

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD
7th May 2019

PRESENT: Cllr Mr T Brown Mayor
Cllr Mrs C Brown
Cllr Mr P Rapi
Cllr Mr L Blackhall
Cllr Mrs T Rossiter
Cllr Mrs S Skyrme-Blackhall
Cllr Mr T Hallett

IN ATTENDANCE: Mr A Davies Clerk
Mrs S Thompson Assistant to the Clerk

The Mayor opened the meeting by thanking everyone involved in making Friday's Mayor Making such a success.

1. TO RECEIVE APOLOGIES

Apologies received from Cllr Mrs S Lane and Cllr Mrs T Evans.

2. TO DISCLOSE ANY PERSONAL INTERESTS IN ITEMS OF BUSINESS LISTED BELOW

Cllr Mrs Rossiter declared her personal interest in item 14.

3. TO AGREE ITEMS OF CORRESPONDENCE AND COMMITTEE MINUTES OTHER THAN THOSE MARKED NOT FOR PUBLICATION BEING GIVEN TO MEMBERS OF THE PRESS PRESENT

Proposed by Cllr Mr Hallett and seconded by Cllr Mr Blackhall.

RESOLVED

That items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

4. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council meeting held 16th April 2019 be confirmed and signed as accurate.

5. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

462. Following on from the resignation of Mrs Williams, Mr Crockford and then Mr Perry, the Clerk had informed PCC of the 3 vacancies now on Tenby Town Council. The closing date for voters to exercise their right to ask for an election

will be Tuesday, 13th May. After that members could consider filling the vacancies through co-option.

Cllr Mr Rapi asked how much an election will cost the Council and the Clerk told members that a full election would cost in the region of £11,000, adding that for one ward possibly half that amount. Cllr Mr Rapi then questioned if it is necessary that we fill all the seats, community councils are struggling to fill their seats proving that this is a problem across the board.

Cllr Mr Blackhall suggested that it is not absolutely necessary but perhaps we should wait and see if an election is called. Only one by-election has been called for in the last 10 years. At the next meeting we should think about how we can recruit and encourage potential new councillors. We could use this as an opportunity to follow in PCC's footsteps when, at the last election, they had held events which explained what councillors are, what they do and gave people the opportunity to learn more about being a councillor.

Cllr Blackhall felt we also needed to give consideration as to what skills or interests we were looking for in new councillors. Mrs Thomas was interested in maintaining health provision as was Mrs Williams and both have been lost, this is what we should be encouraging.

He felt TTC should not rush into things, if no election is called for we should discuss how we can promote and encourage people with key interests.

Another aspect Cllr Blackhall felt may be worth considering was how often we have meetings, pointing out many councillors have been lost due to trying to juggle council meetings with young families, work and family commitments. Perhaps having fortnightly meetings mean people cannot commit he suggested.

He felt a full meeting once a month with extra meetings in between for planning or general purposes may be the way forward.

Cllr Mr Rapi thanked Cllr Mr Blackhall saying that he too was going to suggest something along these lines. We need to inform the people of Tenby as to what being a councillor entails and how important the role is.

He added that he too is often asked what it is to be a councillor and a constructive and positive way is needed to get this information across.

Cllr Mrs Brown also agreed adding that councillors put themselves out and often sub-committees end up with only two members on them. Mrs Thomas and Mrs Williams were representatives at SEPCHN. Being a councillor is not just meeting once a fortnight, there is much that goes on in between.

The Mayor added that he is also asked what happens at TTC meetings.

467. Tenby Tourist Information Centre

The Clerk told councillors that he had not called the meeting as yet due to Easter and May Bank Holiday but asked if members had any preferences as to day or evening meetings and personal commitments. Cllr. Mrs. Brown asked if the plan is to have others there. The Clerk replied that Cllr Mr Evans had stated at the last meeting that PCC had a strategy, the town now needed a strategy not just TTC. He added that Cllr Mrs Lane is also keen to engage the town not just Council.

Cllr Mrs Brown suggested putting an advertisement in the Tenby Observer and on Facebook. Local large stakeholders such as Folly Farm, and Kiln Park amongst others need to be invited. There is only two weeks to Whitsun so time is of the essence.

476. Tenby Town Regeneration Team

Cllr Mr Blackhall told members that a meeting had been arranged for this coming Friday, 10th May. He asked if it was possible to raise an issue in private session that needed consideration before the Regeneration meeting. Members agreed to this.

478. Tenby Harbour

The Clerk told councillors that he had received responses from Harbour Users and PCC with regard to a meeting to discuss future dredging. He has been told that PCC hold a license to carry out similar work to that carried out this year for the next 5 years.

Members felt that the work undertaken was not effective and not a long term solution. Cllr Mr Rapi is concerned that there is a ridiculous channel and a huge sand bank. This needs to be done properly in the future he added. The beach is disappearing in storms and rocks are being exposed.

Cllr Mrs Rossiter said that the cable on the South Beach was buried 11 metres deep and is now revealed. Cllr Mr Hallett said that a survey had been done some time ago and would indicate the cable has also risen. Its exposure was not just down to sand erosion.

With easterly winds and taking in tide and wind patterns, there had been a shift from South to North. Cllr Mr Blackhall agreed.

Cllr Mr Hallett said it was great that they had a licence but we now needed to look if a licence could be obtained which allows sand to be deposited elsewhere. There had been a substantial shift of sand and perhaps we needed to consider extending the zone where sand can be lifted.

Cllr Mrs Rossiter suggested that for safety reasons, when tide was low, signs be erected making people aware that they may be cut off. Perhaps write to PCC.

Cllr Mrs Brown reminded members that when a meeting was suggested it was stressed that TTC did not want to take the lead. Who will chair the meeting she asked?

All stakeholders should be invited said Cllr. Blackhall including TSC and Mr A Thomas as a Caldey boat representative, not just certain operations represented by the Harbour Users.

Cllr Mr Rapi proposed asking Cllr Michael Williams (who was present at the meeting in his capacity as a county councillor) if he would be prepared to take the chair for the proposed meeting and he agreed to this.

He told Cllrs that Mr Tony Thomas had undertaken an investigation into sand movement on South Beach as part of his PHD thesis and noted subtle changes in the weather and wind.

Burry Port harbour also has experienced huge problems which they could not fully resolve with a sea dredger. There had been a fundamental change in sand patterns which he felt were beyond the bounds of man alone to solve.

He felt that maybe a notice to mariners is needed advising on the restricted access to the harbour as we could be subject to major claims if a boat should be caught on the bank as happened last year.

He added there is not much hope for us to resolve the situation with little funding available, what had been carried out this year was never going to work.

Cllr. Rapi was still of the opinion that the problems n the South Beach had only occurred since the groynes were removed.

6. TO RECEIVE THE MINUTES OF THE ANNUAL GENERAL MEETING HELD 3RD MAY 2019

Cllr Mr Hallett proposed accepting the minutes as a true record of the meeting and Cllr Mr Rapi seconded.

RESOLVED

That the minutes of the Annual General Meeting held 3rd May 2019 be approved as a true record of the meeting.

7. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS:

Cllrs Mr Rapi and Mr Blackhall suggested that a screen and projection facility is needed in order for matters such as plans to be viewed in the Parlour now that PCNPA were only providing the information online. The Clerk said he would look into arranging this for the next meeting.

- a. NP/19/0175/TPO – 3 - 4m reduction of Sycamore – 7 Mayfield Drive, Tenby

Cllr Mr Hallett proposed accepting the application on the grounds of health and safety and Cllr Mr Blackhall seconded the proposal.

RECOMMEND

Approval in the interests of public safety.

- b. NP/19/0202/FUL – Conversion of existing toilet and shower block, erection of new facilities, installation of biomass boiler – Meadow Farm, North Cliffe, Tenby

Cllr Mr Hallett believes the work has already been done and there was no planning application previously approved. Cllr Mrs Rossiter feels the work need doing and proposed accepting. Cllr Mr Rapi seconded the proposal. Cllr Mr Hallett abstained.

RECOMMEND

Approval. Considered against all the relevant policies within the LDP members consider proposal to be acceptable.

- c. NP/19/0212/FUL – Alterations and change of use of upper floors from commercial use to a self-contained residential apartment – 9 High Street, Tenby

Cllr Mrs Rossiter proposed accepting the application and Cllr Mr Hallett seconded the proposal.

RECOMMEND

Approval. Considered against all the relevant policies within the LDP members consider this proposal to be acceptable.

- d. NP/19/0227/FUL – Change of use to allow for hot drinks and sandwich sales from TIC – Tenby Tourist Information Centre, Upper Park Road, Tenby

Cllr Mrs Brown proposed accepting and Cllr Mrs Skyrme-Blackhall seconded the proposal.

RECOMMEND

Approval. Considered against all the relevant policies within the LDP members consider this proposal to be acceptable.

8. **TO DISCUSS THE FOLLOWING ITEMS OF CORRESPONDENCE AND TO AGREE ACTION IN RESPONSE:**

a. Pembrokeshire County Council – Community Delivery Project

Cllr Mr Blackhall said PCC clearly need to look at how assets were to be looked after in the current financial climate although he was not sure the way to start was by trying to divest themselves of expensive to maintain assets with no value to town and community councils and community groups.

Ideas need to be explored as to how to manage community assets but TTC need to be financially sensible. PCC have to recognise TTC cannot keep adding to our precept. There has to be engagement. It simply isn't realistic to expect councils to take on more and more and to continue adding to precept in piecemeal fashion. One year it was library provision, the next play parks and open spaces. It could be done in a strategic way but PCC needed to accept that perhaps town and community councils also needed revenue generating assets transferred too to assist in funding non-revenue assets.

Cllr Mrs Brown agreed. TTC were trying not to put precept up too much again but would have to unless PCC were more realistic.

Cllr Mr Rapi commented that he had asked for the multi storey car park to be transferred to TTC as a means to generate revenue and had been told that this would not happen.

Cllr Mrs Brown said all knew this was coming but didn't know to what extent.

Cllr Mr Rapi remembered meeting with Richard Brown of PCC who told councillors then of the plans. Questions were being asked by the public as to why PCC were putting up taxes by 12% yet want us to take on jobs that would result in local people being charged even more.

They were, he felt, passing the buck. If they want us to negotiate over taking on open spaces or play areas then give us something in return. We have also asked for the nursery gardens to enable our own plants to be grown if we have to take on gardens around the town. This would go part way towards saving the money we spend on flowers every year.

Cllr Mr Blackhall agreed with Cllr Mr Rapi and asked what do we want as a community asset transfer? Danfo took on the toilets when that should have been TTC. Interestingly enough, Danfo are happy to have the toilets in Tenby but not so much in say somewhere like Clynderwen where there is no money to be made. We are interested in and committed to working together, but on an even and fair basis. There is a need for genuine dialogue about asset transfer which is beneficial to both sides. He welcomed a discussion with PCC and proposed a meeting be arranged for a discussion on the broadest range of community asset transfer. Cllr Mrs Rossiter seconded.

RESOLVED

That PCC be invited to a meeting to discuss community asset transfer under their Community Delivery Project.

9. TO RECEIVE THE ACCOUNTS FOR APRIL (INCLUDING SCHEDULED PAYMENTS, UN-PRESENTED CHEQUES, RECEIPTS, ACCOUNT BALANCES, BUDGET MONITORING TO DATE AND BANK RECONCILIATIONS) AND CONSIDER ANY ISSUES ARISING

Cllr Mrs Brown proposed accepting the accounts and Cllr Mr Hallett seconded the proposal.

RESOLVED

That the accounts for April (including scheduled payments, un-presented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) be approved.

10. ELECTION OF REPRESENTATIVES ON VARIOUS OUTSIDE BODIES AND COMMITTEES

Councillors looked at each committee individually and after some discussion the following was agreed:

PERSONNEL COMMITTEE	Mayor in Office, Deputy Mayor and three Cllrs selected alphabetically in reverse for the forthcoming year.
AUGUSTUS PLACE COMMUNITY CENTRE	Mayor in Office Cllrs Mrs. T. Rossiter, Mrs. C. Brown, Cllr Mrs S Lane, one vacancy
CEMETERY MANAGEMENT SUB-COMMITTEE	Mayor in Office Cllrs Mrs. Skyrme-Blackhall, T Hallett, M. Evans, Mrs. T Evans
TENBY IN BLOOM	Mayor in Office (Hon. Pres), Cllrs Mrs. S. Lane, Mrs. T. Rossiter, vacancy, Mrs C Brown
TENBY MUSEUM	Cllr. T. Hallett
SEPCHN	Vacancy
EUROPEAN WALLED TOWN/TWINNING COMMITTEE	Cllr T Hallett/All Cllrs
TENBY CHAMBER OF TRADE AND TOURISM	Cllrs M. Evans, P. Rapi, L. Blackhall
TENBY HARBOUR USERS	Cllr L. Blackhall
CHRISTMAS LIGHTING COMMITTEE	Cllrs Mrs. C. Brown, Mrs. S. Lane, Mrs. T. Rossiter, T. Brown, vacancy
PLANED/COMMUNITY HUB	Cllrs T. Hallett, vacancy
TENBY CHURCH IN WALES VC SCHOOL	Cllr. Mrs. S. Skyrme-Blackhall
YSGOL HAFAN Y MOR	Cllr P. Rapi
ST. TEILO'S SCHOOL	Vacancy – awaiting notification

TENBY CHARITY TRUSTEES	Cllrs Mrs. S. Lane, Mrs. S. Williams, Tenby Town Clerk, Mrs. E. Hodgson, Mrs. M. Cray, Mrs. K. Durham
TREE WARDEN	Cllr. T. Hallett
TENBY PLAY PARKS	Cllrs M. Evans, Mrs. C Brown, Mrs Skyrme-Blackhall, T. Brown, Mrs. T. Evans and Tenby Town Clerk.
GARDENS, MAINTENANCE & GENERAL PURPOSES	All Cllrs
TENBY (DVP) TRUST	Cllrs Mrs. C. Brown, Mrs. T. Rossiter. Cllrs. T. Brown and P. Rapi are Trustees in their own right
TENBY REGENERATION TEAM	Cllrs L Blackhall, Mrs S Lane (Cllr. M. Evans attends as joint TTC/PCC representative), Cllr Mr Hallett and Cllr Mrs Brown
CHRISTMAS FESTIVITIES	Mayor in Office, Cllrs P. Rapi, L. Blackhall, Mrs. S. Lane
TENBY LEISURE CENTRE FACILITY USERS COMMITTEE	Cllr Mr Brown. Vacancy. This committee has not met for a number of years and the manager has not responded to requests to confirm whether this is still active.

The Clerk is to write Mr Cavanagh to establish whether or not Tenby Leisure Committee still runs.

11. CONFIRMATION OF SIGNATORIES FOR CHEQUES FOR THE ENSUING YEAR 2019- 2020

Cllrs agreed that the Mayor, Cllr T Brown, be added as signatory and that Cllrs Mr Hallett, Mrs Rossiter and Mrs Lane remain as signatories.

12. TO RECEIVE REPORTS BY CLLRS ON OUTSIDE BODIES

SKATE PARK

Cllr Mrs Brown asked if the Clerk had received a reply from PCC regarding the Battery Gardens. As none had been received she asked council's permission for a further letter to be written. Battery Garden has not been planted so why not use it for something else she asked? She asked if PCC would consider moving the toddler park to Battery Gardens and then there will be room to extend the skate park.

The Mayor asked what the costs involved were in making such a move. Cllr Blackhall recognised the intention but, from his past experience, he felt there could be health and safety issues once equipment is disturbed.

Cllr. Mrs. Brown commented that there is £20,000 in 106 monies from the old hospital site just sitting there year after year not touched and this money could be put towards moving the park. Fundraisers are working really hard to get themselves known, Tenby deserves both play areas. The Mayor recommended a further letter to be written to

PCC asking for their thoughts and that the Clerk also investigate approximate costs for moving the toddler equipment.

RESOLVED

That PCC be asked their views on moving the toddler play area to the Battery Gardens.

Further that the Clerk investigate the cost implications.

13. TO CONSIDER ANY MEDIA ITEMS RELATING TO TENBY TOWN COUNCIL OR TENBY AND AGREE ACTION IN RESPONSE

Cllr Mrs Rossiter wished to congratulate Tenby Youth team who played a fantastic rugby game at the Principality Stadium in Cardiff only losing by 1 point. She added that they were a credit to Tenby, the Rugby Club and their parents and all should be proud. A truly memorable day was had and a true credit to all. She proposed that a letter be written to congratulate those involved.

RESOLVED

That a letter of congratulations be sent to Tenby United RFC Youth Team.

14. TO RECEIVE UPDATES AS TO THE DEVELOPMENT OF LAND AT BRYNHIR (IF ANY)

The Clerk reported that PCC will be carrying out ground investigations over two days from 13th May 2019. Six trial pits will be dug to determine the porosity of the land in relation to drainage and fully reinstated when investigations are complete.

15. TO RECEIVE UPDATES ON SOUTH PARADE (IF ANY)

Nothing further at this time although the Regeneration Team have a meeting arranged for Friday, 10th May 2019 when the matter would be on the agenda.

16. UPDATE ON PLASTIC FREE TENBY INITIATIVES

Nothing to report at this time.

17. UPDATE ON TOWN WALLS PROJECT

Cllr Blackhall recommended that this is put before the Regeneration Team for their input. Cllr Mrs Brown did not agree and feels that one of the three options put forward by Mr Perry should be selected this evening. She said that she was concerned that otherwise things would come to a standstill and nothing would be done. Mr Perry has worked hard to get this far and has managed to get a lot further than previous efforts.

Cllr. Mrs. Brown added that Mr. Perry has met with Mrs Thomas amongst other and is trying his best to do the best for Tenby. Cllr Blackhall acknowledged what had been done but suggested that many people needed to come together and the possibility of

setting up a separate group from the Regeneration Team would enable the Civic Society and other interested individuals and representatives to be involved.

He felt a specific meeting was needed to talk about the walls so that an informed discussion group can be formed and all be involved.

The Mayor appreciated that Mr Perry has put in a lot of hard work and has gained information not previously available. He asked if Mr Perry would be allowed to attend a Regeneration meeting. All interested individuals could contribute Cllr. Blackhall suggested.

It was suggested that Mr. Scourfield of PCNPA could be useful to coordinate such a meeting but Cllr Mrs Brown was concerned that Mr. Scourfield had previously failed to attend meetings called by Mr. Perry. She then asked if anyone sat around the table was in a position to take the project on and lead the way.

She had never seen anyone doing so thorough a job as Mr. Perry had adding that CADW would not have done for TTC what they have done for Mr Perry.

She proposed that TTC make up their minds and selection one of the three options to go forward, i.e. do nothing, set up a Trust like that in Pembroke or set up another 'business orientated' trust.

Cllr Blackhall was concerned that the report didn't differentiate clearly between the options and also defended Mr. Scourfield's non-attendance at a recent meeting due to it being called at short notice. He asked what the new 'business orientated' approach was?

Let's put it to the Regeneration committee, he opined. Mr Thomas, who is part of the Regeneration Team and Chair of the Civic Society has also been looking into a Trust and will be able to add input. Cllr Rapi suggested also inviting PAVS to the meeting.

Cllr. Blackhall felt that the discussion paper was a useful piece of work but it was incomplete and requires further consideration. More information will become available perhaps detailing further alternative options.

He proposed that the matter be considered by the Regeneration Team with them looking to return to the table with a progress report in 4 to 6 weeks. Cllr Mr Hallett seconded.

RESOLVED

That further consideration of the Town Walls Preservation Trust be placed on the agenda for discussion at the meeting of the Regeneration Team on Friday 10th May.

Cllr Mrs Rossiter abstained from voting.

18. **TO CONSIDER THE CONDITION OF DIRECTIONAL SIGNAGE AROUND THE TOWN AND AGREE ACTION IN RESPONSE TO PROPOSALS – CLLR. MRS. C. BROWN**

Cllr Mrs Brown told councillors that many of the signs around Tenby are desperately in need of a clean, some are hardly legible she said. Having read about a small village that had cleaned their own signs, she asked if permission needed to be sought from PCC in order to carry out the cleaning. It was decided to just go ahead and do the cleaning.

19. TO CONSIDER ANY FINANCIAL OFFICER/CLERK'S ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS

a. Calendar of Meetings for 2019 – 2020

Councillors approved the Calendar of Meetings for 2019 – 2020.

b. CARTEN

The Clerk had received confirmation that the recently postponed CARTEN had been rescheduled to take place on 1st June 2019.

20. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday, 21st May 2019 at 7.30 pm.

21. TO PROPOSE ANY ITEM FOR THE NEXT AGENDA

None.

22. TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE "PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960"

23. TO CONFIRM PRIVATE AND CONFIDENTIAL MINUTES

There had been no private matters to consider.

24. MATTERS ARISING

There were no matters arising.

25. TO CONSIDER ANY FINANCIAL OFFICER/CLERK'S ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS:

a. Information from PCC regarding the various models of Town and Community Council support across PCC services and staff costs relating to Tenby TIC

The information requested by TTC had now been received. On reading it members were a little confused by some of the contributions made by other town councils as they appeared rather low in relation to what they were supposed to finance.

It was agreed that this information would be considered in on-going discussions regarding Tenby TIC.

- b. To confirm the Internal Auditors for 2019 -2020 (a copy of the Audit Tests to be undertaken is attached)

Cllr Mr Hallett proposed accepting Ashmole's as Internal Auditors and Cllr Mr Rapi seconded the proposal.

RESOLVED

That Ashmole and Co be appointed Internal Auditors for 2019-2020.

- c. Regeneration Team

Cllr Mr Blackhall told councillors that the town Wi-Fi licence is due for renewal shortly and PCC's financial commitment to the project was ending. If we wanted to maintain the Wi-Fi funding of £4750 was needed. If TTC could contribute £2400 the Chamber of Trade and Tourism were prepared to fund the difference.

He explained that, prior to GDPR regulations coming into force there were 75,000 registered on the database. Unique users now amounted to 2500, but this total was growing which showed its benefit as a marketing tool. The Wi-Fi is also used by many youngsters of the town and a decision needs to be made over funding. If nothing was agreed by 6th June the system would be switched off.

Cllr Mr Blackhall asked if £2,400 could be contributed by TTC from their Special Projects fund to ensure continuity of Tenby Wi-Fi service. Cllr Mrs Skyrme-Blackhall seconded the proposal. Thanks were also given to Tenby Chamber of Trade and Tourism for their continued commitment to the project.

RESOLVED

That, under Section 2 of the Local Government Act 2000, that £2400 be made available from the Council's Special Projects within the Community budget to pay towards the cost of renewing the licences for the town's free Wi-Fi system.

Mayor _____

Town Clerk _____

Date _____