



Tenby Town Council

Cyngor Tref Dinbych-Y-Pysgod

Tenby Town Council
De Valence Pavilion
Upper Frog Street
Tenby
Pembrokeshire
SA70 7JD

7 October 2026

To: All Members of The Planning Committee

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of **THE PLANNING COMMITTEE** to be held on **TUESDAY 13 October 2026** in the Mayor's Parlour, De Valence Pavilion, Upper Frog Street, Tenby at **7:00 pm** for the purpose of transacting the business set out in the agenda below.

Members wishing to attend the meeting remotely will be provided digital access to facilitate this.

All members of the public are welcome to attend. Members of the public wishing to access the meeting remotely are welcome to do so via the link below.

Meeting link: [Planning Committee Meeting Public Attendance Link](#)

A handwritten signature in blue ink that reads "S. Dickins".

Samuel Dickins

Town Clerk & Responsible Financial Officer / Clerc y Dref a'r Swyddog Ariannol Cyfrifol

Under Standing Orders adopted by this Council, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is prohibited without the Council's prior written consent.

If you need further information regarding this agenda, please contact the Town Council Office: 01834 842 730 / tenbytowncouncil@btconnect.com.

Members of The Planning Committee

Councillor T Sloan (Chair)
Councillor J Badham
Councillor A Bolton
Councillor T Carmody
Councillor C Dale

Councillor E Lewis
Councillor D Morgan
Councillor J Phillips
Councillor P Spence

Please note Tenby Town Council is a statutory consultee for planning applications and does not make final planning determinations.



**PLANNING COMMITTEE
A G E N D A
13 October 2026 at 7:00pm**

1. Apologies for Absence

To receive, and consider for acceptance, any apologies for absence and to note other absences.

Local Government Act 1972 s 85

2. Declarations of Interest

To declare any interest(s) relating to the business to be transacted during the meeting and receive any dispensation requests from the Proper Officer.

Localism Act 2011 s 29 - 34

3. Public Participation

An opportunity for members of the public to raise issues of concern or interest, ask a question, make a statement, present a petition or be part of a deputation. Public participation time will be conducted in accordance with the Council's Standing Orders, which limits public participation to a maximum of 30 minutes, with no individual speaker exceeding a maximum of five minutes each.

Tenby Town Council Standing Orders 3. e-f

4. Confirmation of the Minutes of the previous Meeting held on 8 September 2026

To confirm, as a correct and accurate record, the minutes of the previous meeting of the Council.

Local Government Act 1972 sch. 12 para. 41

5. Matters arising from the Minutes of the previous Meeting held on 8 September 2026

To consider any matters arising from the previous minutes for discussion, information or noting.

6. Planning Applications

To consider the following planning applications received:

The Town and Country Planning (Development Management Procedure) (Wales) Order 2012 Part 1A 2c – 2d.

Application Number: [NP/26/0473/ADV](#)

Proposal: Replacement mounted board sign together with lighting & new logo sign

Location: China Town Restaurant, Temple House, Lower Frog Street, Tenby, Pembrokeshire, SA70 7HZ

Decision required by: 14 October 2026

Application Number: [NP/26/0474/FUL](#)
Proposal: Removal of existing ground floor conservatory, proposed single storey rear extension & roof canopy, alterations to roof to allow for loft conversion, new external windows including Oriel gable window & lower ground floor external car port over existing drive
Location: 4, Tamarind Lodge, Haytor Gardens, Tenby, Pembrokeshire, SA70 8HW

Decision required by: 14 October 2026

Application Number: [NP/26/0441/CLE](#)
Proposal: Certificate of lawfulness (4 Year Rule) for the use of the ground & upper floors of Gwynne House as a holiday let (C6)
Location: Gwynne House, Bridge Street, Tenby, Pembrokeshire, SA70 7BU

Decision required by: Extension granted

Application Number: [NP/26/0463/TPO](#)
Proposal: T1 Leylandii Cypress – Remove; G1 Elm – Pollard growing within Leylandii Cypress; T2 Sycamore – remove single limb overhanging neighbour; G21 Elm & various – around street lamp & highway clearance
Location: Portadown, The Green, Tenby, Pembrokeshire, SA70 8EU

Decision required by: Extension granted

Application Number: [NP/26/0462/TPO](#)
Proposal: T1 holm Oak – prune in accordance with annotated plan, T2 Ash – prune in accordance with annotated plan
Location: 6, Southlands, Tenby, Pembrokeshire, SA70 8HU

Decision required by: Extension granted

Application Number: [NP/26/0504/FUL](#)
Proposal: Proposed rooflights, replacement windows, rear access ladder and replacement of rear canopy
Location: T P Hughes, 13A Upper Frog Street, Tenby, Pembrokeshire, SA70 7JD

Decision required by: 27 October 2026

Application Number: [NP/26/0489/FUL](#)
Proposal: Alterations to existing access and driveway
Location: 16, Haytor Gardens, Tenby, Pembrokeshire, SA70
8HW

Decision required by: 28 October 2026

7. Planning Decisions

To note the final outcomes of planning applications Tenby Town Council has consulted on.

8. Any Other Items the Chair Deems Urgent

For report, information or for the agenda at a future Planning Committee meeting. Councils cannot lawfully decide items of business which are not specified in the agenda.

Local Government Act 1972 sch. 12 para. 10

Longfield Parish Council v Wright (1918) 88 LJ Ch 119

9. Date of the Next Meeting

To note the date of the next meeting of the Planning Committee which is scheduled for **TUESDAY 10 November 2026** at **7:00pm** in the Mayor's Parlour, De Valence Pavilion, Upper Frog Street, Tenby.

MINUTES OF THE TENBY TOWN COUNCIL
PLANNING COMMITTEE
HELD 8TH SEPTEMBER 2026

Present: Cllr Phillips
 Cllr Carmody
 Cllr Spence
 Cllr Anna Bolton
 Cllr Lewis

Zoom

In attendance: Sharon Thompson

Deputy Clerk

In the absence of Cllr Sloan, Cllr Phillips took the chair. All were in favour.

1. TO RECEIVE APOLOGIES

Apologies received from Cllr Badham, Sloan and Morgan.

2. TO DISCLOSE ANY PERSONAL ITEMS OF BUSINESS LISTED BELOW

None disclosed.

3. PUBLIC PARTICIPATION: AN OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ASK QUESTIONS AND MAKE REPRESENTATIONS ABOUT ANY ITEM OF BUSINESS TO BE TRANSACTED DURING TONIGHTS MEETING AND WHICH IS OPEN FOR PUBLIC DISCUSSION. CONFIDENTIAL ITEMS OF BUSINESS ARE EXCLUDED

None present.

4. TO DISCUSS THE FOLLOWING PLANNING APPLICATIONS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS:

- a. **NP/26/0424/ADV – Ceiling mounted internal digital tv screen in metal framework located within shopfront window bed – Yorkshire Building Society, Tower House, Church Street, Tenby**

Councillors noted that whilst the Yorkshire Building Society's content is expected to be sedate, it was noted that, without hour restrictions, other applicants/businesses might display inappropriate or disruptive material, potentially altering the character of Tudor Square.

Proposed by Cllr Spence, seconded by Cllr Bolton and all agreed that TTC approve the installation provided its operation is restricted to specific hours to prevent setting a precedent for 24/7 advertising.

RECOMMEND

Approval on the condition that the screen only be operated between 9am and 5pm

5. **DATE AND TIME OF NEXT MEETING**

Tuesday, 13th October 2026 at 7pm

Chair _____

Date _____

DRAFT

Initials:.....