Minutes of a meeting of the Tenby Town Council Committee held on 13 October 2026 in the Mayor's Parlour, De Valence Pavilion, Upper Frog Street, Tenby at 7:30pm.

Members Present: Councillors D Morgan (Chair), T Sloan (Deputy Mayor), L Blackhall, A Bolton, T Carmody, H Keohane, J Phillips and S Skyrme-Blackhall.

Officers Present: S Dickins, Town Clerk & RFO. S Thompson, Deputy Town Clerk.

FC 098/26-27 Apologies for Absence

Apologies were received and accepted from Cllr Spence, Cllr Badham and Cllr Lewis.

The absence of Cllr Dale and Cllr Rapi was noted.

FC 099/26-27 To disclose any Personal Interest in Items of Business listed below

There were no declarations of interest.

FC 100/26-27 Public Participation

There were two members of the public present, both of whom were present to speak under further items on the agenda respectively.

*At this juncture, it was **RESOLVED** to transposed items 9, 10 and 11 (FC 101/26-27, FC 102/26-27 and FC 103/26-27) to be considered next.*

FC 101/26-27 Get The Boys A Lift CIC – Further Collaboration

Councillors welcomed Mr M Slack from the Get The Boys A Lift CIC, who presented its work following a donation from Tenby Town Council.

Mr Slack introduced the CIC operating from Haverfordwest and Tenby and shared that its counselling service had recently surpassed one thousand having engaged with it over the last 10 years. Mr Slack noted that the Get The Boys A Lift CIC had arrangements in place to facilitate the continuity of its operation from its current location in Tenby. Mr Slack highlighted that the CIC's operations in Tenby had recently completed a full year and at the presentation of the CIC's annual report it had committed not to reduce counselling service provision in Tenby. Mr Slack further noted that the CIC's waiting list had dropped from seven months to 11 weeks. Mr Slack noted that the funds donated by the Town Council had supported the CIC in navigating the financial pressures connecting with opening a second shop and particularly in providing required kitchen equipment.

Mr Slack outlined that the Get The Boys A Lift CIC wished to emulate the successful "what's on board" from their Haverfordwest site at the Tenby location and use the Tenby logo as part of this to be funded through NHS funding to signpost people to existing local provision.

Initials: ……

Councillors noted that 45% of the Get The Boys A Lift CIC service provision had been distributed to females over the last ten years and the broad spectrum of referral options available to new service users.

Councillors noted the potential for Enhancing Pembrokeshire Funding to support the Get The Boys A Lift CIC.

Councillors noted that the Town Council had a focus on supporting wellbeing and wellbeing organisations in Tenby and discussed some of the facilities which the Council could make available to the service provision Get The Boys A Lift CIC if required.

It was **RESOLVED** that the Town Council liaise with the Get The Boys A Lift CIC on an ongoing basis to establish areas the Town Council can support the Get The Boys A Lift CIC.

FC 102/26-27 The VC Gallery Presentation – Collaboration with St Mary's Church during Remembrance Day and Community Connection

Councillors welcomed Mr G Canassa from the VC Gallery, who presented regarding potential collaboration between the Town Council and VC Gallery in advance of Remembrance Day.

Mr Canassa enquired whether an exhibition could be hosted at the Town Council's office. Councillors noted that the Council would welcome liaising with the VC Gallery to see how this could be facilitates.

It was **RESOLVED** that the Town Council liaise with the VC Gallery to see how this could be facilitates.

FC 103/26-27 Ground Tenby CIC – Grant Request

A member of the Ground Tenby CIC had been unavailable to attend the meeting.

It was **RESOLVED** that the Ground Tenby CIC be invited to present to Council at its next meeting.

FC 104/26-27 Confirmation of the Minutes of the previous Full Council Meeting held 08 September 2026

It was **RESOLVED** that the minutes of the meeting of the Full Council held on 08 September 2026 be **APPROVED** and were signed by the Mayor.

FC 105/26-27 Matters arising from the Minutes of the previous Full Council Meeting held 08 September 2026

There were no matters arising.

FC 106/26-27 Reports by the Pembrokeshire County Council Ward Councillors and Representatives on Outside Bodies

Cllr Skyrme-Blackhall, County Councillor for South Ward, updated members with regard to Housing, Highways and Area maintenance, Schools, Harbour, Multi-

Initials: ……

storey car park, follow-up from Ironman and road closures. Cllr Skyrme-Blackhall's contact details can be obtained for the TTC office.

Cllr Sloan noted Ironman's success, Freedom of the Town to the Sea Cadets and congratulated the Mayor on receipt of his award at the Tenby Observer Kindness Awards.

Cllr Phillips had attended the presentation to the Sea Cadets of the Freedom of the Town, the Mayor's Civic Service and had volunteered at Ironman.

Cllr Carmody had also attended these events additionally had been on pilgrimage with the Diocese of Cardiff Minerva.

Cllr Keohane been engaged with the new multi-storey carpark in Haverfordwest. Parking for Ironman was being reviewed as this year saw the busiest yet. Cllr Bolton noted that footfall at Ironman events does not intrinsically equate to footfall in local businesses.

Cllr Blackhall noted he had the pleasure of co-hosting the Community Kindness Awards. SEPCHN meeting had taken place last Wednesday and members were encouraged to attend when possible as a tremendous opportunity for updates regarding developments Pembrokeshire healthcare.

Cllr Skyrme-Blackhall noted her co-hosting of the Kindness Awards and attended Civic Sunday and Sea Cadets Presentation. Time for Tenby litter picks were scheduled to take place when weather permits. Remembrance Poppy Trail would take place at 11am on Saturday, 7 November 2026.

Cllr Bolton noted the volume of compliments on the Sea Cadet Parade with many enjoyed the band. Cllr Bolton highlighted work was now ongoing for the Christmas lights switch on, Christmas market and Boxing Day Swim.

The Mayor September had been an active month with a number of engagements. The Civic Service had been held; Sea Cadets had been awarded the Freedom of the Town and noted his pride at their presentation as well as his attendance at the Community Kindness Awards.

FC 107/26-27 **To Receive Accounts for September, Scheduled Payments, Unpresented Cheques, Receipts, Account Balances, Budget Monitoring and to date Bank Reconciliations**

Councillors received the accounts for September, scheduled payments, unpresented cheques, receipts, account balance, budget monitoring and recent bank reconciliation.

It was **RESOLVED** that the accounts for September, scheduled payments, unpresented cheques, receipts, account balance, budget monitoring and recent bank reconciliation be approved.

Initials: ……

FC 108/26-27 **To receive such Communications as the Town Mayor may wish to place before the Council**

The Mayor noted a motion tabled on the agenda which would be considered later in the meeting under FC 120/26-27.

FC 112/26-27 **Council Website and E-mail Domains**

Councillors considered the report regarding Council's website and E-mail domains.

Councillors enquired whether any of the providers were local. The Town Clerk noted that one of the providers was West Wales-based, but only provided email suite services.

Councillors noted the value of a number of the identified providers having tools features to display recent news and events to be communicated to the public.

Councillors asked whether current website providers for other town- and community Councils in Wales had been investigated for suitable providers. The Town Clerk noted that other town- and community council websites had been investigated for suitable providers, but noted a number of them lacked and form of bilingual functionality and equally lack the level of website accessibility and domain hosting which may become part of the Council's audit regime.

It was **RESOLVED** that Parish Online be appointed to provide Tenby Town Council with its website, email and domain hosting services with the use of a "gov.wales" domain at a cost of £688 (excl. VAT) to be met from "Administration" – "Subscriptions" on an annual subscription basis.

FC 113/26-27 **Bank Mandate – Addition of Town Clerk and Responsible Financial Officer as Authorise Signatory**

Councillors considered the report regarding the addition of Town Clerk and Responsible Financial Officer as an authorised full signatory as part of its bank mandate.

It was **RESOLVED** that Samuel Dickins be added as an authorised full signatory to Tenby Town Council's banking service provider.

FC 114/26-27 **Town Council Action List**

Councillors received the Town Council action list.

The Town Council action list was noted.

FC 115/26-27 **Town Clerk and Responsible Financial Officer's Report**

Councillors received the Town Clerk and Responsible Financial Officer's report.

The Town Clerk and Responsible Financial Officer's report was noted.

Initials: ……

FC 116/26-27 Any Other Items the Mayor Deems Urgent

There were no other items deemed urgent.

FC 117/26-27 Date of Next Meeting

It was noted that the next meeting of the Tenby Town Council Full Committee was scheduled to be held on **10 November 2026** at **7:30pm**.

FC 118/26-27 Confidential Session

It was **RESOLVED** that under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting as publicity would be prejudicial to the public interest because of the nature of the business to be transacted.

FC 119/26-27 Update Regarding Tenby Volunteer Church School

Cllr Bolton appraised councillors with matters at the Tenby Volunteer Church School.

It was **RESOLVED** that the Town Council draft and send a letter to the relevant stakeholders.

It was **RESOLVED** that the Town Council encourage members of the public to feed back through the appropriate channels.

FC 120/26-27 Update – Civic Regalia

Councillors considered the report regarding the Council's civic regalia.

It was **RESOLVED** that the matters in the report be actions individually and returned to Council where required.

Mayor:…… Date:……

DRAFT

Initials: ……