

TENBY TOWN COUNCIL

**DE VALENCE PAVILION
UPPER FROG STREET
TENBY**

5th November 2025

Dear Councillor

You are hereby summoned to attend the next Meeting of the Tenby Town Council to be held on **Tuesday 11th November 2025 at 7.30pm** to transact the business stated below.

This meeting will be held 'in person' at the De Valence Pavilion but access will be provided for members wishing to join remotely from another location

Members of the public wishing to access the meeting remotely are asked to contact the Deputy Clerk for details.

UNDER STANDING ORDERS ADOPTED BY THIS COUNCIL PHOTOGRAPHING, RECORDING, BROADCASTING OR TRANSMITTING THE PROCEEDINGS OF A MEETING BY ANY MEANS IS PROHIBITED WITHOUT THE COUNCIL'S PRIOR WRITTEN CONSENT.

Yours faithfully



**P.P. A. J. DAVIES
FINANCIAL OFFICER/CLERK TO THE COUNCIL**

A G E N D A

1. To receive Apologies.
2. To disclose any personal interests in items of business listed below.

Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial.
3. Public Participation: an opportunity for members of the public to ask questions and make representations about any item of business to be transacted during tonight's meeting and which is open for public discussion. Confidential items of business are excluded.
4. To agree Items of Correspondence and Committee Minutes, except those marked private and confidential, be given to the members of the Press present.
5. To confirm the minutes of the meeting of Tenby Town Council held 14th October 2025.

6. To consider any Matters Arising from the minutes for information only.
7. To consider the following items of correspondence and agree action in response:
 - a. PCC – Update on costs associated with Tenby, Upper Frog Street toilet from 1st April 2026 until 31st March 2027
 - b. Eisteddfod Genedlaethol y Garreg Las 2026
8. To receive the Accounts for October (including scheduled payments, unpresented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) and consider any issues arising (on the table)
9. To receive Feedback from the Grant Group – Cllrs Blackhall, Carmody, Phillips & Spence
10. To receive Feedback on Pembrokeshire County Council issues – Cllr Skyrme-Blackhall
11. Update from Community Engagement Officer
12. To consider any Financial Officer/Clerk's Items and to agree action in response to proposals:
13. Date and Time of Next Meeting

Planning Committee – Tuesday, 11th November 2025 at 7pm

Full Council – Tuesday, 11th November 2025 at 7.30pm
14. To propose any item for the next Agenda.
15. **TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE "PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960".**
16. To confirm the Private and Confidential Minutes of the Tenby Town Council Meeting held 14th October 2025.
17. To consider any Matters Arising from the minutes for information only.
18. To confirm the Private and Confidential Minutes of the Personnel meetings held 28th October 2025 (on the table)
19. To consider any Matters Arising from the minutes for information only.
20. To consider any Financial Officer/Clerk's Items and to agree action in response to proposals:

MINUTES OF THE TENBY TOWN COUNCIL
MEETING HELD 14TH OCTOBER 2025

Present: Councillor Dai Morgan Mayor
Councillor Tom Sloan
Councillor Sam Skyrme-Blackhall
Councillor Tara Carmody
Councillor Phil Spence
Councillor Laurence Blackhall on Zoom

In attendance: Sharon Thompson Deputy Clerk
Anne Draper CEO

Mrs D Sloan Greenhill School
Emma Nicholas Youth Ambassador
Sophie Gilmartin Youth Ambassador

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103. TO RECEIVE APOLOGIES

Apologies received from Cllrs Hallett, Dale, Phillips and Lewis.

104. TO DISCLOSE ANY PERSONAL ITEMS OF BUSINESS LISTED BELOW

Cllr Spence declared his personal interest in Item 8.

105. PUBLIC PARTICIPATION: AN OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ASK QUESTIONS AND MAKE REPRESENTATIONS ABOUT ANY ITEM OF BUSINESS TO BE TRANSACTED DURING TONIGHT'S MEETING AND WHICH IS OPEN FOR PUBLIC DISCUSSION. CONFIDENTIAL ITEMS OF BUSINESS ARE EXCLUDED

EN & SG updated members on what was coming up. February Production up and running. School recently hosted a visitor to assist students with revision techniques and tools. Supporting Years 10 and 11. Found to be very beneficial. The no mobile phone policy is in place and this will eventually become the norm. Previously trialled in St Davids and proved very successful. Good preparation for the workplace.

Cllr Sloan asked SG & EN if they would be comfortable and happy to become go betweens, bringing feedback to Council. Arrangements made for Mayor and Deputy Mayor to visit Senedd next week. Involvement in Remembrance, interaction from as many sections of the community as possible. Events coming up that CEO could use support and opinions. Poppy Trail coming up which includes a short service. Decorate a pebble in memory. Good to have representation from Greenhill. Mr Shane Roberts of Tenby RBL has interacted independently.

The Mayor recalled that Ysgol Greenhill had a Reflection Room that was in need of some items and asked if EN & SG could find out if this has been sorted. SAT group dealing with it.

106. **TO AGREE ITEMS OF CORRESPONDENCE AND COMMITTEE MINUTES, EXCEPT THOSE MARKED PRIVATE AND CONFIDENTIAL, BE GIVEN TO THE MEMBERS OF THE PRESS PRESENT**

Proposed by Cllr Skyrme-Blackhall and seconded by Cllr Sloan.

RESOLVED

That items of correspondence and committee minutes, except those marked private and confidential, be given to the members of the press present.

107. **TO CONFIRM THE MINUTES OF THE TOWN COUNCIL MEETING HELD 9TH SEPTEMBER 2025**

RESOLVED

That the minutes of the Tenby Town Council held 9th September 2025 be confirmed and signed as accurate.

108. **TO CONSIDER ANY MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY**

Page 47 Item 80 – Regalia: Information has been sent to Michaels of Birmingham. Now awaiting response.

Page 48 Item 90 - Hosting of 46 Battery: TTC holding reception to welcome. All councillors invited.

109. **TO CONSIDER THE FOLLOWING ITEMS OF CORRESPONDENCE AND AGREE ACTION IN RESPONSE:**

None.

110. **TO CONSIDER ANY GRANT REQUESTS AND AGREE ACTION IN RESPONSE TO PROPOSALS:**

Round Table Christmas Dinner update

TTC had now received the requested information. Many residents support this annual event. May be an opportunity to review next year and look at the possibility of a second event at another time of year.

Consider an investment in the older population, for residents to feel valued.

The spectaculars were incredibly successful this year and perhaps in future less may be needed to prop up.

Support as requested this year and look at ideas for next year.

Discuss how we can do other landmark events at another point in the year to recognise the older residents, maybe at a quieter time of the year.

Proposed by the Mayor. Seconded by Cllr Carmody.

RESOLVED

That under Section 137 of the LGA 1972 TTC donate £3500 to Tenby Round Table to assist them with the finances of the annual Senior Citizens' Christmas Dinner.

Tenby Royal British Legion

Gala Concert of Remembrance - 7th November 2025

TTC had been approached for donation/sponsorship. Councillors were all in agreement that the sum of £75 be donated to Tenby Royal British Legion.

Pembrokeshire Poppy Events

Mr Shane Roberts of the Tenby branch TBL Pembrokeshire Poppy Events dressing areas of Tenby with silhouettes. Currently struggling with funds for materials – up to £200 to help.

Looking at activities in the grounds, silhouettes and poppies involving schools. Reverend Brett gave go ahead.

Proposed by Cllr Skyrme-Blackhall and seconded by Cllr Sloan. All councillors agreed to donate £200 to Pembrokeshire Poppy Events.

RESOLVED

That under Section 137 of the LGA 1972 that £75 be donated to Tenby Royal British Legion.

That under Section 137 of the LGA 1972 that £200 be donated to Pembrokeshire Poppy Events.

- 111. TO RECEIVE THE ACCOUNTS FOR JULY, AUGUST AND SEPTEMBER (INCLUDING SCHEDULED PAYMENTS, UNPRESENTED CHEQUES, RECEIPTS, ACCOUNT BALANCES, BUDGET MONITORING TO DATE AND BANK RECONCILIATIONS) AND CONSIDER ANY ISSUES ARISING (SEPTEMBER ON THE TABLE)**

Proposed by Cllr Skyrme-Blackhall and seconded by the Mayor that the accounts be accepted.

RESOLVED

That the accounts for July, August and September (including scheduled payments for approval, unrepresented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) be approved.

112. UPDATE FROM COMMUNITY ENGAGEMENT OFFICER

TTC's Community Engagement Officer (ARD) updated members on recent events, available grants, volunteer projects and planned future events.

Discussions then took place on communication going forward.

ARD updates the Padlet (described as a secure information station) weekly and all councillors were encouraged to sign up.

Regarding advertising and promotion, it was suggested that some sort of advertising consultant be approached for assistance. Suggestion of information gathering to measure success and detail of attendees, etc may be useful evaluation for further funding and future bids.

Discussions with other venues in the area would be useful. There is some great stuff going on in Tenby. Cllr Carmody will take idea forward. New ways of promotion worth looking at. Develop mailing list. Proposed by Cllr Carmody, seconded by the Mayor with all councillors in favour.

RESOLVED

That advertising consultants be investigated.

113. TO CONSIDER ANY FINANCIAL OFFICER/CLERK'S ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS:

114. DATE AND TIME OF NEXT MEETING

Planning Committee – Tuesday, 11th November 2025 at 7pm

Full Council – Tuesday, 11th November 2025 at 7.30pm

115. TO PROPOSE ANY ITEM FOR THE NEXT AGENDA

None.

116. TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE "PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960".

Proposed by Cllr Skyrme-Blackhall, seconded by Cllr Sloan.

Correspondence A

Dear Tenby Town Council,

I'm writing to you with an update on costs associated with Tenby, Upper Frog Street toilet from 1st April 2026 until 31st March 2027.

The increased costs of utilities charges and a CPI uplift has also been added onto last year fees.

Charges for 2025 - £12,921.89

Charges for 2026 –

2025 Cost - £12,921.89

CPI uplift - £478.11

Total charge for 1st April 2026 – 31st March 2027 will be - **£13,400**

I would be grateful if your council can confirm by the 5th December 2025 acceptance of these charges, invoices will be raised as per the attached agreement.

I would note that if your council is not in a position to fund these toilets, the toilets will be closed on the 31st March 2026 as per previous correspondence and our toilet strategy.

Correspondence B

I write regarding the National Eisteddfod which is coming to Pembrokeshire in August 2026.

Please see attached a letter (which your Members should have received at the start of this year) detailing how the Eisteddfod is a dynamic world-famous festival, which brings countless economic boosts and cultural benefits to its catchment areas and beyond. The Festival's attendance is currently around 150,000 to 180,000 visitors per year.

I am a member of the Eisteddfod Executive Committee, and part of my role is to raise awareness of the event and help raise funds across Tenby and our wider area, to feed into the wider Appeals Committee which has a target of £400k to raise.

I have formed a strong Dinbych y Pysgod Appeals Committee already, with over 26 members in my Whatsapp group*, and we have carried out several fund-raising events in Tenby over the summer months, with many more in the planning.

Our current total-raised stands at over £2300, although we do have a considerable target of between £12,000- £15,000 to reach by early August next year.

Our events so far have brought music, vibrancy, Welsh language, colour, culture and fun to Tenby town centre. Please see attached photographs. We have also contributed a team of volunteers to support one of the Activity Wales' recent events, namely Swim Run, extending from Fresh East to Saundersfoot (supporting other causes within our community, and spreading the word about the Eisteddfod).

I am proud of our activities so far in helping raise the profile of the Eisteddfod Genedlaethol and contributing to the **Welsh** cultural life of Tenby.

I wonder if the Council members would consider allocating some funding to help boost our Dinbych y Pysgod Appeal, particularly if you have some 'town enhancement' allocations in reserve, whether this f/y, or next, or both!

(*Three key members of our Appeal fund-raising group are the founder members of Y Lle Da bilingual festival which did fantastically well in the Town in its inaugural year last March. We have each common aims for Tenby and their creativity and support are greatly appreciated.)

Diolch yn fawr.

January 2025

Dear Clerk,

Regarding the 2026 National Eisteddfod

The National Eisteddfod is coming to Pembrokeshire, south Ceredigion and west Carmarthenshire in a little over a year and a half, and the awareness and fundraising work to host this world-famous festival is underway locally.

We have a local target of £400,000 to raise to ensure the success of the festival. We're in the process of starting the work, and over the next few months, we'll be holding hundreds of activities bringing our communities together to socialise in the name of the Eisteddfod. The festival is dependent on the support of local residents, businesses and companies, and the support of local Community Councils is a real boost to the local fund in each area.

The National Eisteddfod was last held in Pembrokeshire back in 2002, and the area and the Eisteddfod itself have developed extensively since then. The Eisteddfod is a dynamic festival offering over 1,000 activities for people of all ages and backgrounds over a period of eight days, and costs almost £7 million to host annually.

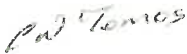
The economic boost from hosting the Eisteddfod locally is huge. Ceredigion saw an economic benefit of £17.5 million during the week of the festival alone in 2022. Considering that we'll be organising events and activities across the catchment area for the next eighteen months, the impact on the economy will be much higher.

We're writing to ask for your support this year and in the next financial year, to help us reach our financial goal. All contributions, big or small, will go entirely to the Fund and to the work of the Eisteddfod locally.

Thank you for reading the letter and we kindly ask you to support our local fundraising efforts in the Penally Community Council area. If you'd like more information, we're very happy to come and present to the council at your next meeting and to answer any questions you may have about the Eisteddfod and our work locally.

If you wish to contribute, please either send a cheque payable to Eisteddfod Genedlaethol Cymru to Oriel Hughes, at the address on the bottom of this letter. You can also donate via BACS, and the account details are HSBC Eisteddfod Genedlaethol Cymru | Sort code: 40-16-13 | Account number: 81501917, and do please email oriel@eisteddfod.cymru to confirm payment so we can place your donation against the local area.

Thank you very much for your support and yours faithfully,



Cris Tomos
Chair of the 2026 National Eisteddfod Local Fund



Gwennllian Carr
Strategic Director, National Eisteddfod