

**TENBY TOWN COUNCIL**  
**MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD**  
**14<sup>th</sup> NOVEMBER 2017**

**PRESENT**

Councillor Mrs S Lane                      Mayor  
Councillor Mrs C Brown  
Councillor Mr P Rapi  
Councillor Mr L Blackhall  
Councillor Mrs C Thomas  
Councillor Mrs T Rossiter  
Councillor Mr T Hallett

Mr A Davies                                      Clerk to the Council/Financial Officer  
Mrs S Thompson                                Assistant to the Clerk

Pembrokeshire County Councillor for the North Ward, Michael Williams, was also in attendance.

**236. TO RECEIVE APOLOGIES**

Apologies received from Cllrs Brown, Mrs Williams and Mrs Ward.

**237. TO DISCLOSE ANY PERSONAL INTERESTS IN ITEMS OF BUSINESS LISTED BELOW**

None disclosed.

**238. TO AGREE ITEMS OF CORRESPONDENCE AND COMMITTEE MINUTES OTHER THAN THOSE MARKED NOT FOR PUBLICATION BEING GIVEN TO MEMBERS OF THE PRESS PRESENT**

Proposed by Cllr Mrs Rossiter and seconded by Cllr Mrs Thomas.

**Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.**

**239. CONFIRMATION OF MINUTES**

**Resolved that the Minutes of the Tenby Town Council meeting held 31st October 2017 be amended to note that Cllr Rapi had given his apologies at the previous Town Council meeting then confirmed and signed as accurate.**

**240. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY**

220. Andrew Granger and Co, Phoenix House, 52 High Street, Market Harborough – Schedule 1B Article 2C and 2D, publicity and consultation before applying for planning permission – land west of Narberth Road, Tenby

Cllr Mrs Rossiter said she had declared her interest at the previous council meeting in this item but has since been approached by a neighbour who highlighted that there is poor visibility on exiting the drive to turn left. Cars approaching from the roundabout have been known to overtake nearly causing head on collisions. Cllr Mrs Rossiter requested that the Clerk please contact PCC requesting that a continuous white line be introduced from the roundabout as far as Bells Corner to prevent overtaking, especially now a development is on the cards. Cllr Mrs Brown seconded this suggestion as she too had been approached, asking at what stage planning was at on the proposed new development. The Clerk advised Councillors that this matter is at the pre-application stage only but Cllr Blackhall suggested sending comments through to Parks and Planning. The Clerk clarified that Cllr. Mrs. Rossiter's suggestion was for improved road safety irrespective of the outcome of the proposed planning application.

### **RESOLVED**

**That the Clerk ask PCC if a continuous white line could be introduced in this location to prevent overtaking. Further that PCNPA be made aware of the idea.**

227. Updates on South Parade

The Clerk confirmed that a meeting with PCC will be held on 30 November at 1pm. The Mayor gave her apologies as she will be unable attend this meeting.

229. Plans to Extend the Jubilee Skate Park

The Clerk advised Councillors that he is meeting a further skate park designer on 29 November to talk about possibilities and to hear their ideas. The Clerk also confirmed that resurfacing of the pathways at the Jubilee Park was to commence on 22 November.

230. Casual Vacancy Update

The Clerk told Councillors that PCC has had a request for election from residents in the North Ward to fill the vacancy created by the resignation of Mr Griffiths. The election date was set at 11 January, with the Notice of Election going out on 4 December and the nomination period open between 5 and 12 December. Regarding the first vacancy created by the resignation of Mr. James, the Clerk had sought guidance from PCC on the best way forward and was told that co-option should take place as soon as practicable after the 14 day period calling for an election had expired. However, in light of the election for the second vacancy it had been felt it would be more practical to keep first co-option on Council's Agenda but not to go ahead with co-option until after the election as it may interfere with the process. There will also be a larger compliment of Councillors to make the decision. Cllr Hallett moved and Cllr Mrs Brown seconded this decision.

## RESOLVED

**That the co-option process be deferred until the results of the by-election are known.**

### **241. TO RECEIVE THE NOTES OF THE 'BATTLE'S END' SCOPING MEETING HELD 7TH NOVEMBER 2017**

The Mayor said it had been a very productive meeting and, whilst it was quite a way away, it would require a great deal of planning. Cllr Mrs Brown confirmed that the Gala Concert was to be held on 10 November 2017. The Clerk was meeting with Mr Rob Scourfield, PCNPA Planning Officer, to discuss the proposal for the war memorial. Roughly 75 names are to be added and the Mayor and Cllr Mrs Brown are to go through the list of names with Mr Griffiths to double check that all is in order and then the process could begin. It had been decided that there was ample space around the steps for the names to be added. The Mayor congratulated Mr Griffiths on his hard work saying that it was a lovely idea and well done.

### **242. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS:**

- a. NP/17//0627/FUL – Bourne Leisure Ltd., 1 Park Lane, Hemel Hempstead, Hertfordshire – Proposed communication hub building/shroud – Kiln Park Holiday Centre, Marsh Road, Tenby

The Clerk explained to Councillors that the current area where the server is located is now too small to accommodate equipment so a bigger cabinet is needed to house this equipment. Cllr Mrs Rossiter accepted the proposal saying that this is necessary work for their development of their vital holiday trade. Cllr Rapi seconded the proposal

#### **RECOMMEND**

**Approval. Tested against all relevant polices of the LDP, particularly 30, the proposal does not have an adverse impact on amenity or the appearance of its immediate neighbourhood as the development is fully contained within the site and members feel that this is an important facility for the continued success of the venture.**

- b. NP/17/0649/FUL – Mr. and Mrs. Spence, Ridgeway, North Cliffe, Tenby – Rear and side extension and detached garage with new vehicular access – Ridgeway, North Cliffe, Tenby

Cllr Mrs Thomas approved the application and Cllr Mrs Rossiter seconded the proposal.

#### **RECOMMEND**

**Approval. Tested against all relevant polices of the LDP, particularly 30 and 53, the proposal does not have an adverse impact on traffic flow, amenity or the appearance of its immediate neighbourhood.**

**243. TO DISCUSS THE FOLLOWING ITEMS OF PLANNING CORRESPONDENCE AND TO AGREE ACTION IN RESPONSE**

- a. PCNPA – Local Development Plan Land Allocations and large residential sites – update November 2017

The Clerk told Councillors that this was the six monthly update/position of land in the current LDP. Cllr Blackhall questioned PCC's reasoning to want to include the Butts Field in the new LDP when it was unlikely to be brought forward. He felt it ticked a box in determining land allocations for housing but the figure needed to be realistic as it was not delivering affordable housing. Cllr Hallett felt that car parks need to be kept close to Tenby, not ending up out of town in New Hedges and questioned why this site should be included.

Cllr Mrs Brown spoke of the Kinloch Court and former Fountains developments and the number of affordable delivered units. She questioned why some developments provide units and other only a sum towards provision. Cllr Blackhall asked if we could obtain a list of all Section 106 agreements for developments that have taken place over last 10 years and a progress report on what affordable housing provision had been delivered, particularly as some developers don't have to comply with their obligations until all have been sold. Cllr Hallett seconded.

Windmills – Change of Use

The Clerk advised Councillors that this matter was due to go before the Development Management Committee but that he has now been notified that the applicant has withdrawn the application.

**244. TO RECEIVE THE FOLLOWING FOLLOWING ITEMS OF CORRESPONDENCE AND TO AGREE ACTION IN RESPONSE:**

- a. Mrs. Perry (via e-mail) – Environmental issues around Tenby

The Mayor asked if this e-mail could be forwarded to PCC. Cllr Thomas said it was good to hear from residents in the community who would like to help especially with PCC cutting back services, she suggested that Keep Tenby Tidy may be a good group to get going again. The Mayor said that Keep Tenby Tidy was now part of Tenby in Bloom suggesting that this lady be invited along to the next Bloom meeting. Cllr Hallett agreed saying that we should offer her our support.

- b. Mr. Darren Thomas, PCC – New Traffic Order, Tenby

Cllr Hallett noted that this was a vast improvement. Cllr Blackhall asked if there had been any consultation with local residents in Heywood Court and the Mayor said that the spaces had not been in use for many years. As there was plenty of on road parking, no-one wished to take on the four allocated parking spaces.

**245. TO RECEIVE THE ACCOUNTS FOR OCTOBER (INCLUDING SCHEDULED PAYMENTS, UN-PRESENTED CHEQUES, RECEIPTS, ACCOUNT BALANCES, BUDGET MONITORING TO DATE AND BANK RECONCILIATIONS) AND CONSIDER ANY ISSUES ARISING**

Cllr Mrs Brown asked if one item could be moved in to private for discussion. Cllr Blackhall seconded the suggestion.

Cllr Hallett proposed accepting the accounts for October and Cllr Brown seconded the proposal, once again Councillors thanking the Clerk for his hard work.

**RESOLVED**

**That the accounts for October (including scheduled payments, unrepresented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) be accepted.**

**246. TO RECEIVE REPORTS BY COUNCILLORS ON OUTSIDE BODIES**

De Valence

Cllr Mrs Brown said it had been a very busy weekend with the Blues Festival, the town did really well and it was brilliant. Congratulations to the Blues Festival Committee for an excellent job. Cllr Blackhall also congratulated the De Valence on all their hard work.

Cllr Mrs Brown also mentioned the Beer Festival which had taken place the weekend before. The festival had been very well attended and the Round Tablers who run it are excellent, clearing up after themselves, thank you!

SEPCHN

Cllr Mrs Thomas reminded Councillors that the next meeting of SEPCHN will take place on 21<sup>st</sup> November at 2pm and hoped that as many Councillors as possible could attend saying that the Chair has assured her that senior members of the HDUHB will be present with their 'transforming ideas' under discussion. The Mayor felt that Cllr Mrs Williams would like to accompany Cllr Mrs Thomas.

Remembrance Service

Cllr Mrs Rossiter had attended the Remembrance Service and said it was lovely to see the children involved. Cllr Hallett said it was an honour and privilege to attend these services. The Mayor commented that the attendance at the War Memorial seems to be growing year on year.

Firework Display

The Mayor had also attended the Rotary Club's firework display saying that it was excellent but the weather had been absolutely shocking so congratulations and well done to all involved.

**247. TO CONSIDER ANY MEDIA ITEMS RELATING TO TENBY TOWN COUNCIL OR TENBY AND AGREE ACTION IN REPOSE**

The Mayor congratulated all involved in the Harbour series which is currently being aired on prime time ITV. Following on from the last meeting, the Clerk had received an email querying the suggestion that local celebrity, Charles Dale, had narrated the original series.

**248. TO RECEIVE UPDATES AS TO THE SALE OF LAND AT BRYNHIR (IF ANY)**

None at this time.

**249. TO RECEIVE UPDATES ON SOUTH PARADE (IF ANY)**

The Mayor reminded Councillors of the meeting on 30 November. The flowers on the South Parade had been ruined by the recent bad weather but the pots cannot be moved as the ground underneath has subsided and therefore is dangerous. She was considering a suggestion for small trees for winter and was planning to speak with PCC as she didn't know if this was allowed. Tenby in Bloom will pay for this if PCC give the go ahead. Cllr Blackhall noted that at the presentation by the consultants looking at the Masterplan ideas last week, landscaping of South Parade had been included. Cllr Rapi would like to attend the meeting. The Clerk explained that TTC's idea to light the walls had been suggested but PCC want a better idea of our ideas and are keen to take forward. Cllr Rapi had some photos taken of ground lighting in France to bring to the meeting. The Mayor said there was also the possibility of lighting from lamp posts with the Clerk reiterating PCC wanted an idea as to the extent of the lighting we envisage.

**250. TO CONSIDER ANY FINANCIAL OFFICER/CLERK'S ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS**

- a. Independent Remuneration Panel for Wales proposals in relation to members' allowances

The Clerk told Councillors that this was still in the draft stage but basically there was to be a £150 mandatory payment to Councillors per year to cover costs such as telephone expenses etc. Councillors can however opt not to receive this payment which will be subject to tax and PAYE. There is also a payment to Councillors to cover costs of care needs to facilitate them attending Council meetings. These are draft proposals which are due to be ratified in February but TTC would have to make provision in the budget to make these payments if councillors did opt to receive them.

Cllr Rapi had attended a recent meeting at the County Council where it was outlined that the Welsh Government and the Remuneration Panel is keen to ensure that single or working parents or those with dependants at home have access to becoming a Councillor even if they can't afford it. The majority of councillors at present are retired and it was felt that younger potential councillors were being discriminated against.

Cllr Mrs Brown disagreed that this was discrimination. She felt members served the town voluntarily but this idea may just attract people who wanted the income, not because they had the town at heart. Cllr Mrs Rossiter felt it would open a can of

worms saying that that she loves her town and doesn't expect payment. Cllr Rapi agreed with his fellow Councillors' sentiments but the Government is attempting to get younger residents to participate. The Mayor also did not agree saying she was a single parent with 3 young children when she first became a councillor and survived without any remuneration. The Clerk said that he noted the members' views but reiterated that he will still have to make provisions in the budget for this payment. Cllr Mrs Brown felt it will ruin the community spirit of small councils.

b. One Voice Wales

The Clerk had attended a meeting with One Voice Wales and PALC at County Hall. Welsh Government have been urging unitary authorities to enter in to charter arrangements with town and community councils. PCC had adapted a model charter but OVW and PALC members felt that it did not go far enough and had worked with PCC to draft their own Charter which would be going to Cabinet for ratification. The Clerk had expressed concern at the meeting that a proposal making OVW and PALC members the only conduit between PCC and town and community councils may disenfranchise non-members of these organisations but he had been informed that the Charter would be renewable and amendable every 12 months and, if this was a problem, it could be addressed. One other sticking point was that County are not entirely happy with the proposed response times to town and community council queries. The next OVW meeting is to be held on 16 January.

c. Cliff Safety

Further to a previous suggestion by Cllr Blackhall to meet with Emyr Williams regarding cliff safety, this has now been arranged for 21 November at 2pm. Meeting to start at De Valence and then to head out on a walk about.

d. Conservation Area Working Party Review

For councillors who had expressed an interest in joining the working party, a meeting has been arranged for 17 November at 2pm.

**251. DATE AND TIME OF NEXT MEETING**

**RESOLVED**

**That the next meeting will take place on Tuesday, 28<sup>th</sup> November 2017 at 7.30pm.**

**252. TO PROPOSE ANY ITEM FOR THE NEXT AGENDA**

Retrospective Planning – Cllr Hallett

The Mayor gave her apologies for Council's next meeting.

**253. REPORT BY CLLR. MICHAEL WILLIAMS**

Councillor Michael Williams asked if he could give a report to members updating them on matters concerning Pembrokeshire County Council.

Last Friday Cllr Michael Williams together with Cllr Paul Rapi attended a rather depressing and very worrying PCC Members seminar at County Hall. PCC are looking at their budgets over the next few years as a further 20% of cuts are needed. In total a figure of £92.6 million will have needed to have been cut back by 2020. It may now be a case that compulsory redundancies are needed to meet these targets. Core services of education, highway and social services will be protected but leisure and other non-statutory services may suffer.

Sadly only 50% of Councillors had turned up to the meeting.

Ian Westley, the current Chief Executive of PCC has inherited an awful mess. The previous Council had an obsession with keeping the council tax low, gloating that Pembrokeshire had the lowest Council Tax in Wales, but this had stored up problems going forward.

Only 44% pay full Council Tax in Pembrokeshire and he asked the council, and the public, to bear this in mind when berating PCC. Sadly street lighting may be cut further, Cllr. Williams likening us to soon look like North Korea if viewed by Google Earth.

Highway Maintenance looked likely to be cut, the EEM budget was practically nothing and Public Protection also faced cuts which could impact on public health monitoring.

The Mayor said TTC were aware of the scale of the problem facing PCC and commented that there was a report to be considered in private of a meeting with Mr. Richard Brown which touched on the problem in relation to maintenance of the town's gardens.

Cllr Rapi said the problem was not unique to Tenby and PCC would have to have conversations with all town and community councils in regard to maintaining some services. At present, this sector was not capped in regards to their precept and were seen to have more funding ability.

There may be other things that will need to come over to the town council, but where was the income needed to fund it to come from? The precept will need to reflect the fact that lots of services could be run from here (for example provision of libraries was not statutory) but it had to be remembered that Tenby acts as a hub for a bigger area in relation to provision of some services so how will this work?

Cllr Mrs Brown said that, while she had been critical in the past, we must not grumble about PCC now given the scale of the challenges they face. Cllr Rapi suggested asking for the Salterns Car Park to be handed back to TTC to help provide an income stream for the council. Cllr Mrs Thomas said we must reach out to the community for understanding and for us all to work together. Cllr Mrs Rossiter said folk will have to be more aware and therefore more considerate.

**253. TO EXCLUDE THE PUBLIC TO RESOLVE FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE "PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960"**

**254. MATTERS ARISING**

Accounts

Cllr Mrs Brown referred to Item 88 in the October accounts asking where the monies are allocated to under this heading and could these monies be put towards the skate park extension?



The Clerk said any underspend on this budget head by the end of March would move in to reserves and he could allocate it to be spent on the skate park in the reserves going forward.

Parlour Chairs

The Clerk had received a quote for the leather refurbishment of the Mayor’s Parlour chairs of £140 per chair. The Clerk had spoken to Garth Meaney however he is no longer doing furniture restoration. He told Councillors that £1,000 per year had been allocated within the budget for the refurbishment over two previous years but not spent, so technically there was £2,000 in reserve for the chairs. Cllr Mrs Brown said that there is need to spend allocated monies in the year they are precepted for if possible.

Land Train

The Mayor felt that given the current climate and further to information received regarding dire financial situation in PCC the Land Train idea is to be shelved.

Reinstatement of Park and Ride from Butts Field

Cllr Mrs Rossiter asked if perhaps £10,000 could be put toward funding a bus for the summer to enable us to ask PCC to look into reinstating the Park and Road from Butts Field Car Park (possibly part funded through a small charge).

**255. TO RECEIVE THE NOTES OF THE MEETING HELD WITH MR. RICHARD BROWN, PCC HEAD OF ENVIRONMENTAL SERVICES HELD 7<sup>TH</sup> NOVEMBER 2017**

The meeting had discussed the difficult financial situation PCC were in and Mr. Brown had asked TTC to consider the possibilities of taking over maintenance of the town garden areas under an asset transfer arrangement.

Much discussion took place as to the possible budgetary and staffing implications of this on the Town Council but the Clerk said that, if TTC were open to the idea in principle then Mr. Brown and his team would work up a more detailed proposal for consideration by members.

**RESOLVED**

**That the town council agree in principle to opening discussions with PCC on the potential for asset transfer of the town’s garden areas.**

Mayor \_\_\_\_\_

Town Clerk \_\_\_\_\_

Date \_\_\_\_\_