCarthy however, he didn't know much about it and had suggested a conversation with Sinead Henehan as this was within her remit.

As a result, he had spoken to Sinead. She recalled having a conversation with the Clerk about it but the Clerk admitted he did not recall this at all.

He had a general catch-up meeting arranged with Sinead for next week and hopes to get more information then but it does appear that PCC have given permission.

TCC should have been involved in discussions said Cllr Mrs Rossiter.

The Mayor suggested the Clerk find out more information.

Not wanting to put people down but a lot has to be considered, said Cllr Mrs Lane. A more suitable low maintenance scheme had been discussed with Clerk following PCC's decision not to plant flowers there anymore and she just doesn't think it is the right place for an edible garden.

She suggested the council wait for the Clerk to glean more information as there was a little bit of time as planting will not commence until April. Currently the volunteers are just preparing the ground.

Cllr Mrs Brown also questioned if people will stick at it and it may be worth pointing out to PCC that, in TTC's experience, volunteers get fed up after a while.

Their intentions are all very well but how are they going to stop people going in at night and helping themselves or vandalising what they have done? Cllr Mrs Lane can confirm that flowers have been picked from floral displays many times.

Cllr Blackhall asked if, given the concerns, it would be possible to have a feedback report on the next agenda.

**248. TENBY NEW CEMETERY – CLLR HALLETT**

Cllr Hallett feels that TTC needs to look at the programme of work in the cemetery as there is a lot of work which has not been completed on time due to Covid-19.

He was also still concerned about the arisings from graves. He suggested we put it in writing to local undertakers that they should remove arisings after each burial or this will cost TTC in the future to remove the big pile of surplus soil. This could be in the way for future graves to be dug.

The Mayor had visited recently and walked up to the compound at the far end and brambles have come right up almost covering the path. Unfortunately, there is still a lot of things that need to be done.

The Clerk has mentioned the work that still needs doing to the contractor and he is aware that he isn't getting on with the project. Unfortunately, his assistant has broken his arm and is off work at the moment.

He will talk to the contractor again in the morning to try and see what progress could be made.

In relation to the arisings, he had been informed by one of the main funeral directors that they do remove them once there is a full wagon load for the digger operative. This is more cost effective than to take it away a bit at a time. He will keep reminding all undertakers that they need to keep taking the arisings away.

He did wonder whether the compound fence should be removed as it is rotten and the arisings used in levelling off the area and the area cleared of brambles.

Cllr Hallett commented that the compound area has not been tackled for a while and that maybe it should be written in the contract that it be done periodically.

Members agreed to leave it to the Clerk to liaise with the contractor over the work that was required.

**249. FORMER POST OFFICE SITE, TENBY – CLLR EVANS**

As Cllr Evans was not present this item will be carried forward to the next full meeting.

**250. TO CONSIDER ANY FINANCIAL OFFICER/CLERK'S ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS**

a. Independent Remuneration Council for Wales

The Clerk had received an email to say that the IRPW were conducting a review of town and community councillor remuneration in time for next election. They were seeking a representative panel from all town and community councils in Wales and asked if TTC would like to be considered to be a part of this panel. A reply was needed before the next meeting of TTC.

The Mayor asked if anyone would like us to be involved. Cllr Mrs Lane suggested the Clerk could answer questions for the council if he was happy to

do so. Cllr Mrs Brown felt TTC have enough to get on with as it is and should not offer to form part of the review. Cllr Mrs Lane seconded.

**RESOLVED**

**That TTC do not offer to participate in the IRPW review.**

- c. An Email had been received from Mr Luke Conlon regarding a project called 'MenShed', which was looking to develop a support network for the men of Tenby in relation to mental health and well-being. He asked if he could have some time at the next council meeting to outline the scheme in more detail.

Cllr Blackhall knows of Mr Conlon and the fabulous work he is already doing with PCC. He felt it would be well worth listening to what he has to say. The Clerk will see if the gentleman is available to come into the next meeting.

**251. DATE AND TIME OF NEXT MEETING**

- a. **Resolved that the next meeting of council will take place on Tuesday, 23<sup>rd</sup> February at 7.00pm – Engagement meeting with Tenby Market Traders**
- b. **Resolved that the next meeting of full council will date place on Tuesday, 2<sup>nd</sup> March 2021 at 7.30 pm.**

Due to continued Covid-19 restrictions, both these meetings would be held remotely.

**252. TO PROPOSE ANY ITEM FOR THE NEXT AGENDA**

None proposed.

**253. TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE “PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960”**

**254. TO CONFIRM THE PRIVATE AND CONFIDENTIAL MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 2<sup>ND</sup> FEBRUARY 2021**

**Resolved that the Private and Confidential Minutes of the Tenby Town Council meeting held 2<sup>nd</sup> February 2021 be confirmed and signed as accurate.**

**255. MATTERS ARISING FOR INFORMATION ONLY**

**256. TO CONSIDER ANY FINANCIAL OFFICER/CLERK’S ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS**

- a. Jubilee Play Park – remedial works to retaining wall and CCTV provision

Retaining Wall: The Clerk told councillors that the wooden sleeper retainer wall of the toddler area is rotten and has collapsed in places. Having had a discussion with county it was felt that, instead of trying to replace as existing, a more permanent solution would be to remove completely and build a new breeze block wall with wood panelling.

He had consulted with PCNPA who felt that this fell within Permitted Development Rights and would not require planning permission.

As a result, in line with Financial Regulation 11:1g, the Clerk had sought quotes from a number of local contractors. Four local construction firms had been approached, 1 had declined to tender, 1 quote is still awaited despite numerous follow-up requests, and 2 quotes had been received.

The Clerk asked if the council was happy with this approach or should an advertisement for tender go to the press.

Councillors agreed that we should go ahead with the two tenders received as this is an urgent matter.

**RESOLVED**

**That, due to the urgency of the work and in line with Financial Regulations, members approved the actions of the Clerk in relation to obtaining quotes and did not feel the need to further advertise the contract for tender in the media.**

**Further to this, that the contract be awarded to Smart Gardens Landscapes.**

Mayor \_\_\_\_\_

Town Clerk \_\_\_\_\_

Date \_\_\_\_\_