

MINUTES OF THE TENBY TOWN COUNCIL
MEETING HELD 8TH SEPTEMBER 2026

Present: Councillor Sam Skyrme-Blackhall
Councillor Laurence Blackhall
Councillor Anna Bolton
Councillor Helen Keohane
Councillor James Phillips
Councillor Tara Carmody
Councillor Phil Spence
Councillor Emma Lewis by Zoom

In attendance: Sharon Thompson Deputy Clerk

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In the absence of the Mayor and Deputy, Cllr Phillips proposed that Cllr Skyrme-Blackhall, as last serving Mayor take the Chair, Cllr Bolton seconded and all were in favour. Cllr Skyrme-Blackhall took the Chair.

Cllr Skyrme-Blackhall offered condolences to Mrs Tracey Evans, former Tenby Town Councillor, and family from councillors at this sad time.

Cllr Skyrme-Blackhall will run with Standing Orders protocol.

77. TO RECEIVE APOLOGIES

Apologies were received from Cllrs Badham, Sloan and Morgan.

78. TO DISCLOSE ANY PERSONAL ITEMS OF BUSINESS LISTED BELOW

Cllr Skyrme-Blackhall as member of PCNPA Board, will declare a personal interest in Item 4. Cllr Blackhall as St Mary's Church Warden declared personal interest in Festivities item.

79. PUBLIC PARTICIPATION: AN OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ASK QUESTIONS AND MAKE REPRESENTATIONS ABOUT ANY ITEM OF BUSINESS TO BE TRANSACTED DURING TONIGHT'S MEETING AND WHICH IS OPEN FOR PUBLIC DISCUSSION. CONFIDENTIAL ITEMS OF BUSINESS ARE EXCLUDED

80. TO AGREE ITEMS OF CORRESPONDENCE AND COMMITTEE MINUTES, EXCEPT THOSE MARKED PRIVATE AND CONFIDENTIAL, BE GIVEN TO THE MEMBERS OF THE PRESS PRESENT

Proposed by Cllr Blackhall and seconded by Cllr Spence.

RESOLVED

That items of correspondence and committee minutes, except those marked private and confidential, be given to the members of the press present.

81. TO RECEIVE AN OVERVIEW OF THE HOUSING NEED WITHIN THE NATIONAL PARK AND TO DISCUSS OPPORTUNITY FOR FUTURE GROWTH IN TENBY – MEMBERS OF PCNPA

TTC welcomed Emma Gladstone, Gail Lister and Stephan Davies from PCNPA Policy Team to update councillors on the National Park Housing Strategy (LDP3). This plan is to be adopted late 2029. Currently identifying candidate sites.

Growth Target: The preferred option is 65 dwellings per year, aiming for a population increase of approximately 3.6% to support vitality and local services.

Housing Need: Approximately 200 to 250 new units required, accounting for existing planning permission like Brynhir (125 homes).

Settlement Hierarchy: Tenby is designated as a Tier 1 settlement meaning that development should be directed here as the most sustainable location.

Key Challenges: The park faces significant depopulation, an aging population and high levels of second homes and holiday lets.

Mitigation Tools: The authority is using C3 Occupancy Restrictions on new developments to ensure full-time residential use and to reduce second home prevalence.

For further information, please follow this link below:

<https://www.pembrokeshirecoast.wales/planning/planning-policy/local-development-plan-3/>

Consultation under 4 C's to ensure that development projects protect the natural environment while respecting local populations.

Plan to retain young people, offer appropriate housing, smaller and affordable, social rented, shared ownership. Definite need to deliver on a range of housing types.

Councillors thanked PCNPA Officers for attending the meeting and agreed to arrange an introductory meeting for the new Town Clerk.

82. TO RECEIVE UPDATE FROM REPRESENTATIVES OF THE GROUND CIC

Representatives will attend next meeting.

83. TO CONFIRM THE MINUTES OF THE MEETING OF TENBY TOWN COUNCIL HELD 14TH JULY 2026

RESOLVED

That the minutes of the Tenby Town Council held 14th July 2026 be confirmed and signed as accurate.

84. TO CONSIDER ANY MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

Page 24, Item 69 - SEPCHN meeting has been rearranged to 7th October due to clash of commitments.

85. TO RECEIVE THE MINUTES OF THE FESTIVITIES MEETING HELD 20TH AUGUST 2026

Cllr Bolton and the Mayor had since discussed and agreed that it would be good to approach businesses face to face, adding a more personal touch. Capacity will be confirmed once measurements undertaken. The Market will be moving into the Church Grounds, this will improve crowd management.

Cllr Blackhall thanked members of the Festivities committee. Church grounds will hold at least 10 gazebos and there may be capacity for that again. Best way of controlling access is by opening up gates opposite Mariners and Frog Street, this will help spread the event beyond the centre of Tudor Square and help ensure no bottle neck. Cllr Carmody asked who provides gazebos and it was confirmed that stallholders will be able to borrow TTC gazebos for a nominal fee. Gazebos will need to be collected prior to the day and stallholders will be responsible for erecting and dismantling.

Once next Festivities meeting date is agreed, this will be circulated to all members.

86. TO RECEIVE THE ACCOUNTS FOR JULY AND AUGUST (INCLUDING SCHEDULED PAYMENTS, UNPRESENTED CHEQUES, RECEIPTS, ACCOUNT BALANCES, BUDGET MONITORING TO DATE AND BANK RECONCILIATIONS) AND CONSIDER ANY ISSUES ARISING

Cllr Phillips proposed that the accounts be accepted. Cllr Bolton seconded and all were in agreement.

RESOLVED

That the accounts for July and August (including scheduled payments for approval, unpresented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) be approved.

87. TO CONSIDER THE FOLLOWING REQUESTS FOR GRANT FUNDING AND AGREE ACTION IN RESPONSE TO PROPOSALS:

a. Get the Boys a Lift CIC

Councillors were very much in favour of forming a link with GTBAL. From what has been seen so far there has been some excellent ideas, an added bonus that they are so close to us. Cllr Blackhall commented on how very supportive they are and it really is a lovely space. We must have discussions going forward. Tenby Tremors amongst others, hold their meetings at GTBAL. TTC could use as an example going forward, a framework and strategy on these grants. TTC wishes to support mental health within our community. Cllr Skyrme-Blackhall proposed approving the grant of £500 to purchase two commercial grade blenders. Cllr Bolton seconded. All were in favour.

Cllr Skyrme-Blackhall further proposed inviting members to our next meeting to give an overview of their aims, to see how we can help and to explore what we can possibly do together, this was seconded by Cllr Bolton.

RESOLVED

That under Section 137 of the Local Government Act 1972, a contribution of £500 be made to Get The Boys A Lift to purchase two commercial grade blenders. Also that they be invited to the next meeting for an update on their support work in and around Tenby.

88. TO RECEIVE ANY UPDATES FROM COUNCIL REPRESENTATIVES ON OUTSIDE BODIES

Cllr Carmody had spent a week volunteering Welsh National Pilgrimage to Lourdes.

Cllr Spence attended the Eisteddfod and County Show.

Cllr Phillips had taken of the waters at Gurfreston.

Cllr Blackhall attended the Eisteddfod.

Cllr Bolton had attended the Tenby Lifeboat open day.

Cllr Skyrme-Blackhall attended the Eisteddfod which was tremendous. Fantastic day out. Also the County Show.

Social Issues – TTC has noted an increase in rough sleeping and agreed to explore a networking event with local support groups. We need to explore how we manage information, safeguarding ourselves and our community. Residents are concerned by the number of homeless and we all need to work together. The event should include The Old Chapel, VC Gallery, The Ground CIC, The Wallich and any other groups involved in community outreach. Cllr Carmody proposed a round the table discussion, seconded by Cllr Skyrme-Blackhall. All were in agreement.

89. ASSET UPDATE – CLLR PHILLIPS

DVP - Survey has been completed with results expected shortly

Augustus Place – concerns raised regarding the deteriorating state with decision to hold a specific meeting decided

Jubilee Playpark– no further update

UFS toilets are open

Tenby New Cemetery – meeting to be arranged for mid-October. Concerns over illegal dumping of garden waste has been reported.

90. TO CONSIDER ANY FINANCIAL OFFICER/CLERK'S ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS:

- a. **Scribe Accounts Renewal fee due 30th September 2026 - £1008 plus vat**

Councillors approved renewal.

- b. **ICO Data Protection fee due 17th September 2026 - £52**

Noted and approved by Councillors.

Councillors agreed to take an item that had been received after the Agenda had been distributed but was time sensitive.

- c. **Tenby Observer Kindness Awards**

Cllr Skyrme-Blackhall proposed that TTC sponsor the Community Volunteer Award, this was seconded by Cllr Carmody and all were in favour. Councillors would also support a special Mayor's Award, Wellbeing Champion, which would fit with the physical and mental wellbeing aspirations of TTC.

RESOLVED

That Tenby Town Council sponsor the Community Volunteer award category in the Tenby Observer Community Kindness Awards for 2026.

91. DATE AND TIME OF NEXT MEETING

- a. Planning committee – Tuesday 13th October at 7pm
b. Full council meeting – 13th October at 7.30 pm

92. TO PROPOSE ANY ITEM FOR THE NEXT AGENDA

93. TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE "PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960"