

**TENBY TOWN COUNCIL**  
**MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD**  
**21<sup>ST</sup> JANUARY 2020**

**PRESENT:** Cllr T Brown Mayor  
Mrs C Brown  
Cllr H Whitehurst  
Cllr P Rapi  
Cllr L Blackhall  
Cllr M Evans  
Cllr Mrs S Lane  
Cllr Mrs T Rossiter  
Cllr Mrs S Skyrme-Blackhall  
Cllr Mrs T Evans  
Cllr D Morgan  
Cllr T Hallett

**IN ATTENDANCE:** Mr A Davies Clerk  
Mrs S Thompson Assistant to the Clerk

**331. TO RECEIVE APOLOGIES**

Apologies received Cllr M Ronowitz.

**332. TO DISCLOSE ANY PERSONAL INTERESTS IN ITEMS OF BUSINESS LISTED BELOW**

Cllr Mrs Rossiter declared interest in item 11.

**333. TO AGREE ITEMS OF CORRESPONDENCE AND COMMITTEE MINUTES OTHER THAN THOSE MARKED NOT FOR PUBLICATION BEING GIVEN TO MEMBERS OF THE PRESS PRESENT**

Proposed by Cllr Hallett and seconded by Cllr Blackhall.

**RESOLVED**

That items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

**334. CONFIRMATION OF MINUTES**

Resolved that the Minutes of the Tenby Town Council meeting held 7<sup>th</sup> January 2020 be amended at Page 166 Item 317c 'Community Grant Scheme in more detail' then confirmed and signed as accurate.

**335. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY**

a. Page 169 Item 330

The Clerk read a letter of thanks received from Play\_Inc following the donation of £500 made by TTC.

**336. TO DISCUSS THE FOLLOWING PLANNING APPLICATIONS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS:**

- a. NP/19/0695/FUL – Change of use from guesthouse to residential – Clement Dale Guest House, Southcliff Gardens, Tenby

Councillors recall that this property was previously a residential property and also were pleased that the owners were trying to do something with the building. Cllr Mrs Rossiter proposed accepting the proposal and Cllr Mrs Lane seconded the proposal.

**RECOMMEND**

**No objections. Considered against all the relevant policies in the LDP members feel that this proposal would not have any detrimental impact.**

- b. NP/19/0686/FUL – Garage/workshop extension – Kingfishers, North Cliffe, Tenby

Cllr Mrs Lane noted that the property was not overlooking another and proposed accepting the proposal. Cllr Whitehurst seconded the proposal. Three councillors abstained from voting.

**RECOMMEND**

**No objections. Considered against the relevant policies of the LDP, members feel this would have little impact on the amenity of neighbouring properties.**

- c. NP/19/0687/ADV – 1 illuminated fascia, 1 externally illuminated fascia, 1 externally illuminated projecting sign, 2 vinyls – Tesco Express, Northcliffe House, 46 High Street, Tenby

Cllr Blackhall believes that the comments of the Civic Society are quite helpful and questioned issues of general policy on illumination, pointing out that two such signs refused previously are still in situ. If decisions are made, should they not be enforced and could we ask for clarification on this matter, he asked.

Cllr Hallett asked how the sign will be illuminated. The Clerk said that the plan indicated signage was non-internally illuminated.

Cllr Blackhall felt that the signage did not conform to PCNPA guidelines relating to the Conservation Area and recommended refusal. Cllr Hallett seconded the proposal.

**RECOMMEND**

**Refusal. Members feel that this is generic signage that does not conform to National Park guidelines relating to signage and would have a detrimental impact on the qualities of the Conservation Area in line with the policies of the LDP.**

Cllr Mrs Lane proposed taking items d and e together and Cllr Mrs Rossiter seconded the proposal.

- d. NP/20/0003/FUL – Change of use and subdivision from A1 (retail shop) to retail gallery with sales (A1) and estate agents (A2). Alternation to front façade to include new single access door to first floor flat – Caldey Island Shop, Quay Hill, Tenby
- e. NP/200/0004/LBA – Alteration to front façade to include new single access door to first floor flat – Caldey Island Shop, Quay Hill, Tenby

Cllr Mrs Lane recommended approval and Cllr Mrs Rossiter seconded the proposal.

#### **RECOMMEND**

**No objections. Considered against all the relevant policies in the LDP members feel that this proposal would not have any detrimental impact.**

**337. TO CONSIDER THE FOLLOWING ITEMS OF PLANNING CORRESPONDENCE AND AGREE ACTION IN RESPONSE TO PROPOSALS:**

- a. Tenby Civic Society – Comments on recent planning applications

Noted.

**338. TO CONSIDER THE FOLLOWING ITEMS OF CORRESPONDENCE AND AGREE ACTION IN RESPONSE TO PROPOSALS:**

- a. Ben Blake, PCC – Parking issues around Tudor Way and Heywood Lane schools

Members agreed that an additional item of correspondence on this issue be taken at the same time.

Cllr Rapi was disappointed to note that our suggestions were rejected but nothing has been offered. Still in the same situation as nothing has been resolved. Can we write back to Mr Blake and ask for constructive suggestions? The Clerk pointed out that Mr. Blake had made a number of suggestions in his previous correspondence but none had been supported by members.

Cllr Mrs Evans agreed that we seem to be going around in circles and she really doesn't want to have to come back to a meeting to report an accident. She asked

if Cllr Rapi had brought the matter up at the Governors meeting to which he replied that the meeting is not until next month but he would do so.

Cllr Evans said both schools are excellent and are growing. He commented that the additional letter was from a St David's Close resident with concerns over parking. TTC could lead with ideas including introducing a time limited layby to prevent long periods of parking. Staggering schools opening and closing times could help. Could a solution be found regarding staff parking? Perhaps you could make some of the bays inside the VC car park time limited. Quite often cars are parked in the school car parks over the weekend.

The problem is, Cllr. Evans felt, down to sheer volume of pupils. The numbers were continuing to grow as these were successful schools. Understandably this was becoming a nightmare for Tudor Way and St David's Close residents. Everyone had a responsibility for children's safety and some sympathy is needed.

He felt the introduction of blips may assist while booking cars at various locations where they are causing a danger and added that Civil Enforcement Officers have been asked to attend at school opening and closing times.

Cllr. Evans said that the Heads of both schools have been out on the car parks trying to address the problems but this is a hot spot that requires weekly patrols. This may help to alleviate the situation and do something for residents.

Cllr Mrs Lane said TTC fought hard for the introduction of a 20mph zone in that area in the interests of pupil safety and agreed that limited time parking or possibly asking teachers using the Rugby Club to park could help.

Perhaps we could request that the road not be used during the school drop off and pick up times except by residents and school users suggested Cllr Blackhall but Cllr Mrs Rossiter asked who would police these limitations. She felt it won't work as it will be hard to implement.

Cllr Morgan agrees that rugby club could be used or maybe ask Greenhill School if they had capacity for the teachers to use their car park.

Cllr Rapi was concerned that parents may be angered if issued with fines for parking but agreed that Greenhill did appear to have spare that could be used for the schools' staff.

He still felt that the problem was with the time that parents were waiting outside the schools and we needed to be nice not aggressive. On occasion schools do not let pupils out on time, leading to longer waits for parents and this needs to be discussed with the governors.

He reiterated that the parents should not be harassed but Cllr Evans commented that CEOs should not only be enforcing the law but also looking at the educational aspect, informing people as to why there was need for enforcement and encouraging them to seek alternative parking arrangements.

At the end of the day double lines do not prevent people from stopping, he said. The fact is that the schools are expected to grow rapidly over the next 12 months and enforcement is necessary under the right conditions.

We need to find a solution that is fit for purpose, something that creates the right balance or it will only get worse.

Cllr Blackhall agrees with the educational aspect of the CEOs role as long as it was a helpful and proactive approach.

However, he still felt that restricting access along this road, say between 8 and 9.30pm and 2.30 pm to 3.30 pm could be feasible. A one-way system on the road for those periods of time could be another option. All avenues were worth exploring.

The Mayor proposed arranging a meeting with all concerned including Ben Blake in the Mayor's Parlour to discuss the issue with those who see it on a daily basis. Cllr Rapi seconded the proposal.

#### **RESOLVED**

**That a 'round the table' meeting be arranged between TTC, Mr. Blake and the heads and governors of both schools to discuss the matter further.**

### **339. TO RECEIVE REPORTS BY COUNCILLORS ON OUTSIDE BODIES**

#### De Valence Pavilion and Skate Park

Cllr Mrs Brown told councillors that both had applied for grants to undertake planned projects, these being an extension to the Skate Park and lighting for the De Valence. A lot of time has been spent working on this and also on renewing their application to the Charity Commission. There are a number of events coming up at the De Valence including Judge Jules and Bad Manners. The Clerk together with Jim Cornwell, Skate Park Association treasurer, have been up to the schools to speak to students regarding the proposed upgrade to the Jubilee Skate Park.

#### Dementia Friendly

Cllr Mrs Skyrme-Blackhall told councillors that another meeting of the Dementia Friendly group will be held on 12<sup>th</sup> February 2020. The project was gathering momentum and was working on ideas and raising awareness. Letters would be going out to businesses in the near future.

#### Mosaic

Cllr Mrs Evans had met Tenby Railway Station volunteer Mr Perrott. He is trying his best and working really hard whenever he is down in Tenby but the station is in a terrible state and looks like it is going to rack and ruin.

It is an embarrassment to our town and needs addressing urgently.

Mr Perrott has said he is to write to his various connections within the transport department on the matter.

Cllr Mrs Lane said for years she and the Clerk had attended meetings with rail officials, our MP and AM but nothing had really been achieved other than some planters.

She said Mr Perrott is trying his best but has been refused access to certain areas to undertake work, as had been the case for PCC and Tenby in Bloom in the past.

Generally trying to get anything done has proved to be a terribly slow process with many obstacles to overcome.

Cllr. Mrs. Evans commented that there was mention last year of a deep clean being planned by Transport for Wales. Apparently, this has already taken place and the station was still in an absolute mess. Any help at the railway station would be most welcome she added.

The Mayor said he would be happy to help.

**340. TO CONSIDER ANY MEDIA ITEMS RELATING TO TENBY TOWN COUNCIL OR TENBY AND AGREE ACTION IN RESPONSE**

Tourist Guide

Cllr Mrs Lane had received a message from an ex-pat living in Australia who had pointed out that a tourism advertising brochure call UK & Europe had the iconic picture of Tenby Harbour on the front cover. It had made them very proud to be from Tenby!

Parking notice

Cllr Mrs Rossiter had been approached by a blue badge holder who had parked just outside the old convent next to St Teilo's church. Having returned to their vehicle they found a letter had been placed on their windscreen bearing both the Tenby Town Council and Pembrokeshire County Council emblems stating that they could not park there.

This was not the first incident the Clerk told councillors. He had received a similar complaint last autumn. It was raised with PCC and it was suggested that it may be a one-off prank.

As this has now occurred again, he will raise it once more with PCC as steps will need to be taken to find out who is responsible for issuing these letters. He added it is an offence for anyone to use the town Coat of Arms or PCC's logo without permission.

Road markings

Cllr Skyrme-Blackhall raised the issue of faded white lines at the junction of The Maudlins and Serpentine Road. Cars are not keeping to their own side of the road as

the lines are not clearly visible she said. There also may be a problem with the island in the future.

The Clerk said that he would contact Mr. Ben Blake on the matter. Cllr. Evans asked if the Clerk could copy Cllr M Williams in on any correspondence.

**341. TO RECEIVE UPDATES AS TO THE DEVELOPMENT OF LAND AT BRYNHIR (IF ANY)**

The Clerk had still not received a response to our request for a meeting with Cllr. Mrs. Bateman and relevant officers. Cllr Blackhall suggested that a reminder be sent as we were well into the New Year.

**342. TO CONSIDER SOUTH PARADE AND AGREE ACTION IN RESPONSE TO PROPOSALS – CLLR MRS BROWN**

Cllr Mrs Brown feels that we need, as a town, to do something to enhance the gateway to Tenby, the South Parade. The term often used by the community is that Tenby is the jewel in the crown but she suggested that, at the moment, Tenby is becoming a bit tarnished, especially in this area.

A ‘regeneration’ group was formed some years ago but this seems to have stopped being productive. They suggested that a feasibility study to be done for South Parade, which alone would have cost in the region of £60,000. Grant funding for this had been looked at but this cost would have fallen to TTC and those grants had not been forthcoming.

The regeneration committee had been successful in providing wi-fi in Tenby and new railings along the Norton but, surely, we need more.

She suggested that Tenby forms a new committee similar to that of Fishguard model where all active groups and residents are involved – a Tenby Team – a team of Doers not just talkers and not solely run by TTC.

TTC doesn’t have to take the lead in the Team. Like the Fishguard Town Team, chairmanship could change every 3 months. The team would be totally independent with all members from different local bodies and independent residents. She felt that maybe there could be opportunities to share skills and ideas via this approach which would benefit Tenby residents and tourist alike.

She proposed that TTC endeavour to form this team and maybe 1 or 2 councillors (who are doers) would like to join.

There are many groups in Tenby who may like to send a representative along to a meeting which would hopefully include groups, charities, churches and those residents who have an interest in enhancing our town. We as a community need to support one another to do something about the town becoming the ‘Jewel in the Crown’ once again she stressed.

Cllr Mrs Lane said that, for 15 years, she has been working on this. Good ideas had been put forward but we need people behind us with knowledge to help us move

forward. Cllr Blackhall felt that working together was the way forward but it is a challenge to get more folk there. The Chamber of Trade and Tourism is virtually non-existent.

Clarifying for the record, Cllr. Blackhall said that the Town Regeneration was set up by PCC and was not TTC led. It was formed to pull various organisations together and a number of things progressed. However, contacts were lost and staff changed.

He agreed that the Team shouldn't be dominated by TTC. Work done had been done including characterisation studies on the gateways to Tenby, but the feasibility study was asked for by the council not the regeneration committee.

Cllr Brown recalled that the council's budget included a contribution to town wall lighting which could make up the required 20% match funding for an Enhancing Pembrokeshire bid.

Pavements need addressing urgently as it is dangerous, said Cllr. Mrs. Brown, but this was a PCC issue separate to town wall lighting. Cllr Mrs Lane asked that TTC write to PCC and say that it is time to do something. It is wrong she feels, to have been left as it is when it is their property.

The Clerk said that he had, as requested, raised this with PCC before Christmas. Cllr Baker, the cabinet member for Infrastructure had been copied in and is awaiting to hear from the relevant PCC officers also copied into the correspondence before responding.

Cllr. Mrs. Lane suggested that TTC could invite Cllr. Baker and PCC officers along for a site meeting.

Cllr Blackhall agreed that the footpath is the responsibility of PCC but felt that they could offer to pay part of a bigger project to light the walls and improve the streetscape if funding is secured.

Cllr Hallett told councillors that it will be 10 years before the roots are cleansed from the disease that had caused the trees to be removed.

The Mayor said we, as TTC, do not want to take the lead on the Parade but asked that we be met halfway. We needed a mechanism to push them to get something done.

**343. TO CONSIDER ANY FINANCIAL OFFICER/CLERK'S ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS**

- a. The Clerk had received a response from Kate Evan-Hughes who advised that our letter had been passed on to Steven Richard Downes who will contact us in due course to arrange a meeting regarding Greenhill. Mr McGovern, head of Greenhill School is also in the process of replying. The Clerk is at Greenhill School tomorrow for a skate park consultation and will try to speak to Mr McGovern about this if the opportunity arises.
- b. The Clerk had received a note from Tenby 3<sup>rd</sup> Brownies regarding a Bingo night coming up on 5<sup>th</sup> February 2020 at 6.30pm.



- c. Liz Owens has been in contact to promote Pembrokeshire County Council online services.

**344. DATE AND TIME OF NEXT MEETING**

**Resolved that the next meeting will take place on Tuesday, 4<sup>th</sup> February 2020 at 7pm. Cllr Phil Baker, Cabinet member for Infrastructure, will be in attendance to talk about the Community Works Grant Scheme.**

**345. TO PROPOSE ANY ITEM FOR THE NEXT AGENDA**

Mayor Elect

The Clerk commented that, traditionally, members usually dealt with the election of Mayor for the forthcoming year in one of their February meetings. As the second meeting in February is during half term when some members may be planning a holiday, he suggested that the matter be put on the Agenda for the meeting to be held on 4<sup>th</sup> February 2020. All agreed

Christmas Festivities

Cllr Mrs Lane said that this was not a matter for the next Agenda but could we please have a ‘wash up’ meeting for the Christmas Festivities Committees whilst it was still fresh in everyone’s mind.

The Mayor said he would arrange one as soon as possible.

**346. TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE “PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960”**

**347. TO CONFIRM THE PRIVATE AND CONFIDENTIAL MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 7<sup>TH</sup> JANUARY 2020**

**Resolved that the Private and Confidential Minutes of the Tenby Town Council meeting held 7<sup>th</sup> January 2020 be confirmed and signed as accurate.**

**348. MATTERS ARISING FOR INFORMATION ONLY**

None.

**349. TO RECEIVE THE MINUTES OF THE MEETING HELD WITH SINEAD HENEHAN AND HELEN MCLEOD-BAIKIE OF PEMBROKESHIRE COUNTY COUNCIL TO DISCUSS TENBY TIC AND AGREE ACTION IN RESPONSE TO PROPOSALS**

**RESOLVED**

**That a working party be established to devise a business plan for consideration by full council.**

Mayor \_\_\_\_\_

Town Clerk \_\_\_\_\_

Date \_\_\_\_\_