

**TENBY TOWN COUNCIL**  
**MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD**  
**3<sup>RD</sup> MARCH 2020**

**PRESENT:** Cllr T Brown Mayor  
Cllr H Whitehurst  
Cllr L Blackhall  
Cllr Mrs S Skyrme-Blackhall  
Cllr Mrs T Evans  
Cllr D Morgan  
Cllr T Hallett

**IN ATTENDANCE:** Mr A Davies Clerk  
Mrs S Thompson Assistant to the Clerk  
Cllr. M. Williams North Ward County Councillor

**391. TO RECEIVE APOLOGIES**

Apologies received from the Cllr Mrs Lane, Cllr Mrs Rossiter and Cllr Mrs Brown.

**392. TO DISCLOSE ANY PERSONAL INTERESTS IN ITEMS OF BUSINESS LISTED BELOW**

The Clerk declared interest in item 9b and said he would withdraw from the debate.

**393. TO AGREE ITEMS OF CORRESPONDENCE AND COMMITTEE MINUTES OTHER THAN THOSE MARKED NOT FOR PUBLICATION BEING GIVEN TO MEMBERS OF THE PRESS PRESENT**

Proposed by Cllr Hallett and seconded by Cllr Blackhall.

**RESOLVED**

**That items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.**

**394. CONFIRMATION OF MINUTES**

**Resolved that the Minutes of the Tenby Town Council meeting held 18<sup>th</sup> February 2020 be confirmed and signed as accurate.**

**395. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY**

a. Page 194 Item 376a – Parking Issues

The Clerk expressed gratitude to the Heads of both schools as they had juggled their diaries a number of times. A meeting has now been set for Thursday, 26<sup>th</sup> March at 10am with both Heads, Mr Blake and any councillor who wishes to attend. Mr Palmer has kindly offered Tenby Church in Wales VC Primary School as a meeting venue.

b. Page 195 Item 376b – Tenby Railway Station

The Clerk and Cllr Mrs Evans had met with Mr Cole. It had been a very useful meeting and he had asked us to prioritise what we would like done at the Railway Station. With his experience he would know the right people to contact. Cllr. Mrs. Evans and the Clerk had felt that the overgrowth on the disused line, the condition of the station canopy roof and the creation of a welcoming mosaic mural were the three priorities to take forward.

c. Page 195 Item 376d – 75<sup>th</sup> Anniversary of VE Day

Cllr Blackhall told councillors that Canon Grace had now returned from his retreat and that he was happy to engage in conversations with British Legion members.

He asked if any members of the public have memories of the war, information about their family and their experiences, to please write them down, submit to the office and a pamphlet or booklet will be prepared. He asked that this information be with us by the end of March.

The Clerk has spoken to Mr Graham Phillips, of the Legion and Mr Peachey is planning to pop into the office to discuss organising a small event at the war memorial on VE Day in more detail.

d. Page 95 Item 376c – South Parade

Cllr Hallett asked if there had been any further news on the bases of the trees. There had been no further contact the Clerk told councillors.

e. Page 199 Item 380 – Tenby Techno Team



The Clerk had received a letter expressing gratitude for the kind donation made by TTC.

f. Page 199 Item 281 – De Valence Pavilion/Skate Park

The Clerk told councillors that the bids had been before the EPF panel and recommendations were being made to Cabinet next week. By the middle of March, we should hear if the bids have been successful.

**396. TO RECEIVE THE NOTES OF THE MEETING HELD 25<sup>TH</sup> FEBRUARY 2020 WITH MR MCGOVERN AND MRS LEAR, YSGOL GREENHILL SCHOOL AND MR RICHARDS-DOWNES, ACTING CHIEF EDUCATION OFFICER, PCC AND TO AGREE ACTION IN RESPONSE TO PROPOSALS**

Cllr Hallett said it had been a very positive meeting and that more meetings such as these should take place for a better understanding of what goes on. Cllr Blackhall agreed saying it had been extremely positive and there were some good concrete ideas

on how to greater engage with the community. Collective endeavour between the council and school was the way forward, perhaps also asking the surrounding councils to get involved too.

There was a sense of putting the school at the heart of the community to strengthen links between school and town and work together for the future, not just a one off initiative.

Cllr Blackhall suggested that a small working group be formed to include a couple of representatives from both sides.

He suggested offering a small working fund of say £2,000 from TTC's budget for the next financial year to get some work underway. Both he and Cllr Mrs Evans would like to be part of that working group.

The Mayor seconded the proposal.

The Clerk was asked to contact the school and set up a meeting as soon as possible.

#### **RESOLVED**

**That a working group be established to carry ideas forward.**

#### **397. TO DISCUSS THE FOLLOWING PLANNING APPLICATIONS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS:**

Cllr Hallett suggested taking both items together.

- a. NP/20/0096/FUL – Siting of beach style hut and associated advertisement signs between March 1<sup>st</sup> and October 31<sup>st</sup> seasonally on existing PCC ice cream concession pitch – Pavement adjacent to The Esplanade, Tenby
- b. NP/20/0097/ADV – Siting of beach style hut and associated advertisement signs between March 1<sup>st</sup> and October 31<sup>st</sup> seasonally on existing PCC ice cream concession pitch – Pavement adjacent to The Esplanade, Tenby

The Clerk outlined relevant policies in the LDP along with TAN 24 in relation to development which could affect historic features.

Cllr Hallett said that the existing concession pitch is opposite the Esplanade Hotel on the seaward side. This used a mobile 'stop me and buy one' type pedal cycle unit, although there is no guarantee that this is the same person as the applicant.

The Mayor indicated that the Clerk had already assessed to see if there would be the space for the hut, which there was.

Cllr Blackhall said, irrespective of there being the space, he was totally opposed to the proposal. Firstly, he felt it sets a precedent for potential further

commercialisation of the environs of the walls. With TCC already having said that they do not want anything in the way of our walls, this is not a positive step.

He said credit must also be given to those who trade in town all year round and pay their business rates. He felt a hut in this location would look ugly, ridiculous, and downgrade the value of the town's historic medieval walls and proposed refusal. Cllr Morgan seconded.

## **RECOMMEND**

**Refusal. Considered against the policies of the current LDP, particularly policies 14 and 15, and taking TAN 24 into account, members feel that this proposal would have an adverse impact on the setting of the mediaeval town walls and the Conservation area and could set a precedent for the over commercialisation of the environs of a Grade 1 Scheduled Ancient Monument.**

### **398. TO CONSIDER THE FOLLOWING ITEMS OF PLANNING CORRESPONDENCE AND AGREE ACTION IN RESPONSE TO PROPOSALS:**

- a. Mrs J Merrony, Tenby Greenspace Preservation Society - Brynhir

The Clerk had still received nothing from Mrs Bateman in relation to a meeting. Cllr Blackhall asked that we speak with one of our County Councillors requesting that they speak with the Leader to try and get a response. TTC have asked on a number of occasion and hope that by engaging a County Councillor it may move things along. Members agreed to note Mrs. Merrony's letter.

### **399. TO CONSIDER THE FOLLOWING ITEMS OF CORRESPONDENCE AND AGREE ACTION IN RESPONSE TO PROPOSALS:**

- a. John Bader, Independent Remuneration Panel for Wales – Annual Report 2020/21

The Clerk explained that this was confirmation from the Panel that the draft proposals in relation to members remuneration considered by council earlier in the year had now been ratified. Members had already voted which of these determinations would be adopted by the council. The Clerk reminded members that if they wished to waive their rights to the £150 mandatory payment, they had to inform him in writing. For ease a proforma had been prepared for members to fill in and sign if they wished to waive this right.

- b. Mr R Morris – Parking on the Croft

The Clerk indicated that, as this letter was from a member of, and related to Tenby Male Choir, and family members were choristers he would leave the Chamber during consideration of this item.

Members proposed that the letter be noted. Cllr Hallett commented that regulations are in place for a reason and the law is the law.

The Clerk returned to the Chamber.

c. Mr B Blake, PCC – Proposed Traffic Regulation Order

Three proposals have been made.

Cllr Hallett feels that these decisions are made from a health and safety perspective with regard to access.

While accepting Greenhill Avenue, Cllr Blackhall expressed concern that this may be an overreaction in relation to The Croft, saying that maybe, the restrictions do not need to come quite so far down the road.

Turning to proposals for restoring the resident parking bays on The Croft, Cllr. Blackhall asked how many spaces are being created. He wondered if there were not sufficient spaces available already as, last summer, the only available spaces were in the existing resident permit holders' spaces there.

The Mayor said he did not agree with the proposed location as it restricted access to Croft Court.

The Clerk pointed out that the area had historically been available for unrestricted parking. Some years ago, this had been made a resident only area for up to six vehicles but this had subsequently been removed due to underuse.

As he understood it, there were now more permanent residents on The Croft who had requested the bay be re-designated. Cllr. Williams confirmed this as he had attended a site meeting with residents recently.

In light of this information, Cllr Blackhall said he was happy to support and Cllr Morgan seconded the proposal.

The Mayor abstained from voting.

**RESOLVED**

**That TTCs' responses to the consultation be as follows:**

**Greenhill Avenue – no waiting at any time**

**No objection**

**The Croft – Resident Permit Parking**

**No objection**

**The Croft – Prohibition of waiting, loading and unloading at any time.**

**While members understand the rationale behind this proposal and welcome the introduction of the prohibition around The Croft/Norton junction, they wonder if the restriction needs to extend as far down The Croft as proposed.**

**400. TO CONSIDER THE FOLLOWING LICENSING APPLICATIONS AND AGREE ACTION IN RESPONSE TO PROPOSALS:**

- a. Twelve, Units 9-12, The Mews, Upper Frog Street, Tenby – Variation of licence (addition of live (12 noon to 11pm) and recorded (10am to 12 midnight) music; late night refreshment (11pm to 12.30am); supply of alcohol (10am to 12.30am)). Opening hours 8am to 1am

Councillors discussed the application and could see no problem. The Mayor proposal accepting the application as it would not be affecting neighbouring properties. Cllr Mrs Skyrme-Blackhall seconded the application. Cllr Hallett however, added his concern over a ‘creep’ of licences later into the night which needed to be monitored.

**RESOLVED**

**That, as members had no objection, no response be made to the Licensing Authority in respect of this application.**

- b. The Cranny

The Clerk told councillors that this application had been added to PCC’s website after the agenda for tonight’s meeting was sent out but required any submissions before the date of TTC’s next meeting. Cllr Hallett proposed looking at the application now and Cllr Mrs Skyrme-Blackhall seconded.



The Clerk explained that the premises was seeking a change to their existing conditions in that the owners wish to use glass instead of plastic cups when serving from the tasting bar. The glasses will be used internally only.

Cllr Whitehurst felt that any move away from single use plastic is good and was in keeping with the town council’s aim to create a Plastic Free Tenby. Cllr Mrs Skyrme-Blackhall agreed with Cllr Whitehurst’s sentiment.

**RESOLVED**

**That, as members had no objection, no response be made to the Licensing Authority in respect of this application.**

**401. TO CONSIDER THE FOLLOWING GRANT REQUESTS AND AGREE ACTION IN RESPONSE TO PROPOSAL:**

- a. All Pembrokeshire Cruise – The Bereavement Support Charity

Councillors recalled that support has been given to this organisation for the last couple of years. Cllr Blackhall proposed granting £200 and asked that we find out how many residents of Tenby have been supported by this charity. The Mayor seconded the proposal.

## **RESOLVED**

**That, under Section 137 of the Local Government Act 1972, a contribution of £200 be made to All Pembrokeshire Cruse – The Bereavement Support Charity.**

### **402. TO RECEIVE REPORTS BY COUNCILLORS ON OUTSIDE BODIES**

#### a. Dementia Friendly Tenby

Cllr Mrs Skyrme-Blackhall and Cllr Mrs Evans had been out for over three hours last Friday delivering letters and talking to tradespeople of Tenby regarding the meeting. The meeting held last Wednesday was very positive, with good attendance. Attendees included members of the Post Office, Seafront Pharmacy, a local card shop, M&Co, Blueberrys, and members of the public. Tenby Rugby Club although not in attendance also wanted to get on board.

The variety of businesses are important as collectively there are so many traders providing different services within the town. After Cllr. Mr. Skyrme-Blackhall gave the initial description of what it would mean to be a Dementia Friendly town, everyone was invited to give any ideas or ask questions on how it would benefit Tenby.

Everyone there was very keen to purchase a ‘welcome mat’ for their premises and look at changing just one toilet seat to a coloured one, whether in a disabled toilet or other. The meeting agreed to speak to Chris Hughes at TP Hughes and see if he would be able to source anything suitable and he has been very helpful.

The meeting also agreed to contact Cowbridge Dementia friendly town this week as they have been very successful with the initiative with the support from their local branch of Rotary.

Cllr. Mrs. Skyrme-Blackhall cannot urge everyone enough to get on board as, if we come together, working with our community we can and will make this a success.

She was delighted, after speaking to our Alzheimer’s representative, that she has now advised us to apply for the status meaning we are ‘working towards a dementia friendly town’. Anyone who wishes to get involved in this will have a ‘supporting dementia’ badge to display in their windows and information needed to progress.

The next meeting is next Wednesday, 11<sup>th</sup> March at 6pm in the Mayor’s Parlour. Cherry from PAVS will open the meeting to give the ‘bookcase analogy’. This explains how people feel suffering with dementia and its effects in a clear and

simple format. Also, anyone attending will receive a small dementia badge which can be worn whilst working so people will see there is someone who has an understanding of it and be able to be supportive.

The eight steps toward attaining Dementia Free Town status are as follows:

1. Get a group together
2. Agree a leader
3. Raise awareness
4. Involve people affected with dementia
5. Tell everyone
6. Identify local areas of action
7. Monitor progress
8. Apply for recognition.

A dementia friendly community is a city, town or village where people with dementia are understood, respected and supported. The recognition process enables communities to be publicly recognised for their work towards becoming a dementia friendly town.

**403. TO CONSIDER ANY MEDIA ITEMS RELATING TO TENBY TOWN COUNCIL OR TENBY AND AGREE ACTION IN RESPONSE**

None.

**404. TO RECEIVE UPDATES AS TO THE DEVELOPMENT OF LAND AT BRYNHIR (IF ANY)**

This matter had been dealt with earlier.

**405. TO CONSIDER ANY UPDATES ON SOUTH PARADE AND AGREE ACTION IN RESPONSE TO PROPOSALS**

This matter had been dealt with earlier.

**406. TO CONSIDER ANY FINANCIAL OFFICER/CLERK'S ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS**

- a. One Voice Wales/SLCC Joint Conference, Ewloe, Flintshire, 20<sup>th</sup> May 2020

The Clerk explained to councillors what the meeting would encompass and Cllr Hallett moved that the Clerk attends. The Clerk was concerned that there was the adjourned AGM the evening before and councillors suggested an overnight stay. Cllr Blackhall said he would like to attend the conference with the Clerk. It was left to the Clerk to decide whether or not he would attend.

**407. DATE AND TIME OF NEXT MEETING**

**Resolved that the next meeting will take place on Tuesday, 17<sup>th</sup> March 2020 at 7.30pm.**

**408. TO PROPOSE ANY ITEM FOR THE NEXT AGENDA**

No proposals at this time.

**409. TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE “PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960”**

**410. TO CONFIRM THE PRIVATE AND CONFIDENTIAL MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 18<sup>TH</sup> FEBRUARY 2020**

Resolved that the Private and Confidential Minutes of the Tenby Town Council meeting held 18<sup>th</sup> February 2020 be confirmed and signed as accurate.

**411. MATTERS ARISING FOR INFORMATION ONLY**

**412. TO CONSIDER ANY FINANCIAL OFFICER/CLERKS ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS**

- a. WPS – CouncilGuard Scheme Quotation

**RESOLVED**

That the three-year deal with Royal Sun Alliance recommended by our insurance brokers be accepted.

Mayor \_\_\_\_\_

Town Clerk \_\_\_\_\_

Date \_\_\_\_\_