

# TENBY TOWN COUNCIL

**DE VALENCE PAVILION  
UPPER FROG STREET  
TENBY**

10th September 2025

Dear Councillor

You are hereby summoned to attend the next Meeting of the Tenby Town Council Personnel Committee to be held on **Tuesday 16th September 2025 at 7 pm** to transact the business stated below.

This meeting will be held 'in person' at the De Valence Pavilion but access will be provided for members wishing to join remotely from another location.

Members of the public wishing to access the meeting remotely are asked to contact the Town Clerk for details.

UNDER STANDING ORDERS ADOPTED BY THIS COUNCIL PHOTOGRAPHING, RECORDING, BROADCASTING OR TRANSMITTING THE PROCEEDINGS OF A MEETING BY ANY MEANS IS PROHIBITED WITHOUT THE COUNCIL'S PRIOR WRITTEN CONSENT.

Yours faithfully



**P.P. A. J. DAVIES**  
**FINANCIAL OFFICER/CLERK TO THE COUNCIL**

## **A G E N D A**

1. To receive Apologies
2. To disclose any personal interest in items and indicate whether it is personal or prejudicial
3. To elect a Chair of the Personnel Committee for the remainder of the Council Year 2025/26

4. **TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEMS OF BUSINESS UNDER THE “PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960**
5. To receive an update from the Mayor on Staffing matters
6. To consider Council operations in the light of the Mayor’s briefing and to consider actions in response to proposals
7. To agree a schedule of regular personnel meetings for the remainder of the Council year.
8. Any items for the next agenda of the Personnel Committee
9. Date a time of the next meeting