

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD
31st OCTOBER 2017

PRESENT

Councillor Mrs S Lane Mayor
Councillor Mrs C Brown
Councillor Mr T Brown
Councillor Mrs C Thomas
Councillor Mrs T Rossiter
Councillor Mr M Evans
Councillor Mr T Hallett
Councillor Mrs S Williams

Mr A Davies Clerk to the Council/Financial Officer
Mrs S Thompson Assistant to the Clerk

The Mayor welcomed Liz Thomas from PLANED who was currently visiting Councils to explain changes that had taken place in the grant applications process.

Liz started by distributing explanatory information leaflets which explained LEADER and PLANED and then talked Councillors through the information. PLANED were working within communities on projects, these could be similar projects and a joint application submitted and split between the different towns/councils but they need to be innovative ideas.

Tenby Museum have recently received £8,500 towards a total project cost of £12,200 for a feasibility study.

Ideas put forward by TCC that they have included lighting up South Parade Town Walls and an extension to the Skate Park at the Jubilee.

Cllr Mrs Brown questioned the point exploring new ways of providing non-statutory local services.

Liz explained that monies could not be used for providing services and gave examples of suitable projects, for example a brail board could be added to an existing interpretation board.

Liz then outlined the application process and timescale and left copies available for the TTC office.

213. TO RECEIVE APOLOGIES

Apologies received from Cllrs Blackhall, Rapi and Mrs Ward.

214. TO DISCLOSE ANY PERSONAL INTERESTS IN ITEMS OF BUSINESS LISTED BELOW

Cllr Hallett declared a personal interest in item 8A. Cllr Mrs Rossiter and the Town Clerk, Mr Andrew Davies, declared an interest in 9a. Cllr Evans declared interest in 8c. Cllrs Mrs Brown, Mrs Rossiter and Brown declared interest in items 11 and 12. Cllr Mrs Williams declared an interest in 9g.

215. TO AGREE ITEMS OF CORRESPONDENCE AND COMMITTEE MINUTES OTHER THAN THOSE MARKED NOT FOR PUBLICATION BEING GIVEN TO MEMBERS OF THE PRESS PRESENT

Proposed by Cllr Hallett and seconded by Cllr Mrs Rossiter.

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

216. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council meeting held 17th October 2017 be confirmed and signed as accurate.

217. MATTER ARISING FROM THE MINUTES FOR INFORMATION ONLY

Cllr Mrs Thomas asked if the air raid siren had been located and was advised that Cllr Rapi was to chase this up with Carew Airfield.

196. To Consider the Environs of Tenby Leisure Centre

Previously Cllr Rapi had suggested that a letter be written to PCC requesting that the fence be replaced and the Clerk had received a letter in response from Mr Harries. He said that the Council had addressed protruding nails etc but in relation to securing the boundary of the site he did not feel this was necessary. The facility was secure and he could not see the justification in installing a new fence. Cllr Brown insists that the area looks a mess and that there is photographic evidence. Wood and pillars protrude and, from a safety point of view, PCC really need to take action. The Mayor suggested that Cllr Brown source the photos and then see what can be done to move forward.

206. Tenby Doctors' Surgery

Cllr Preston, new Chair of SEPCHN, had contacted the Clerk and said he would be keeping the pressure on Tenby Surgery to get action on this matter. The Surgery had also responded to ask that if people were concerned they were welcome to raise these with the surgery rather than through councillors. Information on how to obtain appointments was available on line or via leaflets at the surgery. The Practise manager and Dr Kelly were happy to meet with the council if they wanted to discuss the matter

further. The Mayor asked if TTC could obtain some of the leaflets for display in the De Valence.

218. TO RECEIVE NOTES ON THE SCOPING MEETING TO LOOK INTO THE POSSIBLE PROVISION OF A LAND TRAIN

The Mayor outlined the idea of a land train as a tourist attraction with earphones to deliver information about the town. This could also open access to the harbour area as there was no Park and Ride provision. Cllr Hallett would prefer to hire the train as opposed to buying.

Cllr Mrs Brown questioned access to the Upper Hill Park area, also asking if Council could write to PCC asking for the Park and Ride service to be reinstated – if 20,000 passengers had supposedly used the service in previous years then should this not warrant reinstatement. Costing was a problem said the Clerk. Cllr Hallett suggested looking at scope all year round not just summer as consideration should be given to the housebound.

Cllr Mrs Rossiter said the gentleman from the land train company was very helpful and could see the attraction for tourists and children alike. Mr Mathias from PCC who had attended the meeting was indifferent initially but he had come round to the idea and had left very positive. The Mayor remarked on the permit which would be needed for the area and the Clerk said the route would need approval. A Vehicle Special Order would be required from the VCA. Cllr Brown expressed concern about the price and the Mayor suggested a meeting in private in order to talk about such concerns. The Clerk said the idea of the scoping meeting had been to see if the project was feasible.

219. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS:

- a. NP/17//0274/FUL – Change of use, extensions and alterations to provide two retail units on ground floor and holiday let apartment above with associated six new roof windows – Royal Mail Garage, The Green, Tenby – amended plans

Cllr Hallett said this application was in retrospect. Cllr Brown expressed his concerns that the access did not appear to be wider and that concerns previously raised by TTC initially have not been addressed. The turning within the car park is very limited and entering and exiting the car park was dangerous. In fact it would appear that only a few bricks had been removed. The Clerk advised that the dropped curbs had been extended to ease two way traffic flow. Cllr Brown said he was totally against this and that Council should not accept the proposal as nothing has been done to alleviate the traffic issue. Cllr Mrs Brown seconded the refusal adding that it was going to take a really bad accident before the problem is resolved.

RECOMMEND

Refusal. Considered under policy 53 of the LDP, members do not feel that the proposed amendments go far enough to alleviate the potential conflict an increase in traffic movements generated by the proposed development will bring about. Members are still

concerned about access, egress and vehicle movements when considered in relation to shared space of the convenience store adjacent to the application site.

- b. NP/17/0558/FUL – Mr and Mrs Phil and Carolyn Davies, Llwynnon, Llanddewi Brefi, Tregaron – New two and a half storey 5 bedroom residential dwelling house – St. Mary’s Hill, Heywood Lane, Tenby

Cllr Mrs Thomas feels there is plenty of room for this work to be undertaken and proposed accepting the application. Cllr Mrs Williams seconded the proposal.

RECOMMEND

Approval. Tested against all relevant polices of the LDP, particularly 30, the proposal does not have an adverse impact on amenity or the appearance of its immediate neighbourhood.

Cllr Evans left the Chamber.

- c. NP/17/0603/FUL – Trustee of the Lock Estate c/o Lock House, St. Julian Street, Tenby – Change of use and extension to store to provide retail unit (A1) at ground floor with studio at first floor – The Boathouse, Sergeant’s Lane, Tenby

Cllr Hallett feels that this was a good development, an improvement to the area and proposed acceptance. Cllr Mrs Williams questioned the original façade but was advised that it had gone some time ago. Cllr Mrs Brown seconded the proposal.

RECOMMEND

Approval. Tested against all relevant polices of the LDP, particularly 14, 15 and 30, the proposal does not have an adverse impact on amenity or the appearance of the building and its immediate neighbourhood.

Cllr Evans returned to the Chamber.

- d. NP/17/0611/FUL – Mr. G. Thomas and Miss E. John, The Hideaway Hotel, Greenhill Road, Tenby – Proposed single storey rear extension, cladding to garage, front porch amendments and widening of front parking area – 8 St David’s Close, Tenby

Cllr Mrs Rossiter proposed acceptance as there is a lot of work needed to improve the property and plenty of space to undertake it. Cllr Mrs Brown seconded the proposal.

RECOMMEND

Approval. Tested against all relevant polices of the LDP, particularly 30, the proposal does not have an adverse impact on amenity or the appearance of the building and its immediate neighbourhood.

- e. NP/17/0619/TPO – Mr. Henson, Hafod Y Werydd, Heywood Lane, Tenby – G1 – dismantle to ground level; T3 dismantle to ground level; G7 prune dead branches; prune lower branches to maintain highways and pavement clearance – Hafod Y Werydd, Heywood Lane, Tenby

Cllr Mrs Rossiter said this work was long overdue and, for health and safety purposes, should be accepted. Residents had been complaining for some time. Cllr Mrs Thomas seconded the proposal.

RECOMMEND

Approval as this work is considered long overdue in the interests of public safety.

- f. NP/17/0625/FUL – Mr. M. Scutt, St David’s Diocesan Board of Finance, Diocesan Office, Abergwili, Carmarthen – Conversion of existing garage to form office area and small extension to form access and WC facility – St Mary’s Rectory, Church Park, Tenby

Cllr Brown proposed accepting the proposal and Cllr Mrs Thomas seconded.

RECOMMEND

Approval. Tested against all relevant polices of the LDP, particularly 30, the proposal does not have an adverse impact on amenity or the appearance of the building and its immediate neighbourhood.

Cllr Mrs Williams left the Chamber.

- g. NP/17/0614/TPO – Mr. Phillips, The Chalet, Narberth Road, Tenby – T1 Lime – retrenchment pruning of lapsed pollard to achieve a completed height of 8m from highest point to ground level – The Chalet, Narberth Road, Tenby

Cllr Hallett feels that this proposal would be too severe. He proposed that 9 to 10 metres would be better.

RECOMMEND

While the town council have no objection to the proposed tree works, they are of the opinion that a height of 8 metres is too severe and suggest a minimum height of 9 metres.

220. TO DISCUSS THE FOLLOWING ITEMS OF PLANNING CORRESPONDENCE AND TO AGREE ACTION IN RESPONSE

The Clerk and Cllr Mrs Rossiter left the Chamber.

- a. Andrew Granger and Co, Phoenix House, 52 High Street, Market Harborough – Schedule 1B Article 2C and 2D, publicity and consultation before applying for planning permission – land west of Narberth Road, Tenby

Cllr Evans asked if affordable housing had been established. Cllr Mrs Thomas said she had no objection to houses being built but had concerns over the road layout as it is an extremely busy road. Cllr Mrs Brown recounted some of Civic Society concerns and Cllr Hallett suggested the possibility of a roundabout. Cllr Mrs Thomas proposed that a letter be written to Mr Granger highlighting Councillors’ concerns that the road layout needs a lot of attention

together with consultation with local residents. Cllr Mrs Brown seconded Cllr Mrs Thomas' proposal.

RESOLVED

That the applicant be informed that, while the town council has no initial objections to the housing development, they are concerned about proposed junction work and feel that this needs more careful consideration

The Clerk and Cllr Mrs Rossiter returned to the Chamber.

221. TO DISCUSS THE FOLLOWING ITEMS OF CORRESPONDENCE AND TO AGREE ACTION IN RESPONSE:

a. Boundary Commission for Wales – The 2018 review of Parliamentary Constituencies in Wales – revised proposals

The Clerk explained the proposals with regard to amending the parliamentary boundaries leading to a reduction of MPs across Wales. There will be a meeting on 11 December.

RESOLVED

b. Tenby Chamber of Trade and Tourism – September minutes

Cllr Hallett asked what is the purpose of harvesting emails and the Mayor explained that it was a matter of monitoring footfall, repeat visitors and specific target visitors possibly looking at advertising/marketing sporting events for example.

The Clerk had attended a meeting at which refuse collection had been discussed and Mr Brown agreed to the possibility of a small scale trade collection in town on Fridays if there was sufficient interest.

RESOLVED

c. PCC (via email) – Consultation on Council Well-being and Budget Objectives

Noted. Councillors to refer to website for additional information. Friday, 1st December sees a meeting.

RESOLVED

That the Clerk attend this meeting on behalf of the council.

Cllrs Mrs Brown, Mrs Rossiter and Brown left the Chamber.

222. TO CONSIDER A LETTER FROM THE DE VALENCE TRUST IN RELATION TO THEIR ANNUAL OPERATIONAL GRANT AND AGREE ACTION IN RESPONSE TO PROPOSALS

223. TO RECEIVE A LETTER FROM THE DE VALENCE TRUST IN RELATION TO PROPOSED BUILDING ALTERATIONS AND AGREE ACTION IN RESPONSE TO PROPOSALS

It was agreed that the two above items be taken as one.

The Mayor congratulated the DVP Trust members on all their hard work, there are so many events now taking place and it was lovely to see a reduction in grant being proposed. She proposed acceptance of the request. Cllr Mrs Thomas seconded.

Regarding the proposed building alterations, permission to proceed was granted, the Mayor adding that she was pleased to see the work taking place. Cllr Mrs Williams seconded.

RESOLVED

Under Section 145 LGA 1972 that TTC continue to offer grant assistance to the De Valence Trust in the reduced amount. Further that the Clerk write to the Trust indicating that TCC have no objections to the proposed work on the building.

224. TO RECEIVE REPORTS BY COUNCILLORS ON OUTSIDE BODIES

Cllr Mrs Brown told Councillors that the DVP had no free weekends until 16th December – upcoming events include the beer festival, blues festival, launch of cinema club in conjunction with Pop Up Cinema and Films4Tenby, Hunt Ball, Santa and the Christmas festival, Round Table Old Folk dinner, Friends of Greenhill fund raising ball, wedding, boxing, wrestling and a panto on the 4th January. The Mayor once again thanked the DVP Trust.

Cllr Mrs Thomas told Councillors that the next meeting of SEPGHN will be on 21st November at 2pm with Cllr Jon Preston being in the Chair.

225. TO CONSIDER ANY MEDIA ITEMS RELATING TO TENBY TOWN COUNCIL OR TENBY AND AGREE ACTION IN RESPONSE

Cllr Mrs Rossiter told Councillors that the Harbour was once again on the television but this time our local celebrity, Charles Dale, was not narrating. In the Mail today the programme had been picked out as a beauty spot bliss holiday back drop – book for next year! She was disappointed however, that the report only referred to half term holidays as Tenby enjoyable any time of year. A letter of thanks should be written to the paper, saying also that Tenby is open all year round and that the programme was aired giving folk plenty of time to book for next year.

226. TO RECEIVE UPDATES AS TO THE SALE OF LAND AT BRYNHIR (IF ANY)

None at this time.

227. TO RECEIVE UPDATES ON SOUTH PARADE (IF ANY)

PCC are trying to arrange meeting but getting everyone together is proving difficult. Cllr Mrs Brown remarked that the plants really need to go and that previously Cllr Blackhall had suggested Christmas Trees in small pots with lights – perhaps this should be looked into as there are only 5 weeks to go. If not, what are we going to do? The Mayor said that PCC need to be

made aware that it's a danger as these areas are sinking and they need making safe. Cllr Hallett added that the chippings are only going to encourage re-infestation and it needs taking away and filling in to make safe. Members felt that this needed to be brought to Mr. Richard Brown's attention.

228. TO CONSIDER THE CONDITION OF THE CHAIRS IN THE MAYOR'S PARLOUR AND AGREE ACTION IN RESPONSE TO PROPOSALS – CLLR. MRS. C. BROWN

Cllr Mrs Brown says something needs to be done about the chairs as a matter of urgency. Leather is expensive so perhaps cloth could be used. However, Cllr Hallett suggested that leather would be better from a longevity point of view. We need to find an upholsterer and hope that someone may come forward. Cllr Hallett also suggested getting hold of TP Hughes's and ask if they could recommend an upholsterer. The Mayor said she would like to see several quotes.

229. UPDATE ON PLANS TO EXTEND THE JUBILEE SKATE AREA – CLLR. MRS. C. THOMAS

Cllr Mrs Thomas was asking for an update. It had been suggested that a skate jam take place in order to raise money for the project. The Clerk told Councillors that he had recently met with Charles Mant to look at options and was told that the project was definitely do-able. The skate park designer said there were several possibilities but this would mean the relocation/replacement of the M swing due to space limitations. It would also mean the relaying of the pathways on which remedial work is due to commence after half term. This would really be quite a long term project that could cost anything from £40K to £100K. Cllr Mrs Brown suggested removing the fence and leasing the other side from PCC in order that the swing be housed over on that side as she feels it would be too close to the toddler park. Cllr Evans remarked that a different swing may be good as the current one is constantly misused and expensive to repair. The Clerk will speak with Sinead Henahan regarding the land and pathway proposition. Cllr Mrs Thomas said that she would be happy to assist with anything that needed doing with regard to a fund raising event but this probably wouldn't take place until the Spring.

230. TO CONSIDER ANY FINANCIAL OFFICER/CLERK'S ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS

a. Update on Casual Vacancies

The Clerk informed Councillors that we should know whether or not there will be an election for the second casual vacancy around 7th November.

b. Update on byelaws

The Clerk advised that the Report had not yet returned to cabinet and read an email that he had recently received from Mr Darren Thomas explaining why measures to deal with 'service providers' could not be included in any proposed byelaw to regulate horse drawn carriages.

c. Meeting with Emyr Williams, PCC

In response to Cllr Blackhall's concerns about cliff stability a meeting with Emyr Williams of PCC was being arranged but a date had yet to be agreed.

d. Closure of Crackwell Street

The Clerk advised Councillors that the closure date for Crackwell Street had been brought forward to 7th November 2017.

e. Meeting County Hall at 10am on 1st December 2017

Dealt with earlier in the meeting

f. Pembrokeshire Area Committee – One Voice Wales

A meeting will be held on Tuesday, 7th November at 7pm in County Hall, Haverfordwest to discuss the proposed charter between town and community councils and Pembrokeshire County Council. Councillors asked if the Clerk would attend on behalf of Tenby Town Council.

g. Town Clean Up

A meeting has been arranged with Mr Richard Brown of PCC at 9 am on Tuesday to discuss matters raised by TTC at an earlier meeting.

h. Armistice Working Party Battle’s End

A meeting has been arranged for 11am on Tuesday 7th November which will include discussion on the War Memorial upgrade, a Gala concert and other arrangements being organised.

i. Planning Wales Aid

There is a free training opportunity taking place on 10th November at County Hall, Haverfordwest.

j. Tree Work

Cllr Mrs Rossiter thanked PCC for the current work taking place on the town’s trees.

231. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday, 14th November 2017 at 7.30pm.

232. TO PROPOSE ANY ITEM FOR THE NEXT AGENDA

Ongoing items to go forward.

Cllr Michael Williams had dropped off some questionnaires of behalf of the Tenby Museum who are carrying out a feasibility study. Councillors are asked to complete and return to the office.

233. TO EXCLUDE THE PUBLIC TO RESOLVE FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE “PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960”