

**TENBY TOWN COUNCIL**  
**MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 6<sup>th</sup> June 2017**

**PRESENT**

Councillor Mrs S Lane                      Mayor  
Councillor Mr B James  
Councillor Mr P Rapi  
Councillor Mr L Blackhall  
Councillor Mr T Brown  
Councillor Mrs T Rossiter  
Councillor Mr T Hallett  
Councillor Mrs M Ward  
Councillor Mrs C Thomas

**IN ATTENDANCE:**    Mr A Davies                      Clerk to the Council/Financial Officer  
                                         Mrs S Thompson                      Assistant to the Clerk

The Mayor welcomed members of the Tenby Youth Council and they then proceeded with their questions:

**1. What does the town council do for young people living in Tenby?**

The Mayor stated that the Council has supported previous ventures financially, that they are here to listen and welcome any input. Cllr Mrs Thomas said she was glad to hear from the Youth Club, happy to help with the summer house and willing to do what we can to help. Cllr Rapi mentioned the rather large investment made in to the skate park and also that TTC do try to put things on for youngsters including the forthcoming youth drama. The Youth Club are welcome to offer ideas to Council and they will see what we can be done.

**2. How can Tenby Town Council work with or ask the views of young people in the area?**

The Mayor said by working with groups like yourself. Cllr Mrs Thomas spoke of the Council's Agenda which lists what will be talked about at the next meeting and if there is anything of interest or they have a view on something to please contact Council. Cllr Rapi mentioned Councils in schools, passing on information to the Council, collating ideas and nominating a representative to bring ideas to Council. The Clerk reminded all that when the plans for the skate board park had been drawn up the Town Council had liaised with the Youth Club and, when it was realised that TTC and TYC ideas differed, it was redesigned to

what the Youth wanted – there is a two way street and TTC are always open to talk about ideas.

**3. What are the future plans for Tenby?**

Cllr Rapi explained that there was no money in these times of austerity and so it was hard to put new ideas into place but with good planning and feedback we can budget towards achieving new ideas but that it would be tough to do immediately. The Mayor hopes to keep the standards up and to work towards a prosperous future for the Tenby's Youth.

**4. What, in your opinion, are the main issues facing young people in Tenby?**

The Mayor turned the question back and asked what the Youth Council felt were the main issues. Cllr Mrs Ward asked what we, the Council, can do. Meeting with groups, Year 6 of Primary School, all Years right through to 6<sup>th</sup> Form at Greenhill for ideas was suggested. The Youth Club have put in a bid to run the Greater Heights Project items to include parkour safety - Nadine Farmer and Leah Walker said they are reaching out to all youths. Cllr Rapi said he was aware of problems especially so in Greenhill. The Youth needs things of interest to do and suggested contacting organisation such as the Sailing Club with the idea of them having an experience out on the water. Cllr Mrs Rossiter asked if any present were interested in sport saying that there are various clubs around Tenby and playing sport encourages good team player camaraderie, well worth keeping up.

**5. What concerns do you have amount young people in Tenby?**

The Mayor said she was concerned about future housing and work opportunities for the youth of today noting that many businesses in Tenby were advertising job vacancies but that they were struggling to fill these vacancies.

**6. Are there any future plans to have a youth representative on the Town Council?**

The Clerk advised that a youth representative can be appointed and can attend meetings in a non-voting capacity. He explained that TTC are a new Council, only just having been through an election, and that this is something to look at in the future.

**7. How are you investing for young people for the future?**

The Mayor wants to keep standards up within the town explaining that Tenby's image is vital to the economy. Young people are our future she added. Cllr Mrs

Rossiter suggested that if the Youth Club wanted to put anything on in the De Valence that they contact Cllr Mrs Brown. The Clerk said that County Council must realise how important the Youth Club is to ensure it has a future and TTC were always looking at jobs and housing in the town to bring pressure on various bodies like PCC and PCNPA to ensure there are opportunities for the youth in Tenby.

**8. How can Tenby Town Council make themselves more accessible for young people to understand what is going on?**

The Mayor said there was a TTC Facebook page and that Minutes of previous meetings are always available. Cllr Mrs Rossiter advised that a member of the press is always in attendance and reports from the meetings can be found in the Tenby Observer as to what is going on in town. Cllr Rapi said anyone was welcome to come and see him and/or to ask in the Tenby Town Council office – the door is always open and we are accessible and available to all. The Clerk asked if the Youth Club held regular meetings and that perhaps a member of Council could come to a meeting as it works both ways. Leah said meetings were currently every other Tuesday.

The Mayor then asked members of the Youth Club what they are doing for themselves. They answered that they were attending various Clubs, improving the way the town looks, Ross is a member of the Youth Assembly for Pembrokeshire and they look at ways of how to make Tenby better. Cllr Rapi suggested getting the youth member ball rolling. The Clerk asked if the problems experienced in Tenby were also experienced by the rest of the County and Ross replied that problems were mostly similar, for example litter, and that it was good to have a voice.

The Mayor asked if there were any further questions with Cllr Rapi adding that what was really special is the fact that TYC came to TTC which was a really brave step – congratulations. Nadine said they were looking to break down the barriers and create democracy. She reminded Councillors of the Great Council Bake Off being held in August to which many have been invited including the AM for Preseli and Ian Wesley, Chief Executive of Pembrokeshire County Council.

TTC agreed to send a representative take part if possible.

The Mayor thanked the Youth Club for coming along and asking their questions and then presented a cheque towards the Youth Club Summerhouse which had previously been agreed upon.

**48. TO RECEIVE APOLOGIES**

Apologies received from Cllrs Griffiths, Mrs Williams and Mrs Brown.

**49. TO DISCLOSE ANY PERSONAL INTERESTS IN ITEMS OF BUSINESS LISTED BELOW**

None declared at this time.

**50. TO AGREE ITEMS OF CORRESPONDENCE AND COMMITTEE MINUTES OTHER THAN THOSE MARKED NOT FOR PUBLICATION BEING GIVEN TO MEMBERS OF THE PRESS PRESENT**

Proposed by Cllr Hallett and seconded by Cllr Brown.

**Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.**

**51. CONFIRMATION OF MINUTES**

**Resolved that the Minutes of the Tenby Town Council meeting held 23<sup>rd</sup> May 2017 be amended to reflect 8 years of service as Mayor by Councillor Mrs Lane, then confirmed and signed as accurate.**

**52. MATTER ARISING**

488a. – Local Development Plan Retail Policy Revision

The Clerk confirmed that he had received a draft LDP and was now looking to arrange a meeting of the sub-committee in order to go through the points.

4d. – Seating in Tudor Square

Cllr Mrs Thomas is very concerned that the seats continue to be moved and that they are not being returned to the original place, thinking about it perhaps they should be the concrete type, asking is there any way of anchoring them down? The Clerk said he would speak to PCC Street Care as to whether this was possible and Cllr Blackhall said he would continue with putting the seats back to their original position. Cllr Mrs Thomas commented that it was very bad manners to move the seats and not put them back.

30b. – Presentation Request, Tenby Sea Cadets

The Clerk confirmed that he had heard back from Lt Cmdr. Sue Gittings RNR to say that she would be delighted to speak at the next meeting on 20<sup>th</sup> June 2017 at 7pm.

**53. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS**

- a. NP/17/0288/TPO – Mr. Alistair Mackay, Tenby Sailing Club c/o Sheerwater, 4 St Julian Street, Tenby – One Holm Oak tree – trim to give 8 metres clearance from ground – North Beach, Tenby

Cllr Hallett proposed that on health and safety grounds this be approved and Cllr Mrs Thomas seconded the proposal

**RECOMMEND**

**Approval**

- b. NP/16/0701/FUL - Mr. and Mrs. Manby c/o Mr. James Nutting, Acanthus Holden Architects, Watermans Lane, The Green, Pembroke – Erect a two storey, three bedroom dwelling, Bryn Y Mor, Narberth Road, Tenby – Amended plans

The Clerk reminded Councillors that previously concerns such as neighbours being overlooked had been raised. A copy of a neighbour's letter is being sent on to the Park's Officer with their concerns was also before members. Cllr Mrs Rossiter said that previous plans had been rejected and mentioned that electrical work had recently been diverted to accommodate this build but that the building is too big for the plot. Cllr Mrs Thomas suggested refusal or similar lines as for the original proposal as the new design was still too big and Cllr Mrs Rossiter seconded.

**RECOMMEND**

**Refusal. Members feel that the proposed site is too small to support a development of this size and would have a detrimental effect on the light and privacy amenity of neighbouring properties in Southlands. Members are also concerned about the effect additional vehicular movements related to this property would have on access and egress from Narberth Road. Further that the proposed design is out of keeping with the existing architecture of the area, particularly Bryn-y-Mor.**

- c. NP/17/0308/FUL – Mr. Colin Russell, 50 Fisher Hill Way, Radyr – Proposed first floor rear balcony extension and replacement of kitchen door with window – Apartment 2, Park House, Park Place, Tenby

Cllr Brown asked if neighbours had been informed of this proposal and Cllr Rapi remarked that there was really not enough information to hand. Mayor said it would appear to take light from the flat below and Cllr Hallett remarked on it also being an invasion of privacy. Cllr Rapi suggested finding out more information and Cllr Mrs Ward asked if it was

one block. The Mayor recommended refusal due to loss of light and amenity for the flat below. Cllr Blackhall seconded the refusal.

**RECOMMEND**

**Refusal. The proposal would result in loss of light and privacy amenity to the ground floor dwelling at this location.**

**54. TO DISCUSS THE FOLLOWING ITEMS OF CORRESPONDENCE AND TO AGREE ACTION IN RESPONSE:**

- a. Tenby Chamber of Trade and Tourism – April minutes

Cllr Mrs Rossiter thanked TCTT for their information. The Mayor noted their support of TTC over the introduction of a Bye Law to further control trading on the streets. Cllr Blackhall said that the TCTT meeting was positive with forthcoming plans and working on dialogue together.

**Noted and accepted**

**55. TO RECEIVE THE ACCOUNTS FOR MAY (INCLUDING SCHEDULED PAYMENTS, UN-PRESENTED CHEQUES, RECEIPTS, ACCOUNT BALANCES, BUDGET MONITORING TO DATE AND BANK RECONCILIATIONS) AND CONSIDER ANY ISSUES ARISING**

The Clerk distributed the Accounts to Councillors and the Mayor thanked the Clerk for his good work and feels confident that everything is in order. The Mayor proposed accepting the accounts for May and Cllr Brown seconded.

**Resolved that the accounts for May (including scheduled payments, un-presented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) be accepted.**

**56. TO RECEIVE REPORTS BY COUNCILLORS ON OUTSIDE BODIES**

Tenby Harbour Users

Cllr Blackhall had attended a meeting of the Tenby Harbour Users association and noted that PCC were working together on a Charter Memorandum of Understanding.

General

The Mayor remarked that now that Councillors had been assigned to their various Committees there will be more reports to be received at future meetings.

**57. TO CONSIDER ANY MEDIA ITEMS RELATING TO TENBY TOWN COUNCIL OR TENBY AND AGREE ACTION IN RESPONSE**

Cllr Mrs Thomas related to the fallen tree on South Parade and asked that all trees be fully inspected as soon as possible as the bark is questionable and experts are needed for this study to avoid any damage. Cllr Mrs Rossiter mentioned the damage being caused by the roots under the cobbles but that Health and Safety is of paramount importance, she said the town walls are our heritage and the Mayor agreed saying that a survey was needed to be undertaken as soon as possible. Cllr Hallett had asked previously that they follow up after initial discovery of a fungus infected tree on the South Parade. There needs to be the proper tree in the right place he said. The Clerk confirmed that tree officers were coming tomorrow morning (Wednesday) to survey these trees.

**58. TO RECEIVE UPDATES AS TO THE SALE OF LAND AT BRYNHIR (IF ANY)**

No further updates had been received at this time.

**59. SIGNS LEADING TO CASTLE HILL**

The Mayor asked if the dedication plaques leading up to Castle Hill, in Augustus Place and adjacent to the Jubilee Play Area could be cleaned and renovated. Cllr Hallett also mentioned the plaque to St John's Well. The Mayor asked if PCC could be contacted to see if TTC could employ a stonemason to undertake this work. Cllr Mrs Thomas seconded this.

**Resolved to contact PCC and ask if TTC could employ a stonemason who may be able to undertake the work to renovate the various dedication plaques around town.**

**60. CASTLE HILL**

Cllr Mrs Thomas was grateful for the work that had been undertaken by PCC so far on Castle Hill but asked if there was a rolling programme of work. Cllr Mrs Thomas is very concerned at the state of the walls saying that they were quite frightening to look at and that they really should be examined by an expert. Also the Bandstand which was donated to the town some time ago is being left to deteriorate and that there were ornate lamp posts that needed attention. Cllr Blackhall said that the Civic Society had started work on their character studies and it may well be worth speaking with them adding that the floodlighting at Albert Hill may well benefit from being changed to LEDs.

**61. JUBILEE / SOUTH BEACH DWELLINGS**

Councillor Mrs Thomas noted that the railings had been taken away but still the developers' signs remained and wondered if we couldn't contact the developers and ask to have them removed. The Clerk has spoken to the Selling Agents for

the new properties and they have confirmed that they will email the developers on TTC's behalf.

**62. MULTI-STOREY CAR PARK / TOURISM SIGN**

Cllr Mrs Ward noted that there is no sign to indicate to visitors where the Information Centre is and asked if this could be followed up with PCC.

Also would it be possible to contact the police and ask that they monitor the Multi-Storey car park as Hamilton Court residents are being disturbed by speeding cars racing around the car park and Park Road at night.

The Clerk said he would bring both these matters to the attention of the relevant authorities.

**63. HARBOUR PROPERTIES**

Due to the delicate nature of the discussion Cllr Blackhall asked that the item be moved to private.

**64. SPRAYING OF WEEDS**

Cllr Hallett wondered if we cannot control the overzealous weed spraying and asked that TTC write to PCC and ask that they look at control management bearing in mind there are a lot of wild flowers along the banks where the spraying takes place. Cllr Mrs Rossiter said that this is only a strip of grass that will grow back. Cllr Hallett also mentioned the Mediterranean snails that have been found in the area. The Mayor said that clearly this is sensitive subject and asked for suggestions on a way forward.

**65. TO CONSIDER ANY FINANCIAL OFFICER/CLERK'S ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS**

a. Calendar of Meetings

The Clerk informed Councillors that the AGM had been booked for 4<sup>th</sup> May 2018 but that the Welsh National Scooter Rally had already booked the De Valence for their event on this very weekend. Cllr Blackhall suggested moving the date of the Council's AGM by one week on. Cllr Hallett seconded the date move.

**Resolved that the Annual General Meeting and Mayor Making for 2018 now be held on 11<sup>th</sup> May.**

b. Planning Aid Wales

Councillor Hallett asked that if Councillors are not able to attend that we request an update from the meeting. The Mayor asked if anyone is able to go to the meeting that they contact the Clerk.



c. PLANED AGM

The Clerk is attending this meeting being held on 16<sup>th</sup> June as he is particularly interested in the local government reform White Paper due to be discussed.

d. ROAD CLOSURES

The Clerk informed Councillors of two forthcoming road closures:

11<sup>th</sup> June for Tenby Soap Box Derby

8<sup>th</sup>/9<sup>th</sup> July for Long Course Weekend.

**66. DATE AND TIME OF NEXT MEETING**

**Resolved that the next meeting will take place on Tuesday, 20<sup>th</sup> June 2017 at 7.00pm. Lt Cmdr. Sue Gittins RNR will give a presentation on the future of the Tenby Sea Cadets to members.**

**67. ITEMS FOR THE NEXT AGENDA**

None at this time.

**68. TO EXCLUDE THE PUBLIC TO RESOLVE FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE “PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960”.**

**69. MINUTES**

**Resolved that the Private and Confidential Minutes of 23<sup>rd</sup> May 2017 be confirmed and signed as accurate.**

**46. MATTERS ARISING**

Battery Gardens

The Clerk is still waiting to hear back from PCC. Cllr Rossiter asked if TTC would lose the monies if work didn't go ahead and the Clerk confirmed that the monies had already been earmarked.

**47. HARBOUR PROPERTIES**

Cllr Blackhall raised the issue of harbour properties having 3 year renewable leases. PCC potentially want to test the market's lease value of property and possibly sell to the highest bidder regardless of the end use. This has the potential to push people out of their livelihood as they will have to vacate due to high prices. He had spoken to Cllr Evans who was to raise the issue with PCC. Cllr Hallett mentioned that rent can only be increased in increments but that it doesn't apply to leases.

**48. CILCA TRAINING**

Whilst permission had previously been given for the Clerk to attend a CILCA course two years ago he had not enrolled as yet as there had been none available locally at that time. Due to the number of new town and community clerks locally a course was due to be held in Tenby but he had been advised that the cost would be £250 to enrol on the course and £300 for the four training days. Cllr Blackhall moved that the Clerk attend the CILCA course and the Mayor seconded. Cllr Hallett added this training was essential to the Clerk's role.

**Resolved that funds be allocated for the Clerk to undergo the necessary training to achieve the CILCA qualification.**

**49. AUGUSTUS PLACE**

The Clerk brought Councillors up to speed with the current situation with regards to the rates on Augustus Place. He had managed to achieve a reduction of £200 to the rateable value. However, on researching the matter further it had become apparent that, due to the circumstances of the building and some anomalies in the measurements, a further appeal could result in the rateable value actually being increased.

The Clerk requested guidance from members on the way forward.

Following consideration of the information presented it was:

**Resolved not to pursue a further appeal at this time.**

Mayor \_\_\_\_\_

Town Clerk \_\_\_\_\_

Date \_\_\_\_\_