

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD
19th MARCH 2019

PRESENT: Councillor Mrs S Lane Mayor
Councillor Mr P Rapi
Councillor Mr W Crockford
Councillor Mr M Evans
Councillor Mr T Brown
Councillors Mrs T Rossiter
Councillor Mr T Hallett
Councillor Mr V Perry
Councillor Mrs T Evans
Councillor Mrs S Williams

IN ATTENDANCE: Mr A Davies Clerk
Mrs S Thompson Assistant to the Clerk

- 419.** The Mayor welcomed Superintendent Ross Evans and Sergeant Bev Rodriguez from Dyfed-Powys Police to the meeting.

Superintendent Evans and Sergeant Rodriguez had come to update the Council on the CCTV installation and Operation Lion.

They told Councillors that they were just waiting for the Upper Frog Street camera to come online. These new cameras have outstanding visual quality. Support by local licensees had been brilliant. The platform was linked to HQ and staffing of the monitoring suite would be in situ in about 2/3 weeks. There is potential for expansion and a review of the effectiveness of each camera will be taken regularly. Cameras may be moved to where best utilized. The length of time, speed and process from monitoring to response will be closely observed. Currently there is a volunteer manning the cameras from Haverfordwest.

Cllr Perry enquired as to the use of these cameras and was told that they were utilised for crime prevention, deterrent and detection. Public safety issues and potential 'hotspots' were identified early and the cameras were also very successful in aiding the police in missing person searches.

The Superintendent added that Operation Lion would continue over the summer months and although under considerable financial pressures, presence would not be reduced. This is constantly being tweaked to ensure its effectiveness.

The Mayor asked if the British Transport Police would continue supporting and was advised that they would and they may even have an office located in Tenby.

Cllr Mrs Rossiter's primary concern is with the families being confronted by the drinkers at certain times of the day. Superintendent Evans told Councillors that the police hoped to find the balance with enough staff to ensure it is evenly policed while also being able to cope with the pressures at peak times particularly in certain areas

such as Tudor Square. Each Monday there would be a de-brief and issues from the previous weekend and any concerns would be discussed so that they may be addressed.

Cllr. Evans thanked the Superintendent and the Sergeant. He was delighted to see them back in Tenby and congratulated them both on their various promotions since they were last stationed in the town.

The Mayor also thanked the officers for their attendance and their continued working partnership with TTC.

The Mayor personally welcomed Cllr Perry to the Council as she had been absent for the first meeting he attended.

420. TO RECEIVE APOLOGIES

Apologies received from Cllr Mrs Brown, Cllr Mrs Skyrme-Blackhall and Cllr Blackhall.

421. TO DISCLOSE ANY PERSONAL INTERESTS IN ITEMS OF BUSINESS LISTED BELOW

Cllr Mrs Williams declared personal and prejudicial interest in Item 7b. Cllr Mrs Rossiter declared her personal interest in items 7a and 14.

422. TO AGREE ITEMS OF CORRESPONDENCE AND COMMITTEE MINUTES OTHER THAN THOSE MARKED NOT FOR PUBLICATION BEING GIVEN TO MEMBERS OF THE PRESS PRESENT

Proposed by Cllr Hallett and seconded by Cllr Mrs Rossiter.

RESOLVED

That items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

423. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council meeting held 5th March 2019 be confirmed and signed as accurate.

424. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

316b. Tenby TIC

The Clerk told Councillors that a meeting had now been confirmed for Friday, 29th March at 11am. The Clerk had informed those previous attendees.

364. Tenby Bandstand

The Clerk told Councillors that the Lions and Rotary Clubs had both offered their services to help. PCC had sourced paint and also, during a meeting with Mr Allen Evans, of R and M Williams Ltd., on another matter Mr. Evans had suggested that he may be able to offer the services of some of his in a support role as part of his company's community benefit scheme. Mr Evans will shortly be visiting the bandstand to see what needs to be done.

388. Boundary Wall at Lexden Terrace

Cllr Mrs Rossiter asked if there had been any response from the owners of 1 Lexden Terrace and as nothing had been received, suggested that a letter be written to all properties on Lexden Terrace in the hope that whoever is responsible for the wall comes forward with a reply.

402c. EV charging points

The Clerk told Councillors that he had now heard from PCC and it is their intention that the North Beach Car Park and The Salterns Car Park be included in next phase of the EV role out programme. Also mentioned was the intention for a fast charge point to be installed at the Green Car Park.

Additionally, Mr Owen of PCC had informed the Clerk that PCC intend to operate a Park and Ride service from the Salterns Car Park over Whitsun week. Cllr Evans asked that signage is erected in advance so that all are aware that this is operating and use is made of it.

Cllr Mrs Williams asked if this was in addition to the summer months and was advised that this is an additional service.

402d. Heywood Court Play Park

The Clerk told Councillors that Mr Evans, who he had referred to earlier, was a director of R and M Williams Ltd. They undertook a number of contracts for PCC and he had been in touch after reading about Heywood Court Play area discussions in the local press.

He had explained that his company operated a 'community benefit' scheme in areas where they were contracted. He had offered to help with the play park as they would be undertaking work for PCC in Heywood Court over the next few weeks.

Cllr. Mike Evans and the Clerk had subsequently met with Mr Evans who had offered to replace the rotten wood on the Wendy House slide and repaint both this and the swing.

The Clerk had been in touch with Mr Hatch to get a better idea of what the Heywood Court community were looking for in relation to improvements to the park.

Cllr Evans asked the Clerk to ensure he recorded his time spent on letters and phone calls as these hours can be used towards match funding in grant applications.

Cllr Perry asked that the other park areas in the town be looked at and an overall project pulled together.

410. Grass in the Grounds of the War Memorial

Cllr Hallett believes that lime may help with the state of the grass and the Clerk said he would speak with Mr Young.

425. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS:

a. NP/19/0107/FUL – Replacement Dwelling in the Garden – Oaklands, Marsh Road, Tenby

Cllr Mrs Rossiter left the Chamber.

The Clerk explained the history of this application to Councillors so that the newer members had a better understanding. TCC previously had concerns over access but there had been no neighbouring objections. The Civic Society raised concerns over root protection. Cllr Hallett proposed accepting the application and Cllr T Brown seconded the proposal.

RECOMMEND

Approval. Considered against all the relevant policies within the LDP members consider this proposal to be acceptable.

Cllr Mrs Rossiter returned to the Chamber.

b. NP/19/0133/S73 – Variation Of Condition No. 2 Of Np/14/0073 To Allow The Sale Of Hot Take-Away Food Between 07.30 To 21.30 From 1st April Or Good Friday (Whichever Is The Sooner) To 7th September In Any Calendar Year And 0.7.30 To 20.30 At All Other Times – Trafalgar House, Trafalgar Road, Tenby

Cllr Mrs Williams and Cllr Evans left the Chamber.

The Clerk told Councillors that he had today received three letters of objection and these had been copied and handed out to Councillors prior to the meeting.

Two of these were received from businesses comparable to the application site and he advised members to be cautious as to how much weight to give these as the potential impact on commercial competition was not a material consideration under planning law.

He then, for the sake of newer members to the Council who may have been unfamiliar with the history of this establishment, gave a detailed background

rundown relating to a previous application to extend opening hours which had been dismissed on appeal to the Planning Inspectorate.

The Clerk said that the agent for the applicant now argues that the decision by a different planning inspector, on a different appeal, to allow another local take away establishment within the vicinity to open to 10pm on weekdays and 11pm on weekends altered the dynamic of the area in relation to potential impact on the amenity of neighbouring residents.

As such the business is looking for their hours to be extended from 8.30 pm to 9.30 pm during the period from 1st April or Good Friday (whichever comes earlier), until 7th September 2019.

Cllr T Brown commented that he can see the reasoning and that the dynamic has indeed changed in the area although rubbish is still a major concern. He felt an objection on the impact on the amenity of neighbours could be difficult to fight if the matter went to appeal again.

Cllr Perry said, although he had not been a councillor at the time, he had followed the matter in the local press and he had supported the view of the Council previously. He too believed the dynamic of the area has changed and that rubbish, waste and seagulls are the real concern. However, he felt that, at present it appeared that these issues have been addressed.

Cllr T Brown commented that the business does seem to be doing all it can in relation to waste management.

Cllr Crockford noted that comments received in the letters of objection included that the business currently did not appear to conform to their existing hours and asked who is responsible for policing this. He was informed that this would be PCNPA enforcement officers.

Cllr T Brown then recommended approval but noted that the rubbish issue is still of concern and that the extended hours must be strictly adhered to.

RECOMMEND

Approval. Members feels that the decision by a planning inspector to allow another take-away outlet in the vicinity of this application site to open until 10 pm on weekdays and 11pm on weekends impacts the previous objections the Town Council had that later opening hours on this site would have a detrimental impact on the amenity of neighbouring properties contrary to Policy 30 of the LDP. As such they feel they no longer have planning grounds to maintain their previous stance in relation to this application site. However members feel that, should the application be granted, the premises should be strictly monitored to ensure compliance with its permitted opening hours and that all efforts are made to mitigate against the effects of noise, odour and litter to the detriment of the amenity of neighbouring properties.

Cllr. Mrs Williams and Cllr. Evans returned to the Chamber.

426. TO DISCUSS THE FOLLOWING ITEMS OF CORRESPONDENCE AND AGREE ACTION IN RESPONSE:

a. D. Fecci – Rubbish in Tenby

Cllr Mrs Rossiter commented that a large number bins are filled with resident's rubbish suggesting that signs should be erected advising that fines will be imposed if caught dumping. Perhaps Fecci's should be responsible, as the problem appears to be around the area.

Cllr Hallett said that with the CCTV in operation, it may help with monitoring.

The Clerk told Councillors that he had spoken to Mr McCarthy at PCC and that this had been an issue for a while. Mr McCarthy felt that a wheelie Eurobin would not be acceptable as it will only attract more waste. It was suggested that perhaps the bin is removed altogether.

The Mayor asked if the solar powered 'big belly' bins which compacted waste were still in use and if this may be an option. The Clerk advised that PCC had found this type of bin problematic and had discontinued their use.

The Clerk explained that the bin is emptied four times a day but Councillors believe it is the location that is the problem.

Cllr Perry feels that businesses need to take some responsibility for their area from a cleanliness point of view and TTC should engage more with them in relation to waste management.

Cllr T Brown commented that there were two bins in the vicinity and suggested a re-site within the area but the Clerk commented that unfortunately Mr McCarthy was of the opinion that there is no space due to pavement widths.

Cllr Crockford asked if it was the rubbish from the takeaway's and if so, are they not responsible. He also asked if PCC were aware of the bins needing attention saying that he knows that some gentlemen who work on the beach have to actually protect the bins from seagulls. Perhaps PCC need to review which bins need emptying he suggested.

The Mayor asked that the letter be sent on to PCC with the possibility of a relocation as TTC do not wish to lose the bin.

b. Claire Jones, PCC – Appointment of Town/Community Council Member of the Standards Committee

The Clerk told Councillors that there is a vacancy on the Standards Committee and if any Member wished to be considered for this Committee that the closing date is 8th April 2019. Further details were available in the office for interested parties.

427. TO RECEIVE THE ACCOUNTS FOR FEBRUARY (INCLUDING SCHEDULED PAYMENTS, UN-PRESENTED CHEQUES, RECEIPTS, ACCOUNT BALANCES, BUDGET MONITORING TO DATE AND BANK RECONCILIATIONS) AND CONSIDER ANY ISSUES ARISING (ON THE TABLE)

Cllr Mrs Rossiter proposed accepting the accounts and Cllr Hallett seconded the proposal.

RESOLVED

That the accounts for February (including scheduled payments, un-represented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) be approved.

428. TO CONSIDER THE ANNUAL REPORT OF THE INDEPENDENT REMUNERATION PANEL FOR WALES AND AGREE ACTION IN RESPONSE TO DETERMINATIONS RELATING TO TOWN AND COMMUNITY COUNCILS THEREIN

It was suggested that each item was approached individually and a decision made on those items which required a decision by Council.

40 - All community and town councils must make available a payment to each of their members of £150 per year as a contribution to costs and expenses.

No decision needed as the payment of £150 is mandated for every member unless they advise the appropriate officer in writing that they do not want to take it.

41 – Community and town councils in Group A must make available an annual payment of £500 each to a minimum of 1 and a maximum of 5 members in recognition of specific responsibilities. This is in addition to the £150 payment for costs and expenses.

Yes – a council must decide how many payments of £500 it will make – to between 1 and 5 members unless they advise the appropriate officer in writing that they do not want to take it

RESOLVED

That Council agreed that no payments will be made.

42 – Community and town councils in Groups B or C can make an annual payment of up to £500 each to up to 5 members in recognition of specific responsibilities. This is in addition to the £150 payment for costs and expenses.

Yes – it is optional to pay it for up to 5 members and, if it is paid, the amount (up to £500) must be decided.

RESOLVED

That Council agreed that no payments will be made.

43 – Community and town councils can make payments to each of their members in respect of travel costs for attending approved duties.

Yes – the payment of travel costs is Optional.

RESOLVED

That Council agreed that this payment be allowed subject to attendance being given prior approval by the whole Council.

44 – If a community or town council resolves that a particular duty requires an overnight stay, it can authorise reimbursement of subsistence expenses to its members.

Yes – the payment of overnight subsistence expenses is optional

RESOLVED

That Council agreed that this payment be allowed subject to attendance being given prior approval by the whole Council.

45 – Community and town councils can pay financial loss compensation to each of their members, where such loss has actually occurred, for attending approved duties.

Yes – the payment of financial loss allowance is optional

RESOLVED

That Council agreed that this payment be allowed subject to attendance being given prior approval by the whole Council.

46 – All community and town councils must provide for the reimbursement of necessary costs for the care of dependent children and adults (provided by informal or formal carers) and for personal assistance needs up to a maximum of £403 per month.

No decision required as the payment is mandated for every member if they are eligible to claim, and wish to do so.

47 – Community and town councils can provide a Civic Head payment to the mayor/chair of the council up to a maximum of £1,500.

Yes – the payment to a Civic Head is optional

RESOLVED

That there will be no payment to the Civic Head this year.

48 – Community and town councils can provide a Deputy Civic Head payment to the deputy mayor/deputy chair of the council up to a maximum amount of £500.

Yes – the payment to a Deputy Civic Head is optional

RESOLVED

That there will be no payment to the Deputy Civic Head this year.

49 - Members in receipt of a Band 1 or Band 2 senior salary from a principal council (that is Leader, Deputy Leader or Executive Member) cannot receive any payment from any community or town council, other than travel and subsistence expenses and reimbursement of costs of care.

No decision required. Members in receipt of a Band 1 or Band 2 senior salary from a principal council (that is Leader, Deputy Leader or Executive Member) can only receive travel and subsistence expenses and reimbursement of costs of care; if they are eligible to claim, and wish to do so.

Cllr Perry asked if the £150 declined by Councillors had benefitted the full budget and was advised that this was the case.

429. TO DISCUSS THE FOLLOWING GRANT APPLICATIONS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS:

a. All Pembrokeshire Cruse

The Mayor feels this is a very important service and asked what had been donated previously. The Clerk advised that the amount had varied from year to year. Some years it had been £100, some £200 and in other years no donation had been made.

The Mayor proposed a donation of £200 and Cllr Perry seconded the proposal adding that this was in line with the Wellbeing Group donation previously passed.

RESOLVED

That under the power of Wellbeing (Section 2, Local Government Act 2000) a donation of £200 be made.

430. TO RECEIVE REPORTS BY COUNCILLORS ON OUTSIDE BODIES

De Valence

Cllr Rapi told Councillors that the Trust had done an amazing job this past weekend, hosting two big events with one raising over £10K for charity. The Pavilion continued to build on its success. The Clerk added that the changing rooms were now completed with shower facilities having been installed.

The Mayor had attended both events and commented that they went very well congratulating the Trust, staff and helpers. She added that the De Valence was now attracting visitors from all over Wales for these events. The comments on the venue had been really positive.

431. TO CONSIDER ANY MEDIA ITEMS RELATING TO TENBY TOWN COUNCIL OR TENBY AND AGREE ACTION IN RESPONSE

Cllr Mrs Rossiter referred to Tenby Observer headlines regarding the Town Walls and Cllr. Michael Williams' suggestion on setting up a Town Walls Trust. She reminded Councillors that some time ago she had attended a function at Pembroke Castle and the walls were immaculate. On enquiring she had been advised that the walls were taken care of by a Trust. A previous Councillor, Mrs Thomas had taken this on board and had suggested the formation of a Town Wall Trust. Cllr Mrs Rossiter suggested that perhaps our newest Councillor, Cllr Perry, may like to take the reins of this project adding that the town walls are imperative to Tenby. Cllr Mrs Rossiter believed that Mrs Thomas had made contact with the Walled Town Trust in Pembroke. Cllr Perry was thrilled to be asked to take on the role.

The Clerk told Councillors that his visit to Youghal/Cork area of Ireland as part of a delegation from Pembrokeshire invited over to assist and advise in the preparation, promotion and setting up of their Ironman event in June had received considerable media coverage in County Cork. Whilst in Youghal there had been mention made of a Celtic Connection and the possibility of twinning as both towns share many similarities including being mediaeval walled towns, The Mayor suggested that we open discussions.

432. TO RECEIVE UPDATES AS TO THE DEVELOPMENT OF LAND AT BRYNHIR (IF ANY)

Nothing further at this time.

433. TO RECEIVE UPDATES ON SOUTH PARADE (IF ANY)

The deadline for the submission of tenders had passed and three had been received. Due to the complexity of the process, as part of the proposal included the 'public realm', Sinead Henehan and the Clerk had agreed to let Mr D Thomas and Mr R Brown of PCC have oversight for comment prior to the coming before Council for decision.

434. UPDATE ON PLASTIC FREE TENBY INITIATIVES

Nothing to report at this time.

435. TO CONSIDER THE CONDITION OF THE FACADE OF TENBY MARKET AND AGREE ACTION IN RESPONSE TO PROPOSALS – CLLR. MRS. WILLIAMS

Cllr Mrs Williams told Councillors that on PCC's website, Tenby Town Market façade is proudly displayed. This is a Grade 2 listed building but it is desperately in need of some care, weeding, painting and general cleaning. Cllr Rapi commented that he had

recently been upstairs and the roof is leaking. He believes that no money has been spent recently and perhaps a nudge was required to PCC to do something. This is an important iconic building which PCC had previously tried to sell on. Cllr Mrs Williams proposed writing a letter to PCC and Cllr Mrs Rossiter seconded the proposal.

RESOLVED

That TTC write to PCC commenting on the condition of the Market Hall and ask if remedial work could be undertaken.

436. TO CONSIDER THE CONDITION OF THE SOUTH BEACH SLIPWAY AND SURROUNDING AREA AND AGREE ACTION IN RESPONSE TO PROPOSALS – CLLR. RAPI

Cllr Rapi told Councillors that there had been many issues previously with the site and he felt disappointed considering the amount of investment made. The site needs weeding and landscaping and the large advertising sign is still in situ even though all the properties had been sold. He also remarked that there are sand drifts where previously none existed. Cllr Rapi proposed writing to the developers and Cllr T Brown seconded the proposal.

RESOLVED

That TTC write to the developers commenting on the condition of the South Beach area and ask if remedial work could be undertaken.

437. TO CONSIDER WATER INGRESS INTO THE CAVE BELOW THE PARAGON AND AGREE ACTION IN RESPONSE TO PROPOSALS – CLLR. RAPI

The Mayor believed there had been a running tap in that area some time ago which had been reported but the source had not been located, this may well be worth investigating. Cllr Hallett felt that it may be due to the storm water being diverted from the main sewer during excessively rainy periods. Cllr Rapi was concerned that the volume of water pouring down through the cave was causing a large trench.

438. TO CONSIDER THE TENNIS COURTS AND TENNIS PROVISION IN TENBY AND TO AGREE ACTION IN RESPONSE TO PROPOSALS – CLLR M. EVANS

Cllr Evans told Councillors that he had been contacted by Tenby Tennis Club which is situated at Greenhill School. Unfortunately the school is challenged budget wise and whilst the courts themselves are in good condition there are no lines and nets are needed. He asked if we could find prices to re-mark the courts. There was public foot access but unfortunately due to anti-social behaviour the gates are locked at certain times. With the summer coming it would be an ideal time to undertake a refurbishment of the courts to allow them to be available to residents and visitors. Cllr Evans said that we would not be committing to any expenditure but to look at contributions. The Mayor supported this saying she thought it was a good idea.

RESOLVED

That the Clerk liaise with Tenby Tennis Club and Greenhill School to ascertain the work needed and report back to Council.

439. TO CONSIDER ANY FINANCIAL OFFICER/CLERK’S ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS

- a. Road Closure Notice – High Street and Tudor Square, from 1 pm to 8 pm 27th April, CARTEN 100

The Clerk had received notification of road closures for the CARTEN event in April.

- b. The Clerk told Councillors that Mr Darren Thomas, PCC, has been in touch following our request to investigate if part of the play area at Newell Hill could be used for additional residents parking. He had discovered that the Conveyance on the land, dated 1955, showed there was a covenant restricting this area for use as a playing area for children. There would therefore be legal difficulties in progressing the car parking area idea.

Cllr. Evans added that he was due to meet council officers on site in the near future to look at the parking issue on the estate.

440. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday 2nd April 2019 at 7.30 pm. Cllr Perry gave his apologies as he is unable to attend.

441. TO PROPOSE ANY ITEMS FOR THE NEXT AGENDA

- a. Audit of open spaces and paly areas and the conditions thereof – Cllr M Evans

442. TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE “PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960”

There were no private matters to consider

Mayor _____

Town Clerk _____

Date _____