

TENBY TOWN COUNCIL

**DE VALENCE PAVILION
UPPER FROG STREET
TENBY**

8th July 2026

Dear Councillor

You are hereby summoned to attend the next Meeting of the Tenby Town Council to be held on **Tuesday 14th July 2026 at 7.30 pm** to transact the business stated below.

This meeting will be held 'in person' at the De Valence Pavilion but access will be provided for members wishing to join remotely from another location

Members of the public wishing to access the meeting remotely are asked to contact the Deputy Clerk for details.

UNDER STANDING ORDERS ADOPTED BY THIS COUNCIL PHOTOGRAPHING, RECORDING, BROADCASTING OR TRANSMITTING THE PROCEEDINGS OF A MEETING BY ANY MEANS IS PROHIBITED WITHOUT THE COUNCIL'S PRIOR WRITTEN CONSENT.

Yours faithfully



DEPUTY CLERK

A G E N D A

Public Participation: an opportunity for members of the public to ask questions and make representations about any item of business to be transacted during tonight's meeting and which is open for public discussion. Confidential items of business are excluded.

1. To receive Apologies.
2. To disclose any personal interests in items of business listed below.

Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial.

3. To agree Items of Correspondence and Committee Minutes, except those marked private and confidential, be given to the members of the Press present.
4. To confirm the minutes of the meeting of Tenby Town Council held 9th June 2026.
5. To consider any Matters Arising from the minutes for information only.

6. To receive the minutes of the Policy and Finance Committee held 7th July 2026 (on the table).
7. To receive the minutes of the Extra Ordinary Meeting (1) held 8th July 2026 (on the table).
8. To receive the minutes of the Extra Ordinary Meeting (2) held 8th July 2026 (on the table).
9. To consider the following requests for grant funding and agree action in response to proposals:
 - a. The Ground Tenby CIC – Supplies and set up costs for the outdoor area & community garden of The Ground CIC
10. To receive the Accounts for July (including scheduled payments, unrepresented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) and consider any issues arising (on the table)
11. Asset Update – Cllr Phillips
12. To receive any updates from Council Representatives on Outside Bodies.
13. To consider any Financial Officer/Clerk's Items and to agree action in response to proposals:
 - a. To agree that any urgent matters during the Summer Recess will be considered under the Council's Scheme of Delegation.
14. Date and Time of Next Meeting

Planning committee – Tuesday 8th September at 7 pm
Full council meeting – 8th September at 7.30 pm
15. To propose any item for the next Agenda.
16. **TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE "PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960".**
17. To confirm the Private and Confidential Minutes of the Tenby Town Council Meeting held 9th June 2026.
18. To consider any Matters Arising from the minutes for information only.
19. To receive update on Town Clerk/RFO recruitment.

MINUTES OF THE TENBY TOWN COUNCIL
MEETING HELD 9TH JUNE 2026

Present: Councillor Dai Morgan Mayor
Councillor Tom Sloan
Councillor Laurence Blackhall
Councillor Sam Skyrme-Blackhall Zoom
Councillor Phil Spence
Councillor Anna Bolton
Councillor Tara Carmody
Councillor Emma Lewis

In attendance: Sharon Thompson Deputy Clerk
Mr Vince Malone Tenby Post Office & Stores

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Mr Vince Malone was in attendance to present a detailed overview of Wales' DRS (Deposit Return Scheme) which is launching in 497 days (October 2027). A 20p deposit will be added to each single use drinks container over 150ml, tracked through entire supply chain from manufacturer to consumer.

Wales rejected the Deposit Management Organisation (DMO) accepted by England, Scotland and Northern Ireland and still lacked a DMO at the 2nd June deadline.

Automated reverse vending machines cost approximately £15,000 for glass handling models, with £6,000 grants available over 3 years.

Welsh bottles cannot be redeemed in the rest of the UK and vice versa, this creates a huge challenge for tourist destinations like Tenby.

Wales' insistence on including glass bottles is the primary sticking point preventing alignment with UK wide scheme.

Concerns raised include tourist impact; visitors from England unable to redeem deposits in Wales and may view Tenby as inhospitable. Wales' small population may discourage manufacturers from creating Wales specific barcodes and the urgent need for clarity from Welsh Government to allow retailers time for investment and planning.

Examples of success mentioned Austria, ROI, Scandinavia who are all very well advanced.

Push government for clarity. As we have new gov, possibility of push back?

Is it possible to set up a machine, donating to local charities? Explore allowing DRS deposit redemptions to be donated to local charities rather than taken as vouchers.

Agreed to organise a 'round the table' meeting with retailers, hospitality and PCC to discuss DRS implementation.

Cllr Skyrme-Blackhall feels that PCC would definitely be supportive of this, giving back charitably locally is a positive way forward. Could outside freestanding machines be considered? Machines need to be attached to a retailer. Note machines are illuminated and noisy. Other areas of Europe so far ahead. 17 million single use containers disposed of every day. In Pembrokeshire, over 18 tonnes collected last year yet 33.5 tonnes just last bank holiday alone.

Wales does have a very good record of recycling, currently second in the world after Austria. We have the opportunity to make our mark here in Tenby and need to focus on what we want to achieve. We have a social responsibility. There will be a recycling unit in Tenby. Larger supermarkets will have one.

In May this year Tenby Post Office & Stores sold 15k containers demonstrating scale of DRS impact on local businesses.

Cllr Blackhall proposed that TTC agree to work with Tenby Post Office and invite all relevant retailers to the table to discuss and take this forward. Cllr Sloan seconded. All agreed.

36. TO RECEIVE APOLOGIES

Apologies were received from Cllrs Phillips and Badham.

37. TO DISCLOSE ANY PERSONAL ITEMS OF BUSINESS LISTED BELOW

Cllr Spence declared personal interest in Item 7a.

38. TO AGREE ITEMS OF CORRESPONDENCE AND COMMITTEE MINUTES, EXCEPT THOSE MARKED PRIVATE AND CONFIDENTIAL, BE GIVEN TO THE MEMBERS OF THE PRESS PRESENT

Proposed by Cllr Lewis and seconded by Cllr Sloan.

RESOLVED

That items of correspondence and committee minutes, except those marked private and confidential, be given to the members of the press present.

39. TO CONFIRM THE MINUTES OF THE TOWN COUNCIL MEETING HELD 12TH MAY 2026

RESOLVED

That the minutes of the Tenby Town Council held 12th May 2026 be amended at Item 22 to read 'TTC be putting *further* money to it' then confirmed and signed as accurate.

40. TO CONSIDER ANY MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

Page 7 Item 22 – To Receive Accounts: Cllr Carmody noted that Cllr Blackhall had suggested that TTC look at various grants secured and the activities that flow from those grants, to ensure TTC does not overspend or equally underspend. This was not covered in the recent P&F meeting but will become a standing item on the P&F Agenda going forward.

Page 9 Item 24 – Community Listening Exercise: A roll-up banner has now been procured and was displayed for councillors to view. This is well timed for attendance at the Tudor Weekend being held 13th June.

Page 10 Item 27 – Representatives on Outside Bodies: Governors Support Services, PCC had been contacted regarding terms of office for Ysgol Hafan y Mor, St Teilo's School and Tenby Church in Wales VC School. TTC had received a reply confirming that Cllr Rapi's term at Hafan y Mor runs for 4 years ending on 16 Feb 2029 and at St Teilo's runs for 4 years until 7 Apr 2028. Mrs Davies' term at Tenby Church in Wales VC School ended in February 2026.

Cllr Rapi has not attended full council meetings this year and as TTC's representative, should be feeding back to council. Records need to be checked regarding appointment to St Teilo's School.

Cllr Bolton would like to be considered for the governor role at Tenby Church in Wales VC School. Cllr Morgan was more than happy to propose and Cllr Sloan to second that Cllr Bolton be put forward. All were in favour.

Page 11 Item 29b – Noticeboard on South Parade: Now measured and ready to be recorked. TH will freshen up this week.

41. TO RECEIVE THE MINUTES OF THE POLICY AND FINANCE COMMITTEE HELD 26TH MAY 2026

Cllr Sloan proposed and Cllr Morgan seconded that the minutes be accepted. All were in favour.

42. TO CONSIDER THE FOLLOWING REQUESTS FOR GRANT FUNDING AND AGREE ACTION IN RESPONSE TO PROPOSALS:

a. Tenby Round Table – Annual Senior Citizens' Christmas Dinner

Cllr Spence left the Parlour.

The Mayor said that during the COVID period, the Town Council funded the event in full, and since then has continued to make a contribution each year. It has been a pleasure for the Council to support an event that provides enjoyment, companionship and a sense of community for many of our senior residents during the festive season.

Given the success of the two Summer Spectacular events held last year and the healthy financial position of Tenby Round Table, I do not believe the Council needs to provide support at previous levels. However, I consider this event worthy of continued assistance. It is important that this much-valued community event continues to take place and I am proud that Tenby Town Council has played a part in supporting it over the years.

Therefore, I propose that Tenby Town Council make a contribution of £2,000 towards the cost of the 2026 Senior Citizens' Christmas Dinner, demonstrating TTC's ongoing commitment to the wellbeing of older residents and support for this important local tradition.

Cllr Lewis agreed with the Mayor saying this was the figure she too had in mind.

Cllr Blackhall was pleased to propose the extra support initially. An ongoing commitment made to all charities in Tenby. Could TTC have more input with the dinner, be more visible at it asked Cllr Bolton. TRT do a fantastic job even facing volunteer number challenges. Cllr Blackhall would be happy to assist with logistics, nothing to stop councillors being more hands on. Offer support to Round Table. Generous support given to the TRT.

TTC are aware that, whilst not doing this for recognition, many residents do not realise TTC's involvement in this event. Councillors are happy to help in any way they can, to have a presence and generally be there talking to public, ensuring all local Tenby residents have a chance to partake.

Going forward where does this sit within our portfolio of activities asked Cllr Carmody. Community based around older residents but look to cohost an event for different age groups. TTC should look at our model. We want to support events and find out why this event is so important to so many? Also look at events across the year and have a more diverse and proactive engagement.

Seconded by Cllr Blackhall. All in favour.

RESOLVED

That under Section 137 of the LGA 1972 TTC donate £2,000 to Tenby Round Table to assist them with the finances of the annual Senior Citizens' Christmas Dinner.

Cllr Spence returned to the Chamber.

b. Tenby AFC – Refurbishment & Renovation of Existing Outdated Clubhouse

The Mayor had visited the site and noted that very little has changed since he was a youngster. He wants TTC to get involved with Tenby AFC's PCC Pride in Place Impact Fund. Positive that an organisation has come back to us hoping for our support. Councillors queried why has no one else responded to this offer.

There are 365 players and a high number of youngsters coming through. Incredibly lucky to have a superbly run club, by volunteers, supporting young people. Would like to see TTC committing some funds to sporting and youth organisations that do so much for youngsters of the town. The building on the Clicketts covers many different sports, massive for the community. TTC are proud to have this as part of our community. Invest in year on year basis.

The group was formed many years ago and has gone from strength to strength and have never asked for much, always happy to put up with what they have. Led by the inspirational Angie Nicholls. Very humble and deserving, give as much help as we can.

Cllr Lewis supports 100% but queried bank account name. Cllr Bolton feels that the amount requested is a tiny amount, a drop in the ocean, of what they need for the total refurbishment.

The suggestion that all grant enquiries going forward offer more comprehensive supporting information. The more we have, the more advice that we could give, to be a supportive ally. Cllr Spence queried grant application form. Cllr Sloan proposed, Cllr Bolton and all agreed that £2500 be granted to Tenby AFC.

RESOLVED

That under Section 19 of the Local Government (Misc Provisions) Act 1976 that £2500 be granted to Tenby AFC to assist with refurbishment and renovation of existing outdated clubhouse.

43. TO RECEIVE THE ACCOUNTS FOR MAY (INCLUDING SCHEDULED PAYMENTS, UNPRESENTED CHEQUES, RECEIPTS, ACCOUNT BALANCES, BUDGET MONITORING TO DATE AND BANK RECONCILIATIONS) AND CONSIDER ANY ISSUES ARISING

Cllr Morgan proposed accepting the accounts, Cllr Lewis seconded. All were in favour.

RESOLVED

That the accounts for May (including scheduled payments for approval, unpresented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) be approved.

44. TO RECEIVE THE END OF YEAR ACCOUNTS FOR 2025-26

Cllr Blackhall thanked the DC for her work. TTC is in good health, the council finances have been prudently managed for a number of years and has continued in this line over the past year. We are holding funds identified for specific projects and reserves are under strategic review in P&F committee. Good that accounts are healthy but must be cautious as living in unsettled times. Cllr Morgan proposed receiving accounts, Cllr Sloan seconded, all were in favour.

RESOLVED

That the Accounts for 2025/26 be received.

45. TO RECEIVE THE INTERNAL AUDITOR'S REPORT ON THE 2025-2026 ACCOUNTING PROCEDURES AND AGREE ACTION ON RECOMMENDATIONS THEREIN

Cllr Blackhall noted no significant findings from the internal audit, letter of comment. Also noting the thanks to DC for assistance during course of the audit.

RESOLVED

That the Internal Auditors report be noted.

46. TO AGREE THE ANNUAL RETURN FOR SUBMISSION TO THE EXTERNAL AUDITORS

Approval proposed by the Mayor and seconded by Cllr Sloan.

RESOLVED

That the Annual Return and accompanying documentation be approved for submission to Wales Audit.

47. ARCHIVING COUNCIL RECORDS – CLLR BLACKHALL

A recent occasion required considerable research through the many boxes of archived documents. Cllr Blackhall suggested looking at archiving solutions which may allow better access.

In addition to the many number of items stored, TTC hold Tenby Observer back issues. These are fantastic town records, a joy to read. Could a place be found to display and make them accessible he asked. Not digital archiving but accessible storage. There is a huge appetite for nostalgia, to promote heritage of town especially if more accessible.

TTC could plan community open days to showcase these historical Tenby Observer newspapers. Exploring nostalgia-based engagement. Cllr Blackhall proposed seeking costings for storage in terms of shelving and containers for each segment. Seconded by Cllr Morgan. All in favour.

48. JUBILEE PLAY PARK ENHANCEMENT WORKS – CLLR BLACKHALL

The Jubilee Play Park is under our control and inspected regularly; we had a recent look in response to items being highlighted. There is a need to replace safety surfacing as it is showing signs of age and there will be more costs around the corner. TTC need to look at what those costs may be and build into future planning. Cllr Skyrme-Blackhall attended on Friday as Play Parks are now under her PCC portfolio. Ground patchy being repaired, table had been moved but is secure, suffer extreme weather conditions as open to elements. Funds are small. Cllr Lewis suggested asking businesses if they

would be willing to sponsor. Worth getting costs. Recommend a chat with PCC, commenting that the Jubilee could be so much more. Need to explore funding options.

49. ONE VOICE WALES PRACTICE DEVELOPMENT NOTES (PDN)

OVW has issued PDN 23 Martyn's Law, PDN 24 Model Standing Orders, PDN 25 The Use of Artificial Intelligence by Councils, PDN 26 Agenda Forma and PDN 27 Insurance cover for Councils.

For councillors' information.

50. TO CONSIDER ANY FINANCIAL OFFICER/CLERK'S ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS:

a. Casual Vacancy update

It has been confirmed by PCC Electoral Services that no request has been made to hold an election within the prescribed time period. Therefore, TTC is requested to fill the vacancy, as soon as practicable, by co-option of a person eligible for council membership. Councillors agreed to advertise in Tenby Observer with a closing date for applications, Friday 26th June 2026.

Councillors discussed the process of the evening and it was agreed that Applicants will be invited in to meet councillors on Wednesday, 8th July 2026 from 6pm.

b. One Voice Wales Membership Renewal

The Mayor proposed renewal of OVW membership for the coming year. Cllr Sloan seconded and all were in favour commenting that the service had been most useful over the past year.

RESOLVED

That TTC renews its membership of One Voice Wales for 2026/27.

c. One Voice Wales have issued a practice development note in relation to Standing Orders which indicates that Standing Orders should be reviewed annually at Annual Council or during the year if circumstances change. As such it would be sensible to ask Finance and Policy to review our current standing orders and to bring them back to council for approval.

Councillors agreed to put this as an Agenda item on the next Policy & Finance Agenda.

51. DATE AND TIME OF FUTURE MEETINGS

Policy & Finance Meeting – Tuesday, 7th July 2026 at 7.30pm

Extra-ordinary Meeting – Wednesday, 8th July 2026 at 6pm

Planning Meeting – Tuesday, 14th July 2026 at 7pm

Full Meeting -Tuesday, 14th July 2026 at 7.30pm.

52. **TO PROPOSE ANY ITEM FOR THE NEXT AGENDA**
53. **TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE “PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960”**



TENBY TOWN COUNCIL

Application for Grant for Voluntary Organisations

Please note that this application will not be considered unless it is accompanied by a copy of the latest set of annual accounts showing the organisations income, expenditure and level of balances. If the organisation does not prepare annual accounts, copies of the bank statements covering the previous six months must be enclosed.

1.	Name of Organisation	The Ground Tenby CIC
2.	Name, Address and Status of Contact <i>CIC - @ 5 Quay Cottages Tenby SA70 7NH</i>	<i>Person - Bryony Coates-Rees Director Flat 10, Ashley House, Upper Frog St Tenby</i>
3.	Telephone Number of contact	07888 978002
4.	Is the organisation a Registered Charity?	Registered CIC
5.	Please state grant request amount. For what purpose or project is the grant requested?	<i>£500 supplies and set up costs for the outdoor areas & community garden of The Ground CIC</i>
6.	What will be the total cost of the above project?	<i>£ This will enable us to have our first volunteers through the door.</i>

7.	If the total cost of the project is more than the grant, how will the residue be financed?	We are applying for grants from local & national funders.
8.	Have you applied for grant for the same project to another organisation? If so, which organisation and how much?	No
9.	Who will benefit from the project?	Local people living with mental health issues, addiction, learning difficulties and other commu.
10.	Approximately how many of those who will benefit live in Tenby?	In the short term 30, in the long run many more as we develop our services & opportunities

You may use a separate sheet of paper to submit any other information which you feel will support this application.

Signed B. Waters - new Date 16/6/26

Tenby Town Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 29/06/2026		
	Cash in Hand 01/04/2026		339,056.19
	ADD Receipts 01/04/2026 - 29/06/2026		104,819.34
	SUBTRACT Payments 01/04/2026 - 29/06/2026		85,424.12
	A Cash in Hand 29/06/2026 (per Cash Book)		358,451.41
B	Cash in hand per Bank Statements		
	Petty Cash 29/06/2026	543.44	
	Barclays - Reserve 29/06/2026	83,229.46	
	Barclays - Premium 29/06/2026	272,813.09	
	Barclays - Current 29/06/2026	1,865.42	
	Credit card 10/06/2026	0.00	
	Barclays - Bond 29/06/2026	0.00	
			358,451.41
	Less unrepresented payments		
			358,451.41
	Plus unrepresented receipts		
			358,451.41
B	Adjusted Bank Balance		358,451.41
	A = B Checks out OK		

Tenby Town Council
Summary of Receipts and Payments
Summary - Cost Centres Only (Between 01/04/2026 and 29/06/2026)

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
Administration	150.00		-150.00 (-100%)	37,262.52	21,643.88	15,618.64 (41%)	15,468.64
Advertising and Publicity			0.00 (N/A)	312.00	1,237.80	-925.80 (-296%)	-925.80
Agency Services			0.00 (N/A)			0.00 (N/A)	0.00
Augustus Place	8,400.00	1,768.50	-6,631.50 (-78%)	43,466.75	1,696.41	41,770.34 (96%)	35,138.84
Capital Grants			0.00 (N/A)			0.00 (N/A)	0.00
Capital Spending (Asset Purchase)			0.00 (N/A)	16,500.00		16,500.00 (100%)	16,500.00
Christmas Lighting			0.00 (N/A)	19,679.00	678.66	19,000.34 (96%)	19,000.34
Civic			0.00 (N/A)	9,040.00	1,284.99	7,755.01 (85%)	7,755.01
Contra/Loans			0.00 (N/A)			0.00 (N/A)	0.00
De Valence Pavilion			0.00 (N/A)	43,500.00	6,654.16	36,845.84 (84%)	36,845.84
Interest on Investments and Accour	3,325.00	1,031.80	-2,293.20 (-68%)			0.00 (N/A)	-2,293.20
Loan Interest and Repayments			0.00 (N/A)			0.00 (N/A)	0.00
Loans for Capial Expenditure			0.00 (N/A)			0.00 (N/A)	0.00
New Cemetery	4,480.00	1,702.50	-2,777.50 (-62%)	10,029.00	27.05	10,001.95 (99%)	7,224.45
Old Cemetery	204.00	204.00	0.00 (N/A)	204.00		204.00 (100%)	204.00
Other payments (not listed here)			0.00 (N/A)		26.70	-26.70 (-2670%)	-26.70
Precept	296,595.00	98,865.00	-197,730.00 (-66%)			0.00 (N/A)	-197,730.00
Provision for Doubtful Debts			0.00 (N/A)			0.00 (N/A)	0.00
S137 Payments			0.00 (N/A)	3,750.00		3,750.00 (100%)	3,750.00
Sale of Assets			0.00 (N/A)			0.00 (N/A)	0.00
Tenancies (Council as Landlord)			0.00 (N/A)			0.00 (N/A)	0.00
Tenancies (Council as Tenant)			0.00 (N/A)	12,000.00	3,078.22	8,921.78 (74%)	8,921.78
Tenby spaces and places			0.00 (N/A)			0.00 (N/A)	0.00
Tourism/Regeneration	11,000.00	915.00	-10,085.00 (-91%)	67,750.00	6,170.11	61,579.89 (90%)	51,494.89
Town Maintenance		2.08	2.08 (208%)	39,700.00	18,900.60	20,799.40 (52%)	20,801.48
VAT recovered			0.00 (N/A)			0.00 (N/A)	0.00
Wages, PAYE, NI, Pension, Expens			0.00 (N/A)	127,883.29	22,478.34	105,404.95 (82%)	105,404.95
NET TOTAL	324,154.00	104,488.88	-219,665.12 (-67%)	431,076.56	83,876.92	347,199.64 (80%)	127,534.52
Total for ALL Cost Centres		104,488.88			83,876.92		
V.A.T.		330.46			1,547.20		
GROSS TOTAL		104,819.34			85,424.12		

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2026 and 29/06/2026)

Administration

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1 Admin - Audit fees				3,000.00	2,810.00	190.00	190.00 (6%)
2 Admin - Photocopying charges	150.00		-150.00	1,000.00	299.83	700.17	550.17 (47%)
3 Admin - Course/Training				1,000.00		1,000.00	1,000.00 (100%)
4 Admin - Office Equipment				1,500.00		1,500.00	1,500.00 (100%)
5 Admin - Equipment maintenance				100.00		100.00	100.00 (100%)
6 Admin - Insurance				14,000.00	15,838.46	-1,838.46	-1,838.46 (-13%)
8 Admin - Phone/fax and broadband				850.00	214.05	635.95	635.95 (74%)
9 Admin - Postage				50.00		50.00	50.00 (100%)
11 Admin - Stationary				50.00	93.60	-43.60	-43.60 (-87%)
12 Admin - Subscriptions				3,263.52	1,734.70	1,528.82	1,528.82 (46%)
13 Admin - Travel expenses				200.00		200.00	200.00 (100%)
75 Admin - Council tax				2,080.00	444.20	1,635.80	1,635.80 (78%)
91 Admin - Councillor remuneration				6,786.00		6,786.00	6,786.00 (100%)
100 Admin - Election fees				2,883.00		2,883.00	2,883.00 (100%)
125 Staff welfare now bub operations				500.00	209.04	290.96	290.96 (58%)
SUB TOTAL	150.00		-150.00	37,262.52	21,643.88	15,618.64	15,468.64 (41%)

Advertising and Publicity

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
21 Civic - Publicity				312.00	191.40	120.60	120.60 (38%)
130 Advertising - Community Events							(N/A)
131 Advertising - Repair Cafe							(N/A)
137 Town Clerk/RFO Vacancy					1,046.40	-1,046.40	-1,046.40 (N/A)
SUB TOTAL				312.00	1,237.80	-925.80	-925.80 (-296%)

Augustus Place

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
22 Augustus Place - Maintenance				250.00	108.74	141.26	141.26 (56%)
24 Augustus Place - Tools and equi				200.00	72.83	127.17	127.17 (63%)
26 Augustus Place - Letting Income	8,400.00	1,768.50	-6,631.50				-6,631.50 (-78%)
98 Augustus Place - Council tax				772.75	489.10	283.65	283.65 (36%)
99 Augustus Place - Water rates				252.00	139.50	112.50	112.50 (44%)
101 Augustus Place - Building Contr							(N/A)
115 Augustus Place WiFi				408.00	68.00	340.00	340.00 (83%)
126 Augustus Place - Electricity				1,664.00	561.53	1,102.47	1,102.47 (66%)
127 Augustus Place - Gas				520.00	256.71	263.29	263.29 (50%)
138 Investment Fund AP				7,400.00		7,400.00	7,400.00 (100%)
139 Professional Fees AP				2,000.00		2,000.00	2,000.00 (100%)
140 Grant spend on capital works AF				20,000.00		20,000.00	20,000.00 (100%)
141 Grant spend on equipment				10,000.00		10,000.00	10,000.00 (100%)
SUB TOTAL	8,400.00	1,768.50	-6,631.50	43,466.75	1,696.41	41,770.34	35,138.84 (67%)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2026 and 29/06/2026)

Capital Spending (Asset Purc

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
20	Jubilee Play Park				16,500.00		16,500.00	16,500.00 (100%)
102	Tenby Spaces and Places							(N/A)
SUB TOTAL					16,500.00		16,500.00	16,500.00 (100%)

Christmas Lighting

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
27	Christmas Lighting - Maintenanc				14,364.00		14,364.00	14,364.00 (100%)
28	Christmas Lighting - Electricity s				624.00	435.32	188.68	188.68 (30%)
29	Christmas Lighting - Tools and E				3,591.00	-16.66	3,607.66	3,607.66 (100%)
105	Christmas Lighting - Equipment :				1,100.00	260.00	840.00	840.00 (76%)
SUB TOTAL					19,679.00	678.66	19,000.34	19,000.34 (96%)

Civic

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
44	Civic - Courses/conferences/trav							(N/A)
45	Civic - Entertainment				500.00	213.27	286.73	286.73 (57%)
46	Civic - Grants				3,000.00		3,000.00	3,000.00 (100%)
47	Civic - Honoraria				240.00		240.00	240.00 (100%)
48	Civic - Mayor's Reimbursement I				3,000.00	966.72	2,033.28	2,033.28 (67%)
51	Civic - Regalia maintenance				1,000.00	105.00	895.00	895.00 (89%)
52	Civic - Subscriptions							(N/A)
81	Civic - Plaques				300.00		300.00	300.00 (100%)
94	Civic - Maintenance of Historic A				1,000.00		1,000.00	1,000.00 (100%)
SUB TOTAL					9,040.00	1,284.99	7,755.01	7,755.01 (85%)

Contra/Loans

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
70	Contra							(N/A)
SUB TOTAL								(N/A)

De Valence Pavilion

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
76	DVP - Grant to DVP (Tenby) CIC				26,000.00	6,560.00	19,440.00	19,440.00 (74%)
124	Office project renamed developn				17,500.00	94.16	17,405.84	17,405.84 (99%)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2026 and 29/06/2026)

SUB TOTAL				43,500.00	6,654.16	36,845.84	36,845.84 (84%)
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Interest on Investments and A							
Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
40 Interest	3,325.00	1,031.80	-2,293.20				-2,293.20 (-68%)
SUB TOTAL	3,325.00	1,031.80	-2,293.20				-2,293.20 (-68%)

New Cemetery							
Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
32 New Cemetery - Grounds Mainte				5,915.00		5,915.00	5,915.00 (100%)
33 New Cemetery - Water charges				114.00	27.05	86.95	86.95 (76%)
34 New Cemetery - Grant of Rights	1,610.00	1,130.00	-480.00				-480.00 (-29%)
35 New Cemetery - Maintenance fe	2,030.00	235.00	-1,795.00				-1,795.00 (-88%)
36 New Cemetery - Memorial fees	840.00	337.50	-502.50				-502.50 (-59%)
128 New Cemetery - New ashes sec				4,000.00		4,000.00	4,000.00 (100%)
SUB TOTAL	4,480.00	1,702.50	-2,777.50	10,029.00	27.05	10,001.95	7,224.45 (49%)

Old Cemetery							
Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
39 Old Cemetery - War Graves	204.00	204.00		204.00		204.00	204.00 (50%)
SUB TOTAL	204.00	204.00		204.00		204.00	204.00 (50%)

Other payments (not listed here)							
Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
108 Corporate BBT DI refund							(N/A)
133 AFTS Receipt							(N/A)
136 Bank Commission Charges					26.70	-26.70	-26.70 (N/A)
SUB TOTAL					26.70	-26.70	-26.70 (N/A)

Precept							
Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
37 Precept	296,595.00	98,865.00	-197,730.00				-197,730.00 (-66%)
SUB TOTAL	296,595.00	98,865.00	-197,730.00				-197,730.00 (-66%)

Summary of Receipts and Payments

All Cost Centres and Codes

Provision for Doubtful Debts

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
73	Written off debts							(N/A)
SUB TOTAL								(N/A)

S137 Payments

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
18	Civic - S137				3,750.00		3,750.00	3,750.00 (100%)
SUB TOTAL					3,750.00		3,750.00	3,750.00 (100%)

Tenancies (Council as Landlor

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
114	Shared office space							(N/A)
SUB TOTAL								(N/A)

Tenancies (Council as Tenant)

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
7	Office Rent				12,000.00	2,685.00	9,315.00	9,315.00 (77%)
135	Office utilities					393.22	-393.22	-393.22 (N/A)
SUB TOTAL					12,000.00	3,078.22	8,921.78	8,921.78 (74%)

Tourism/Regeneration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
30	Tourism - Promoting Tenby				1,000.00		1,000.00	1,000.00 (100%)
84	Park and Ride provision				1,000.00		1,000.00	1,000.00 (100%)
88	Special Projects within the comm	10,000.00		-10,000.00	38,000.00	336.78	37,663.22	27,663.22 (57%)
89	Ironman				5,000.00	5,000.00		(0%)
95	Consultancy fees and specialist				1,000.00		1,000.00	1,000.00 (100%)
103	Warm Rooms funding							(N/A)
111	Tourism - Steam Punk	500.00		-500.00	500.00	833.33	-333.33	-833.33 (-83%)
112	Repair Cafe				150.00		150.00	150.00 (100%)
116	Library provision				13,000.00		13,000.00	13,000.00 (100%)
118	Community Festival							(N/A)
119	Nights Out events				300.00		300.00	300.00 (100%)
120	Books for a Brighter Future							(N/A)
121	Time out For Carers	500.00		-500.00	500.00		500.00	(0%)
122	Doing the Small Things							(N/A)
123	Community Engagement				300.00		300.00	300.00 (100%)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2026 and 29/06/2026)

129	VE Day 80th anniversary events						(N/A)
132	Tudor Weekend						(N/A)
134	Windrush project	915.00	915.00			915.00	(N/A)
143	Eisteddfod 2026 Support			5,000.00	5,000.00	5,000.00	(100%)
144	Eisteddfod 2026 related projects			2,000.00	2,000.00	2,000.00	(100%)
SUB TOTAL		11,000.00	915.00	-10,085.00	67,750.00	6,170.11	61,579.89 (65%)

Town Maintenance

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
55	Town maintenance - Floral displ				16,640.00	720.32	15,919.68	15,919.68 (95%)
56	Town maintenance - Play area				1,500.00	4,704.50	-3,204.50	-3,204.50 (-213%)
57	Town maintenance - Tools and e		2.08	2.08	500.00		500.00	502.08 (100%)
96	Town maintenance - Specialist r				2,500.00	75.78	2,424.22	2,424.22 (96%)
104	Jubilee Play Area CCTV				1,000.00		1,000.00	1,000.00 (100%)
113	Maintenance - UFS Toilets				13,400.00	13,400.00		(0%)
142	Gardens investment fund				4,160.00		4,160.00	4,160.00 (100%)
SUB TOTAL			2.08	2.08	39,700.00	18,900.60	20,799.40	20,801.48 (52%)

VAT recovered

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
69	VAT - Recovered							(N/A)
SUB TOTAL								(N/A)

Wages, PAYE, NI, Pension, Exj

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
14	Admin - Wages				111,809.26	19,108.50	92,700.76	92,700.76 (82%)
15	Augustus Place - wages				5,625.91	1,179.45	4,446.46	4,446.46 (79%)
16	Town maintenance - wages				10,448.12	2,190.39	8,257.73	8,257.73 (79%)
SUB TOTAL					127,883.29	22,478.34	105,404.95	105,404.95 (82%)

Summary

NET TOTAL	324,154.00	104,488.88	-219,665.12	431,076.56	83,876.92	347,199.64	127,534.52
V.A.T.		330.46			1,547.20		
GROSS TOTAL		104,819.34			85,424.12		

Tenby Town Council
PAYMENTS LIST

07 July 2026 (2026-2027)

Voucher Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
90	Augustus Place - Water rates	01/06/2026	Barclays - Current		Water charges AP	Dwr Cymru	Z	46.50		46.50
53	Admin - Phone/fax and broadband	03/06/2026	Barclays - Current		Telephone services	Talk Talk	S	35.95	7.19	43.14
86	Bank Commission Charges	05/06/2026	Barclays - Current		Bank charges 13 Apr to 12 May	Barclays	X	8.50		8.50
68	DVP - Grant to DVP (Tenby) CI	08/06/2026	Barclays - Premium		De Valence grant and rent	De Valence Pavilion (Tenby)	E	2,160.00		2,160.00
68	Office Rent	08/06/2026	Barclays - Premium		De Valence grant and rent	De Valence Pavilion (Tenby)	E	895.00		895.00
70	Admin - Wages	08/06/2026	Barclays - Premium		Tax & NI Month 2 2026	HMRC	X	1,463.63		1,463.63
69	Admin - Council tax	08/06/2026	Barclays - Current		Council Tax	Pembrokeshire County Cou	X	148.10		148.10
68	Office utilities	08/06/2026	Barclays - Premium		De Valence grant and rent	De Valence Pavilion (Tenby)	X	82.22		82.22
74	Admin - Audit fees	08/06/2026	Barclays - Premium		Internal Audit and End of Year	Ashmole and Co	S	2,810.00	562.00	3,372.00
71	Admin - Subscriptions	08/06/2026	Barclays - Current		Webhosting	Victoria Brace Marketing	Z	35.00		35.00
72	Civic - Mayor's Reimbursement	08/06/2026	Barclays - Current		Mayoral expenses	Clir. D. Morgan	X	311.37		311.37
73	Augustus Place WIFI	08/06/2026	Barclays - Current		Broadband Augustus Place	Telemat	S	34.00	6.80	40.80
75	Town Clerk/RFO Vacancy	08/06/2026	Barclays - Current		Advert for job vacancy	Tenby Observer Ltd	S	71.40	14.28	85.68
97	Augustus Place - Tools and eqt	09/06/2026	Credit card		various projects	Amazon	S	8.48	1.70	10.18
97	Augustus Place - Tools and eqt	09/06/2026	Credit card		various projects	Amazon	S	15.82	3.16	18.98
96	Civic - Entertainment	09/06/2026	Credit card		Civic Buffet May 2026	Greggs	Z	78.75		78.75
97	Town maintenance - Specialist	09/06/2026	Credit card		various projects	Amazon	S	33.09	6.62	39.71
95	Augustus Place - Council tax	09/06/2026	Barclays - Premium		Council Tax Augustus place	Pembrokeshire County Cou	X	163.20		163.20
98	Town Clerk/RFO Vacancy	09/06/2026	Credit card		Clerk/RFO advertisement	Siobhan Gregg	S	975.00	195.00	1,170.00
76	Admin - Subscriptions	15/06/2026	Barclays - Premium		One Voice Wales membership	One Voice Wales	X	1,212.00		1,212.00
77	Civic - Publicity	15/06/2026	Barclays - Premium		New signage	Tredeni Print	S	120.00	24.00	144.00
77	Special Projects within the com	15/06/2026	Barclays - Premium		New signage	Tredeni Print	S	28.00	5.60	33.60
79	New Cemetery - Water charges	15/06/2026	Barclays - Current		Water charges Tenby Cemetery	Dwr Cymru	Z	27.05		27.05
78	Town maintenance - Specialist	15/06/2026	Barclays - Current		bench repair items	Jewsons	S	17.89	3.58	21.47
87	Augustus Place - Gas	15/06/2026	Barclays - Current		Gas bill - Augustus Place	TotalEnergies Gas & Power	L	48.67	2.43	51.10
80	Admin - Subscriptions	24/06/2026	Barclays - Current		Webhosting	Victoria Brace Marketing	Z	35.00		35.00
82	Civic - Publicity	24/06/2026	Barclays - Current		Co-option advert	Tenby Observer Ltd	S	71.40	14.28	85.68
84	Civic - Mayor's Reimbursement	24/06/2026	Barclays - Current		Reimbursement	Clir. D. Morgan	X	25.00		25.00
85	Town maintenance - Floral dis	24/06/2026	Barclays - Premium		Compost	Sandyhill Nurseries & Gard	S	50.00	10.00	60.00
81	Ironman	24/06/2026	Barclays - Premium		Ironman support	Pembrokeshire County Cou	Z	5,000.00		5,000.00
83	Office utilities	24/06/2026	Barclays - Premium		Office gas May 2026	DVP (Tenby) Trust	X	34.60		34.60
89	Admin - Phone/fax and broadband	25/06/2026	Barclays - Current		office mobile phones	Vodafone Limited	S	35.40	7.08	42.48
91	Admin - Wages	26/06/2026	Barclays - Premium		Wages June 2026	Employee 114	X	1,405.31		1,405.31
92	Augustus Place - wages	26/06/2026	Barclays - Premium		Wages June 2026	Employee 110	X	393.15		393.15

Tenby Town Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
92 Town maintenance - wages	26/06/2026		Barclays - Premium		Wages June 2026	Employee 110	X	730.13		730.13
88 Augustus Place - Electricity	26/06/2026		Barclays - Current		Augustus Place Electricity	Engle Power Limited	L	220.95	11.05	232.00
93 Admin - Wages	26/06/2026		Barclays - Premium		Wages June 2026	Employee 113	X	1,904.84		1,904.84
94 Admin - Subscriptions	29/06/2026		Barclays - Current		Anti-virus subscription	BCC IT	S	4.00	0.80	4.80
99 Augustus Place - Tools and eq.	29/06/2026		Petty Cash		batteries & fly spray	Petty Cash	X	6.48		6.48
Total								20,745.88	875.57	21,621.45

Tenby Town Council
RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
33	Augustus Place - Letting Incom	02/06/2026		Barclays - Current		Augustus Place Hall Hire May 2	Meeting Group	X	42.50		42.50
34	Augustus Place - Letting Incom	02/06/2026		Barclays - Current		Augustus Place Hall Hire May 2	Tenby Male Choir	X	85.00		85.00
30	New Cemetery - Grant of Right	03/06/2026		Barclays - Current		Interment of Ashes in purchas	W. and M. J. Rossiter and !	E	255.00		255.00
30	New Cemetery - Maintenance f	03/06/2026		Barclays - Current		Interment of Ashes in purchas	W. and M. J. Rossiter and !	E	75.00		75.00
35	Town maintenance - Tools and	03/06/2026		Barclays - Current		Bench compensation	Hmcts/Centralised	X	2.08		2.08
36	Augustus Place - Letting Incom	04/06/2026		Barclays - Current		Augustus Place Hall Hire May 2	Slimming World	X	136.00		136.00
28	Augustus Place - Letting Incom	05/06/2026		Petty Cash		Augustus Place Hall Hire May 2	Labour Party	X	12.75		12.75
29	New Cemetery - Grant of Right	08/06/2026		Barclays - Current		Burial S63	Messrs W. and M J. Rossite	E	575.00		575.00
42	Interest	08/06/2026		Barclays - Premium		Interest 2 Mar - 7 June	Barclays	X	795.33		795.33
37	Windrush project	08/06/2026		Barclays - Current		2026 Windrush Project	Race Council Cymru	E	915.00		915.00
43	Interest	08/06/2026		Barclays - Reserve		Interest 2 Mar - 7 June	Barclays	X	236.47		236.47
38	New Cemetery - Grant of Right	09/06/2026		Barclays - Current		Burial Fees GOR 107	John Roberts & Son	E	150.00		150.00
39	Augustus Place - Letting Incom	10/06/2026		Barclays - Current		Augustus Place Hall Hire May 2	Augustus Place Art Group	X	51.00		51.00
40	Augustus Place - Letting Incom	15/06/2026		Barclays - Current		Augustus Place Hall Hire May 2	Tenby Project CIC	X	135.00		135.00
41	Old Cemetery - War Graves	15/06/2026		Barclays - Current		War Graves contribution	Commonwealth War Grave	X	204.00		204.00
31	Augustus Place - Letting Incom	26/06/2026		Petty Cash		Augustus Place Hall Hire May 2	Friendship Group Treasure	X	51.00		51.00
32	Augustus Place - Letting Incom	26/06/2026		Petty Cash		Use of Augustus Hall	Friendship Group Treasure	X	80.00		80.00
Total									3,801.13		3,801.13