

TENBY TOWN COUNCIL

**DE VALENCE PAVILION
UPPER FROG STREET
TENBY**

3rd September 2025

Dear Councillor

You are hereby summoned to attend the next Meeting of the Tenby Town Council to be held on **Tuesday 9th September 2025 at 7.30 pm** to transact the business stated below.

This meeting will be held 'in person' at the De Valence Pavilion but access will be provided for members wishing to join remotely from another location

Members of the public wishing to access the meeting remotely are asked to contact the Town Clerk for details.

UNDER STANDING ORDERS ADOPTED BY THIS COUNCIL PHOTOGRAPHING, RECORDING, BROADCASTING OR TRANSMITTING THE PROCEEDINGS OF A MEETING BY ANY MEANS IS PROHIBITED WITHOUT THE COUNCIL'S PRIOR WRITTEN CONSENT.

Yours faithfully



**P.P. A. J. DAVIES
FINANCIAL OFFICER/CLERK TO THE COUNCIL**

A G E N D A

1. To receive Apologies.
2. To disclose any personal interests in items of business listed below.

Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial.

3. **Public Participation:** an opportunity for members of the public to ask questions and make representations about any item of business to be transacted during tonight's meeting and which is open for public discussion. Confidential items of business are excluded.

4. To agree Items of Correspondence and Committee Minutes, except those marked private and confidential, be given to the members of the Press present.
5. To confirm the minutes of the meeting of Tenby Town Council held 8th July 2025.
6. To consider any Matters Arising from the minutes for information only.
7. To confirm the minutes of the extra ordinary meeting of Tenby Town Council held 9th July 2025.
8. To confirm the minutes of the extra ordinary meeting of Tenby Town Council held 22nd July 2025.
9. To receive the notes of the Festivities meeting held 2nd September (on the table).
10. To consider the following items of correspondence and agree action in response:
 - a. Letter from resident regarding parking zones
11. To consider any grant requests and agree action in response to proposals:

Tenby Observer – Community Kindness Awards 2025 – award sponsorship
12. To receive the Accounts for July and August (including scheduled payments, unpresented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) and consider any issues arising (on the table)
13. To consider appointment of Representatives to Council Committees, sub-committees and Outside Bodies (appendix a)
 - a. Planning committee – nine members
 - b. Policy and Finance – seven members
 - c. Personnel – seven members
 - d. New Cemetery Management sub-committee – five members
14. Reunion of 10 Battery in October – Cllr James Phillips
15. Safeguarding Policy and Practice

Proposal - To establish a short term action group to review the Council's existing policy and practice on Safeguarding and to recommend changes in the light of developments in Safeguarding

practice and advances in the work of Tenby Town Council. The action group should report back at the next meeting and submit a proposed policy and resultant action plan for practice at the November meeting – Cllr Blackhall.

16. Gardens of Tenby

Proposal - To convene a meeting of the Gardens of Tenby group and to invite all individuals, groups and organisations who are currently supporting the maintenance of gardens in the town. Further to agree any other remaining actions to complete the first stage of the People, Places and Spaces project – Cllr Blackhall

17. To receive any updates from Council representatives on Outside Bodies.

18. To consider any Financial Officer/Clerk's Items and to agree action in response to proposals:

19. Date and Time of Next Meeting

Planning Committee – Tuesday, 14th October 2025 at 7pm

Full Council – Tuesday, 14th October 2025 at 7.30pm

20. To propose any item for the next Agenda.

21. **TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE "PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960".**

22. To confirm the Private and Confidential Minutes of the Tenby Town Council Meeting held 8th July 2025.

23. To consider any Matters Arising from the minutes for information only.

24. To confirm the Private and Confidential Minutes of the Extra Ordinary Committee meetings held 22nd July.

25. To consider any Matters Arising from the minutes for information only.

26. To consider any Financial Officer/Clerk's Items and to agree action in response to proposals:

a. Update on Town Clerk/Responsible Financial Officer.

MINUTES OF THE TENBY TOWN COUNCIL
MEETING HELD 8TH JULY 2025

<u>Present:</u>	Councillor Dai Morgan	Mayor
	Councillor Emma Lewis	Zoom
	Councillor James Phillips	
	Councillor Tom Sloan	
	Councillor Dr Tara Carmody	
	Councillor Laurence Blackhall	
	Councillor Sam Skyrme-Blackhall	Zoom

<u>In attendance:</u>	Mr Andrew Davies	Clerk to the Council/Financial Officer
	Sharon Thompson	Deputy Clerk
	Martin Higgitt	Martin Higgitt Associates Ltd.
	Emma Nicholas	Youth Ambassador
	Mrs Daniella Sloan	Ysgol Greenhill School

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The Mayor welcomed Emma who has joined us this evening after being elected by Ysgol Greenhill School Senedd to be one of our Youth Ambassadors. Unfortunately, the other appointed representative, Sophie, was unable to join us this evening due to a prior engagement.

In congratulating both he said:

Today marks a historic moment for Tenby as we proudly welcome Sophie and Emma, the very first Youth Representatives to sit on Tenby Town Council. This is more than just a title — it's the beginning of a powerful and much-needed step toward youth inclusion and engagement in local democracy.

For too long, the voices of young people in our town have gone unheard in formal council settings. With Sophie and Emma now stepping into these pioneering roles, that silence is finally being broken. They represent a generation full of ideas, energy, and a fresh perspective — all of which are vital for the continued growth and improvement of our community.

As Youth Representatives, they will be contributing to debates, bringing forward issues that matter most to the young people of Tenby, and influencing the decisions that shape the future of the town. While they don't yet hold voting rights on the council, their presence and input will carry real weight — both in the room and in the wider community.

We thank them for stepping up, for caring deeply about their community, and for being brave enough to lead the way. They are not only representing youth — they are inspiring it.

Here's to Sophie and Emma — and to the start of a new, more inclusive chapter for Tenby.

Emma updated councillors with what is going on in school including the production of Chitty Chitty Bang Bang next Wednesday, Thursday and Friday. The School is now coming to the end of term, with a balance of schoolwork and activities. The school held their Sports Day earlier today, raising money for Prom.

Emma outlined how the school's mobile phone policy was working. There was lots of positive feedback and it seemed to be having a positive impact as students were no longer focussed on their phones but were actually talking with friends more and were more focused on lessons.

The new Year 7 pupils will know no different and each year the policies will become more normalised and carry more impact.

Cllr Sloan thanked Emma, feeling it showed great courage to attend the meeting on her own.

She had given the council clear and concise information and he looked forward to a fruitful and productive relationship which would allow the voices of the youth of the town to be heard.

Don't be afraid to speak, we are here to listen, he told Emma.

The Mayor then welcomed Mr Higgitt, of Martin Higgitt Associates Ltd. who has been commissioned by Pembrokeshire Coast National Park Authority to undertake a research project looking at the potential feasibility for transport services around Tenby.

Due to her membership of the National Park Authority Cllr. Skyrme-Blackhall said she would listen to the presentation but not contribute to the debate.

Mr Higgitt explained that this was a follow-up to an earlier consultation and was looking into the feasibility of improving transportation links and access for workers and visitors.

He was aware that many local businesses were struggling to recruit staff. His research was to what degree access is a barrier to recruitment and identify the needs of both employees and employers.

There was an online survey which he would follow up with interviews and focus groups.

Given the presence of our Youth Ambassador, he was mindful that many seasonal jobs in hospitality and the tourism sector were taken by young workers who do not perhaps have access to a car. This could prove a barrier to taking up jobs if shift patterns did not align with public transport services.

Options which could make a difference could be shared taxis, lift sharing, or the 'take me too' app.

In addition, there were several visitor attractions on the B4318, including the dinosaurs and deer parks, Manor House, Heatherton, and Carew airfield and castle. Could staff and visitors get there if they did not have access to a car?

Could a bus service as far as Carew or on to Pembroke or Pembroke Dock enable visitors and staff to travel to destinations along this route? All attractions seem to have opening hours in common.

Mr Higgitt said he has spoken to a few operators already and they are very enthusiastic about better public transport. It could be an App service hop on hop off model, something to promote all attractions on the corridor, possibly offering a discount on entries. He would be making recommendations in September with an October start a possibility.

Based on costings from other studies done he was looking at the feasibility to see if there is a case and make suggestions about funding options which, based on experiences elsewhere, could include costs met by subsidies or shared by users and businesses.

At the moment discussions were not being had with other towns as the Tenby area appeared to be particularly struggling to employ staff.

Cllr Lewis said that she used to work in PACTO and really hoped we would be able to find a solution. The 'take me too' scheme has been going for seven years but there seem to be no takers. There was a scooter scheme where these were loaned out to get people to work, which was successful but funding ran out.

There are, maybe, 4 or 6 services that do not wash their faces but if this idea could be made viable, she would give 100% backing.

The Flexi bus initiative was a massive win and had proved helpful for businesses, families and individuals, she continued. Lift sharing is always difficult and PACTO is focussing on travel to work and there are private groups formed by organisations, she pointed out.

Mr. Higgitt said he was grateful to the Clerk for supplying him with contact details for the Chamber of Trade but he has failed to get hold of them to date. Members felt they could assist with this although it is the busiest time of year for Chamber members and probably the hardest time to get hold of them.

Youth Ambassador Emma said that she had a part time job in Folly Farm but it was easier to get to as there was an hourly Tenby to Haverfordwest bus service passing it.

It was asked if this route, taking in Saundersfoot and Kilgetty had been considered by Mr Higgitt as it was clear that staff also came from this area but he felt that the scheme could be unviable if it became too big too soon.

Part of his project was to talk to businesses to assess access to work in Tenby to find out where people are travelling from.

In the first instance the B4318 route was being considered as it has a cluster of attractions all neatly lined up.

Cllr Dr Carmody suggested that the B4318 route could feature something similar to the open-top bus service to Saundersfoot.

There is a huge number of historical landmarks and geographical features to see along that route, she commented.

She noted that conversations in relation to access were also being had through the Hywel Dda University Health Board on going consultation to potential changes to hospital services operated in the area. She suggested to Mr Higgitt that there may be some overlap for consideration.

Mr Higgitt was thankful for this information and would contact Greenways to check what is happening so there was no duplication.

Members also felt that consideration should also be given to the local care home sector. Employment in this sector was not seasonal but staff still had access to work issues. Mr Higgitt said he would also welcome conversations from this sector.

He was aware that Bluestone provided a bus for their housekeeping staff so there may be a similar solution for care home workers.

The Mayor thanked Mr Higgitt for his time and said the town council would do all we could to assist.

56. TO RECEIVE APOLOGIES

Apologies received from Cllrs Hallett, Dale and Crockford.

57. TO DISCLOSE ANY PERSONAL ITEMS OF BUSINESS LISTED BELOW

The Clerk indicated he would withdraw from Item 8 as he has a long-standing association with Tenby Round Table.

Cllr Skyrme-Blackhall declared interest in item 7 due to her position as a board member on PNCPA.

58. TO AGREE ITEMS OF CORRESPONDENCE AND COMMITTEE MINUTES, EXCEPT THOSE MARKED PRIVATE AND CONFIDENTIAL, BE GIVEN TO THE MEMBERS OF THE PRESS PRESENT

RESOLVED

That items of correspondence and committee minutes, except those marked private and confidential, be given to the members of the press present.

59. TO RECEIVE A PRESENTATION BRIEFING FROM MR MARTIN HIGGITT, OF MARTIN HIGGITT ASSOCIATES LTD. WHO HAS BEEN COMMISSIONED BY PEMBROKESHIRE COAST NATIONAL PARK AUTHORITY TO UNDERTAKE A RESEARCH PROJECT LOOKING AT THE POTENTIAL FEASIBILITY FOR TRANSPORT SERVICES AROUND TENBY

Dealt with earlier in meeting.

60. TO CONFIRM THE MINUTES OF THE TOWN COUNCIL MEETING HELD 10TH JUNE 2025

Cllr Dr Carmody noted a typographical error on Page 27 'lack of' not 'lack if'

RESOLVED

That the minutes of the Tenby Town Council held 10th June 2025 be amended to read 'lack of quorum' then confirmed and signed as accurate.

61. TO CONSIDER ANY MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

Page 20 Item 41 - Attendance at Council: Cllr Blackhall had had a conversation with Cllr Rapi and he said he was hoping to produce some potential reports in relation to his role as additional community governor at Hafan y Mor and St Teilo's Schools. The Clerk confirmed that he had had a similar conversation with Cllr. Rapi.

Page 20 Item 41 - Streetscape Scheme: Cllr Blackhall advised members that the bid has gone in.

Page 20 Item 41 – Accessibility: Cllr Blackhall asked if the question of Accessibility had been raised at the meeting with Marc Owen that was mentioned. The Clerk said that the meeting has been cancelled by Mr Owen and no new date has been received. Cllr Skyrme-Blackhall, said that she had been with Mr Owen on another matter the previous date but he had not indicated a new date. She believes he was waiting for Pedestrianisation to start and will liaise further with him. Cllr Blackhall suggested it may be worth making it an agenda item for a future meeting.

Page 20 Item 42 – Tenby Market: The Deputy Leader has been contacted and discussions are in progress.

Page 21 Item 43a – Tenby Sea Cadets: Tenby Sea Cadets are in receipt of the grant and are grateful for the support of Tenby Town Council.

Page 24 Item 48 – Household Waste: The seagull proof bags feedback such a success that 50 were sold on the day of launch and by end of the first week all had gone.

The Clerk explained that we were unaware at the time that the bags were subject to VAT so our subsidy was a little greater than previously thought.

Cllr Blackhall felt the scheme had been hugely successful and he was hopeful that it would help to make a big impact and make it easier for all.

He suggested a slight extension, to the scheme with the release of another small wave of bags. He felt this provided a lot of impact for relatively small cost and that using the additional funding afforded to us via the second homes premium would be a reasonable way to commit another £600 in order to run another round and proposed this be done.

Cllr Skyrme-Blackhall also felt that the initiative had been a great success and agreed that there appeared to be a massive appetite for the initiative. She felt it was a win/win whereby, through the engagement of the town and raised awareness we were making progress in avoiding unnecessary litter.

Cllr Dr Carmody seconded Cllr. Blackhall.

RESOLVED

That TTC purchase a further 100 seagull proof bags which would be made available to residents at a discounted rate. The offer would be limited to 100 bags and would only be available until the start of the school holidays on 18th July. If the second tranche of bags ran out before this date, no more would be available at the discounted rate.

Page 25 Item 49: The Mayor's Challenge during Long Course Weekend had seen 17 people participating and had raised £2462 for local charities. The Mayor thanked the organisers of LCW for making the spaces available for this to happen and was delighted to announce that they had agreed that it would happen again next year.

This participation was achieved in just a few weeks so, whoever is Mayor next year, with more time for preparation we hope this will grow, he said. The spaces are not just reserved for experienced runners, there were four first time runners, the youngest of which was 13 this year.

There is an opportunity for growth in the challenge to benefit not only local charities but also to help promote healthy lifestyles.

62. TO CONSIDER THE FOLLOWING ITEMS OF CORRESPONDENCE AND AGREE ACTION IN RESPONSE TO PROPOSALS:

a. PCC – Street Trading application, South Parade

The Mayor admitted he was not a fan of the proposed location and if this is allowed would set a precedent for further vendors.

He felt the argument was unconvincing and wondered why they did not consider the empty former sandwich shop property across the road.

He considered the location directly in front of the town walls to be totally inappropriate.

Cllr Blackhall agreed feeling that, while the council could support one off or seasonal markets along the Parade, a permanent fixture like this would be out of keeping next to a Grade 2 Scheduled Ancient Monument.

We need to say, in the clearest terms, no, he said.

The proximity to the town walls alone is sufficient enough to refuse, commented the Mayor. However, you also have the smell and the potential for noise pollution and anti-social behaviour based on proposed operating hours.

You also have the potential for traffic congestion which will impact the fire station.

Cllr. Blackhall proposed that TTC recommend that the application be refused and Cllr Sloan seconded.

RESOLVED

That PCC be informed that TTC feel that application should be refused.

63. TO CONSIDER THE FOLLOWING REQUESTS FOR GRANT FUNDING AND AGREE ACTION IN RESPONSE TO PROPOSALS:

a. Tenby Round Table – Annual Senior Citizens’ Christmas Dinner

Prior to leaving the Chamber the Clerk stated that he had asked for accounts, but Round Table were unable to supply them at this time.

Cllr Phillips said, that, as far as he was aware this level of financial support dates back to COVID when Round Table were unable to hold their annual Summer Spectaculars.

We had stepped in to assist to ensure that the Christmas dinner was delivered.

Round Table however, seemed to expect continued financial support even though fund-raising activities had been able to resume.

Cllr Dr. Carmody felt that the senior citizens dinner was a laudable activity, but questioned the level of support requested. She did not feel the sums added up.

The Mayor suggested returning to this in September to see if Round Table had been able to hold their two summer spectaculars.

I am not saying we will not support them but it may give us the opportunity for further discussions, he said.

Cllr Blackhall seconded.

RESOLVED

That determination of the application be deferred until September so members can be appraised on the success of the two planned Round Table Summer events.

64. TO RECEIVE THE ACCOUNTS FOR JUNE (INCLUDING SCHEDULED PAYMENTS, UNPRESENTED CHEQUES, RECEIPTS, ACCOUNT BALANCES, BUDGET MONITORING TO DATE AND BANK RECONCILIATIONS) AND CONSIDER ANY ISSUES ARISING

Cllr Blackhall noted that we were still due income from the EPF grant but was aware that PCC had changed the system and we now had to provide more supporting evidence

around volunteer hours to draw the money down. He was happy to look at this as we need to get this done.

There were the last two remaining parts of the initial project to resolve. One was the benches project which needed cataloguing of benches to progress. In the next month we would get a spec together for exactly what is needed for that project and perhaps look at organisations that could assist. This was probably an Autumn job, but should not be difficult to get completed and signed off.

In relation to the Connectivity element, he was hoping to learn from St Davids as to what was involved. Once this was done, we could aim to get the equipment required purchased by end of September to wrap this element of the project up.

Following a query from Cllr Phillips, the Clerk confirmed following the office move, all transitional arrangements have now ended

Cllr Phillips proposed and Cllr Blackhall seconded

RESOLVED

That the accounts for June (including scheduled payments for approval, unpresented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) be approved.

65. TO CONSIDER THE COMMUNITY ENGAGEMENT OFFICER'S PROPOSAL FOR THE INTRODUCTION OF VOLUNTEER TOWN AMBASSADORS DURING THE SUMMER MONTHS AND AGREE ACTION IN RESPONSE TO PROPOSALS – CLLR. LEWIS (THE COMMUNITY ENGAGEMENT OFFICER WILL BE PRESENT TO OUTLINE FURTHER DETAILS AND ANSWER QUESTIONS)

The Community Engagement Officer elaborated on her report about the town ambassador scheme. She felt it may be useful on weekends when the town council office was closed. She had already had a meeting with a member of the NPT to see how it may work.

While members felt it was a good idea the question was asked if the volunteers would be covered under insurance. The Clerk replied that our insurers only asked for the number of volunteers working with the council, not specific roles.

Cllr Lewis said that she had spent a long time in working in a local charity shop and people had always asked lots of questions.

This was basic stuff, like where the nearest toilet was, she commented.

She said she too was happy to spend some time volunteering under this idea.

Cllr. Dr Carmody felt that this scheme could be a good way to gauge what tourists want, and identify what we are missing.

There was a lot of potential to both satisfy a gap caused by the closure of our tourist information centre and an opportunity in terms of collating data and feedback for our town 'clients'.

However, she was concerned about what diligence the town council was undertaking in terms of safeguarding.

Do we need to be drilling down on who the volunteers are and if they need training, she asked? How do we scaffold training and expertise so that we can harness a body of knowledge in a guide that would be fundamental to this operation if more are interested in taking part in the future? There has been a meeting with a member of the NPT, have we captured that advice so no one is reliant on memory?

It was noted that two volunteers have acted in a similar role while living in London so they may already have resources that could be shared to provide a briefing for all volunteers so they are clear what the process is and their responsibilities.

We need to make sure they are safeguarding aware, she added. They may see something in the street that may be a safeguarding concern. We need to ensure they are aware of what to do.

The Clerk said that we had a Safeguarding Policy which included guidelines from PCC as to what needed to be done in certain circumstances.

She felt that there should be one member of staff who is the nominated officer for safeguarding issues within the council. We need to be a bit more safeguarding aware.

What is the benchmark, are we robust, she asked. She suggested a simple sheet, which the volunteers could complete at the end of every session where they could record any issues and what actions taken. She also wondered if we should have some form of tracking mechanism to safeguard the volunteers if they were lone working.

Cllr Lewis felt we should not make the role too onerous or the volunteers would not want to undertake it.

We were looking at a small trial with a small number of volunteers. The level of public engagement would not meet threshold requirement for DBS checks and in relation to safeguarding awareness, this would be referable straight to PCC as an Active Bystander Response.

We would be providing volunteer information points where they would be answering basic questions only, not providing blue badge guides, she added.

Cllr Blackhall felt that the council needed to look at our overall safeguarding issues. This is much more than just protection of children and vulnerable adults, he commented, suggesting that there would be benefit to looking at this in more detail at a personnel committee.

Members felt it was worth considering time specific parameters for a Town Ambassadors trial scheme with a review at some point.

However, it was important that safeguarding was in place. They felt that there was more in relation to operational issues to consider including a need to check in and check out and if there was an App could be used for harnessing data for the volunteers' benefit and safety.

There should also be a booklet created to provide the guidance needed for volunteers.

It was proposed that a trial Town Ambassador scheme be progressed if appropriate safeguarding measures are in place.

Cllr Blackhall further proposed that the personnel committee meet in September to look at wider safeguarding issues relating to the council. This would be beneficial as we look to undertake more community projects, he said

Cllr Phillips seconded both proposals.

RESOLVED

That a trial Town Ambassador scheme be progressed if appropriate safeguarding measures are in place.

Further that the personnel committee consider wider safeguarding issues relating to the Council in September.

66. TO CONSIDER THE GENERAL CONDITION OF SIGNAGE AROUND THE TOWN, INCLUDING THE POSSIBLE INTRODUCTION OF 'PRIORITY SEATING' SIGNAGE FOR SOME OF THE BENCHES IN TUDOR SQUARE AND AGREE ACTION IN RESPONSE TO PROPOSALS – CLLR. PHILLIPS

Cllr Phillips said that there were three issues:

The first was the condition of general road signage many safety and warning signs were filthy and many illegible.

The second was the main Welcome to Tenby sign at the Bells Corner. He felt this was a fairly easy fix as the embossed letters just need repainting.

Cllr Blackhall commented we had raised the condition of road signs many times and it now may be an opportunity for the Time for Tenby volunteers to have a go.

He had spoken to an individual about the Bells Corner sign but unfortunately the timings were wrong at present due to the bedding plants being in bloom and restricting access. The gentleman felt autumn would probably be a good time to get things done.

It transpired that the Clerk has had a similar conversation with the same gentleman.

The third issue Cllr. Phillips said was that, on occasion last season people, particularly the elderly and others with mobility issues, had been unable to sit in Tudor Square due to hair braiders occupying benches with their equipment.

There are many benches in Tudor Square, maybe two could be given as priority for the elderly or infirm, he suggested. This does not mean that others cannot sit on the benches, just that you give up the space if needed. I am aware that there are other areas, e.g. on the Tube in London, that do this.

Members felt that this was a good idea and suggested liaising with the County Council.

If we offer to pay for the signs, they may be more likely to agree, we just need to get the wording right, commented Cllr. Blackhall.

Cllr. Phillips proposed that we investigate provision of signs with suitable wording and liaise with PCC on the possibilities of which benches to allocate. Cllr. Blackhall seconded.

RESOLVED

That TTC investigate provision of priority seating signs with suitable wording and liaise with PCC on the possibilities of which benches to allocate.

67. TO CONSIDER THE PURCHASE OF A CHAIN OF OFFICE FOR THE DEPUTY MAYORESS AND AGREE ACTION IN RESPONSE TO PROPOSALS – CLLR. PHILLIPS

Cllr Phillips said he wasn't thinking a chain specifically but perhaps a brooch or similar to identify the deputy mayoress while on official engagements

We have chains for the Mayoress and Mayor Consort, but perhaps we could have something non gender specific for the Deputy Mayor's partner.

Cllr Blackhall commented that this year we have a very active Deputy Mayor and Mayoress who saw their roles as something more than just ceremonially

He felt the deputy mayoress should be officially recognised but was aware of the optics around too much expenditure on ceremonial regalia and felt this needs to be handled diplomatically.

He noted that the Mayor's Consort chain had been sponsored by a local businessman in memory of their son. Perhaps sponsorship could again be forthcoming or perhaps a competition could be held for the design.

Members felt more research was needed.

RESOLVED

That the council investigate various forms of identification for the Deputy Mayoress, including potential costings, and report back.

68. TRAFFIC SPEEDS ON APPROACH/EXIT ROUTES – CLLR BLACKHALL

Some residents have expressed concerns about the speed of some traffic coming into and exiting Tenby on the Narberth Road, Broadwell Hayes & The Maudlins and Serpentine Road.

Proposal

To write to the Police, Pembrokeshire County Council and County Councillors to seek their views and to ask if they believe any action is required.

Cllr Blackhall thanked North Ward County Councillor Cllr Williams for responding so quickly to this agenda item by having already written to PCC and Police on this issue.

He felt that, hopefully it would elicit a swift response from PCC and the police

The Clerk said he had also spoken to members of the NPT (Neighbourhood Policing Team) outlining the concerns in relation to speeding in these areas.

They would relay this back to the NPT sergeant and had also suggested that people could flag particular hotspots on the Go Safe website so data will be captured and consideration as to whether to use a camera van within these areas could be considered.

Members felt in particular, there was lots of traffic on Serpentine Road which was of concern to children and families going to and from the schools in Heywood Lane.

Cllr Blackhall declared that he had an interest as he lives on one of the roads mentioned but felt that his was not prejudicial as many residents within the areas concerned have raised concerns with him.

It was noted that some years ago there were complaints about speeds on Narberth Road when the speed limit was 30 mph and a survey was undertaken.

The Mayor seconded Cllr. Blackhall's proposal.

RESOLVED

That TTC write to the Police, Pembrokeshire County Council and County Councillors to seek their views and to ask if they believe any action is required.

69. ATTRACTING ADDITIONAL GRANT INCOME TO TENBY – CLLR BLACKHALL

Tenby Town Council has been successful in generating grant income to support a range of Community engagement activities. Further, through the Second Homes Premium, we have been able to identify additional resource to support the Enhancing Tenby Fund. However, there are organisations in Tenby that need additional support and other organisations that could expand their work with

additional resources. In addition to our own staff and members, there are a number of people in Tenby with experience of applying for Grant Funding.

Proposal

To set up an action group made up of Staff, Councillors and interested individuals from the Community to advise groups and support them to access additional funds from grant giving bodies. To offer meetings with groups where they can explore some of their identified needs and aspirations and determine if grant applications can be made. Further, to offer assistance with completing applications.

Cllr Blackhall said that there was lots of expertise relating to grants around this table, but outside of the council there were also others who have experience of supporting organisations.

He said that this would not be a talking group but a doing group. Let organisations make it known if they are looking to fund a particular project, and this action group can meet with them to devise a plan as to how to bid for more money.

I suggest we set up an action group in the autumn.

Cllr Lewis suggested it may be worth inviting Lorna Livock, of PAVS along to any working group as she has a great deal of experience in finding grant money for organisations.

Cllr Phillips seconded Cllr. Blackhall's proposal.

RESOLVED

That the council set up an action group made up of Staff, Councillors and interested individuals from the Community to advise groups and support them to access additional funds from grant giving bodies. To offer meetings with groups where they can explore some of their identified needs and aspirations and determine if grant applications can be made. Further, to offer assistance with completing applications.

70. TO CONSIDER ANY FINANCIAL OFFICER/CLERK'S ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS:

- a. To agree that any urgent matters during the Summer Recess will be considered under the Council's Scheme of Delegation**

The Clerk explained that, under the Scheme of Delegation, he would consult with the Mayor on any matters that required attention during the recess. The Mayor would determine whether an Extra Ordinary meeting would need to be called.

Cllr Blackhall proposed and Cllr. Sloan seconded.

RESOLVED

That any urgent matters during the Summer Recess will be considered under the Council's Scheme of Delegation

Cllr Blackhall noted that we had previously agreed to consider positive stories from the meeting to go to press.

He suggested:

The appointment of youth representatives
The continuation of the Seagull proof bag scheme
The success of the LCW Major's Challenge

71. DATE AND TIME OF NEXT MEETING

Extra Ordinary meeting of Full Council – Wednesday 9th July at 7 pm

Planning committee – Tuesday 9th September at 7 pm

Full council meeting – 9th September at 7.30 pm

72. TO PROPOSE ANY ITEM FOR THE NEXT AGENDA

Cllr. Phillips commented that members of 10 Battery, which had a close association with the town, were coming for a reunion in October. He would be adding an agenda item at the next meeting to look at how we could mark the occasion.

73. TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE "PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960".

MINUTES OF THE TENBY TOWN COUNCIL
EXTRA ORDINARY MEETING HELD 9TH JULY 2025

Present: Councillor Dai Morgan Mayor
Councillor Tom Sloan
Councillor Laurence Blackhall
Councillor Emma Lewis
Councillor Dr Tara Carmody
Councillor Sam Skyrme-Blackhall
Councillor James Phillips

In attendance: Sharon Thompson Deputy Clerk

UNDER STANDING ORDERS ADOPTED BY THIS COUNCIL, PHOTOGRAPHING, RECORDING, BROADCASTING OR TRANSMITTING THE PROCEEDINGS OF A MEETING BY ANY MEANS IS PROHIBITED WITHOUT THE COUNCIL'S PRIOR WRITTEN CONSENT.

The Mayor explained how the evening was going to proceed.

1. TO RECEIVE APOLOGIES

Apologies received from Cllr Hallett and Cllr Dale.

The Clerk had given his apologies due to a family bereavement.

2. TO DISCLOSE ANY PERSONAL INTERESTS IN ITEMS OF BUSINESS LISTED BELOW

None.

3. TO CONSIDER CANDIDATES FOR CO-OPTION TO THE CASUAL VACANCY IN THE SOUTH WARD AND AGREE ACTION IN RESPONSE TO PROPOSALS

There were seven candidates who had put their names forward for co-option. All had been invited to the meeting. There were five in attendance, with another withdrawing their application that evening. Each of those present was invited to the table to tell members a little bit about themselves and why they would like to be co-opted.

The Mayor proposed that the co-option be undertaken by written ballot and was seconded by Cllr Blackhall.

RESOLVED

That voting be undertaken by written ballot.

It was explained that the successful candidate would require a substantive majority to be elected, that is more votes than the combined total of all other candidates.

Following the ballot Mr Phil Spence obtained a substantive majority and it was

RESOLVED

That Mr Spence be co-opted to fill the vacancy in the South Ward.

MINUTES OF THE TENBY TOWN COUNCIL
EXTRA ORDINARY MEETING HELD 22nd JULY 2025

Present: Councillor Dai Morgan Mayor
Councillor Tom Sloan
Councillor Laurence Blackhall
Councillor Sam Skyrme-Blackhall
Councillor James Phillips
Councillor Charles Dale

In attendance: Sharon Thompson Deputy Clerk

UNDER STANDING ORDERS ADOPTED BY THIS COUNCIL, PHOTOGRAPHING, RECORDING, BROADCASTING OR TRANSMITTING THE PROCEEDINGS OF A MEETING BY ANY MEANS IS PROHIBITED WITHOUT THE COUNCIL'S PRIOR WRITTEN CONSENT.

1. TO RECEIVE APOLOGIES

Apologies received from Cllr Hallett, Cllr Dr Tara Carmody, Cllr Phil Spence, Cllr Laura Crockford and the Clerk.

2. TO DISCLOSE ANY PERSONAL INTERESTS IN ITEMS OF BUSINESS LISTED BELOW

None.

3. TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE "PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960"

We have recently moved to Tenby (park rd)and found the parking to be an absolute nightmare. We are often having to drive round and round or end up paying to stay in a carpark. It's getting to the point, we dread going out and returning

I should have been thorough in looking into this before the move but took the word of the estate agent, silly me! Very much got caught up in the excitement of living in our happy place.

Whilst there are no resident permit parking, I was wondering if there was anything coming up to explore zones - we often drive past empty resident spaces in the surrounding streets ?

To add, we are permanent residents, not second home owners.

Thank you for responding, already done so and waiting for a permit for the multi story.

Just wondering if parking permits for zones (adjacent streets) were going to be on any upcoming agendas.

The Tenby Observer Community Kindness Awards will take place this year on Friday, October 3.

I would be very grateful if Tenby Town Council could come on board as Sponsor for Community Hero Award.

This costs £250 + vat and includes a home page takeover of our website at a time to suit yourselves.

All your help was invaluable to me last year and made the event so much easier and enjoyable.

I look forward to hearing from you and hopefully have the opportunity to discuss action plans.

Best regards

Carolyn

Planning Committee

Cllrs Morgan, Dale, Hallett, Lewis, Crockford, Rapi, Criddle, Phillips, vacancy

Personnel Committee

Cllrs Morgan, Dale, Skyrme-Blackhall, Lewis, Crockford, Blackhall, vacancy

Policy and Finance

Cllrs Morgan, Skyrme-Blackhall, Blackhall, Phillips, Lewis, Sloan, vacancy

Tenby New Cemetery Management sub-committee

Cllrs Morgan, Skyrme-Blackhall, Phillips, Lewis, Hallett

TENBY TOWN COUNCIL

REPRESENTATIVES ON OUTSIDE BODIES

<u>OUTSIDE BODIES</u>	
TENBY MUSEUM	Cllr Rapi
SEPCHN	Cllrs Blackhall Vacancy
EUROPEAN WALLED TOWN This does not appear to have met for a number of years	Cllr Hallett
TENBY CHAMBER OF TRADE AND TOURISM	
TENBY HARBOUR USERS	Cllr Criddle
TENBY SPORTS FORUM	Cllr Sloan
TENBY CHURCH IN WALES VC SCHOOL	Mrs M Davies
YSGOL HAFAN Y MOR	Cllr Rapi?
ST. TEILO'S SCHOOL	Cllr Rapi
TENBY CHARITY TRUSTEES	Councillors do not have to nominate councillors to represent them on this body. Council nominees are Mr C Hughes, Mrs S Williams, Mr A Davies, Mrs M Cray, Mrs S Lane and Mr M Ronowitz.
DE VALENCE (TENBY) CIC	Vacancy