

**MINUTES OF THE TENBY TOWN COUNCIL**  
**MEETING HELD 14<sup>TH</sup> APRIL 2026**

**Present:** Councillor Dai Morgan Mayor  
Councillor Tom Sloan  
Councillor Laurence Blackhall  
Councillor Sam Skyrme-Blackhall  
Councillor Phil Spence  
Councillor Tara Carmody  
Councillor Jayne Badham  
Councillor Anna Bolton  
Councillor James Phillips

**In attendance:** Sharon Thompson Deputy Clerk

**UNDER STANDING ORDERS ADOPTED BY THIS COUNCIL, PHOTOGRAPHING, RECORDING, BROADCASTING OR TRANSMITTING THE PROCEEDINGS OF A MEETING BY ANY MEANS IS PROHIBITED WITHOUT THE COUNCIL'S PRIOR WRITTEN CONSENT.**

Councillors held a moments silence to remember Trevor Hallett who passed away recently. His funeral to be held Thursday, 16<sup>th</sup> April at 11am.

**219. TO RECEIVE APOLOGIES**

Apologies received from Cllr Lewis.

Councillors welcomed Nicky Young from PCC to address waste management challenges.

NY was grateful for opportunity to attend showing councillors photos that had been taken at 6am in the morning over a period of time. NY's team reduced from 10 about 12 years ago to 4.5, covering Amroth to Angle. Managing 111 bins across Tenby.

Under major constraints but please keep talking as wish to be proactive. Happy to pass on telephone number.

Collecting up to 7 cages of waste daily equivalent of about 4 ton of street litter a day.

Recycling level low.

New bins arriving via Keep Wales Tidy grant, awaiting arrival of liners.

Cllr Phillips concerned lack of bins inside Five Arches, many takeaway outlets. 1.2m clearance requirement limits new bin placement option. Relocated three underused bins from Parade to Battery Gardens

Food outlets should take some responsibility. Get businesses involved maybe sponsorship.

Trade Waste compliance drive underway across all businesses in county.

Active enforcement with team investigating waste bags, fines starting at £75 and rising for repeat offenders.

Holiday property waste dumped by bins rather than through proper trade waste agreement.

Explore employing dedicated town maintenance staff similar to Pembroke Dock and Haverfordwest.

Discussed multi-strategy approach. Backfilling resource gaps, public education on littering, business responsibility and distinguishing local v. tourist waste.

Agreed to add as future agenda item to explore funding options including business sponsorship schemes and dedicated town maintenance position,

Meeting suggested every 4/6 weeks for updates.

**220. TO DISCLOSE ANY PERSONAL ITEMS OF BUSINESS LISTED BELOW**

Mayor declared personal interest in Item 15b.

**221. TO AGREE ITEMS OF CORRESPONDENCE AND COMMITTEE MINUTES, EXCEPT THOSE MARKED PRIVATE AND CONFIDENTIAL, BE GIVEN TO THE MEMBERS OF THE PRESS PRESENT**

Proposed by Cllr Skyrme-Blackhall, seconded by Cllr Sloan.

**RESOLVED**

**That items of correspondence and committee minutes, except those marked private and confidential, be given to the members of the press present.**

**222. TO CONFIRM THE MINUTES OF THE TOWN COUNCIL MEETING HELD 10<sup>TH</sup> MARCH 2026**

**RESOLVED**

**That the minutes of the Tenby Town Council held 10<sup>th</sup> March 2026 be confirmed and signed as accurate.**

**223. TO CONSIDER ANY MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY**

**Page 82 Item 209 - Cemetery Enhancement:** Cllr Phillips asked for a date for Cemetery Committee. Cllr Skyrme-Blackhall to arrange and will invite Rossiter's and Smart Gardens to attend.

**Page 83 Item 210 – SEPCHN:** now rearranged for Wednesday 22<sup>nd</sup> April, 2.30pm at New Hedges Village Hall. Can we feed into this. Feedback from Healthboard staff, will try and rotate into meeting.

**224. TO CONSIDER THE FOLLOWING REQUESTS FOR GRANT FUNDING AND AGREE ACTION IN RESPONSE TO PROPOSALS:**

**a. Tenby Museum and Art Gallery**

Unfortunately TTC will be unable to fulfil the full grant requested of £5000 however councillors considered the application and whilst finances are currently stretched, TTC is keen to support and work together with TMAG.

Proposed by the Mayor and seconded by Cllr Sloan and

**RESOLVED that**

The offer of £500 be released upon written confirmation of equivalent external funding being secured.

TTC would like to offer active promotion of events and activities through TTC's website, social media channels, and newsletters with ongoing advice and introductions to local partners along with attendance at Museum events by council members.

**225. TO RECEIVE THE ACCOUNTS FOR MARCH (INCLUDING SCHEDULED PAYMENTS, UNPRESENTED CHEQUES, RECEIPTS, ACCOUNT BALANCES, BUDGET MONITORING TO DATE AND BANK RECONCILIATIONS) AND CONSIDER ANY ISSUES ARISING**

The DC raised the matter of office monthly heating costs. Councillors approved virement of £1500 from Special Projects and Community Fund to cover previously unbudgeted office heating costs. Cllr Blackhall and the Mayor seconded.

TTC will look at more transparent way of working with grants, to establish application dates (possibly twice monthly), to be reviewed by Policy and Finance committee.

The Mayor proposed acceptance and Cllr Skyrme-Blackhall seconded.

**RESOLVED**

**That the accounts for March (including scheduled payments for approval, unpresented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) be approved.**

**226. ASSET UPDATE – CLLR PHILLIPS**

Payment has now been made to PCC for 2026 Upper Frog Street toilets.

Work has now commenced on the retaining wall at the Jubilee Play Park.

Quotes are still being sought for work on kitchen at Augustus Place.

**227. AUDIT – CLLR PHILLIPS**

Timeline for audit discussed. Year end accounts will be internally audited by Ashmole's and returned to us ready to present to TTC full council in June. There is then the public consultation period required before August submission to Audit Wales.

**228. COUNCILLOR TRAINING – CLLR BLACKHALL**

OVW training opportunities had previously been circulated with funding for two councillors per course with WG confirming three places for councillors' scheme running again this year. Members were encouraged to review available modules and coordinate to avoid oversubscription to popular courses.

**229. TOWN CLERK – CLLR PHILLIPS/CLLR CARMODY**

Cllr Phillips proposed deferring to private. Cllr Carmody seconded.

**230. BUILDING KEYS – CLLR PHILLIPS**

Cllr Phillips suggested a sign out set of keys for access to building for meetings. Cllr Phillips proposed and Cllr Morgan seconded. All in favour.

**RESOLVED that**

A set of keys be available to councillors when meeting at DV. A register for keys to be signed in and out will need to be completed.

**231. ANTI-SOCIAL BEHAVIOUR IN TENBY OVER EASTER WEEKEND – CLLR BLACKHALL**

Significant antisocial behaviour occurred over the Easter weekend including damage to toilets at North Beach toilets which were closed due to damaged turnstiles. Transport Police handling main investigation with multiple arrests made.

SSB had me with new Superintendent, Louise Harries, together MR of TCTT. Increased police presence planned for weekends and bank holidays. There is a multi-agency meeting scheduled for coming weeks.

Hope to extend Op Lion to cover upcoming bank holiday and scooter rally. Staycation predicted due to world events suggesting visitor numbers may increase significantly.

Critical importance of reporting all incidents via 101 or online to enable police resource allocation. Many see issues but don't report limiting police ability to demonstrate need for resources.

**232. ANNUAL REPORT AND ACTION PLANNING FOR 2026/2027 – CLLR BLACKHALL**

The previous year's Report had been circulated in preparation for the latest to be produced. Suggestion that Report be slightly punchier, to capture library funding, promoting events, St David's Festival, highlights etc and plans for continuation. Make report more friendly and useful for next year's financial planning. Drip feed good news through social media. Councillor attendance will be included within the report.

Charity impact reports, charts etc editing suite software package making report readable and useable. Draw on testimony evidence from users of services, feed in from people

to the town and different community groups, Tenby Project, community space users, capture comments. Gives a reality.

**233. TO CONSIDER ANY FINANCIAL OFFICER/CLERK'S ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS:**

**a. Christmas Lights Tender**

SA Roofing & Building Services had submitted their tender for the Tenby Town Christmas lighting, and they have done a great job over the years. As theirs was the only one tender received, Cllr Blackhall proposed suspending TTC's standing order that requires three tenders, the Mayor seconded. All in favour.

**RESOLVED that**

TTC contract SA Roofing & Building Services to administer the Tenby Town Christmas lighting for the next 3 years 2026/2027/2028 at the sum of £13,680.00 inc vat per year.

**b. Ironman 2027**

Cllr Blackhall suggested that this be fed into budget process for next year as unable to make a decision at present.

Cllr Blackhall proposed, James Phillilps seconded.

**RESOLVED that**

The funding decision be deferred to TTC's budget process 2027.

**234. DATE AND TIME OF NEXT MEETING**

**Personnel committee – Tuesday 28th April at 7 pm**  
**AGM and Mayor Making – Friday 8th May at 7 pm**  
**Planning committee – Tuesday 12th May at 7 pm**  
**Adjourned AGM – Tuesday 12th May at 7.30 pm**  
**Policy & Finance Committee – date to be scheduled**

**235. TO PROPOSE ANY ITEM FOR THE NEXT AGENDA**

None proposed at this time.

**236. TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE "PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960".**