

**MINUTES OF THE TENBY TOWN COUNCIL**  
**MEETING HELD 9<sup>TH</sup> JUNE 2025**

**Present:** Councillor Dai Morgan Mayor  
Councillor Tom Sloan  
Councillor Laurence Blackhall  
Councillor Sam Skyrme-Blackhall Zoom  
Councillor Phil Spence  
Councillor Anna Bolton  
Councillor Tara Carmody  
Councillor Emma Lewis

**In attendance:** Sharon Thompson Deputy Clerk  
Mr Vince Malone Tenby Post Office & Stores

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Mr Vince Malone was in attendance to present a detailed overview of Wales' DRS (Deposit Return Scheme) which is launching in 497 days (October 2027). A 20p deposit will be added to each single use drinks container over 150ml, tracked through entire supply chain from manufacturer to consumer.

Wales rejected the Deposit Management Organisation (DMO) accepted by England, Scotland and Northern Ireland and still lacked a DMO at the 2<sup>nd</sup> June deadline.

Automated reverse vending machines cost approximately £15,000 for glass handling models, with £6,000 grants available over 3 years.

Welsh bottles cannot be redeemed in the rest of the UK and vice versa, this creates a huge challenge for tourist destinations like Tenby.

Wales' insistence on including glass bottles is the primary sticking point preventing alignment with UK wide scheme.

Concerns raised include tourist impact; visitors from England unable to redeem deposits in Wales and may view Tenby as inhospitable. Wales' small population may discourage manufacturers from creating Wales specific barcodes and the urgent need for clarity from Welsh Government to allow retailers time for investment and planning.

Examples of success mentioned Austria, ROI, Scandinavia who are all very well advanced.

Push government for clarity. As we have new gov, possibility of push back?

Is it possible to set up a machine, donating to local charities? Explore allowing DRS deposit redemptions to be donated to local charities rather than taken as vouchers

Agreed to organise a ‘round the table’ meeting with retailers, hospitality and PCC to discuss DRS implementation.

Cllr Skyrme-Blackhall feels that PCC would definitely be supportive of this, giving back charitably locally is a positive way forward. Could outside freestanding machines be considered? Machines need to be attached to a retailer. Note machines are illuminated and noisy. Other areas of Europe so far ahead. 17 million single use containers disposed of every day. In Pembrokeshire, over 18 tonnes collected last year yet 33.5 tonnes just last bank holiday alone.

Wales does have a very good record of recycling, currently second in the world after Austria. We have the opportunity to make our mark here in Tenby and need to focus on what we want to achieve. We have a social responsibility. There will be a recycling unit in Tenby. Larger supermarkets will have one.

In May this year Tenby Post Office & Stores sold 15k containers demonstrating scale of DRS impact on local businesses.

Cllr Blackhall proposed that TTC agree to work with Tenby Post Office and invite all relevant retailers to the table to discuss and take this forward. Cllr Sloan seconded. All agreed.

**36. TO RECEIVE APOLOGIES**

Apologies were received from Cllrs Phillips and Badham.

**37. TO DISCLOSE ANY PERSONAL ITEMS OF BUSINESS LISTED BELOW**

Cllr Spence declared personal interest in Item 7a.

**38. TO AGREE ITEMS OF CORRESPONDENCE AND COMMITTEE MINUTES, EXCEPT THOSE MARKED PRIVATE AND CONFIDENTIAL, BE GIVEN TO THE MEMBERS OF THE PRESS PRESENT**

Proposed by Cllr Lewis and seconded by Cllr Sloan.

**RESOLVED**

**That items of correspondence and committee minutes, except those marked private and confidential, be given to the members of the press present.**

**39. TO CONFIRM THE MINUTES OF THE TOWN COUNCIL MEETING HELD 12<sup>TH</sup> MAY 2026**

**RESOLVED**

**That the minutes of the Tenby Town Council held 12<sup>th</sup> May 2026 be amended at Item 22 to read ‘TTC be putting *further* money to it’ then confirmed and signed as accurate.**

**40. TO CONSIDER ANY MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY**

**Page 7 Item 22 – To Receive Accounts:** Cllr Carmody noted that Cllr Blackhall had suggested that TTC look at various grants secured and the activities that flow from those grants, to ensure TTC does not overspend or equally underspend. This was not covered in the recent P&F meeting but will become a standing item on the P&F Agenda going forward.

**Page 9 Item 24 – Community Listening Exercise:** A roll-up banner has now been procured and was displayed for councillors to view. This is well timed for attendance at the Tudor Weekend being held 13<sup>th</sup> June.

**Page 10 Item 27 – Representatives on Outside Bodies:** Governors Support Services, PCC had been contacted regarding terms of office for Ysgol Hafan y Mor, St Teilo's School and Tenby Church in Wales VC School. TTC had received a reply confirming that Cllr Rapi's term at Hafan y Mor runs for 4 years ending on 16 Feb 2029 and at St Teilo's runs for 4 years until 7 Apr 2028. Mrs Davies' term at Tenby Church in Wales VC School ended in February 2026.

Cllr Rapi has not attended full council meetings this year and as TTC's representative, should be feeding back to council. Records need to be checked regarding appointment to St Teilo's School.

Cllr Bolton would like to be considered for the governor role at Tenby Church in Wales VC School. Cllr Morgan was more than happy to propose and Cllr Sloan to second that Cllr Bolton be put forward. All were in favour.

**Page 11 Item 29b – Noticeboard on South Parade:** Now measured and ready to be recorked. TH will freshen up this week.

**41. TO RECEIVE THE MINUTES OF THE POLICY AND FINANCE COMMITTEE HELD 26TH MAY 2026**

**Cllr Sloan proposed and Cllr Morgan seconded that the minutes being accepted. All were in favour.**

**42. TO CONSIDER THE FOLLOWING REQUESTS FOR GRANT FUNDING AND AGREE ACTION IN RESPONSE TO PROPOSALS:**

**a. Tenby Round Table – Annual Senior Citizens' Christmas Dinner**

Cllr Spence left the Parlour.

The Mayor said that during the COVID period, the Town Council funded the event in full, and since then has continued to make a contribution each year. It has been a pleasure for the Council to support an event that provides enjoyment, companionship and a sense of community for many of our senior residents during the festive season.

Given the success of the two Summer Spectacular events held last year and the healthy financial position of Tenby Round Table, I do not believe the Council needs to provide support at previous levels. However, I consider this event worthy of continued assistance. It is important that this much-valued community event continues to take place and I am proud that Tenby Town Council has played a part in supporting it over the years.

Therefore, I propose that Tenby Town Council make a contribution of £2,000 towards the cost of the 2026 Senior Citizens' Christmas Dinner, demonstrating TTC's ongoing commitment to the wellbeing of older residents and support for this important local tradition.

Cllr Lewis agreed with the Mayor saying this was the figure she too had in mind.

Cllr Blackhall was pleased to propose the extra support initially. An ongoing commitment made to all charities in Tenby. Could TTC have more input with the dinner, be more visible at it asked Cllr Bolton. TRT do a fantastic job even facing volunteer number challenges. Cllr Blackhall would be happy to assist with logistics, nothing to stop councillors being more hands on. Offer support to Round Table. Generous support given to the TRT.

TTC are aware that, whilst not doing this for recognition, many residents do not realise TTC's involvement in this event. Councillors are happy to help in any way they can, to have a presence and generally be there talking to public, ensuring all local Tenby residents have a chance to partake.

Going forward where does this sit within our portfolio of activities asked Cllr Carmody. Community based around older residents but look to cohost an event for different age groups. TTC should look at our model. We want to support events and find out why this event is so important to so many? Also look at events across the year and have a more diverse and proactive engagement.

Seconded by Cllr Blackhall. All in favour.

## **RESOLVED**

**That under Section 137 of the LGA 1972 TTC donate £2,000 to Tenby Round Table to assist them with the finances of the annual Senior Citizens' Christmas Dinner.**

Cllr Spence returned to the Chamber.

### **b. Tenby AFC – Refurbishment & Renovation of Existing Outdated Clubhouse**

The Mayor had visited the site and noted that very little has changed since he was a youngster. He wants TTC to get involved with Tenby AFC's PCC Pride in Place Impact Fund. Positive that an organisation has come back to us hoping for our support. Councillors queried why has no one else responded to this offer.

There are 365 players and a high number of youngsters coming through. Incredibly lucky to have a superbly run club, by volunteers, supporting young people. Would like to see TTC committing some funds to sporting and youth organisations that do so much for youngsters of the town. The building on the Clicketts covers many different sports, massive for the community. TTC are proud to have this as part of our community. Invest in year on year basis.

The group was formed many years ago and has gone from strength to strength and have never asked for much, always happy to put up with what they have. Led by the inspirational Angie Nicholls. Very humble and deserving, give as much help as we can.

Cllr Lewis supports 100% but queried bank account name. Cllr Bolton feels that the amount requested is a tiny amount, a drop in the ocean, of what they need for the total refurbishment.

The suggestion that all grant enquiries going forward offer more comprehensive supporting information. The more we have, the more advice that we could give, to be a supportive ally. Cllr Spence queried grant application form. Cllr Sloan proposed, Cllr Bolton and all agreed that £2500 be granted to Tenby AFC.

#### **RESOLVED**

**That under Section 19 of the Local Government (Misc Provisions) Act 1976 that £2500 be granted to Tenby AFC to assist with refurbishment and renovation of existing outdated clubhouse.**

**43. TO RECEIVE THE ACCOUNTS FOR MAY (INCLUDING SCHEDULED PAYMENTS, UNPRESENTED CHEQUES, RECEIPTS, ACCOUNT BALANCES, BUDGET MONITORING TO DATE AND BANK RECONCILIATIONS) AND CONSIDER ANY ISSUES ARISING**

Cllr Morgan proposed accepting the accounts, Cllr Lewis seconded. All were in favour.

#### **RESOLVED**

**That the accounts for May (including scheduled payments for approval, unpresented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) be approved.**

**44. TO RECEIVE THE END OF YEAR ACCOUNTS FOR 2025-26**

Cllr Blackhall thanked the DC for her work. TTC is in good health, the council finances have been prudently managed for a number of years and has continued in this line over the past year. We are holding funds identified for specific projects and reserves are under strategic review in P&F committee. Good that accounts are healthy but must be cautious as living in unsettled times. Cllr Morgan proposed receiving accounts, Cllr Sloan seconded, all were in favour.

#### **RESOLVED**

**That the Accounts for 2025/26 be received.**

**45. TO RECEIVE THE INTERNAL AUDITOR'S REPORT ON THE 2025-2026 ACCOUNTING PROCEDURES AND AGREE ACTION ON RECOMMENDATIONS THEREIN**

Cllr Blackhall noted no significant findings from the internal audit, letter of comment. Also noting the thanks to DC for assistance during course of the audit.

**RESOLVED**

**That the Internal Auditors report be noted.**

**46. TO AGREE THE ANNUAL RETURN FOR SUBMISSION TO THE EXTERNAL AUDITORS**

Approval proposed by the Mayor and seconded by Cllr Sloan.

**RESOLVED**

**That the Annual Return and accompanying documentation be approved for submission to Wales Audit.**

**47. ARCHIVING COUNCIL RECORDS – CLLR BLACKHALL**

A recent occasion required considerable research through the many boxes of archived documents. Cllr Blackhall suggested looking at archiving solutions which may allow better access.

In addition to the many number of items stored, TTC hold Tenby Observer back issues. These are fantastic town records, a joy to read. Could a place be found to display and make them accessible he asked. Not digital archiving but accessible storage. There is a huge appetite for nostalgia, to promote heritage of town especially if more accessible.

TTC could plan community open days to showcase these historical Tenby Observer newspapers. Exploring nostalgia-based engagement. Cllr Blackhall proposed seeking costings for storage in terms of shelving and containers for each segment. Seconded by Cllr Morgan. All in favour.

**48. JUBILEE PLAY PARK ENHANCEMENT WORKS – CLLR BLACKHALL**

The Jubilee Play Park is under our control and inspected regularly; we had a recent look in response to items being highlighted. There is a need to replace safety surfacing as it is showing signs of age and there will be more costs around the corner. TTC need to look at what those costs may be and build into future planning. Cllr Skyrme-Blackhall attended on Friday as Play Parks are now under her PCC portfolio. Ground patchy being repaired, table had been moved but is secure, suffer extreme weather conditions as open to elements. Funds are small. Cllr Lewis suggested asking businesses if they

would be willing to sponsor. Worth getting costs. Recommend a chat with PCC, commenting that the Jubilee could be so much more. Need to explore funding options.

**49. ONE VOICE WALES PRACTICE DEVELOPMENT NOTES (PDN)**

**OVW has issued PDN 23 Martyn's Law, PDN 24 Model Standing Orders, PDN 25 The Use of Artificial Intelligence by Councils, PDN 26 Agenda Forma and PDN 27 Insurance cover for Councils.**

For councillors' information.

**50. TO CONSIDER ANY FINANCIAL OFFICER/CLERK'S ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS:**

**a. Casual Vacancy update**

It has been confirmed by PCC Electoral Services that no request has been made to hold an election within the prescribed time period. Therefore, TTC is requested to fill the vacancy, as soon as practicable, by co-option of a person eligible for council membership. Councillors agreed to advertise in Tenby Observer with a closing date for applications, Friday 26<sup>th</sup> June 2026.

Councillors discussed the process of the evening and it was agreed that Applicants will be invited in to meet councillors on Wednesday, 8<sup>th</sup> July 2026 from 6pm.

**b. One Voice Wales Membership Renewal**

The Mayor proposed renewal of OVW membership for the coming year. Cllr Sloan seconded and all were in favour commenting that the service had been most useful over the past year.

**RESOLVED**

**That TTC renews its membership of One Voice Wales for 2026/27.**

**c. One Voice Wales have issued a practice development note in relation to Standing Orders which indicates that Standing Orders should be reviewed annually at Annual Council or during the year if circumstances change. As such it would be sensible to ask Finance and Policy to review our current standing orders and to bring them back to council for approval.**

Councillors agreed to put this as an Agenda item on the next Policy & Finance Agenda.

**51. DATE AND TIME OF FUTURE MEETINGS**

Policy & Finance Meeting – Tuesday, 7<sup>th</sup> July 2026 at 7.30pm

Extra-ordinary Meeting – Wednesday, 8<sup>th</sup> July 2026 at 6pm

Planning Meeting – Tuesday, 14<sup>th</sup> July 2026 at 7pm

Full Meeting -Tuesday, 14<sup>th</sup> July 2026 at 7.30pm.

52. **TO PROPOSE ANY ITEM FOR THE NEXT AGENDA**
53. **TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE “PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960”**