

**TENBY TOWN COUNCIL**

**DE VALENCE PAVILION  
UPPER FROG STREET  
TENBY**

7<sup>th</sup> January 2026

Dear Councillor

You are hereby summoned to attend the next Meeting of the Tenby Town Council to be held on **Tuesday, 13<sup>th</sup> January 2026 at 7.30 pm** to transact the business stated below.

This meeting will be held 'in person' at the De Valence Pavilion but access will be provided for members wishing to join remotely from another location

Members of the public wishing to access the meeting remotely are asked to contact the Deputy Clerk for details.

UNDER STANDING ORDERS ADOPTED BY THIS COUNCIL PHOTOGRAPHING, RECORDING, BROADCASTING OR TRANSMITTING THE PROCEEDINGS OF A MEETING BY ANY MEANS IS PROHIBITED WITHOUT THE COUNCIL'S PRIOR WRITTEN CONSENT.

Yours faithfully



**PP A. J. DAVIES  
FINANCIAL OFFICER/CLERK TO THE COUNCIL**

**A G E N D A**

Public Participation: an opportunity for members of the public to ask questions and make representations about any item of business to be transacted during tonight's meeting and which is open for public discussion. Confidential items of business are excluded.

1. To receive Apologies.
2. To disclose any personal interests in items of business listed below.

Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial.

3. To agree Items of Correspondence and Committee Minutes, except those marked private and confidential, be given to the members of the Press present.
4. To confirm the minutes of the meeting of Tenby Town Council held 9<sup>th</sup> December 2025.
5. To consider any Matters Arising from the minutes for information only.
6. To consider the following items of correspondence and agree action in response:
  - a. Gumfreston Flooding
7. To receive the Accounts for December (including scheduled payments, unpresented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) and consider any issues arising (on the table)
8. To consider the following requests for grant funding and agree action
  - a. Tenby Surf Lifesaving Club – Training and equipment expenses.
9. To confirm Tenby Town Council's budget for 2026/27 and set the precept.
10. To receive any updates from Council representatives on Outside Bodies.
11. Gumfreston Flooding – Cllr Dale
12. Asset Update – Cllr Phillips
13. Accessibility in Town Centre and A-boards – Cllr Blackhall
14. Welcome to Tenby Sign – Cllr Phillips
15. To consider any Financial Officer/Clerk's Items and to agree action in response to proposals:
  - a. Correspondence received regarding Facebook Delays
16. Date and Time of Next Meeting

Planning committee – Tuesday 10<sup>th</sup> February at 7 pm

Full council meeting – Tuesday 10<sup>th</sup> February at 7.30 pm
17. To propose an item for the next Agenda.

18. **TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE “PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960”.**
19. To confirm the Private and Confidential Minutes of the Tenby Town Council Meeting held 9<sup>th</sup> December 2025.
20. To consider any Matters Arising from the minutes for information only.



**MINUTES OF THE TENBY TOWN COUNCIL**  
**MEETING HELD 9<sup>TH</sup> DECEMBER 2025**

**Present:**

Councillor Dai Morgan  
Councillor Tom Sloan  
Councillor Sam Skyrme-Blackhall  
Councillor Tara Carmody  
Councillor Phil Spence  
Councillor Laurence Blackhall  
Councillor James Phillips  
Councillor Charles Dale  
Councillor Anna Bolton  
Councillor Jayne Badham  
Councillor Emma Lewis

Mayor

(by Zoom)

**In attendance:**

Sharon Thompson

Deputy Clerk

**UNDER STANDING ORDERS ADOPTED BY THIS COUNCIL, PHOTOGRAPHING, RECORDING, BROADCASTING OR TRANSMITTING THE PROCEEDINGS OF A MEETING BY ANY MEANS IS PROHIBITED WITHOUT THE COUNCIL'S PRIOR WRITTEN CONSENT.**

The Mayor welcomed Cllr Bolton and Cllr Badham.

**141. TO RECEIVE APOLOGIES**

Apologies received from Cllr Hallett

**142. TO DISCLOSE ANY PERSONAL ITEMS OF BUSINESS LISTED BELOW**

None disclosed.

**143. TO AGREE ITEMS OF CORRESPONDENCE AND COMMITTEE MINUTES, EXCEPT THOSE MARKED PRIVATE AND CONFIDENTIAL, BE GIVEN TO THE MEMBERS OF THE PRESS PRESENT**

Proposed by Cllr Skyrme-Blackhall, seconded by Cllr Sloan and

**RESOLVED**

**That items of correspondence and committee minutes, except those marked private and confidential, be given to the members of the press present.**

**144. TO CONFIRM THE MINUTES OF THE TOWN COUNCIL MEETING HELD 11<sup>TH</sup> NOVEMBER 2025**

**RESOLVED**

**That the minutes of the Tenby Town Council held 11<sup>th</sup> November 2025 be confirmed and signed as accurate.**

**145. TO CONSIDER ANY MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY**

**Page 58 Item 126a – Upper Frog Street Toilets:** Cllr Skyrme-Blackhall and Cllr Bolton had met with Marc Owen of PCC. It was noted that a large volume of people use these facilities and that Tenby cannot afford to lose them. We need to keep a close eye and report any concerns to PCC. There is a fob system used by Danfo which monitors attendance/cleaning.

During the meeting the need for better signage was also discussed. Suggested drafting a leaflet to give out highlighting facilities in town including access for disabled, making town more widely accessible.

**146. TO RECEIVE THE MINUTES OF THE EXTRA ORDINARY MEETING OF TENBY TOWN COUNCIL HELD 26TH NOVEMBER 2025**

Proposed by Cllr Blackhall, seconded by Cllr Phillips.

**147. TO RECEIVE THE MINUTES OF THE POLICY AND FINANCE MEETING HELD 2ND DECEMBER 2025 (ON THE TABLE)**

Cllr Blackhall moved that the Minutes be accepted and this was seconded by Cllr Dale.

**148. TO RECEIVE THE ACCOUNTS FOR NOVEMBER (INCLUDING SCHEDULED PAYMENTS, UNPRESENTED CHEQUES, RECEIPTS, ACCOUNT BALANCES, BUDGET MONITORING TO DATE AND BANK RECONCILIATIONS) AND CONSIDER ANY ISSUES ARISING**

Cllr Phillips proposed, Cllr Sloan seconded that the accounts be accepted.

**RESOLVED**

**That the accounts for November (including scheduled payments for approval, unpresented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) be approved.**

**149. TO RECEIVE ANY UPDATES FROM COUNCIL REPRESENTATIVES ON OUTSIDE BODIES**

Cllr Blackhall attended the Eisteddfod Christmas Market within the premises of Harbwr Brewery which was a great success and the Ysgol Hafan y Mor Christmas concert in St Mary's Church which was a delight.

Cllr Blackhall had also attended a meeting at Tenby New Cemetery with the developers of the Brynhir site. Following discussions, it was agreed that gravel be put down to keep Cemetery path usable over winter. Committed to enhancement of area once pipe laid, includes little community garden. Important to build a good relationship with developers. A further meeting with Mayor and County Councillor should be scheduled.

Any information received by Cllr Skyrme-Blackhall will be passed on to fellow councillors.

Cllr Phillips had attended the rugby and was delighted that both TRFC home teams had won and are now through to the quarter finals.

Cllr Bolton informed councillors about the exciting build up to the Tenby Boxing Day swim, with a locally brewed beer being named Chilly Dipper, entries going well. Time on Boxing Day 11am for 11.30am. Theme is all things Welsh, this being a nod to Eisteddfod being held in Pembrokeshire 2026.

Cllr Skyrme-Blackhall said what a fantastic day for the arrival of Father Christmas and Christmas light switch on.

The Mayor thanked all involved in making it such a special day with a special thank you to Rhys Thomas. This was a big community effort.

**150. TO CONSIDER ANY FINANCIAL OFFICER/CLERK'S ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS:**

- a. **Summer Bedding plants 2026 quotation** – Councillors were happy with the quotation and would contact PCC to advise. Hoped for colour schemes to support Eisteddfod 2026.
- b. **Boxing Day Swim** – Tenby Observer had asked if TTC wished to support Boxing Day Swim by advert. Cllrs Skyrme-Blackhall, Bolton, Carmody and Blackhall all declared interest and took no part in the discussion. Cllr Phillips proposed and Cllr Sloan seconded

**RESOLVED**

**That Tenby Town Council place an advertisement in the Tenby Observer in support of the Boxing Day Swim.**

**151. DATE AND TIME OF NEXT MEETING**

**Planning Committee – Tuesday, 13<sup>th</sup> January 2026 at 7pm**

**Full Council – Tuesday, 13<sup>th</sup> January 2026 at 7.30pm**

**152. TO PROPOSE ANY ITEM FOR THE NEXT AGENDA**

Gumfreston flooding – Cllr Dale

Asset update – Augustus Place, Toilets, Cemetery – Cllr Phillips

Accessibility in town centre and A-boards – Cllr Blackhall

**153. TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE "PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960".**





Tenby Town Council

Dear sir,

Gumfreston Flooding

I am sure everyone in Tenby is aware of the problems caused by the recent road closures due to flooding at Gumfreston and other access roads into Tenby. I am however not sure anyone is aware of the plans that the County Council and other statutory organisations who have responsibilities in resolving these issues have. Or indeed if there are any plans or intentions to solve this recurring problem.

The road at Gumfreston is the route taken by high sided vehicles unable to pass under the railway bridge at Moreton. With flooding problems also reported at Crackwell, Tenby is in effect cut off for these vehicles. Cars that would normally use the road at Gumfreston are obliged to use the substandard Devonshire Drive road or the long diversion to the Carew roundabout and Kilgetty. This is not new news, those in authority must be aware of these problems.

The solution to me is by either raising the road at Gumfreston and Clickett lane, to me a relatively simple solution, or to increase the size of the Ritec outfall to the sea to something that is fit for purpose.

Flooding at Gumfreston is not a new phenomenon, it has been occurring for many years. What is new is the frequency and duration of these occurrences. With the warnings that with the onset of global warming we should expect and plan for more frequent weather events that cause these problems. I ask that the priority is raised to carry out works to solve this flooding problem which is confined to a relatively small area but impacts on people from a much wider area.

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## TENBY TOWN COUNCIL

### Application for Grant for Voluntary Organisations

Please note that this application will not be considered unless it is accompanied by a copy of the latest set of annual accounts showing the organisations income, expenditure and level of balances. If the organisation does not prepare annual accounts, copies of the bank statements covering the previous six months must be enclosed.

1.	Name of Organisation	Tenby Surf Lifesaving Club
2.	Name, Address and Status of Contact	Tai Jackson 3 Littlegates Holyland Road Pembroke SA714BL  Chairman of Tenby Surf Lifesaving Club  Address of Club House  Tenby South Beach Carpark SA70 7EG
3.	Telephone Number of contact	07401768923
4.	Is the organisation a Registered Charity?	The Club is a registered UK Charity with the Charity Commission (Charity number 1042878)

5.	For what purpose or project is the grant requested?	<p>The purpose of the project is-</p> <ol style="list-style-type: none"> <li>1. To provide winter pool training sessions to our registered 60+ Shark members. Aged 8-17 years old.</li> <li>2. For additional equipment to allow us to operate our Beach Lifesaving Sessions and Pool-based sessions.</li> <li>3. Purchase of Training Defibrillators to educate our junior members on vital emergency first aid. The upgraded defibrillators feature adult and paediatric pads, which are the industry standard. Since installing an AED outside the surf lifesaving club this year, we have already provided one free workshop to local stakeholders and the community at South Beach, teaching the use of the AED.</li> </ol>
6.	What will be the total cost of the above project?	<p>£1722.96</p> <p>21 Pool sessions booked at Tenby Leisure Centre at £52/H = £1092</p> <p>Training Defibs x 4 pack = £444</p> <p>Manikin Wipes for manikins = £6.96</p> <p>Junior Pool manikin = £180</p>

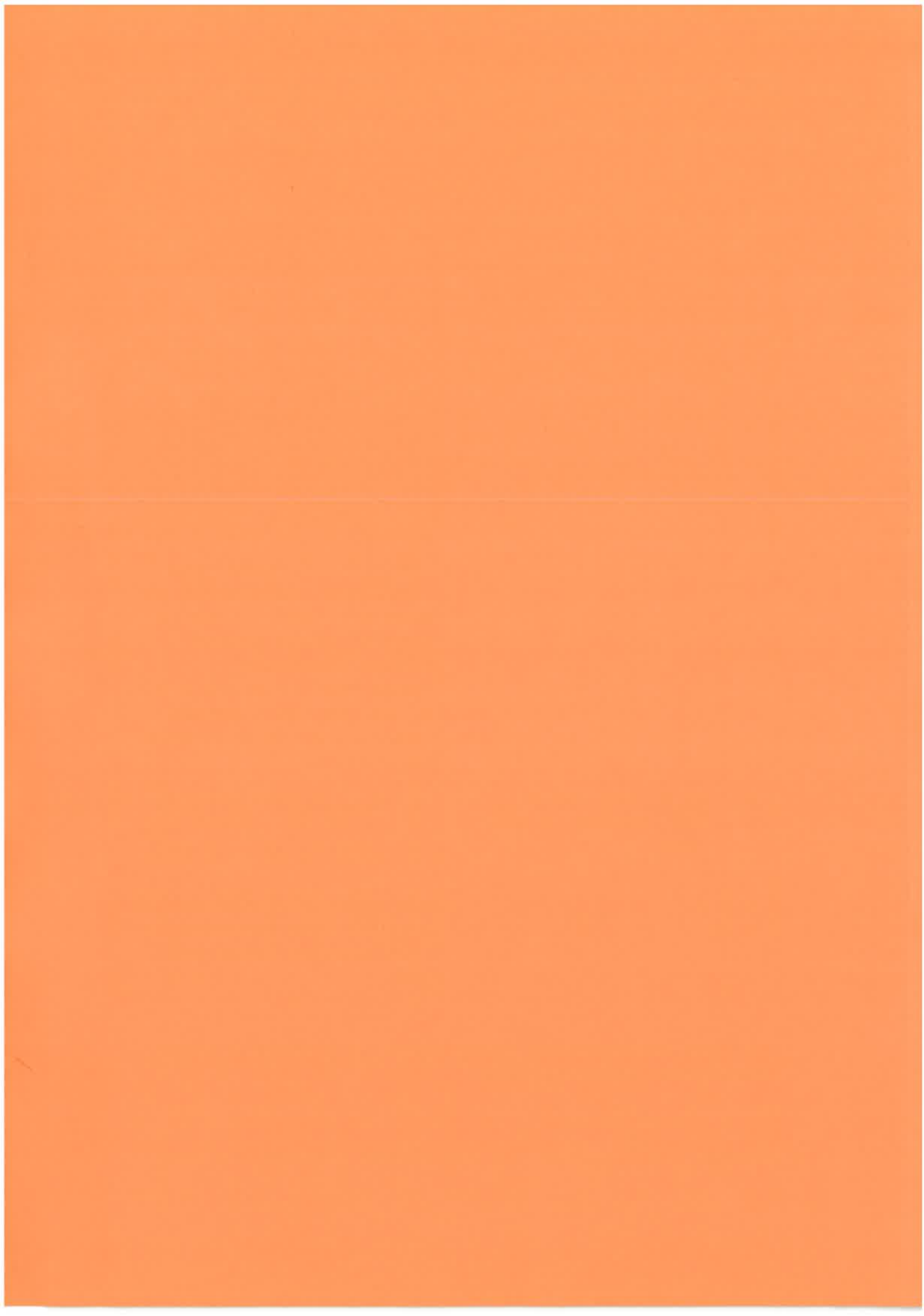
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7.	If the total cost of the project is more than the grant, how will the residue be financed?	Current funds held.
8.	Have you applied for grant for the same project to another organisation?  If so, which organisation and how much?	No.
9.	Who will benefit from the project?	Those who will benefit from this project will be the Junior club members of the Tenby Surf Lifesaving Club who attend weekly lifesaving sessions—teaching core water and first aid-based skills. The Club has 60+ registered junior members aged between 8-16 years old who benefit from our weekly training sessions. The Tenby Surf Lifesaving Club provides direct links to the training required to apply to be a Beach Lifeguard here in South Pembrokeshire with the RNLI which is a great summer job and provides employment for local 16-year-olds in the community.
10.	Approximately how many of those who will benefit live in Tenby?	Our 60 Junior members are mostly based in and around the Tenby Area. The majority live within Tenby itself.  Also, the provision of AED workshops to members of the community in Tenby to teach the vital use of an AED.

You may use a separate sheet of paper to submit any other information which you feel will support this application.

Signed..........Date 17/12/2025







## **Tenby Town Council Grant Application Supporting Document**

Tenby Surf Lifesaving Club (SLSC) have been teaching the multi-disciplined sport of lifesaving since 1993. The club educates participants, from ages eight and upwards in surf safety, open water skills and swimming confidence to ensure their safety on the coastline.

### **Our Objects**

- To save lives, whether by prevention or by rescue, from the beaches at Tenby.
- To act as safety cover for events and render all possible aid to those in distress.
- To promote, improve and control the work of life-saving, resuscitation and first aid.
- To deliver training on Surf Lifesaving in the Local Community.
- To save lives and prevent drowning through education and training.
- The promotion of the Club and its organised activities.

The funding from this application would allow us to continue to provide this vital service to the Tenby community. Tenby SLSC is the only surf lifesaving-focused club based in South Pembrokeshire and the main provider of the training required to apply to become a beach lifeguard for the RNLI.

The funding to cover the cost of our pool costs will allow the club to continue to keep its membership levels at an all-time low. This is so that the cost of entry to gain lifesaving and basic swimming skills is minimal. During the winter pool sessions we teach our 60+ junior members aged 8-18 years old how to swim, improvements in technique, rescue and self rescue skills etc.

Overall, this funding would be vital for our unique club to continue the lifesaving efforts we are making in the local Tenby community and be great if you could support us on this journey.



Tenby Surflink Club Captain  
Mr Ian Badham  
1 Marylands  
Penally  
Tenby  
Pembrokeshire  
SA70 7QY

**Tenby Leisure Centre**

Marsh Road, Tenby, Pembrokeshire SA70 8EJ  
Tel: 01437 775678  
Email: [TenbyLeisureCentre@Pembrokeshire.gov.uk](mailto:TenbyLeisureCentre@Pembrokeshire.gov.uk)  
[www.Pembrokeshire.gov.uk/Leisure](http://www.Pembrokeshire.gov.uk/Leisure)

**Canoïan Hamdden Dinbych-y-pysgod**

Marsh Road, Dinbych-y-pysgod, Sir Benfro SA70 8EJ  
Ffôn: 01437 775678  
E-bost: [TenbyLeisureCentre@Pembrokeshire.gov.uk](mailto:TenbyLeisureCentre@Pembrokeshire.gov.uk)  
[www.Pembrokeshire.gov.uk/Leisure](http://www.Pembrokeshire.gov.uk/Leisure)

Tuesday, 09 September 2025

Dear Mr Badham,

We would like to thank you for your booking request and can confirm that the following dates have been allocated for "Tenby Surflink Club Captain." Please find listed below the dates and times booked.

Booking Reference: TMPTSLSC2526

Time: 6.30pm to 7.30pm

Booking Dates:

8.10.25	15.10.25	22.10.25	5.11.25	12.11.25
19.11.25	26.11.26	3.12.25	10.12.25	17.12.25
7.1.26	14.1.26	21.1.26	28.1.26	4.2.26
11.2.26	25.2.26	4.3.26	11.3.26	18.3.26
25.3.26				

This reservation will be charged at £ 52.00/ hour.

To be invoiced monthly.

Please note that all invoices are subject to payment terms of 30 days. Invoices will be sent out at the commencement of your booking.

If any of the information listed above is incorrect we would be very grateful if you could inform us prior to the commencement of your booking.

We strive to ensure that the service provided by Pembrokeshire Leisure is of the highest quality and welcome all forms of feedback prior, during and after your use of our facilities. We look forward to seeing you during your period of booking and will endeavour to ensure that your reservation is catered for to the best of our abilities.

Yours truly,



SALE



## 120 AED Trainer | Automated External Defibrillator

- Pre-programmed Training Scenarios
- Analogue Electric Shock Function
- Compliant with AHA Guidelines

AED Trainer (Automatic External Defibrillator Trainer) 120 is designed to... [Read More](#)

£444.00 ~~£519.64~~

£370.00 + VAT

Size

4 Trainer Units

- 1 +

Add to Bag

SKU: TE3268A-4

VISA Mastercard Apple Pay Google Pay

## Sani-Cloth 70 Manikin Wipes | CPR Manikin Wipes | Tub of 200

- Sani-Cloth 70% Wipes
- Ideal for cleaning the face and mouth of resuscitation manikins during CPR training
- Anti-microbial action prevents cross-infection between... [Read More](#)

£6.96

£5.80 + VAT

- 1 +

Add to Bag

SKU: GE0159A

VISA Mastercard Apple Pay Google Pay

DESCRIPTION

+



## Pool Rescue Manikin I Junior

- Junior Lifesaving Manikin
- Used for Lifesaving Sport
- Used for Training and Simulations

The manikin has been designed with Junior... [Read More](#)

£180.00

£150.00 +VAT

- 1 +

Add to Bag

SKU: TE1179J

VISA

DESCRIPTION	+
CONSUMABLES	+
DELIVERY	+

# SURFLINK TENBY

## SUMMARY ACCOUNTS 1st MARCH 2024 to 28th FEBRUARY 2025

2023/24	
£	£
1,425.00	
500.00	
1,724.20	
2,226.22	
0.00	
14.75	
	5,890.17
1,349.88	
924.00	
2,081.30	
2,577.11	
1,040.80	
1,431.00	
0.00	
129.80	
119.20	
	9,653.09
	-3,762.92
	20,165.87
	16,402.95

### Income

Membership & Subscriptions
Donations & Grants
Event Fees & Room Hire
Electricity Recharge
Equipment Sales
Interest Received

2024/25	
£	£
4221.83	
6649.54	
5255.00	
1944.79	
6030.00	
20.78	
	24121.94

### Expenditure

Repairs & Maintenance
Equipment Purchases
Insurance
Energy
Swimming Pool Hire
Affiliation Fees & Training
Lifeguard expenses
Bank Charges
General Running Costs

6837.56	
5350.02	
3471.46	
2285.25	
1256.90	
1495.00	
1625.00	
123.02	
1391.32	
	23835.53

### Net Surplus / Defect (-)

286.41

### Opening Bank Balance @ 01.03.24

16402.95

### Closing Bank Balance @28.02.25

16689.36

0.00



# TENBY TOWN COUNCIL

## Estimates of Income and Expenditure



For The Year  
1<sup>st</sup> April 2026-  
31<sup>st</sup> March 2027



## **Tenby Town Council**

### **Budget 2026/27**

The budget has been drawn up by members of the Finance & Policy Committee and members of staff. The proposal before Council was approved by a full meeting of the Finance & Policy Committee. Members are asked to approve the budget.

### **Background**

It is helpful to understand the context for this budget. The full-time resident population in Tenby is in decline and this impacts on the income generated through the precept. In recent times, Pembrokeshire County Council's application of a council tax premium for second homes has increased total income.

However, the Council's decision to first reduce the second home premium to 150% and now this year to 125% has reduced the income of the Town Council. This represents a reduction in precept income of around £20,000.

### **Reserves**

The Town Council has been managed prudently for a number of years and as a result is in a stable financial position. Reserves have been accumulated in line with advice from the RFO. As part of the budget process, we have reviewed both the quantity of reserve required and the intended purpose of restricted fund reserves.

We have concluded that there were a number of projects where funds had historically been committed to reserves, that are now unlikely to be progressed in the foreseeable future. For that reason, we are proposing to reallocate some restricted reserves and at the same time, reduce the overall level of reserves. This is proposed in order to keep the level of increase to a minimum.

We are further proposing to review all reserves that have been generated in recent years to determine the appropriateness of the reserve and ensure that it is fully compliant with good practice. As part of this, we are proposing to develop a reserves policy.

As part of improving our management of reserves, the budget proposes using a proportion of reserves to establish a renewal fund for De Valence, Augustus Place and Tenby Cemetery. We are also creating a restricted reserve to support funding bids for Play Areas and Gardens to be used as matched funding for grant bids.

### **Income and Expenditure**

Despite identifying some savings, there is still a shortfall in the budget, with expenditure exceeding income. Whilst it is proposed that this gap be met from reserves this year, in future years, there will be a need to either make further savings or increase income. The

finance and policy group have identified some options for increasing income through sponsorship and grants.

During the year, it is recommended that the Council take a further look at opportunities to make savings and to increase income. In particular, the Council will receive regular reports on income from sponsorship and grants.

### **Key areas of expenditure**

As a result of budget pressures within Pembrokeshire County Council, Tenby Town Council continues to fund costs of the toilets in Upper Frog Street and funds the operation of the Library for the Tenby area for one day per week which after taking out core staffing costs, represents 10.4% of the budget.

The Council continues to support the planting and management of the gardens around Tenby and is continuing with a programme of supporting volunteers taking on the management of gardens. It is proposed to further increase this funding with the creation of a gardens investment fund that will also be used as match funding for larger grants. It is hoped that with this continued investment and volunteer support, it will support record funding levels.

TTC continues to support the community interest company managing the DeValence Pavilion as one of the premier venues in West Wales. We recognise both the social benefit and the economic impact of the facility. Additional support included in the budget this year will allow for larger capital projects to be planned and financially supported. The budget commits, after core staffing costs, 16.9% of expenditure to the DeValence and its building.

TTC continues to support the well-used community centre at Augustus Place and the budget includes funding for improvements over and above the standard maintenance.

### **Garden sponsorship**

It is proposed to discuss with PCC, the possibility of seeking sponsorship for those gardens where planting and activity is funded by Tenby Town Council. Council will receive updates on this work.

### **Town Partnership CIC**

It is proposed to establish a Town Partnership CIC in partnership with other organisations to take over the management of Augustus Place and to act as a holding body for other projects in the community. In the first place, enter into a holding arrangement with Tenby Connects, who would, along with others, be partners in future arrangements. It is aimed to establish this in the first 6 months of the financial year, which will generate a full year saving of around £2,000. A small increase in fees for hiring



Augustus Place is proposed. All the additional funds generated will go into an investment fund for the building.

### **Town Walls Lighting**

It is proposed to delete this budget line and remove restricted fund as no work is currently planned. No new lighting to be introduced for now but it is proposed to give consideration of Christmas projections in future, subject to a grant bid.

### **Enhancing Tenby**

The Council has previously identified funding to support community groups and various activities through a grants programme. The budget proposes an ongoing fund that can be accessed by groups to make up the match funding of larger grant bids.

### **Money taken from reserves**

As part of the budget we propose to use £49,552 from reserves to support the ongoing work of the Council. This enables a reduction in the total reserves of around 16%.

### **Precept requirement**

Despite making reductions in expenditure and utilising reserves, the effect of PCC reducing the 2<sup>nd</sup> homes premium means that there is an increase in the precept requirement. The budget identifies a precept requirement of £296,595. This means a typical band D property would pay a precept of £88.86. This represents an increase of £5.81 per annum or 11p per week.



**TENBY TOWN COUNCIL****ESTIMATES OF INCOME AND EXPENDITURE 2026/27****SUMMARY SHEET**

	<b><u>Budget</u></b>	<b><u>Budget</u></b>
	<b><u>2025/26</u></b>	<b><u>2026/27</u></b>
<b><u>REVENUE EXPENDITURE</u></b>		
Administration	£36,507.00	£37,262.00
Augustus Place	£6,755.50	£9,983.00
Civic	£7,890.00	£9,040.00
Advertising and Publicity	£300.00	£300.00
Section 137	£1,000.00	£3,750.00
Tenancies	£12,000.00	£12,000.00
Tourism/Regeneration	£88,250.00	£67,750.00
Town Maintenance	£34,421.89	£40,102.00
Wages/PAYE/NI/Pension	£122,964.70	£127,666.00
De Valence	£55,200.00	£43,500.00
Cemetaries	£7,804.00	£10,029.00
Christmas Lighting	£17,320.00	£19,679.00
	<b>£390,413.09</b>	<b>£381,061.00</b>

**INCOME**

Administration	£150.00	£150.00
Augustus Place	£6,408.00	£6,408.00
Civic	£0.00	£0.00
Advertising and Publicity	£0.00	£0.00
Section 137	£0.00	£0.00
Tenancies	£0.00	£0.00
Tourism/Regeneration	£11,000.00	£11,000.00
Town Maintenance	£0.00	£0.00
Wages/PAYE/NI/Pension	£0.00	£0.00
De Valence	£0.00	£0.00
Cemetaries	£4,680.00	£4,680.00
Christmas Lighting	£0.00	£0.00
Interest	£3,500.00	£3,325.00
	<b>£25,738.00</b>	<b>£25,563.00</b>

**NET REVENUE EXPENDITURE**

<b>£364,675.09</b>	<b>£355,498.00</b>
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**CAPITAL EXPENDITURE**

Jubilee Play Area	£16,500.00	£16,500.00
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Town Wall Lighting	£0.00	£0.00
Tenby Places and Spaces EPF	£12,525.82	£0.00

<b>TOTAL CAPITAL EXPENDITURE</b>	<b>£29,025.82</b>	<b>£16,500.00</b>
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#### **CAPITAL RECEIPTS**

Jubilee Play area	£12,000.00	£12,000.00
Town Wall Lighting	£0.00	£0.00
Tenby Places and Spaces EPF	£12,525.82	£0.00

<b>TOTAL CAPITAL RECEIPTS</b>	<b>£24,525.82</b>	<b>£12,000.00</b>
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<b>NET CAPITAL EXPENDITURE</b>	<b>£4,500.00</b>	<b>£4,500.00</b>
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<b>NET BUDGET</b>	<b>£369,175.09</b>	<b>£346,148.00</b>
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#### **Earmarked reserve**

	Budget funding	Budget 26/27
Regeneration/EPF/ETF	£25,000.00	£25,000.00
Town Wall lighting	£0.00	£0.00
Working Contingency	£0.00	£107,100.00
Augustus Place	£3,970.00	£3,970.00
Jubilee	£0.00	£0.00
Councillor remuneration	£6,012.00	£6,012.00
Election expenses	£0.00	£0.00
Cemetery maintenance	£22,422.00	£22,422.00
New office equipment	£1,286.68	£0.00
Consultancy fees	£981.00	£981.00
Jubilee CCTV	£12,000.00	£12,000.00
Special Projects in the Community	£4,000.00	£4,000.00
Windrush Project	£2,678.00	£2,678.00
Repair Café	£1,376.08	£1,376.08
Office project	£30,000.00	£0.00

Earmarked reserve		£185,539.08
Unearmarked reserve		£32,413.00
<b>Expenditure to be funded from earmarked reserves 2025</b>	<b>£91,303.00</b>	<b>£49,552.00</b>

	<b><u>2025/26</u></b>	<b><u>2026/27</u></b>
<b>PRECEPT Requirement</b>	<b>£277,871</b>	<b>£296,595</b>
<b>Band D equivalent</b>	<b>£83.05</b>	<b>£88.86</b>

**GENERAL ACCOUNT - ADMINISTRATION**

	<b><u>Budget</u></b> <b><u>2025/26</u></b>	<b><u>Budget</u></b> <b><u>2026/27</u></b>
<b><u>Expenditure</u></b>		
Salaries, Superannuation, NI etc	£107,508.90	£111,809.26
Courses/Conferences/Training	£1,000.00	£1,000.00
Travel Expenses	£100.00	£200.00
Office and Council Office Accom.	£12,000.00	£12,000.00
Phones and Broadband	£850.00	£850.00
Postage	£50.00	£50.00
Stationery	£50.00	£50.00
Insurance	£14,000.00	£14,000.00
Copy Charges	£1,000.00	£1,000.00
Equipment Maintenance	£100.00	£100.00
Tools and Equipment	£1,500.00	£1,500.00
Audit Fees	£3,000.00	£3,000.00
Office Council tax	£2,000.00	£2,080.00
Councillor remuneration	£6,786.00	£6,786.00
Election fees	£2,883.00	£2,883.00
Subscriptions	£3,138.00	£3,263.52
Hub Operational costs	£50.00	£500.00

<b><u>Total Expenditure</u></b>	<b><u>£156,015.90</u></b>	<b><u>£161,071.78</u></b>
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**Income**

Precept		
Interest received	£3,500.00	£3,325.00
Photocopying	£150.00	£150.00
Community Engagement Officer EPF	£0.00	£0.00
Insurance refund	£0.00	£0.00
Purchases refunds	£0.00	£0.00
<b><u>Total Income</u></b>	<b><u>£3,650.00</u></b>	<b><u>£3,475.00</u></b>

**Breakdown of subscriptions**

Society of Local Council Clerks	£308.00	£320.00
Accounts software	£900.00	£936.00
Information Commissioner (GDPR)	£40.00	£41.00
Webhosting/site maintenance	£450.00	£468.00
Anti-virus package	£100.00	£104.00
Payroll software	£120.00	£125.00
Zoom Licence	£140.00	£146.00
One Voice Wales	£1,080.00	£1,123.00
Amazon Prime	£0.00	£0.00
	<b><u>£3,138.00</u></b>	<b><u>£3,263.00</u></b>

**GENERAL ACCOUNT - CIVIC**

	<b><u>Budget</u></b> <b><u>2025/26</u></b>	<b><u>Budget</u></b> <b><u>2026/27</u></b>
<b><u>Expenditure</u></b>		
Mayor's reimbursement budget	£3,000.00	£3,000.00
Honoraria	£240.00	£240.00
Entertainment	£1,000.00	£500.00
Courses/Conferences/Travel	£0.00	£0.00
Subscriptions	£0.00	£0.00
Civic Regalia etc.	£250.00	£1,000.00
Plaques etc	£300.00	£300.00
Grants	£3,000.00	£3,000.00
Maintenance of Historic Assets	£100.00	£1,000.00
<b><u>Total Expenditure</u></b>	<b><u>£7,890.00</u></b>	<b><u>£9,040.00</u></b>
<b><u>Income</u></b>	<b><u>£0.00</u></b>	<b><u>£0.00</u></b>
<b><u>Total Income</u></b>	<b><u>£0.00</u></b>	<b><u>£0.00</u></b>

The Mayor's allowance will be allocated per municipal year at the level set for the financial year

**GENERAL ACCOUNT -  
ADVERTISING AND PUBLICITY**

Publicity	£300.00	£312.00
<b><u>Total Expenditure</u></b>	<b><u>£300.00</u></b>	<b><u>£312.00</u></b>

**GENERAL ACCOUNT -  
SECTION 137**

S137 Grants	£1,000.00	£3,750.00
<b><u>Total Expenditure</u></b>	<b><u>£1,000.00</u></b>	<b><u>£3,750.00</u></b>

Section 137 figure is calculated at 25/26 rates with spend per elector of £11.10. This means the budgeted amount is just over 10% of what is allowable under the powers of last resort.

## GENERAL ACCOUNT - AUGUSTUS PLACE

	<u>Budget</u> <u>2025/26</u>	<u>Budget</u> <u>2026/27</u>
<b><u>Expenditure</u></b>		
Salaries and Wages	£5,409.53	£5,625.91
Rates and Water Rates *	£1,797.50	£1,024.00
Utilities	£2,100.00	£2,100.00
Property Maintenance	£250.00	£250.00
Investment Fund		£7,400.00
Professional Fees		£2,000.00
Grant spend on capital works		£20,000.00
Grant spend on equipment		£10,000.00
Tools and Equipment	£200.00	£200.00
Building Contingency Fund	£2,000.00	£0.00
Hall Wi-Fi	£408.00	£408.00

<b><u>Total Expenditure</u></b>	<b><u>£12,165.03</u></b>	<b><u>£49,007.91</u></b>
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<b><u>Income</u></b>		
Letting Income	£6,000.00	£8,400.00
Maintenance	£0.00	£0.00
Water rebate	£0.00	£0.00
Council Tax rebate	£0.00	£0.00
Grant funding for capital works		£20,000.00
Grant funding for equipment		£10,000.00
Hall Wifi (EPF)	£408.00	£0.00
<b><u>Total Income</u></b>	<b><u>£6,408.00</u></b>	<b><u>£38,400.00</u></b>

### Rates and Water Rates are made up as follows:

Council tax/Rename Non Domesti	£1,545.50	£772.75
Water rates	£252.00	£252.00
		£1,024.75

### Utilities re made up as follows:

Electricity	£1,600.00	£1,664.00
Gas	£500.00	£520.00

Rates and water rates calculation is based on establishing a CiC by September 2026. Greater savings will be made if this is achieved earlier. Caluation assumes 50% Non-Domestic Rates

**GENERAL ACCOUNT - MAINTENANCE COMMITMENTS WITHIN THE COMMUNITY**

	<b><u>Budget</u></b> <b><u>2025/26</u></b>	<b><u>Budget</u></b> <b><u>2026/27</u></b>
<b><u>Expenditure</u></b>		
Salaries	£10,046.27	£10,448.12
Floral displays	£16,000.00	£16,640.00
Gardens investment fund		£4,160.00
Tools and Equipment	£500.00	£500.00
Jubilee Play Area	£1,500.00	£1,500.00
Specialist maintenance projects within the community	£2,500.00	£2,500.00
Jubilee Play Area CCTV	£1,000.00	£1,000.00
Upper Frog Street toilets	£12,921.89	£13,400.00
<b><u>Total Expenditure</u></b>	<b><u>£44,468.16</u></b>	<b><u>£50,148.12</u></b>
<b><u>Income</u></b>		
Floral displays	£0.00	£0.00
Play Area maintenance	£0.00	£0.00
Specialist maintenance projects	£0.00	£0.00
Bench compensation	£0.00	£0.00
<b><u>Total income</u></b>	<b><u>£0.00</u></b>	<b><u>£0.00</u></b>



**GENERAL ACCOUNT - TOURISM/REGENERATION**

	<b><u>Budget</u></b> <b><u>2025/26</u></b>	<b><u>Budget</u></b> <b><u>2026/27</u></b>
<b><u>Expenditure</u></b>		
Promoting Tenby (inc Christmas)	£1,000.00	£1,000.00
Park and Ride provision	£1,000.00	£1,000.00
Special Projects within the Community	£65,000.00	£38,000.00
Consultancy fees and specialist project support	£1,000.00	£1,000.00
Ironman	£5,000.00	£5,000.00
Eisteddfod 2026 Support		£5,000.00
Eisteddfod related projects		£2,000.00
D. Day 80th Anniversary	£0.00	£0.00
Library provision	£13,000.00	£13,000.00
Warm Rooms funding	£0.00	£0.00
Coronation	£0.00	£0.00
Belgian visit	£0.00	£0.00
Repair Café	£150.00	£150.00
Community Festival	£0.00	£0.00
Nights Out events	£300.00	£300.00
Books for a Brighter Future	£0.00	£0.00
Time Out for Carers	£500.00	£500.00
Doing the Small Things	£0.00	£0.00
Steam Punk	£500.00	£500.00
VE Day 80th anniversary	£500.00	£0.00
Community Engagement	£300.00	£300.00
2023/24 Windrush Project	£0.00	£0.00
<b><u>Total Expenditure</u></b>	<b><u>£88,250.00</u></b>	<b><u>£67,750.00</u></b>
Christmas Festivities	£0.00	£0.00
Regeneration	£0.00	£0.00
Special Projects in the Community	£10,000.00	£10,000.00
Steam Punk	£500.00	£500.00
Nights Out Events	£0.00	£0.00
Books for a Brighter Future	£0.00	£0.00
Time Out for Carers	£500.00	£500.00
Doing the Small Things	£0.00	£0.00
Community Engagement	£0.00	£0.00
2023/24 Windrush Project	£0.00	£0.00
Repair Café	£0.00	£0.00
Warm Rooms funding	£0.00	£0.00
Community Festival	£0.00	£0.00
<b><u>Total Income</u></b>	<b><u>£11,000.00</u></b>	<b><u>£11,000.00</u></b>

## GENERAL ACCOUNT - CAPITAL EXPENDITURE

	<u>Budget</u> <u>2025/26</u>	<u>Budget</u> <u>2026/27</u>
<u>Expenditure</u>		
Jubilee Play Park	£16,500.00	£16,500.00
Spaces and Places EPF	£12,525.82	£0.00
<u>Total Expenditure</u>	<u>£29,025.82</u>	<u>£16,500.00</u>

<u>Income</u>		
Loan Proceeds	£0.00	£0.00
Grant income Jubilee	£0.00	£0.00
Grant income Jubilee CCTV	£0.00	£0.00
Grant income Spaces and Places	£12,525.82	£0.00
Jubilee CCTV Earmarked Reserves	£12,000.00	£12,000.00
<u>Total Income</u>	<u>£24,525.82</u>	<u>£12,000.00</u>

<u>Jubilee Play Park expenditure</u>		
Replacement play equipment	£4,500.00	£4,500.00
CCTV	£12,000.00	£12,000.00

<u>Grants/Fundraising breakdown</u>		
Section 106 Jubilee	£0.00	£0.00
Jubilee EPF	£0.00	£0.00
Grant income Places and Spaces	£11,559.82	£0.00
(Church House WiFi)	£558.00	£0.00
(Augustus Place WiFi)	£408.00	£0.00

## CHRISTMAS LIGHTING

	<u>Budget</u> <u>2025/26</u>	<u>Budget</u> <u>2026/27</u>
<u>Expenditure</u>		
Maintenance Contracts	£13,680.00	£14,364.00
Equipment	£2,000.00	£3,591.00
Electric Supply Charge	£600.00	£624.00
Equipment storage	£1,040.00	£1,100.00
<u>Total Expenditure</u>	<u>£17,320.00</u>	<u>£19,679.00</u>
<u>Income</u>		
	£0.00	£0.00
<u>Total income</u>	<u>£0.00</u>	<u>£0.00</u>

## **NEW CEMETERY**

	<b><u>Budget</u></b> <b><u>2025/26</u></b>	<b><u>Budget</u></b> <b><u>2026/27</u></b>
<b><u>Expenditure</u></b>		
Water Rates	£100.00	£114.00
Grounds Maintenance	£3,500.00	£5,915.00
 New Ashes Section	 £4,000.00	 £4,000.00
<b>Total Expenditure</b>	<b>£7,600.00</b>	<b>£10,029.00</b>

## **Income**

Grant of Rights	£1,610.00	£1,610.00
Memorial Fees	£840.00	£840.00
Grave Maintenance Fees	£2,030.00	£2,030.00
 <b>Total Income</b>	 <b>£4,480.00</b>	 <b>£4,480.00</b>

## **OLD CEMETERY**

### **Expenditure**

War Graves Commission	£204.00	£204.00
 <b>Total Expenditure</b>	 <b>£204.00</b>	 <b>£204.00</b>

### **Income**

War Graves Commission	£204.00	£204.00
 <b>Total Income</b>	 <b>£204.00</b>	 <b>£204.00</b>

**DE VALENCE PAVILION**

	<b><u>Budgeted</u></b> <b><u>2025/26</u></b>	<b><u>Budget</u></b> <b><u>2026/27</u></b>
<b><u>Expenditure</u></b>		
Grant to DVP (Tenby) Trust	£26,000.00	£26,000.00
Café space rent	£0.00	£0.00
Development *	£29,200.00	£17,500.00
Total Expenditure	<u>£55,200.00</u>	<u>£43,500.00</u>

\* heading renamed Development to include £10,000 plus 25% of DV grant committed to development fund each year transferred to reserve fund if not spent in year



Observer posts appear to be left 'pending' again in the Tenby Together group, whilst others posts appear to be popping up.

Also, going back to the issue of TTC (and I know its a separate issue from Tenby Together) posts on Facebook, have noticed tonight that a Xmas message from the Mayor has appeared on the TTC official page a couple of days ago, but no sign of it being sent directly to us.

This was always the case throughout the years, and in the 20+ years since I've worked at the Observer.

It would have been good to have had this when it was posted a couple of days ago, but now, unfortunately, with press and printing deadlines brought forward for the festive period, most of the print pages are now full up.

Again, this highlights why it would be useful for any official TTC posts to be emailed directly to the Observer.

I'm not sure what more I can do to highlight this, as explained before, I've messaged the town clerk several times on this topic, over the past couple of years, but requests have unfortunately fallen on deaf ears. I've copied the town clerk's email address again into this post, but not sure what more I can do.

Perhaps you might be kind enough to raise it at the next meeting of TTC.

