

TENBY TOWN COUNCIL

**DE VALENCE PAVILION
UPPER FROG STREET
TENBY**

3rd December 2025

Dear Councillor

You are hereby summoned to attend the next Meeting of the Tenby Town Council to be held on **Tuesday, 9th December 2025 at 7.30 pm** to transact the business stated below.

This meeting will be held 'in person' at the De Valence Pavilion but access will be provided for members wishing to join remotely from another location

Members of the public wishing to access the meeting remotely are asked to contact the Deputy Clerk for details.

UNDER STANDING ORDERS ADOPTED BY THIS COUNCIL PHOTOGRAPHING, RECORDING, BROADCASTING OR TRANSMITTING THE PROCEEDINGS OF A MEETING BY ANY MEANS IS PROHIBITED WITHOUT THE COUNCIL'S PRIOR WRITTEN CONSENT.

Yours faithfully



PP A. J. DAVIES
FINANCIAL OFFICER/CLERK TO THE COUNCIL

A G E N D A

Public Participation: an opportunity for members of the public to ask questions and make representations about any item of business to be transacted during tonight's meeting and which is open for public discussion. Confidential items of business are excluded.

1. To receive Apologies.
2. To disclose any personal interests in items of business listed below.

Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial.

3. To agree Items of Correspondence and Committee Minutes, except those marked private and confidential, be given to the members of the Press present.
4. To confirm the minutes of the meeting of Tenby Town Council held 11th November 2025.
5. To consider any Matters Arising from the minutes for information only.
6. To receive the minutes of the extra ordinary meeting of Tenby Town Council held 26th November 2025.
7. To receive the minutes of the Policy and Finance meeting held 2nd December 2025 (on the table).
8. To receive the Accounts for November (including scheduled payments, unpresented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) and consider any issues arising (on the table)
9. To receive any updates from Council representatives on Outside Bodies.
10. To consider any Financial Officer/Clerk's Items and to agree action in response to proposals:
 - a. Summer bedding plants 2026 quotation
11. Date and Time of Next Meeting

Planning committee – Tuesday 13th January at 7 pm

Full council meeting – Tuesday 13th January at 7.30 pm
12. To propose any item for the next Agenda.
13. **TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE "PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960".**
14. To confirm the Private and Confidential Minutes of the Tenby Town Council Meeting held 11th November 2025.
15. To consider any Matters Arising from the minutes for information only.
16. To receive the Private and Confidential Minutes of the Policy and Finance meeting held 2nd December 2025

MINUTES OF THE TENBY TOWN COUNCIL
MEETING HELD 11TH NOVEMBER 2025

Present: Councillor Dai Morgan Mayor
Councillor Tom Sloan
Councillor Sam Skyrme-Blackhall
Councillor Tara Carmody
Councillor Phil Spence
Councillor Laurence Blackhall
Councillor James Phillips

In attendance: Sharon Thompson Deputy Clerk

UNDER STANDING ORDERS ADOPTED BY THIS COUNCIL, PHOTOGRAPHING, RECORDING, BROADCASTING OR TRANSMITTING THE PROCEEDINGS OF A MEETING BY ANY MEANS IS PROHIBITED WITHOUT THE COUNCIL'S PRIOR WRITTEN CONSENT.

120. TO RECEIVE APOLOGIES

Apologies received from Cllrs Hallett and Lewis.

121. TO DISCLOSE ANY PERSONAL ITEMS OF BUSINESS LISTED BELOW

None disclosed.

122. PUBLIC PARTICIPATION: AN OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ASK QUESTIONS AND MAKE REPRESENTATIONS ABOUT ANY ITEM OF BUSINESS TO BE TRANSACTED DURING TONIGHT'S MEETING AND WHICH IS OPEN FOR PUBLIC DISCUSSION. CONFIDENTIAL ITEMS OF BUSINESS ARE EXCLUDED

Proposed by Cllr Skyrme-Blackhall, seconded by Cllr Sloan.

126b. TTC welcomed Julie Jones and co-volunteer, Tegryn Jones, who are part of the working committee **Eisteddfod Genedlaethol y Garreg Las 2026** raising awareness and money for Tenby and area. Pressures were outlined as were the benefits to county and town. Councillors were then given a presentation. The lead up and legacy. Deep rooted event in Welsh culture with an upcoming 850-year anniversary.

Fund raising events have already take place with more planned to include a Christmas market in Sergeants Lane.

TTC will look at ways that Tenby schools and Tenby residents can be involved and the benefits to the local community. Possibly support by providing transport to the venue for those taking part and supporters.

This may be unfamiliar terrain to those who are newcomers to Wales and to a certain generation of locals. On-line workshops may be beneficial 'what is Eisteddfod'.

TCC commit to ongoing dialogue, 2026 flowers in colour scheme, event linking where possible, look at enhancement to Tenby St David's week events, grant regime, look to favour items linked to Eisteddfod, look to support transport to event, accessible bus, to support school involvement and to keep ideas flowing. Cllr Blackhall proposed £5,000 as a starter and to keep item as a standing item on Agenda, seconded by Cllr Skyrme-Blackhall.

123. TO AGREE ITEMS OF CORRESPONDENCE AND COMMITTEE MINUTES, EXCEPT THOSE MARKED PRIVATE AND CONFIDENTIAL, BE GIVEN TO THE MEMBERS OF THE PRESS PRESENT

Proposed by Cllr Blackhall and seconded by Cllr Skyrme-Blackhall.

RESOLVED

That items of correspondence and committee minutes, except those marked private and confidential, be given to the members of the press present.

124. TO CONFIRM THE MINUTES OF THE TOWN COUNCIL MEETING HELD 14TH OCTOBER 2025

RESOLVED

That the minutes of the Tenby Town Council held 14th October 2025 be confirmed and signed as accurate.

125. TO CONSIDER ANY MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

Page Item 108 – Regalia: The Mayor has spoken to Michaels in Birmingham re designs and he hopes to have something to put before members shortly.

126. TO CONSIDER THE FOLLOWING ITEMS OF CORRESPONDENCE AND AGREE ACTION IN RESPONSE:

- a. PCC – Update on costs associated with Tenby, Upper Frog Street toilet from 1st April 2026 until 31st March 2027**

Concerns raised about the condition of the toilets. Propose discussion adjourned to budget and in meantime write to Marc Owen raising these concerns. Would like to see what cleaning schedules are and if no improvements, will consider alternative maintenance. Is damage being reported? Proposed by Cllr Carmody and seconded by Cllr Blackhall.

- b. Eisteddfod Genedlaethol y Garreg Las 2026**

Covered earlier in meeting.

127. TO RECEIVE THE ACCOUNTS FOR OCTOBER (INCLUDING SCHEDULED PAYMENTS, UNPRESENTED CHEQUES, RECEIPTS, ACCOUNT BALANCES, BUDGET MONITORING TO DATE AND BANK RECONCILIATIONS) AND CONSIDER ANY ISSUES ARISING

Variance in S137 cost heading will be covered by reserves. Adjust budget heading next year. LB proposed DM seconded.

Proposed by the Mayor and seconded by Cllr Skyrme-Blackhall that the accounts be accepted.

RESOLVED

That the accounts for October (including scheduled payments for approval, unpresented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) be approved.

128. TO RECEIVE FEEDBACK FROM THE GRANT GROUP – CLLRS BLACKHALL, CARMODY, PHILLIPS & SPENCE

A productive first meeting. Need for forward thinking.

Talked about different grants, supporting groups, challenges of grant bidding and more proactive approach.

Strands of work recognised engagement, community and accessibility.

Target projects and grant priorities – linked by accessibility theme building on people, places and spaces. Identify priorities as part of Town Lan moving forward. Develop and consult.

129. TO RECEIVE FEEDBACK ON PEMBROKESHIRE COUNTY COUNCIL ISSUES – CLLR SKYRME-BLACKHALL

Proposed by the Mayor and seconded by Cllr Blackhall that item be moved into private.

130. UPDATE FROM COMMUNITY ENGAGEMENT OFFICER

Not present on this occasion.

131. TO CONSIDER ANY FINANCIAL OFFICER/CLERK'S ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS:

- a. **Audit Wales** – Unqualified Audit received. Notice to be displayed tomorrow.
- b. **Section 6 Report** – DC requested assistance in completion of Report
- c. **Grit Bins** – Check location of grit bins and request refill by PCC

- d. **TTC benches audit** – TH undertaking audit of TTC benches
- e. **Co-option candidates** – The deadline has now passed. It was agreed that a meeting be arranged for Wednesday, 26th November, giving the opportunity for candidates to meet councillors.

132. DATE AND TIME OF NEXT MEETING

Planning Committee – Tuesday, 9th December 2025 at 7pm

Full Council – Tuesday, 9th December 2025 at 7.30pm

133. TO PROPOSE ANY ITEM FOR THE NEXT AGENDA

None.

134. TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE “PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960”.

MINUTES OF THE TENBY TOWN COUNCIL
EXTRA ORDINARY MEETING HELD 26TH NOVEMBER 2025

Present: Councillor Dai Morgan Mayor
Councillor Tom Sloan
Councillor Laurence Blackhall
Councillor Dr Tara Carmody
Councillor Sam Skyrme-Blackhall
Councillor James Phillips

In attendance: Sharon Thompson Deputy Clerk

UNDER STANDING ORDERS ADOPTED BY THIS COUNCIL, PHOTOGRAPHING, RECORDING, BROADCASTING OR TRANSMITTING THE PROCEEDINGS OF A MEETING BY ANY MEANS IS PROHIBITED WITHOUT THE COUNCIL'S PRIOR WRITTEN CONSENT.

1. TO RECEIVE APOLOGIES

Apologies received from Cllrs Hallett, Lewis and Spence.

2. TO DISCLOSE ANY PERSONAL INTERESTS IN ITEMS OF BUSINESS LISTED BELOW

None.

3. TO CONSIDER CANDIDATES FOR CO-OPTION TO THE CASUAL VACANCIES IN THE NORTH AND SOUTH AWARD AND AGREE ACTION IN RESPONSE TO PROPOSALS

There were ten candidates who had put their names forward for co-option. All had been invited to meet councillors. There were six in attendance, four having withdrawn. Each candidate was invited to tell members a little bit about themselves and why they would like to be co-opted.

The Mayor proposed that the co-option be undertaken by written ballot and was seconded by Cllr Skyrme-Blackhall.

RESOLVED

That voting be undertaken by written ballot.

It was explained that the successful candidate would require a substantive majority to be elected, that is more votes than the combined total of all other candidates.

Following the ballot, Anna Bolton and Jayne Badham obtained substantive majorities and it was

RESOLVED

That Anna Bolton be co-opted to fill the vacancy in the South Ward and Jayne Badham be co-opted to fill the vacancy in the North Ward.

