

**TENBY TOWN COUNCIL**  
**MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD**  
**24<sup>th</sup> July 2018**

**PRESENT:** Councillor Mrs S Lane Mayor  
Councillor Mrs C Brown  
Councillor W Crockford  
Councillor L Blackhall  
Councillor T Brown  
Councillor M Evans  
Councillor Mrs T Rossiter  
Councillor Mrs C Thomas  
Councillor Mrs S Skyrme-Blackhall  
Councillor T Hallett

**IN ATTENDANCE:** Mr A Davies Clerk to the Council/Financial Officer  
Mrs S Thompson Assistant to the Clerk

**133. TO RECEIVE APOLOGIES**

Apologies received from Cllr Mrs Rees, Cllr Rapi and Cllr Mrs Williams.

**134. TO DISCLOSE ANY PERSONAL INTERESTS IN ITEMS OF BUSINESS LISTED BELOW**

The Mayor declared an interest in item 6c.

**135. TO AGREE ITEMS OF CORRESPONDENCE AND COMMITTEE MINUTES OTHER THAN THOSE MARKED NOT FOR PUBLICATION BEING GIVEN TO MEMBERS OF THE PRESS PRESENT**

Proposed by Cllr Hallett and seconded by Cllr Blackhall.

**Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.**

The meeting was then adjourned as Mr David Morgan and Mr Kim Beynon were in attendance to speak about the building application at Zion Gardens. The Clerk reiterated that the application was a Section 73 to vary conditions to a previously approved application on the site.

Mr Beynon explained that he was concerned about TTC's recent recommendation for refusal as he felt the proposed description of what was being requested had been inaccurately represented in the details sent by PCNPA.

Work on the approved plans had started on site in January of this year but when PCC buildings inspector Andrew Underwood had visited he was concerned about the proposed window design on one element as they did not provide egress in the event of a fire.

Mr Morgan had spoken to Nicola Gandy PCNPA and it felt that the issue could be resolved by a Section 73 application to change the design of the windows.

Subsequently in May Mr Morgan had a meeting with Karen Bolton, PCNPA enforcement officer as there were concerns expressed by neighbouring properties that the building appeared taller than on approved plans.

Following a site meeting it had been confirmed that the construction was to plan but a discussion was also had about infilling the area on the flat roof over the proposed garage to extend one of the bedrooms.

It had been confirmed that there appeared to be no issue with this and that it be included in the Section 73 application.

This was how the proposals were worded in the confirmation letter on the Section 73 application letter to Mr Morgan dated 19<sup>th</sup> June. However, Mr. Beynon and Mr Morgan were unaware that the wording had been changed by case officer Kate Attrill when the consultation letter and on site notification had been sent out to TCC

This gave the impression that an additional storey was being built retrospectively, and following TTC's recommendation of refuse based on that information Mr. Beynon had been told to halt work.

Mr. Beynon reiterated that the application was being built to approve plans and had had a site meeting with Nicola Gandy, Karen Bolton and Andrew Underwood when he and Mr Morgan went through all issues with them.

Cllr Mrs Brown then said TTC were upset by Mr Beynon's reaction when the town council meeting report appeared in the press. TCC can only go on plans given and information now provided by Mr. Beynon was not known at the time.

Members had also considered a letter received from residents in Merlins Gardens who were concerned and TTC's decision was based on what was before Council at the time.

Mr. Beynon said he appreciated this and was grateful to members for allowing him the time to explain things in more detail.

Mr. Beynon said that he did not wish to upset neighbouring residents and the windows would be fitted with opaque glass. The Victorian boundary wall would also be repaired to original levels which would reduce overlooking and scale concerns.

Admittedly, due to scaffolding and ancillary equipment, the building did, as Cllr. Brown had stated, look imposing on entry to Merlin's Garden but the roof line was actually only 60mm higher than 12 Rectory Court.

The Clerk added that the property's appearance would be further softened with cedar cladding

Cllr Mrs Rossiter said she was concerned that there would be overlooking issues but accepted that these could be resolved with frosted glass.

Although not participating in the debate, as a member of PCNPA's Development Management Committee, Cllr Evans said that the concerns could be addressed by conditions on the approval.

The Mayor noted that Mrs Williams, as one of the main neighbouring objectors was also present in the chamber and invited her to comment.

She said that when the scaffolding and guiders had been erected she had made the wrong assumption that the building was being built higher than originally allowed. She admitted that she had got the 'wrong end of the stick' and the extension over the garage did not have any overlooking issues due to existing trees.

The proposed cladding would soften the impact as would reinstating the wall. While she preferred the original windows, she accepted the need for a fire escape route and was happy that these would be opaque

Mr. Beynon again thanked the council for their time and left the meeting along with Mr. Morgan and Mrs. Williams

Cllr Mrs Thomas also left the meeting.

Due to the new information provided by both Mr Beynon and Mrs. Williams Cllr. Hallett proposed that, under Standing Orders, the previous decision of the Council at Minute 110 b of 10<sup>th</sup> July needed to be revisited as it was based on incorrect information as the application notice stated that the S73 variation was for a retrospective additional storey.

Cllr. Brown felt that, as this was not now the case and if the applicant reinstates the Victorian boundary wall to original levels and installs obscure/frosted glazing to the proposed windows as offered, he was happy to recommend approval. Cllr Crockford seconded commenting that the applicant was merely complying with fire regulations as per Mr Underwood's recommendations.

On the vote Cllr Brown, Cllr Crockford, Cllr Mrs Skyrme-Blackhall and the Mayor, Cllr Mrs Lane approved

Cllr Mrs Rossiter, Cllr Hallett, Cllr Mrs Brown and Cllr Blackhall abstained. Cllr Evans did not vote as he serves on the Development Management Committee of PCNPA.

## **RECOMMEND**

**Having received new information from both the applicant and the chief objectors, Tenby Town Council have reconsidered their position on this application. If the applicant reinstates the Victorian boundary wall to original levels and installs obscure/frosted glazing to the proposed windows as offered, members feel that this would mitigate against the town council's concerns regarding potential adverse overlooking, dominance and overshadowing issues effecting the amenity of neighbouring properties. As such members would like to withdraw their previous recommendation of refusal and now recommend approval.**

**136. CONFIRMATION OF MINUTES**

**Resolved that the Minutes of the Tenby Town Council meeting held 10<sup>th</sup> July 2018 be confirmed and signed as accurate.**

**137. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY**

114. 92. 75. Bins on the South Parade

The Clerk commented that the food waste bins had been removed from South Parade and a compromise had been reached with the various businesses concerned. The Mayor remarked that in future, when considering applications for food outlets, the matter of disposal of trade waste from the premises needed to be addressed. Cllr Blackhall thanked the officers who had resolved the concerns but sought assurance that no other bins would be granted for similar locations. Cllr Hallett raised his concerns about the commercial bins currently sat outside Domino's pizza. It was agreed to monitor these at the moment.

114. 92. 81. Castle Hill/Town Walls

The Clerk told Councillors that Mr Brown had spoken with Dr Jones regarding our concerns and it was suggested that we speak to Richard Lawrence, the Buildings Maintenance Inspector. A meeting has now been arranged for Thursday afternoon to check the Five Arches and thereafter to have a walk around with Cllr Mrs Thomas so that concerns regarding Castle Hill can be outlined. The Clerk is yet to receive a reply from Peter Nicholas as to where work on the town walls ceased the previous year and when it was due to restart

Cllr Mrs Brown asked if there was any news regarding the feasibility study on enhancing the walls. The Clerk was to find out if there was a generic tender document available to use. Expressions of Interest had been made to the Enhancing Pembrokeshire fund for funding the feasibility study. Finding the right person to do the job would be a challenge and we may need to look outside of the County as ideally it would be a person who would take the process through from start to finish

**138. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS:**

Proposed by Cllr. Mrs. Brown, seconded by Cllr Hallett that items a and b be considered together

- a. NP/18/0317/FUL –Alteration to former bank frontage, provision of signage to fascia and high level – Natwest Chambers, Tudor Square, Tenby
- b. NP/18/0318/LBA –Alteration to former bank frontage, provision of signage to fascia and high level, interior alterations to ground floor – Natwest Chambers, Tudor Square, Tenby

Cllr Hallett queried alterations to signage and levels. The Clerk observed that the windows were being extended down and the proposed mural on the frontage had now been excluded.

Cllr Brown declared interest and left the Chamber.

Councillors commented that it was good use of an old building and Cllr Mrs Brown proposed accepting the application. Cllr Mrs Rossiter seconded.

### **RECOMMEND**

**Approval. Considered against all the relevant policies within the LDP members have no objections to this proposal.**

Cllr. Brown re-joined the meeting.

- c. NP/18/0413/LBA – Decorative signage on public bar frontage – retrospective – Bar 10, St. George Street, Tenby

The Mayor, Cllr Mrs Brown, Cllr Evans and Cllr Crockford declared an interest and left the Chamber.

In the absence of the Mayor and deputy mayor, Cllr. Mrs. Rossiter proposed that Cllr. Blackhall take the chair for this item. Cllr Hallett seconded and all agreed.

Cllr Hallett didn't think the signage was too garish however, Cllr Mrs Rossiter totally disagreed and believed it to be 'cheap and nasty'. She was very much against it. Cllr Mrs Skyrme-Blackhall asked if the signage is how it will remain or are there to be further changes. Cllr Blackhall asked if any views had been received from Conservation Officers as to it meeting Conservation Area criteria. The Clerk said that the only information he had was what was before members.

Cllr Mrs Rossiter proposed refusal and Cllr Mrs Skyrme-Blackhall seconded.

### **RECOMMEND**

**Refusal. Considered against all the relevant policies within the LDP members feel that this proposal would have an adverse effect on the qualities of the Conservation Area contrary to Policy 15.**

The Mayor, Cllr Mrs Brown, Cllr Evans and Cllr Crockford re-joined the meeting and the Mayor resumed the chair.

## **139. TO DISCUSS THE FOLLOWING ITEMS OF CORRESPONDENCE AND AGREE ACTION IN RESPONSE TO PROPOSALS:**

a. St John's Church, Tenby – The Knitted Bible exhibition opening

An invitation to all Councillors had been received, welcome to attend at any time.

b. Darren Thomas, PCC – Zonal Parking Scheme proposals

Cllr Blackhall encouraged residents to look and respond to these proposals. When the idea was initially muted some years ago TTC members felt that there were certainly benefits from zonal parking.

Cllr Crockford felt that tradesman should be considered as well. He noted that quite frequently the bays are empty between 9am and 5pm yet tradesmen are unable to park in them to service properties. He could support the idea if provision was made to allow contractors working in the area to use residents' bays.

Cllr Blackhall again urged residents to read the proposals and reply with their views but personally welcomed the idea as it was something that TTC had asked for previously.

He proposed TTC write back to Mr Thomas expressing support for the idea. He was also happy to include an amendment from Cllr Crockford that asked if the scheme could also allow tradesmen to use the zonal parking during working hours if attending properties within the area.

**Resolved**

**That TTC write back to Mr Thomas expressing support for the idea and ask if consideration could be given to allowing tradesmen to use the zonal parking during working hours if attending properties within the area.**

c. Jonathan Edwards MP and Adam Price AM – Copy of Plaid Cymru response to HDUHA 'Our Big NHS Change' consultation

The Mayor told Councillors that putting politics aside TTC should support this letter. The Clerk added that although the letter was from a political party, Cllr Michael Williams asked members if they support the suggestions as part of the response as there have been few responses going forward.

Cllr Blackhall noted the conclusions agreeing with the idea to make transition and ensure all aspects are fully functioning and working effectively including primary and social care, MIUs, and infrastructure.

The document was very positive in support of transition. The Mayor observed that really what was being looked at here was the Old Tenby Cottage Hospital model but was disappointed that the document doesn't actually mention Tenby. We are still 27 miles from Withybush and there was a need to improve Tenby as a community hub for the future.

Cllr Evans felt we should thank the AM and MP for this but that TTC must fight for retention of services in Tenby.

**140. TO RECEIVE REPORTS BY COUNCILLORS ON OUTSIDE BODIES**

De Valence Pavilion

Cllr Mrs Brown told Councillors that there will be wrestling every Wednesday throughout the summer. There will be films for children on Mondays starting in a couple of weeks and the Films 4 Tenby programme will continue. Legend will be performing this Friday and she is hoping to have extra fans installed as the staff and public really struggled in the heat at recent events.

Jubilee Play and Skate Park

Cllr Mrs Brown explained the Skate Park committee are entering the Carnival with 22 boys on scooters and on a flatbed trailer to launch the fundraising campaign. The committee were hoping local businesses and individuals will donate to their Facebook Just Giving page when it goes live. Additional drawings have been received showing what could be created if the existing skate park was removed and rebuilt rather than just extended. Although the cost was greater, this was the preferred option of the committee.

THUA

Cllr Crockford told Councillors that there had not been a recent meeting of the association but members had voiced their disbelief to him that scaffolding has been erected and work is taking place now to repair the storm damage of the winter. The harbour was at its busiest at this time of year and he asked if the Clerk could make enquiries with PCC if there any way this work can be undertaken at a later date.

Mayoral Engagements

The Mayor told Councillors that judging of Tenby in Bloom had taken place on 18<sup>th</sup> July with over 50 entrants this year. Displays were excellent, she commented, such time and effort had been put in to produce wonderful work. The Tenfoot swim had taken place on Saturday with about 287 swimmers participating. Congratulations to Saundersfoot NYD committee on organising and well done to all those involved. It was nice to be part of their event.

The Clerk reminded the Mayor that she had also carried out two television interviews, one relating to Operation Lion with ITV and the other on Ironman with BBC Sport.

**141. TO CONSIDER ANY MEDIA ITEMS RELATING TO TENBY TOWN COUNCIL OR TENBY AND AGREE ACTION IN RESPONSE**

None noted at this time.

**142. TO RECEIVE UPDATES AS TO THE SALE OF LAND AT BRYNHIR (IF ANY)**

The Clerk advised Councillors that there was nothing new to report at this time. Apparently the land is still tenanted but it is unclear as to why the grass has not been cut. Cllr Mrs Rossiter is extremely concerned that it is tinder dry and she has noticed cigarette ends adding that this is a real fire hazard, not to mention a waste of silage.

**143. TO RECEIVE UPDATES ON SOUTH PARADE (IF ANY)**

The Clerk told Councillors that the litter bins had now been changed to the double style which will, it is hoped, reduce the amount of domestic litter being deposited and encourage more recycling.

**144. UPDATE ON PLASTIC FREE TENBY INITIATIVES**

Cllr Blackhall reminded Councillors of the public performance involving the Small Work Theatre Company on the North Beach at 7pm this Friday. On Saturday at 11am there is a litter pick beach clean and all are asked to meet at the Harbour car park to collect equipment and sign up. From there the groups will move on to the North and South Beach. The 2 minute beach clean boards are in place and thanks should be extended to PCC, Danfo, those businesses looking after the boards and the Mayor. Hopefully a 3<sup>rd</sup> board will go to the South Beach this weekend. He added that Small Work Theatre extended an open invitation to all Council members to join them to watch their performance

**145. 4G PITCH FOR TENBY**

Cllr Evans told Councillors about the new leisure strategy for Pembrokeshire which included provision for 4G pitches in major towns. Tenby was included in this million pound investment for the future.

This would not just support football and rugby but fitness in general as the pitch could also be used for other activities.

These pitches have about a 30 year life span and the prospective site in Tenby was at The Clicketts with a new bridge linking with the facilities at the leisure centre.

PCC will deliver the pitch but there were questions over who will maintain it going forward. It is hoped that Clubs and various institutions will come forward to support but TTC may also be in a position to take this on.

Estimated cost was £10,000 per year maintenance which could possibly be reduced through hire fees and accessing the Enhancing Pembrokeshire second home council tax funding.

The idea needed thrashing out over the next 6 to 8 months and Cllr. Evans hoped that that TTC would wish to be a player and commit to support the facility once we know what is needed.

Cllr Brown commented that TTC needed to seriously consider supporting this as it would benefit generations to come and over the next few months we need think about setting an amount aside in the precept to maintain the facility.

The last few years have seen the development of Tenby as a centre of sporting activity and through this facility we may also encourage new sports in Tenby

Cllr. Evans said that he intends to call meeting with all interested parties in the town in near future and Tenby Town Council would be invited to send representation.

**146. CENTENARY OF THE END OF WORLD WAR ONE**

Cllr Blackhall told Councillors that this would be a momentous occasion and, addition to events that are already being organised, he wondered if there was something else whereby Tenby could recognise the occasion.

He wondered if the events on Armistice Day could include a screen showing images designed by local school children as a back drop. It would show the thanks on behalf of Tenby to the people of Tenby who gave their lives in both World Wars.

Cllr Mrs Lane suggested a screen could be erected on temporary scaffolding at the rear of the War Memorial.

It was suggested that TTC look at the costs involved and also send a letter out to local schools after the holidays to enquire if they would like to be involved.

**147. TO CONSIDER ANY FINANCIAL OFFICER/CLERK'S ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS**

a. Delegation of Authority to Deal with urgent matters during the Summer Recess

Cllr Hallett proposed that any urgent business be delegated to the Clerk or the Assistant to the Clerk to resolve in consultation with the Mayor and Cllr Brown seconded.

**Resolved**

**That any urgent business be delegated to the Clerk or the Assistant to the Clerk to resolve in consultation with the Mayor during the Summer recess.**

The Clerk added that there were planning and licensing matters for consultation which had arrived after the agenda had been sent out but required decisions by 8<sup>th</sup> August and 14<sup>th</sup> August respectively.

The Mayor felt it was important not to rush to decisions this evening and suggested that councillors could individually inspect the plans in the office and give their opinions. The consensus on each would then form the basis for response to the relevant authorities.

Cllr Mrs Rossiter asked if the Clerk could mention to PCC that, at times, the café culture tables during pedestrianisation spread out so much outside certain premises that they narrowed the carriageway to such an extent that the ambulance service had to get out and move them while attending an incident in the Square at the weekend.

b. Tenby Observer

A request had been made by Tenby Observer for Tenby Town Council to place an advert in support of the Tenby Firefighters' Carnival feature. Cllr Hallett proposed and Cllr Mrs Rossiter seconded the proposal.

**Resolved**

**That a small advertisement be placed in the feature supporting the work of the Tenby Fire Crew.**

**148. DATE AND TIME OF NEXT MEETING**

**Resolved that the next meeting will take place on Tuesday 4<sup>th</sup> September 2018 at 7.30pm.**

Cllr Crockford gave his apologies in advance for the next meeting.

**149. TO PROPOSE ANY ITEMS FOR THE NEXT AGENDA**

Work being carried out on harbour wall and office – Cllr Hallett

Enhancing Pembrokeshire Fund – Cllr. Evans

Tenby Community Enhancing Funds – Cllr Evans

**150. TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE “PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960”**

**151. MINUTES**

**Resolved that the Private and Confidential Minutes of the Tenby Town Council meeting held 10<sup>th</sup> July 2018 be confirmed and signed as accurate.**

**152. MATTERS ARISING FOR INFORMATION ONLY**

Mayor \_\_\_\_\_

Town Clerk

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Date

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