

**TENBY TOWN COUNCIL**  
**MINUTES OF THE TENBY TOWN COUNCIL MEETING**  
**HELD 20<sup>TH</sup> OCTOBER 2020**

**PRESENT:** Cllr Mrs S Skyrme-Blackhall Mayor  
Cllr Mrs Tracey Evans  
Cllr P Rapi  
Cllr T Brown  
Cllr L Blackhall  
Cllr M Evans  
Cllr T Hallett

**IN ATTENDANCE:** Mr A Davies Clerk  
Mrs S Thompson Assistant to the Clerk  
Cllr Michael Williams County Councillor

**The meeting was held remotely due to coronavirus restrictions**

The Mayor told councillors that she had spoken to Chief Inspector Palin on Sunday afternoon and he was keen to attend this evening's meeting but unfortunately due to other commitments arising he was unable to attend.

**103. TO RECEIVE APOLOGIES**

Apologies received from Cllr Morgan, Cllr Mrs Lane and Cllr Whitehurst.

**104. TO DISCLOSE ANY PERSONAL INTERESTS IN ITEMS OF BUSINESS LISTED BELOW**

None disclosed at this time.

**105. TO AGREE ITEMS OF CORRESPONDENCE AND COMMITTEE MINUTES OTHER THAN THOSE MARKED NOT FOR PUBLICATION BEING GIVEN TO MEMBERS OF THE PRESS PRESENT**

Proposed by Cllr T Hallett and seconded by Cllr T Brown.

**106. TO CONFIRM THE MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 6<sup>TH</sup> OCTOBER 2020**

Proposed by Cllr Hallett to be a true and accurate record of the meeting seconded by Cllr. Blackhall.

**107. ANY MATTERS ARISING FOR INFORMATION ONLY**

**Page 61 Item 94** The Clerk told councillors that PCC had acceded to TTC's request to keep all barriers in place and to review the arrangements after half term. The Clerk had now received an email from Mr Marc Owen who would welcome feedback from councillors regarding possible removal of the measures in view of the Firebreak Lockdown coming into force at the end of the week.

Cllr Mrs Evans said that, given that we will not now be getting the footfall over the half term holiday as originally anticipated, it would be a good idea to remove the barriers and put the parking back. It is handy for those who need to go about their business. Initially they were positioned to stem the flow of people but this is not now needed and should be removed.

Cllr Evans agreed, adding that from a resident view they need parking bays during the evenings and, whilst they have been accommodating and understanding with Covid-19, now is an appropriate time to return the use of these bays.

Also, to be considered was the fact that acceptable journeys during lockdown include visits to banks. It is important that people are able to park to access these facilities. TTC should strongly support retention of financial services within Tenby, removing bollards will aid these institutions and allow residents to go about their business.

He commended those businesses for making use of the area in square and their exemplary safeguarding measures relating to patrons sitting outside. These premises may now be interested in providing take away services or deliveries to retain jobs during lockdown. By allowing vehicles access this will aid their business. Removal will also benefit residents within the town walls especially on school runs etc, and will also help others coming into town to conduct their business. Cllr Laurence seconded the proposal

## **RESOLVED**

**That Mr Owen be informed that TTC are in support of the parking bays in Tudor Square be reopened.**

**P63 Item 95b** The Clerk told councillors there are still some problems at the Jubilee but that the police have increased their presence which he hopes will help resolve issues.

The Clerk had had a meeting with Mr Birt, who manages the car park, and a CCTV provider. To give the car park the coverage required, they would have to erect 2 posts close to the edge of the car park side of skate park. This presented an opportunity to site cameras giving an overview of the park there. There could also be a separate recording system for these two cameras accessible only to TTC for GDPR purposes.

Mr Birt indicated that he is happy to submit a planning application covering the whole system. We would fund our hardware and make a contribution towards installation costs. We would also have to make a small contribution to the running of the cameras once installed.

The posts would also allow the siting of 20watt LED floodlights to provide ambient lighting. This is not a quick solution due to planning procedures, but the car park management were very interested in working with us on this.

Mr. Birt was now awaiting a proposal from the CCTV provider.

Cllr Hallett asked what the costs may be. The Clerk said that a ball park figure for the whole scheme was between £5,000 and £10,000. Cllr Hallett asked what our costs would

be, but the Clerk said that this would have to be determined when the proposal was received.

Cllr Mrs Evans said she had spoken with Mr Ray McGovern, head of Greenhill, and he wanted to reiterate that any help he could give, please contact him. He is also making regular patrols himself. The Mayor has spoken to police and is liaising with all.

Cllr Evans offered his congratulations to the Clerk for following up matters with PCSO Griffiths, and further extended them to all involved in the extension to the skate park. He visits regularly with his own children. Whilst he knows there is antisocial behaviour, so many local children utilise the park. They come from St Florence, Penally and Saundersfoot not just Tenby, all from within the catchment area of the schools.

Behaviour is mostly good and their engagement in fitness and outdoor activity is to be commended. He felt there was a good balance, with the majority of those using the park being well behaved.

Cllr Evans welcomes the cameras, and he felt this is an ideal case for the Enhancing Pembrokeshire fund. He felt funding should not just be out of Tenby's' EPF pot but out to all the communities neighbouring the town. He felt this was now a regional skate park and there should be a combined bid by all so tapping into all pots. He felt perhaps a survey of where the youngsters come from to use these facilities would be useful. Parents park in the car park to drop off their children and then use services in Tenby. TTC should be congratulated.

The Clerk told councillors that he was liaising with Sinead Henehan on EPF.

Cllr Blackhall felt that perhaps we are a victim of our own success, the Mayor has been up to the park a number of times and many children are not misbehaving. Long may it continue. Cllr Hallett agreed that this is a community project benefitting children from all over the school catchment area.

The Clerk added that some of the youngsters have given him a hand to pick up litter on occasions he has visited.

**Page 65 Item 96** The Clerk had heard from the chair of the Harbour Users, Mr Angus Dunlop who had been arranging a Harbour Users meeting but time had run away and now the planned meeting had been cancelled due to the Firebreak Lockdown.

Mr Dunlop had indicated that the Fishing representatives on the Harbour Users, although having no objection in principle, feel that 4 hectares is quite big area in a well-established fishing area. He asked if the applicants could open a dialogue with the Association.

Cllr Hallett believes the applicants would not be able to land seaweed into Tenby due to the strong smell.

Cllr Evans said this raised interesting questions around our marine islands. He would again ask that this stay on the Agenda while we look at ways forward to protect our marine environment.

He had come across a porpoise on the beach today and was surprised to learn that netting still continues which affects our seabird colony. He felt there was work to be done.

He was aware that Cllr Michael Williams is particularly passionate about, and been involved in, marine conservation areas. We have to change how we are doing things, he said and we need to work with various agencies as a council going forward.

Cllr Hallett added that seaweed is very rich in iodine but that kelp usually establishes itself on solid rock structures. He questioned why and how this would be growing on rope, is it genetically modified and what effect would it have on indigenous species, he asked?

Cllr Rapi was concerned that we are tampering with something and will affect ways things are done. He would like more information adding that it must affect fishing, and this could introduce something that was possibly not indigenous to the waters of our coastline. We need views of the local fisherman, he stressed.

Cllr Blackhall had initially raised this matter and shared his concerns with all councillors. More information and a greater understanding of how it will work and how it may potentially interfere with fishing and environment is needed, he said. TTC need to ask for a specific meeting with all relevant authorities, particularly local fishermen who fish and manage the area. There is a need for great detail. Cllr Tony Brown seconded.

Cllr Hallett wondered if we knew of any other place that has something similar as been carried out. Perhaps we could approach them for their feedback.

Cllr Williams was invited to speak and he said that he advocates for marine fish, flora and fauna. The only Marine Conservation Area currently in our area is Skomer which is a huge success. Lundy is also a great success.

He has long been advocating for the setting up of a marine conservation area specifically around Caldey and St Margaret's. His concerns also were that there is no history or background of this company and what was being proposed could have a huge effect on fishing that takes place.

Cllr Blackhall said he would like to add that to the meeting.

Cllr Mike Evans thanked Cllr Michael Williams for his input, and fully endorses his sentiments. He was fully behind all that had been said.

The Clerk said that, relating to Tenby Harbour, he had received an update on the Tenby Sluice Gate renewal project. Susie Adams has now taken over the project as Emyr Williams had retired from PCC. Tender documents have now been published on the Sell2Wales portal, the marine license has been applied for, planning applications for works have been submitted to PCNPA and risks are being monitored and reviewed. It was hoped that the project would commence in early 2021.

**P66 Item 97b** Although we are going into a Firebreak Lockdown that covers Remembrance Sunday, small ceremonies are still allowed for Armistice Day explained the Clerk.

After speaking to Mr Phillips, Tenby British Legion Branch secretary, and the Rector, his suggestion, which he has run past the Mayor, is for a small-scale service at the Cenotaph involving the Mayor, Deputy Mayor, The Clerk, Mace Bearers, those other councillors who wish to attend, the Rector and representatives of the Legion.

Social distancing will be marked out and the Branch Legion standard and possibly the Normandy Veterans standard would be on parade. Mr Phillips may know of a bugler, rather than us having to rely on a downloaded Last Post.

Commander Keith Peachey will do the Exhortation and Kohima Epitaph at the ceremony.

The Clerk has spoken to Mr John Thomas Ferrand, deputy Lord Lieutenant who would also like to be in attendance to lay the wreath on behalf of Her Majesty the Queen.

Wreaths are scheduled to be delivered on Monday but the Clerk was now trying to ascertain if the Firebreak would affect delivery.

The Clerk thought about opening the gates of the Cenotaph from Friday to allow organisations to lay wreaths as and when they can. Cllr Blackhall thanked the Mayor and Clerk, but suggested that the laying of wreaths by organisations happens after the main wreaths are laid. The Clerk took this onboard to ensure the war memorial is clear at that point.

Cllr. Blackhall said that, while councillors always valued attending the event, we should prioritise numbers for armed forces over and above us attending. He asked to ensure that that Navy, Army and Airforce representatives are invited.

He suggested TTC delegate to the Clerk to continue to work with the Royal British Legion and the Mayor to finalise the format for the day.

The Clerk said that Mr Phillips also suggested something small on 11<sup>th</sup> November but felt that this could be determined once 8<sup>th</sup> November was sorted.

Clerk said, in previous years, the chair of St Mary's Out Liberty has joined us to lay a wreath in memory of those from New Hedges commemorated on the War Memorial. Cllr Hallett felt that they too should be invited along.

Once arrangements have finally been firmed up, the Clerk will put something in the Tenby Observer and send out letters to organisations.

The Mayor felt it was important for the town to know that, despite Covid-19, we will still be laying the wreaths on the day.

The Mayor commented that Anne Draper had been in contact to say that she had seen an idea and suggested that perhaps the children of Tenby may like to do something similar.

It involved names being chosen from the War Memorial and then written on pebbles. These would be then laid around the war memorial in a socially distanced ceremony.

What were the opinions of councillors on doing this asked the Mayor?

Cllr Mrs Evans really liked this idea and asked how many names there are. The Clerk said approximately 206 First World War and 100 Second World War.

Could this be something the schools could get involved with, Cllr. Mrs. Evans suggested, an art project possibility.

The Mayor suggested that she and Cllr Mrs Evans speak to Anne on what we think would work. Cllr Hallett seconded.

**108. TO DISCUSS THE FOLLOWING PLANNING APPLICATIONS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS:**

As a member of the National Park Development Management Committee, Cllr Evans took no part in voting, but remained in the meeting to offer any advice on planning policies.

a. NP/20/0404/FUL – Single storey flat-roofed rear extension and rear dormer extension – Crew Cottage, 16 Trafalgar Road, Tenby

The Clerk has had a message from Civic Society planning sub-committee with comments that the rear wall should be slate tile and should match in with the conservation area. Cllr Hallett concurred with the views of the Civic Society and felt that, while we had no objection to the extension, this suggestion should be put to PCNPA. Cllr Blackhall seconded.

Is the property seen from the multi storey asked Cllr Rapi? Will it make a difference what the material is?

**RECOMMEND**

**Approval although members would ask that consideration be given to replacing the proposed plastic panelling with slate tile hanging and that any re-roofing should be with slate in keeping with the building's location within the Conservation area.**

b. NP/20/0458/FUL – Construction of new pitched roof over existing flat roof to provide 10 twin bedroom accommodation rooms for visiting golfers. Alterations to entrance foyer and construction of new pitched roof over access stairs to new first floor accommodation. Alterations to existing single storey extension to provide additional 4 twin bedrooms and one 3 bed disabled suite. Internal alterations and construction of new single storey extension to provide new Pro shop facilities – Tenby Golf Club, Battery Road, The Burrows, Tenby

Cllr Hallett feels that the design is quite good coming in from the greens but, looking from Battery Gardens it is a mish mash and architects could have done a better design. Trees to screen would be difficult to grow due to sandy soil. He felt TTC could agree in principle but could ask for a better design from the town side of the golf club.

Cllr Brown felt that the design would already be better than what is there now. The club brings trade into Tenby. Currently the place does not look appealing and anything to

improve it should be supported. He felt that TTC shouldn't nit-pick as the building has always been 'horrible' looking down from Battery Gardens. These changes are only going to enhance the area and are not detrimental.

Cllr Hallett still felt that this was an opportunity to improve the look of the club from the town side with a better design.

Cllr Rapi seconded Cllr Brown's proposal, adding that the club needs a revamp and that he believes they cannot afford to spend a fortune. It is important that they continue to prosper, as the club was already suffering enough with the sea now encroaching on half the golf course.

As there was no seconder for Cllr Hallett, Cllr Brown's proposal was put to the meeting. Cllr Blackhall abstained.

## **RECOMMEND**

**Approval as this will enhance facilities to help provide economic stability for the club.**

c. NP/20/0460/FUL – Replacement dwelling – Greenwood House, Heywood Lane, Tenby

Cllr Hallett notes that the whole existing house is being demolished but asked if there are any tree roots likely to be damaged during the works. He could not find any information on this when studying the application. He felt that the proposed building is an improvement of the site but approval should be subject to a satisfactory root protection plan being submitted prior to work commencing. Cllr T Brown seconded.

## **RECOMMEND**

**Approval subject to a comprehensive root protection plan to protect any affected trees on site during construction.**

### **109. TO RECEIVE THE FOLLOWING ITEMS OF CORRESPONDENCE AND AGREE ACTION IN RESPONSE TO PROPOSALS:**

a. Helen Mcleod-Baikie, PCC – Tenby TIC

Cllr Blackhall said it is fair to say that the old style of tourist information delivery is finished but still we have a new world to deal with post Covid-19. Volunteer groups have sprung up. He felt this was an opportunity to establish a group of people to come together to look at how we could manage the place as a community resource and tourist information centre with no financial commitment from council

He felt a community resource centre could attract funding from the Lottery, EPF etc. The building is in a prime position and was funded with public money, he pointed out. We should look to bring together community resources to provide support for the community. This is a valuable asset and Tenby should not let go of this.

He proposed we should establish a meeting involving PCC to explore how we create a community resource centre to utilise this building and make sure it is not lost to the community of Tenby.

Cllr Brown seconded the proposal.

## **RESOLVED**

**That TTC seek to establish a meeting involving PCC to look at how we create a community resource centre to utilise this building and make sure it is not lost to the community of Tenby.**

### b. Anne Draper – Community Fridge Proposal

The Clerk commented that while there is no reason why Tenby Town Council cannot be in support of the Community Fridge proposal, TTC insurers would not be in agreement for them to come under our public liability insurance.

The Clerk said that our insurers considered that, as it was a separate entity, the council would have no control over mitigating risk.

Our insurers suggested that this needed its own insurance and there are companies that offer insurance for such things.

This did not stop TTC contributing towards the insurance costs for them however.

Cllr Evans asked if there had been any feedback from commercial traders within Tenby Market regarding this proposal. He felt that before we go any further, we must involve people. The Community fridge idea is to be applauded but he thinks that, before supporting this in a commercial environment, we needed to check that it is the right location and that the market traders are in support.

He suggested that, before we make a decision, we talk to stall holders and find out where they stand. He said it was helpful to note the advice from our insurers and that we may well support the proposal going forward, but also felt that the Clerk should chat with market traders, inform them what is proposed and canvas what they think about it all first. Members could, of course, form an independent opinion on the proposal but he added that he would feel peeved if he was a market stallholder and no one had consulted with him first.

Cllr Blackhall agrees with Cllr Evans and happy to second his proposal. Cllr Rapi asked if the market was not PCC owned and therefore would they not have the final say in letting one of the stalls for this idea.

It was confirmed that it would be PCC's final decision but the Community Fridge group are looking for TTC to support them their application to PCC. Cllr Hallett suggested asking PCC to insure.

## **RESOLVED**



**That the Clerk canvass the views of the market traders on the idea and bring their response back to the next meeting.**

**110. TO RECEIVE THE ACCOUNTS FOR SEPTEMBER (INCLUDING SCHEDULED PAYMENTS, UNPRESENTED CHEQUES, RECEIPTS, ACCOUNT BALANCES, BUDGET MONITOR**

Cllr Mrs Evans proposed acceptance and Cllr Rapi seconded. The Clerk pointed out that members would note under the Old Cemetery account heading that TTC had received monies from the War Graves Commission. Historically these monies have been given to Tenby Sea Cadets for looking after the war graves at Tenby Old Cemetery. The Clerk asked if members were happy for this amount to be forwarded on. Cllr Blackhall proposed and Cllr. Hallett seconded, all in agreement.

**RESOLVED**

**That the accounts for September (including scheduled payments, unrepresented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) be approved.**

**Further resolved that the War Graves Commission contribution for war grave maintenance in the Old Cemetery be passed on to the Sea Cadets.**

**111. TO CONSIDER ANY FINANCIAL OFFICER/CLERK'S ITEMS AND AGREE ACTION IN RESPONSE TO PROPOSALS**

- a. The Clerk told councillors the sad news that Cllr. Mrs Lane's step-father Mr Robin Scanlon had passed away last week.

As well as being a well-known local chef, hotelier and publican, Mr. Scanlon had also served the town council and town diligently as Sergeant at Mace for over 10 years.

His funeral is taking place in Edinburgh but family hoped there would be a service to celebrate his life here in Tenby following easing of Covid-19 restrictions. Cllr Hallett asked that a letter of condolence be sent to Cllr. Mrs. Lane.

The Clerk also informed members that Mr. John Murphy, who ran Tenby Post Office for a number of years, had also sadly passed away this week.

- b. The Mayor said that she was sure that members already knew that former Mayor and Town Councillor, Mrs Maureen Ward was very ill and would join her in sending Mrs Ward our very best wishes.

**112. DATE AND TIME OF NEXT MEETING**

Next meeting to be held on Tuesday 3<sup>rd</sup> November 2020 at 7.30pm.

**113. TO PROPOSE ANY ITEM FOR THE NEXT AGENDA**

Cllr Evans suggested that, with the Knowling Mead ATEB site well under way, it would be timely to put Local Lettings Policy on the agenda. He asked if we could contact ATEB to inform them that we are planning to agenda this for discussions and also congratulate them that the development was ahead of schedule.

He felt we needed to find out the letting arrangements planned for this development and secure a local letting policy so we can inform those within our community who are looking to these houses as salvation.

It was absolutely essential that there was a local letting policy, agreed Cllr. Blackhall. It would be good to have on the agenda as we need to get these things right.

**114. TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE “PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960”**

Moved by Cllr. Hallett, seconded by Cllr. Brown

**115. TO CONFIRM THE PRIVATE AND CONFIDENTIAL MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 6<sup>TH</sup> OCTOBER 2020**

**116. ANY MATTERS ARISING FOR INFORMATION ONLY**

None.

Mayor \_\_\_\_\_

Town Clerk \_\_\_\_\_

Date \_\_\_\_\_