

**TENBY TOWN COUNCIL**

**DE VALENCE PAVILION  
UPPER FROG STREET  
TENBY**

8<sup>th</sup> January 2025

Dear Councillor

You are hereby summoned to attend the next Meeting of the Tenby Town Council to be held on **Tuesday 14<sup>th</sup> January 2025 at 7.30 pm** to transact the business stated below.

This meeting will be held 'in person' at the De Valence Pavilion but access will be provided for members wishing to join remotely from another location

Members of the public wishing to access the meeting remotely are asked to contact the Town Clerk for details.

UNDER STANDING ORDERS ADOPTED BY THIS COUNCIL PHOTOGRAPHING, RECORDING, BROADCASTING OR TRANSMITTING THE PROCEEDINGS OF A MEETING BY ANY MEANS IS PROHIBITED WITHOUT THE COUNCIL'S PRIOR WRITTEN CONSENT.

Yours faithfully



**A. J. DAVIES  
FINANCIAL OFFICER/CLERK TO THE COUNCIL**

**A G E N D A**

1. To receive Apologies.
2. To disclose any personal interests in items of business listed below.

Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial.

3. **Public Participation**: an opportunity for members of the public to ask questions and make representations about any item of business to be transacted during tonight's meeting and which is open for public discussion. Confidential items of business are excluded.

4. To agree Items of Correspondence and Committee Minutes, except those marked private and confidential, be given to the members of the Press present.
5. To confirm the minutes of the meeting of Tenby Town Council held 10<sup>th</sup> December 2024.
6. To consider any Matters Arising from the minutes for information only.
7. To receive the Accounts for December (including scheduled payments, un-presented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) and consider any issues arising.
8. To consider the following requests for grant funding and agree action in response to proposals:
  - a. Tenby Surf Lifesaving and Watersports Club Foil Division – Hydrofoil Club equipment and start-up expenses
9. To confirm Tenby Town Council's budget for 2025/26 and set the precept
10. To receive any updates from Council representatives on Outside Bodies.
11. Anti-Racism Action Plan – to consider a motion to adopt the Pembrokeshire Anti Racism Action Plan and agree action in response to proposals
12. Recent update on the progress of the Brynhir development by Pembrokeshire County Council – Cllr Blackhall
13. To consider any Financial Officer/Clerk's Items and to agree action in response to proposals.
  - a. Update on Casual Vacancy
  - b. To give a verbal report from our Christmas Lighting Contractors regarding Tudor Square crossroad displays
14. Date and Time of Next Meeting  
  
Planning committee – Tuesday 11<sup>th</sup> February 2025 at 7 pm  
  
Full council -Tuesday 11<sup>th</sup> February 2025 at 7.30 pm.
15. To propose any item for the next Agenda.

16. **TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE "PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960".**
17. To confirm the Private and Confidential Minutes of the Tenby Town Council Meeting held 10<sup>th</sup> December 2024.
18. To consider any Matters Arising from the minutes for information only.



**MINUTES OF THE TENBY TOWN COUNCIL**  
**MEETING HELD 10<sup>TH</sup> DECEMBER 2024**

**Present:** Councillor Dai Morgan Mayor  
Councillor Charles Dale  
Councillor Laurence Blackhall  
Councillor Sam Skyrme-Blackhall  
Councillor Tom Sloan  
Councillor James Phillips  
Councillor Michelle Evans  
Councillor Joe Criddle  
Councillor Emma Lewis

**In attendance:** Mr Andrew Davies Clerk to the Council/Financial Officer  
Sharon Thompson

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**134. TO RECEIVE APOLOGIES**

Apologies were received from Cllrs Hallett (dispensation) and Crockford.

The Clerk had received a letter from Cllr Whitehurst resigning immediately due to ill health.

The Mayor said it was a sad time. Cllr. Whitehurst had always been a productive councillor, putting others first and showing great selflessness in the role. He will be sorely missed by all and is sincerely thanked for all his hard work.

Cllr Skyrme-Blackhall was shocked and saddened by this news. Cllr Whitehurst has been an extremely proactive councillor and has made a huge contribution to our town, in particular with his work with Dwr Cymru, she said. She proposed that we investigate how he is, in some way, allowed to continue to be involved with our Dwr Cymru consultations.

The Clerk said Cllr Whitehurst had indicated that he was happy to continue with this, at least until the council was able to find a replacement.

Cllr. Skyrme-Blackhall felt that he was irreplaceable. He has taken us further forward than anyone can understand, she said.

Cllr. Blackhall agreed. He had attended some of the meetings with Dwr Cymru and 'learned only a fraction of what Cllr. Whitehurst had forgotten, such was his knowledge based on meticulous research. He has carried out an outstanding piece of work and I know he will continue, if possible, he said.

What is less known is his work with SEPCHN, Cllr. Blackhall continued. The group struggled for a number of years after COVID. After his election to council he re-established connections with the Health Board and did a lot of leg work to revitalise this important forum. I hope he will continue in this.

Cllr. Whitehurst has always shown understanding, intelligence, a deep-seated knowledge and friendship. Tenby has lost one of its finest councillors, he added.

Cllr. Phillips added Cllr. Whitehurst has also been an effective representative of the town council on the De Valence CIC. His liaison work has been crucial and will be hard to replace, he said.

Our doors are always open to him, and I thank him for everything, both personally and professionally, said the Mayor. It is a sad day.

**135. TO DISCLOSE ANY PERSONAL ITEMS OF BUSINESS LISTED BELOW**

Cllr Criddle declared his interest in item 10a as a member of Tenby Round Table.

**136. PUBLIC PARTICIPATION: AN OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ASK QUESTIONS AND MAKE REPRESENTATIONS ABOUT ANY ITEM OF BUSINESS TO BE TRANSACTED DURING TONIGHTS MEETING AND WHICH IS OPEN FOR PUBLIC DISCUSSION. CONFIDENTIAL ITEMS OF BUSINESS ARE EXCLUDED**

**Cllrs Randell Izaiah Thomas-Turner and Dani Thomas-Turner, of Haverfordwest Town Council, would like to address the Council on the Anti-Racist Action Plan recently adopted by Pembrokeshire County and Haverfordwest Town Councils.**

Both thanked the council for allowing them to make this presentation.

Cllr Randell Izaiah Thomas-Turner explained that the Anti Racism Action plan was passed by PCC on May 8<sup>th</sup> this year.

Wales are planning to be first country in the world to be anti-racist by 2030. He had been working with Prof Uzo Iwobi, of Race Council Cymru to come up with 9 key points on the Action Plan which had been promoted at the County Council by Cllr. Thomas Tudor.

The task now was now to implement the plan.

This was broken down into 3 phases. The first phase was to visit all the town councils to ask if they would consider adopting the Action Plan. Haverfordwest had been the first and Pembroke Dock had also recently agreed. Tonight, they were making this presentation the Tenby and visits to other towns were planned for the New Year.

Once the town councils had been visited Cllr Randell Izaiah Thomas-Turner said the intent was to visit all 63 community councils.

Sadly, there was racism here in Pembrokeshire, said Cllr Randell Izaiah Thomas-Turner. He himself had been bullied while at school in Tenby. However, it was not just about the colour of a person's skin but also culture, diversity, and ethnicity, including our traveller community.

As part of the presentation Cllr Randell Izaiah Thomas-Turner handed members the motion agreed by Haverfordwest Town Council.

This had seven key points that HTC felt were achievable and they had set aside £1200 per annum for public engagement.

However, you have the freedom to decide which points you feel are achievable and how to finance it, he said.

Cllr Randell Izaiah Thomas-Turner further explained that PCC had set up a committee to deliver the Action Plan and he had been appointed as a non-voting member to advise as to what is going on.

As such he was also looking for a representative from each town to liaise with him.

Once we have got this off the ground, we will be looking for communication, he said. Education is better than demonstration. We need to establish the best way forward and how we do this; how to engage with our communities.

Children learn from early age, explained Cllr Dani Thomas-Turner. No-one is born racist; children follow the lead of adults. Our hope is that in the future children will be able to go home and challenge what adults say and tell them that it is not acceptable.

People learn through engagement, she added.

Cllr. Phillips asked if there were plans to go into schools with this message. Cllr Dani Thomas-Turner said that plans to do so were ready to be implemented once all seven towns were on board.

Our Community Engagement Officer would be excited with this project as she has already staged a number of events that highlight other cultures and ethnicities commented Cllr. Blackhall.

Members agreed that there was no requirement for the Policy and Finance Committee to consider this motion first and that it be tabled on the agenda for the next Full Council meeting in January.

137. **TO AGREE ITEMS OF CORRESPONDENCE AND COMMITTEE MINUTES, EXCEPT THOSE MARKED PRIVATE AND CONFIDENTIAL, BE GIVEN TO THE MEMBERS OF THE PRESS PRESENT**

Proposed by Cllr Skyrme-Blackhall and seconded by Cllr Sloan.

**RESOLVED**

**That items of correspondence and committee minutes, except those marked private and confidential, be given to the members of the press present.**

**138. TO CONFIRM THE MINUTES OF THE TOWN COUNCIL MEETING HELD 12<sup>TH</sup> NOVEMBER 2024**

**RESOLVED**

**That the minutes of the Tenby Town Council held 12<sup>th</sup> November 2024 be confirmed and signed as accurate.**

**139. TO CONSIDER ANY MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY**

**Page 69 Item 124 – Castle Hill:** The Clerk has spoken to Mr Owen who has explained there is a lot of annual leave at the moment but agreed to meet councillors together with Mr McCarthy on 18<sup>th</sup> February to discuss a way forward.

**140. TO RECEIVE THE MINUTES OF THE TENBY TOWN COUNCIL POLICY AND FINANCE MEETING HELD 26<sup>TH</sup> NOVEMBER 2024**

Proposed by Cllr Dale and seconded Cllr Lewis.

**RESOLVED**

**That the minutes of the Tenby Town Council Policy and Finance meeting held 26<sup>th</sup> November 2024 be received**

**141. TO RECEIVE THE ACCOUNTS FOR NOVEMBER (INCLUDING SCHEDULED PAYMENTS, UNPRESENTED CHEQUES, RECEIPTS, ACCOUNT BALANCES, BUDGET MONITORING TO DATE AND BANK RECONCILIATIONS) AND CONSIDER ANY ISSUES**

The Mayor proposed acceptance of the accounts and Cllr. Phillips seconded.

**RESOLVED**

**That the accounts for November (including scheduled payments, unpresented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) be approved.**

**142. TO SET TENBY TOWN COUNCIL'S BUDGET FOR 2025/26 AND, IF POSSIBLE, TO DETERMINE THE EFFECT ON THE PRECEPT**

The budget had been prepared in consultation at the Policy and Finance committee, explained the Clerk. A budget had been set at £419,438.91 but this would not be the total charge to the taxpayer as this would be reduced by income received and use of reserves.



At the moment, we cannot establish what the precept requirement – the charge to council taxpayers – will be as we don't have this year's council tax base.

The estimate in the papers is based on last year's Council Tax base of 3529, when the Second Homes Surcharge was set at 200%. The reduction in the surcharge to 150% will likely result in a reduction in our council tax base.

However, PCC are not able to supply us with that base yet as Full Council have still to determine the level of empty property surcharge at their meeting on Thursday.

The base will determine how much more we may have to utilise from reserves to reduce the impact on local charge payers.

He advised that Council agree the budget in principle and look at the final precept requirement at their January meeting.

Cllr. Blackhall said he expected us to be in this situation. Although we are proposing a budget that has gone through detailed discussion at Policy and Finance, the reality is that, when council tax base comes through, it is going to be quite a bit lower than last year.

What the Clerk suggests, to wait until January to agree the precept requirement, is sensible, he said. If our council tax base has fallen by more than 300, we will need to look at the figures again and either reduce our budget or commit more funds from reserves to keep the impact on the people of Tenby to a minimum.

The Clerk presented the Policy and Finance committee with a number of options. And we leant towards the one that gave smallest increase but we may have to go further.

We want to continue to support our activities, our community engagements, the Augustus Place Community Centre and the De Valence, but we must also realise that difficult times mean difficult discussions and possibly some projects not proceeding.

We will have to revisit in the New Year to get the figures right.

All have had a chance to look at the proposals said the Mayor. They were debated at some length at Policy and Finance. It is the best it can be; it is not going to get any better.

We're already talking about using money from reserves to keep any increase to the lowest possible and may have to utilise more, said Cllr. Blackhall. We are fortunate that TTC have managed their monies to be in a position to be able to do this and have not artificially lowered things. If PCC managed its finances and increased reserves in the same way over last 25 years, perhaps they would not be in the situation they are today.

We have always prepared our budgets in line with Welsh Audit Office recommendations and financial regulations to protect staff and any breaks in income to allow us to continue our service to the public and invest in projects.

This time last year it enabled us to put our hands up and say to PCC we will fund toilets, and library opening hours because good financial management meant we could do that without too great an impact on the people of the town. Our congratulations should go to the Clerk and previous councils over the years for that foresight.

The Clerk felt that one budget head that could be considered was the cost of floral displays. Since the budget had been prepared, he had received the costings for next year's planting from Mr McCarthy which presented different scenarios e.g. dispensing with the flower towers could save over £3000.

Cllr. Skyrme-Blackhall said that she had been having conversations with Mr McCarthy about the potential savings they had to make. We could be in a situation where we must caretake the displays as well as pay for the flowers, she said. This could be down to watering or even planting ourselves.

I have long had an opinion about the flower towers, and I think they have had their day, she added.

We need to be looking at perennials, not plants that are taken out and thrown away every year, she said. We need to look at sustainable plants that are better for the environment.

Cllr. Blackhall agreed that providing annual bedding plans was a lot of money for a short space of time. He also entirely endorsed Cllr. Skyrme-Blackhall's view of towers.

Look at the Paragon Gardens and The Croft and how they have been developed through the planting of perennials and pollinator plants, he said. Through the hard work and support of volunteers they look spectacular and these are plants that will still be there next year.

He suggested that we inform Mr McCarthy that we would not require the flower towers this year. However, he felt we should not reduce the amount in the budget and, while we should keep War Memorial as a formal laid out gardens, use the funds instead to continue to support volunteers to extend perennial planting schemes.

We need to take a lead, agreed Cllr. Dale. We have already converted 2 garden areas to perennials pollinators. The South Parade towers look tired very easily. Our responsibility is to look after the future. It is not right spending money on flowers that are thrown away when people are struggling. Wild flowers can look gorgeous.

Cllr. Lewis agreed. We are in the National Park and natural beauty means long term sustainability, she said. Formal gardens are going out of fashion. When we left areas for wilding or introduced wild flowers, we put signage up explaining the reasons why. To my knowledge we have received no complaints. People are far more environmentally aware these days.

While it is a matter of opinion, it is a different kind of beautiful, agreed Cllr. Skyrme-Blackhall.

Cllr. Blackhall proposed that we inform Mr. McCarthy that the floral towers would not be required this year. The Mayor seconded.

**RESOLVED**

**That we inform Mr. McCarthy that the floral towers would not be required this year.**

The Mayor proposed we accept the budget as proposed and revisit in January to determine the precept requirement, Cllr Phillips seconded.

**RESOLVED**

**That the recommendations laid out in the Clerk's report be accepted.**

The Mayor proposed moving to item 13 as our Community Engagement Officer was present.

**143. TO CONSIDER THE FOLLOWING REQUESTS FOR GRANT FUNDING AND AGREE ACTION IN RESPONSE TO PROPOSALS:**

Cllr Criddle took no part in discussions.

**a. Tenby Round Table – Senior Citizens' Christmas Dinner**

The Clerk gave a brief history explaining that, historically, Round Table had not asked for a donation and had paid for the event themselves based on fund raising activities during the year.

Covid then changed the picture and we funded the full cost of the dinner as Round Table had been unable to hold any fundraising activities.

Last year Tenby Round Table were able to fund raise and TTC contributed £3000 towards the total.

The dinner is only open to those within the electoral boundary of Tenby and any contribution TTC made helps frees up Round Table funds to be distributed elsewhere to organisations who may not be able to obtain grant funding through other sources.

Cllr Phillips proposed we make a contribution at the same level as last year. Cllr Skyrme-Blackhall seconded but asked that Tenby Town Council are recognised as helping fund the dinner.

Cllr. Dale was in favour of making a contribution but wondered if it should be ratio based.

Last year we gave £3,000 because they were only able to hold one Summer Spectacular. This year they have managed to hold two. I suppose it is a case of either we give monies to charity or Round Table does.

**RESOLVED**

**That under Section 137 of the LGA 1972 TTC donate £3000 to Tenby Round Table to assist them with the finances of the annual Senior Citizens' Christmas Dinner.**

**144. TO RECEIVE ANY UPDATES FROM COUNCIL REPRESENTATIVES ON OUTSIDE BODIES**

Cllr. Sloan informed members of the success of the recent Tenby Arts RNLI competition which had attracted very positive responses from the local schools.

At first, connections with the schools was painful, he admitted. Now we are in a position where they answer every email and want to be involved with everything. All are nagging for more; whatever we are doing, they are game for.

Results of the competition had been released on social media and the Mayor and he had visited Hafan-y-Mor to present certificates to winning entrants. Other school visits were being planned.

The idea was to now build the success into other things in the town and he had already had a chat with our Community Engagement Officer to use the channels established with the schools to involve the town's youth in other initiatives.

Cllr. Skyrme-Blackhall had attended and performed at the Festive Saturday Event. There was a magical atmosphere, and huge thanks are due to all who helped. Let's make it bigger and better next year, she said.

Cllr Blackhall said that the next meeting of SEPCHN would be on 23<sup>rd</sup> January.

Tenby Sea Swimming Association's annual Boxing Day Swim would start at 11am. Lots of local businesses getting behind the event with sponsorship, for which TSSA was very grateful.

The Mayor said that for the first time in a couple of years a specially designed Christmas card from the Mayor will be going out to organisations and those we have worked with over the year.

The Festive Saturday was a brilliant day. He had been shocked and surprised by the amount of people who supported the event and big thanks were due to all the volunteers. Three charities were to benefit from the Lions organised Charity Market, with the amount to be announced soon.

**145. SMART TOWNS CONSULTATION -TO HEAR FEEDBACK FROM THE CONSULTATION MEETINGS. FURTHER TO WRITE TO PCC CABINET MEMBER RESPONSIBLE TO STRESS TENBY TOWN COUNCIL'S ENTHUSIASM FOR THE PROJECT. IN ADDITION, TO WRITE TO TENBY CHAMBER OF COMMERCE TO INVITE REPRESENTATIVES TO MEET WITH TOWN COUNCIL REPRESENTATIVES IN THE NEW YEAR TO**

## **DISCUSS HOW WE CAN WORK TOGETHER TO PROGRESS THIS - CLLR BLACKHALL**

Cllr. Blackhall had attended with several others. There had been two events and the second one showed that the consultants had genuinely listened to what was said the first time around.

Unless you get the big infrastructure in place to make it happen the ideas will be very difficult to implement, however, he stressed. This project has the biggest potential but also requires the biggest need for infrastructure.

This project will enable a supply of data for businesses, event organisers and others to really enhance the visitor experience.

Sadly, the town is starting from a low base due to deficiencies in infrastructure but the laying of super-fast broadband will certainly improve this.

The visitor data will be useful to help us plan. At the moment we don't really know how many people visit the town in the summer. The Police say 60,000 and Dwr Cymru say 40,000 so it would be good to have the numbers.

With improved data for those coming in we may even find that both figures may be easily surpassed. It will also enable us to see the changing numbers over the course of the year.

A Smart Town network can also be utilised for traffic control measures or information when car parks are full; smart meters on flower baskets can say when they need watering or on bins to say when they need emptying.

There is a very strong case for taking this forward as project, he continued. I propose we write to the PCC Cabinet Member responsible for this project to make the case that this has tremendous potential to benefit Tenby and the whole of Pembrokeshire and TTC will do everything we can to help make it happen.

I further propose that we establish a meeting with the Chamber of Trade in the New Year to look at working with them on driving this forward.

PCC are funding this with levelling up monies. The more we say, the more we can make a difference in achieving that funding for Tenby.

Cllr. Blackhall was seconded by the Mayor.

### **RESOLVED**

**That TTC write to PCC Cabinet Member responsible to stress Tenby Town Council's enthusiasm for the project. In addition, to write to Tenby Chamber of Trade to invite representatives to meet with town council representatives in the New Year to discuss how we can work together to progress this**

**146. REFLECTIONS ON THE LAST YEAR - COUNCILLORS AND STAFF WILL HAVE AN OPPORTUNITY TO REFLECT ON THE PRODUCTIVE ACTIVITY OF THE COUNCIL OVER THE LAST 12 MONTHS. THIS WILL BE SUPPORTED BY A BRIEF PRESENTATION AND PAPER (TO FOLLOW) – CLLR BLACKHALL**

Cllr. Blackhall and the Community Engagement Office ran through a slide presentation, accompanied by a written report, on everything TTC had been involved in, or facilitated over the last 12 months.

Cllr Dale thanked the pair for the report. TTC has really good stuff happening and this needs to be spread in the public media, he said.

We also need to reach out to people who may not have access to normal forms of social media, he added, suggesting that it may be worth TTC looking at providing plaques to show what we were supporting around the town.

Cllr. Phillip added his thanks. There is a lot TTC are involved with that a lot of the town does not know about, he said. We need to publicise it, get the information out there to counter negative remarks about the council.

He also agreed with Cllr. Dale that there is a particular demographic that were not being captured. We need to reach all, he emphasised.

The Community Engagement Officer said that she did publish a weekly blog on Facebook, perhaps people could be encouraged to share.

It was also suggested that the new link Tenby Arts Matters had established with Ysgol Greenhill School could be utilised to find a volunteer to get information of things the youth of the town would be interested in spread more widely

Members felt that other social media could be utilised too with Cllr. Sloan saying that sometimes a more simplified message had a bigger reach than lots of information to read through.

It was felt that sometimes an impactful picture showing what we have done, and what is available to the public on the right platforms could generate a greater response.

It was agreed to look at ways to maximise how attention is brought to the activities TTC undertakes, supports and facilitates for the town.

**147. TO CONSIDER ANY FINANCIAL OFFICER/CLERK'S ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS:**

The Clerk reminded members that the Christmas dinner will be held on 17<sup>th</sup> December at The Billycan. Deposits and choices by tomorrow, if possible, please.

**148. DATE AND TIME OF NEXT MEETING**

**Planning committee – Tuesday 14th January 2025 at 7 pm**

**Full council -Tuesday 14th January 2025 at 7.30 pm**

**149. TO PROPOSE ANY ITEM FOR THE NEXT AGENDA**

Brynhir update from PCC – Cllr Blackhall

VE Day – Cllr Phillips

**150. TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE “PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960”**

## Tenby Town Council

Prepared by: \_\_\_\_\_  
*Name and Role (Clerk/RFO etc)*

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_  
*Name and Role (RFO/Chair of Finance etc)*

Date: \_\_\_\_\_

	<b>Bank Reconciliation at 06/01/2025</b>		
	Cash in Hand 01/04/2024		308,498.89
	<b>ADD</b>		
	Receipts 01/04/2024 - 06/01/2025		326,828.70
			635,327.59
	<b>SUBTRACT</b>		
	Payments 01/04/2024 - 06/01/2025		237,832.46
<b>A</b>	<b>Cash in Hand 06/01/2025</b> (per Cash Book)		<b>397,495.13</b>
	Cash in hand per Bank Statements		
	Petty Cash	30/12/2024	1,890.75
	Barclays - Reserve	30/12/2024	81,708.12
	Barclays - Premium	30/12/2024	313,260.45
	Barclays - Current	30/12/2024	1,600.58
	Credit card	30/12/2024	0.00
	Barclays - Bond	30/12/2024	0.00
			<b>398,459.90</b>
	Less unrepresented payments		917.39
			397,542.51
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>397,542.51</b>
	<b>Error A does NOT equal B</b>		
	<b>ERROR IS</b>	<b>£-47.38</b>	



**Tenby Town Council**  
**Uncashed payments/transfers out (All banks)**  
**(Upto 06/01/2025)**

Voucher	Date	Cheque No.	Description	Total	Bank
249	16/01/2023		Wood and paint supplies	42.94	Barclays - Current
155	11/09/2023		Broadband Church House	57.00	Barclays - Current
295	11/01/2024		Broadband Church House	85.80	Barclays - Premium
296	11/01/2024		Paint for benches	175.00	Barclays - Current
167	12/09/2024		Broadband Augustus Place	40.20	Barclays - Premium
168	12/09/2024		Broadband Church House	58.04	Barclays - Premium
266	03/12/2024		Pallet delivery and collection	93.88	Credit card
273	17/12/2024	712874	Christmas dinner	51.00	Barclays - Current
277	19/12/2024		Cemetery standpipe	23.83	Credit card
279	19/12/2024		Council Tax	289.70	Credit card
<b>Total</b> -----				<b>917.39</b>	

**Tenby Town Council**  
**Uncashed receipts/transfers in (All banks)**  
**(Upto 06/01/2025)**

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Voucher	Date	Cheque No.	Description	Total	Bank
				Total	

**Tenby Town Council**  
**Summary of Receipts and Payments**  
**Summary - Cost Centres Only**

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
Administration	100.00	2,278.30	2,178.30 (2178%)	37,843.38	11,306.34	26,537.04 (70%)	28,715.34
Advertising and Publicity			0.00 (N/A)	300.00	335.00	-35.00 (-11%)	-35.00
Agency Services			0.00 (N/A)			0.00 (N/A)	0.00
Augustus Place	5,000.00	4,915.00	-85.00 (-1%)	6,756.00	3,194.08	3,561.92 (52%)	3,476.92
Capital Grants			0.00 (N/A)			0.00 (N/A)	0.00
Capital Spending (Asset Purchase)		5,284.92	5,284.92 (528492)	112,000.00	1,444.88	110,555.12 (98%)	115,840.04
Christmas Lighting			0.00 (N/A)	17,790.00	1,389.75	16,400.25 (92%)	16,400.25
Civic			0.00 (N/A)	9,740.00	2,769.23	6,970.77 (71%)	6,970.77
Contra/Loans		534.00	534.00 (53400%)		528.20	-528.20 (-52820)	5.80
De Valence Pavilion			0.00 (N/A)	26,000.00	26,214.00	-214.00 (-0%)	-214.00
Interest on Investments and Accour	2,000.00	3,847.86	1,847.86 (92%)			0.00 (N/A)	1,847.86
Loan Interest and Repayments			0.00 (N/A)			0.00 (N/A)	0.00
Loans for Captial Expenditure			0.00 (N/A)			0.00 (N/A)	0.00
New Cemetery	4,480.00	7,502.50	3,022.50 (67%)	3,600.00	2,050.45	1,549.55 (43%)	4,572.05
Old Cemetery	204.00	204.00	0.00 (N/A)	204.00	204.00	0.00 (N/A)	0.00
Other payments (not listed here)			0.00 (N/A)			0.00 (N/A)	0.00
Precept	278,001.53	278,001.53	0.00 (N/A)			0.00 (N/A)	0.00
Provision for Doubtful Debts			0.00 (N/A)			0.00 (N/A)	0.00
S137 Payments			0.00 (N/A)	3,500.00	3,050.00	450.00 (12%)	450.00
Sale of Assets			0.00 (N/A)			0.00 (N/A)	0.00
Tenancies (Council as Tenant)			0.00 (N/A)	2,400.00	22,450.00	-20,050.00 (-835%)	-20,050.00
Tenancies (Council as Landlord)	21,000.00		-21,000.00 (-100%)			0.00 (N/A)	-21,000.00
Tourism/Regeneration	15,000.00	10,971.78	-4,028.22 (-26%)	110,840.65	43,767.13	67,073.52 (60%)	63,045.30
Town Maintenance	7,500.00	1,678.00	-5,822.00 (-77%)	34,335.00	28,155.31	6,179.69 (18%)	357.69
VAT recovered			0.00 (N/A)			0.00 (N/A)	0.00
Wages, PAYE, NI, Pension, Expens			0.00 (N/A)	117,688.50	81,364.52	36,323.98 (30%)	36,323.98
<b>NET TOTAL</b>	<b>333,285.53</b>	<b>315,217.89</b>	<b>-18,067.64 (-5%)</b>	<b>482,997.53</b>	<b>228,222.89</b>	<b>254,774.64 (52%)</b>	<b>236,707.00</b>

<b>Total for ALL Cost Centres</b>	<b>315,217.89</b>	<b>228,222.89</b>
<b>V.A.T.</b>	<b>11,610.81</b>	<b>9,609.57</b>
<b>GROSS TOTAL</b>	<b>326,828.70</b>	<b>237,832.46</b>

**Tenby Town Council**  
**Summary of Receipts and Payments**  
 All Cost Centres and Codes

**Administration**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Admin - Audit fees				3,000.00	3,465.00	-465.00	-465.00 (-15%)
2	Admin - Photocopying charges	100.00	216.40	116.40	1,000.00	919.96	80.04	196.44 (17%)
3	Admin - Course/Training				1,000.00		1,000.00	1,000.00 (100%)
4	Admin - Office Equipment				1,500.00	113.32	1,386.68	1,386.68 (92%)
5	Admin - Equipment maintenance				100.00		100.00	100.00 (100%)
6	Admin - Insurance		2,061.90	2,061.90	15,900.38	500.00	15,400.38	17,462.28 (109%)
8	Admin - Phone/fax and broadband				880.00	602.11	277.89	277.89 (31%)
9	Admin - Postage				50.00	19.10	30.90	30.90 (61%)
11	Admin - Stationary				150.00	140.57	9.43	9.43 (6%)
12	Admin - Subscriptions				2,871.00	3,621.28	-750.28	-750.28 (-26%)
13	Admin - Travel expenses				150.00	18.45	131.55	131.55 (87%)
75	Admin - Council tax				1,573.00	1,416.20	156.80	156.80 (9%)
91	Admin - Councilor remuneration				6,786.00	312.00	6,474.00	6,474.00 (95%)
100	Admin - Election fees				2,883.00		2,883.00	2,883.00 (100%)
125	Staff welfare					178.35	-178.35	-178.35 (N/A)
<b>SUB TOTAL</b>		<b>100.00</b>	<b>2,278.30</b>	<b>2,178.30</b>	<b>37,843.38</b>	<b>11,306.34</b>	<b>26,537.04</b>	<b>28,715.34 (75%)</b>

**Advertising and Publicity**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
21	Civic - Publicity				300.00	335.00	-35.00	-35.00 (-11%)
<b>SUB TOTAL</b>					<b>300.00</b>	<b>335.00</b>	<b>-35.00</b>	<b>-35.00 (-11%)</b>

**Augustus Place**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
22	Augustus Place - Maintenance				200.00	70.51	129.49	129.49 (64%)
24	Augustus Place - Tools and equi				100.00	180.72	-80.72	-80.72 (-80%)
25	Augustus Place - Utilities				2,268.00	1,341.98	926.02	926.02 (40%)
26	Augustus Place - Letting Income	5,000.00	4,915.00	-85.00				-85.00 (-1%)
98	Augustus Place - Council tax				1,540.00	1,190.37	349.63	349.63 (22%)
99	Augustus Place - Water rates				240.00	139.50	100.50	100.50 (41%)
101	Augustus Place - Building Contr				2,000.00		2,000.00	2,000.00 (100%)
115	Augustus Place WiFi				408.00	271.00	137.00	137.00 (33%)
<b>SUB TOTAL</b>		<b>5,000.00</b>	<b>4,915.00</b>	<b>-85.00</b>	<b>6,756.00</b>	<b>3,194.08</b>	<b>3,561.92</b>	<b>3,476.92 (29%)</b>

**Capital Spending (Asset Purc)**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
20	Jubilee Play Park				12,000.00		12,000.00	12,000.00 (100%)
102	Tenby Spaces and Places		5,284.92	5,284.92	100,000.00	1,444.88	98,555.12	103,840.04 (103%)

Summary of Receipts and Payments

All Cost Centres and Codes

<b>SUB TOTAL</b>	<b>5,284.92</b>	<b>5,284.92</b>	<b>112,000.00</b>	<b>1,444.88</b>	<b>110,555.12</b>	<b>115,840.04 (103%)</b>
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**Christmas Lighting**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
27	Christmas Lighting - Maintenanc				13,280.00		13,280.00	13,280.00 (100%)
28	Christmas Lighting - Electricity s				500.00		500.00	500.00 (100%)
29	Christmas Lighting - Tools and E				3,000.00	609.75	2,390.25	2,390.25 (79%)
105	Christmas Lighting - Equipment :				1,010.00	780.00	230.00	230.00 (22%)
<b>SUB TOTAL</b>					<b>17,790.00</b>	<b>1,389.75</b>	<b>16,400.25</b>	<b>16,400.25 (92%)</b>

**Civic**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
44	Civic - Courses/conferences/trav				150.00		150.00	150.00 (100%)
45	Civic - Entertainment				1,000.00	617.18	382.82	382.82 (38%)
46	Civic - Grants				5,000.00		5,000.00	5,000.00 (100%)
47	Civic - Honoraria				240.00	360.00	-120.00	-120.00 (-50%)
48	Civic - Mayor's Reimbursement I				3,000.00	1,337.55	1,662.45	1,662.45 (55%)
51	Civic - Regalia maintenance				250.00	144.00	106.00	106.00 (42%)
52	Civic - Subscriptions							(N/A)
81	Civic - Plaques					310.50	-310.50	-310.50 (N/A)
94	Civic - Maintenance of Historic A				100.00		100.00	100.00 (100%)
<b>SUB TOTAL</b>					<b>9,740.00</b>	<b>2,769.23</b>	<b>6,970.77</b>	<b>6,970.77 (71%)</b>

**Contra/Loans**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
70	Contra		534.00	534.00		528.20	-528.20	5.80 (N/A)
<b>SUB TOTAL</b>			<b>534.00</b>	<b>534.00</b>		<b>528.20</b>	<b>-528.20</b>	<b>5.80 (N/A)</b>

**De Valence Pavilion**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
76	DVP - Grant to DVP (Tenby) CIC				26,000.00	23,180.00	2,820.00	2,820.00 (10%)
109	Supplemental grant							(N/A)
124	Office project					3,034.00	-3,034.00	-3,034.00 (N/A)
<b>SUB TOTAL</b>					<b>26,000.00</b>	<b>26,214.00</b>	<b>-214.00</b>	<b>-214.00 (-0%)</b>

**Summary of Receipts and Payments**  
All Cost Centres and Codes

**Interest on Investments and A**

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
40 Interest	2,000.00	3,847.86	1,847.86				1,847.86 (92%)
<b>SUB TOTAL</b>	<b>2,000.00</b>	<b>3,847.86</b>	<b>1,847.86</b>				<b>1,847.86 (92%)</b>

**New Cemetery**

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
32 New Cemetery - Grounds Mainte		310.00	310.00	3,500.00	2,000.00	1,500.00	1,810.00 (51%)
33 New Cemetery - Water charges				100.00	50.45	49.55	49.55 (49%)
34 New Cemetery - Grant of Rights	1,610.00	1,735.00	125.00				125.00 (7%)
35 New Cemetery - Maintenance fe	2,030.00	3,305.00	1,275.00				1,275.00 (62%)
36 New Cemetery - Memorial fees	840.00	2,152.50	1,312.50				1,312.50 (156%)
<b>SUB TOTAL</b>	<b>4,480.00</b>	<b>7,502.50</b>	<b>3,022.50</b>	<b>3,600.00</b>	<b>2,050.45</b>	<b>1,549.55</b>	<b>4,572.05 (56%)</b>

**Old Cemetery**

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
39 Old Cemetery - War Graves	204.00	204.00		204.00	204.00		(0%)
<b>SUB TOTAL</b>	<b>204.00</b>	<b>204.00</b>		<b>204.00</b>	<b>204.00</b>		<b>(0%)</b>

**Other payments (not listed here)**

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
108 Corporate BBT DI refund							(N/A)
<b>SUB TOTAL</b>							<b>(N/A)</b>

**Precept**

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
37 Precept	278,001.53	278,001.53					(0%)
<b>SUB TOTAL</b>	<b>278,001.53</b>	<b>278,001.53</b>					<b>(0%)</b>

**Provision for Doubtful Debts**

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
73 Written off debts							(N/A)

Summary of Receipts and Payments

All Cost Centres and Codes

SUB TOTAL

(N/A)

S137 Payments

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
18	Civic - S137				3,500.00	3,050.00	450.00	450.00 (12%)
SUB TOTAL					3,500.00	3,050.00	450.00	450.00 (12%)

Tenancies (Council as Tenant)

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
7	Office Rent				2,400.00	8,950.00	-6,550.00	-6,550.00 (-272%)
110	Cafe space rent					13,500.00	-13,500.00	-13,500.00 (N/A)
SUB TOTAL					2,400.00	22,450.00	-20,050.00	-20,050.00 (-835%)

Tenancies (Council as Landlord)

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
114	Shared office space	21,000.00		-21,000.00				-21,000.00 (-100%)
SUB TOTAL		21,000.00		-21,000.00				-21,000.00 (-100%)

Tourism/Regeneration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
30	Tourism - Promoting Tenby				1,500.00	1,419.25	80.75	80.75 (5%)
84	Park and Ride provision				1,000.00	1,000.00		(0%)
88	Special Projects within the comm	15,000.00	698.30	-14,301.70	87,840.65	21,236.92	66,603.73	52,302.03 (50%)
89	Ironman				5,000.00	5,000.00		(0%)
95	Consultancy fees and specialist				1,000.00	70.00	930.00	930.00 (93%)
103	Warm Rooms funding							(N/A)
111	Tourism - Steam Punk		675.00	675.00		5,416.00	-5,416.00	-4,741.00 (N/A)
112	Repair Cafe					100.29	-100.29	-100.29 (N/A)
116	Library provision				13,000.00	8,666.66	4,333.34	4,333.34 (33%)
117	D. D ay 80th Anniversary				1,500.00	24.71	1,475.29	1,475.29 (98%)
118	Community Festival					68.00	-68.00	-68.00 (N/A)
119	Nights Out events		1,379.28	1,379.28		180.00	-180.00	1,199.28 (N/A)
120	Books for a Brighter Future		3,500.00	3,500.00				3,500.00 (N/A)
121	Time out For Carers		1,984.20	1,984.20				1,984.20 (N/A)
122	Doing the Small Things		2,735.00	2,735.00		540.00	-540.00	2,195.00 (N/A)
123	Community Engagement					45.30	-45.30	-45.30 (N/A)
SUB TOTAL		15,000.00	10,971.78	-4,028.22	110,840.65	43,767.13	67,073.52	63,045.30 (50%)

**Tenby Town Council**  
**Summary of Receipts and Payments**  
All Cost Centres and Codes

**Town Maintenance**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
55	Town maintenance - Floral displi	5,000.00	1,552.50	-3,447.50	16,500.00	10,170.13	6,329.87	2,882.37 (13%)
56	Town maintenance - Play area		25.50	25.50	1,500.00	4,562.50	-3,062.50	-3,037.00 (-202%)
57	Town maintenance - Tools and e		100.00	100.00	1,000.00	490.72	509.28	609.28 (60%)
96	Town maintenance - Specialist n	2,500.00		-2,500.00	2,500.00	1,096.96	1,403.04	-1,096.96 (-21%)
104	Jubilee Play Area CCTV				1,000.00		1,000.00	1,000.00 (100%)
113	Maintenance - UFS Toilets				11,835.00	11,835.00		(0%)
<b>SUB TOTAL</b>		<b>7,500.00</b>	<b>1,678.00</b>	<b>-5,822.00</b>	<b>34,335.00</b>	<b>28,155.31</b>	<b>6,179.69</b>	<b>357.69 (0%)</b>

**VAT recovered**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
69	VAT - Recovered							(N/A)
<b>SUB TOTAL</b>								<b>(N/A)</b>

**Wages, PAYE, NI, Pension, Exj**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
14	Admin - Wages				103,981.21	71,486.59	32,494.62	32,494.62 (31%)
15	Augustus Place - wages				4,797.61	3,249.16	1,548.45	1,548.45 (32%)
16	Town maintenance - wages				8,909.68	6,628.77	2,280.91	2,280.91 (25%)
<b>SUB TOTAL</b>					<b>117,688.50</b>	<b>81,364.52</b>	<b>36,323.98</b>	<b>36,323.98 (30%)</b>

**Summary**

<b>NET TOTAL</b>	<b>333,285.53</b>	<b>315,217.89</b>	<b>-18,067.64</b>	<b>482,997.53</b>	<b>228,222.89</b>	<b>254,774.64</b>	<b>236,707.00 (29%)</b>
<b>V.A.T.</b>		<b>11,610.81</b>			<b>9,609.57</b>		
<b>GROSS TOTAL</b>		<b>326,828.70</b>			<b>237,832.46</b>		



Tenby Town Council

PAYMENTS LIST

6 January 2025 (2024-20:

Voucher Code	Date	Milimute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Tc
242 Augustus Place - Water rates	01/12/2024		Barclays - Current		Water charges AP	Dwr Cymru	Z	19.00		19
288 Admin - Phone/fax and broadb	02/12/2024		Barclays - Current		Telephone services	Talk Talk	S	30.65	6.13	36
262 Admin - Wages	02/12/2024		Barclays - Premium		PAYE Month 8 24/25	HMRC	X	2,573.21		2,573
261 Tourism - Promobing Tenby	02/12/2024		Barclays - Premium		Miscellaneous tools and equipm	Morris Bros (Tenby) Ltd.	S	32.89	6.58	39
261 Town maintenance - Tools and	02/12/2024		Barclays - Premium		Miscellaneous tools and equipm	Morris Bros (Tenby) Ltd.	S	59.97	12.00	71
263 New Cemetery - Grounds Mainl	02/12/2024		Barclays - Premium		Grass cutting	Smart Gardens	Z	2,000.00		2,000
263 Town maintenance - Play area	02/12/2024		Barclays - Premium		Grass cutting	Smart Gardens	Z	560.00		560
264 Town maintenance - Floral dis	02/12/2024		Barclays - Premium		Standpipe	Aquam Water Services Ltd	S	35.00	7.00	42
243 Admin - Subscriptions	03/12/2024		Barclays - Current		Anti-virus subscription	BCC IT	Z	4.80		4
265 Special Projects within the com	03/12/2024		Barclays - Premium		Donation - Rowing Club	Tenby Surf Lifesaving Club	X	500.00		500
266 Special Projects within the com	03/12/2024		Credit card		Pallet delivery and collection	Browns Distribution Servica	S	78.23	15.65	93
290 Admin - Subscriptions	12/12/2024		Credit card		Amazon Prime	Amazon	Z	0.99		0
271 Admin - Subscriptions	13/12/2024		Barclays - Current		Annual webhosting	Victoria Bracs Marketing	Z	35.00		35
268 Civic - S137	13/12/2024	143 10th December 2024	Barclays - Premium		Donation - Senior Citizens Chrt	Tenby Round Table	Z	3,000.00		3,000
270 Tenby Spaces and Places	13/12/2024		Barclays - Current		Broadband Church House	Telemat	S	52.80	10.56	63
269 Augustus Place WiFi	13/12/2024		Barclays - Current		Augustus Place broadband	Telemat	S	34.00	6.80	40
272 Civic - Honoraria	17/12/2024		Petty Cash		Mace bearer honoraria	Spike Abbot	X	120.00		120
273 Civic - Entertainment	17/12/2024		Barclays - Current	712874	Christmas dinner	The Billycan	Z	51.00		51
278 Office Rent	19/12/2024		Barclays - Premium		De Valence grant and rent	De Valence Pavillon (Tenby)	Z	1,790.00		1,790
279 Admin - Council tax	19/12/2024		Credit card		Council Tax	Pembrokeshire County Cou	X	157.40		157
278 Cafe space rent	19/12/2024		Barclays - Premium		De Valence grant and rent	De Valence Pavillon (Tenby)	Z	3,000.00		3,000
279 Augustus Place - Council tax	19/12/2024		Credit card		Council Tax	Pembrokeshire County Cou	X	132.30		132
280 Civic - Honoraria	19/12/2024		Barclays - Current		Mace bearer honoraria	Denise Cousins	X	140.00		140
281 Civic - Honoraria	19/12/2024		Barclays - Current		Town Crier Honoraria	Erin Morgan	X	100.00		100
275 Town maintenance - Tools and	19/12/2024		Barclays - Current		Gripfill/sawblades etc	Jewson	S	28.32	5.66	33
276 Repair Cafe	19/12/2024		Barclays - Current		Repair Cafe advert	Tenby Observer Ltd	S	24.00	4.80	28
277 New Cemetery - Water charges	19/12/2024		Credit card		Cemetery standpipe	Dwr Cymru	Z	23.83		23
278 DVP - Grant to DVP (Tenby) CI	19/12/2024		Barclays - Premium		De Valence grant and rent	De Valence Pavillon (Tenby)	X	4,320.00	12.22	4,320
282 Admin - Photocopying charges	23/12/2024		Barclays - Current		Photocopying charges	Glyn Edwards Office Equipm	S	61.08		73
284 Admin - Wages	23/12/2024		Barclays - Premium		Wages Month 9 2024/25	Employee 106	X	2,567.55		2,567
285 Admin - Wages	23/12/2024		Barclays - Premium		Wages Month 9 2024/25	Employee 113	X	1,491.51		1,491
286 Admin - Wages	23/12/2024		Barclays - Premium		Wages Month 9 2024/25	Employee 114	X	1,362.60		1,362
287 Augustus Place - wages	23/12/2024		Barclays - Premium		Wages Month 9 2024/25	Employee 110	X	368.70		368
283 Christmas Lighting - Tools and	23/12/2024		Barclays - Premium		Christmas lighting equipment	Rexel UK Ltd	S	109.23	21.83	131

PAYMENTS LIST

Voushe Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
287 Town maintenance - wages	23/12/2024		Barclays - Premium		Wages Month 9 2024/25	Employee 110	X	728.79		728.79
267 Augustus Place - Utilities	24/12/2024		Barclays - Current		Gas bill - Augustus Place	Total Gas and Power	L	68.31	3.42	71.73
274 Augustus Place - Utilities	24/12/2024		Barclays - Current		Electricity Augustus Place	Engie Power Limited	L	137.61	6.88	144.49
289 Admin - Phone/fax and broadb	26/12/2024		Barclays - Current		Telephone services	Vodafone Limited	S	35.60	7.12	42.72
<b>Total</b>								<b>25,834.37</b>	<b>126.65</b>	<b>25,961.02</b>

# Tenby Town Council

## RECEIPTS LIST

6 January 2025 (2024-2025)

Vouche Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
109 Interest	02/12/2024		Barclays - Reserve		Interest to December	Barclays	X	304.43		304.4
117 Interest	02/12/2024		Barclays - Premium		Interest to December	Barclays	X	1,031.61		1,031.6
122 Augustus Place - Letting Incom	02/12/2024		Barclays - Current		Hall Hire	Tenby Male Choir	X	128.00		128.0
121 Augustus Place - Letting Incom	03/12/2024		Barclays - Current		Hall Hire	Augustus Place Art Group	X	64.00		64.0
121 Augustus Place - Letting Incom	03/12/2024		Barclays - Current		Hall Hire	Augustus Place Art Group	X	24.00		24.0
108 Contra	06/12/2024		Barclays - Current		Seagull bags	Tenby Connects	X	16.00		16.0
123 Augustus Place - Letting Incom	06/12/2024		Barclays - Current		Hall Hire	Slimming World	X			
125 Augustus Place - Letting Incom	06/12/2024		Barclays - Current		Hall Hire	Slimming World	X	128.00		128.0
119 Augustus Place - Letting Incom	10/12/2024		Barclays - Current		Hall Hire	Meeting Group	X	40.00		40.0
107 Augustus Place - Letting Incom	10/12/2024		Barclays - Current		Hall Hire	Meeting Group	X	40.00		40.0
115 Special Projects within the com	10/12/2024		Petty Cash		Hall Hire	Karate Club	X	40.00		40.0
111 Precept	12/12/2024		Barclays - Current		Grant - Climate Conversations :	WCW Climate Conversator	Z	125.50		125.5
112 Admin - Photocopying charges	13/12/2024		Barclays - Current	000873	Precept December - March	Pembrokeshire County Cou	X	92,667.00		92,667.0
120 Augustus Place - Letting Incom	16/12/2024		Barclays - Current		Coloured photocopying	Tenby Civic Society	X	18.90		18.9
113 Contra	17/12/2024		Barclays - Current		Hall Hire	Tenby Project	X	135.00		135.0
114 Special Projects within the com	17/12/2024		Petty Cash		Seagull proof bags	General public	X	60.00		60.0
118 Augustus Place - Letting Incom	19/12/2024		Barclays - Current		Pallet cost reimbursement	General public	S	156.47	31.29	187.7
124 Augustus Place - Letting Incom	19/12/2024		Barclays - Current		Hall Hire	PAVS	X			
110 Augustus Place - Utilities	24/12/2024		Barclays - Current		Hall Hire	Our Watch	X	28.00		28.0
126 Special Projects within the com	30/12/2024		Barclays - Current	200299058	Gas bill - Augustus Place	Total Gas and Power	L			
					DEG Grant	Welsh Government	X	68.00		68.0
<b>Total</b>								<b>95,034.91</b>	<b>31.29</b>	<b>95,066.21</b>



## TENBY TOWN COUNCIL


### Application for Grant for Voluntary Organisations

Please note that this application will not be considered unless it is accompanied by a copy of the latest set of annual accounts showing the organisations income, expenditure and level of balances. If the organisation does not prepare annual accounts, copies of the bank statements covering the previous six months must be enclosed.

1.	Name of Organisation	Tenby Surf Lifesaving & Watersports Club Foil Division.
2.	Name, Address and Status of Contact	Gareth Morgan 10 Upper Hill Park Tenby
3.	Telephone Number of contact	07792155662
4.	Is the organisation a Registered Charity?	Yes
5.	For what purpose or project is the grant requested?	Hydrofoil Club equipment and start up expenses
6.	What will be the total cost of the above project?	£ 4999

7.	If the total cost of the project is more than the grant, how will the residue be financed?	Initial Start up costs.
8.	Have you applied for grant for the same project to another organisation?  If so, which organisation and how much?	No
9.	Who will benefit from the project?	Community
10.	Approximately how many of those who will benefit live in Tenby?	Majority of membership.

You may use a separate sheet of paper to submit any other information which you feel will support this application.

Signed..........Date.....**14-12-24**.....

# Foiling Forward: Enhancing Tenby's Appeal through Water Sports

Welcome to our proposal for expanding the Tenby Surf Lifesaving and Watersports Club Foil Division. We aim to secure grant funding from Tenby Town Council to continue building an exciting and innovative Foil club at Tenby South Beach. The Foil division has been established to bolster the club viability and resources and make use of the world class Tenby South Beach as a hydrofoiling hub. In 2024 we have already integrated with other establishments like Tenby sailing club securing a foiling class in Tenby prestigious sailing club regatta, with use of the clubs rescue ski's etc. This initiative not only promotes an exhilarating water sport but also enhances our region's appeal to much-needed professionals, including doctors, healthcare workers, engineers etc.

 **by Gareth Morgan**



INCORPORATING OSPREY DINGHY OPEN MEETING & WING FOIL CLOSED MEETING (INVITE ONLY)

FOR MORE INFO AND NOR PLEASE SEE TSC WEBSITE



# The Rise of Foiling: A New Wave of Excitement

**Cutting-Edge Water Sport**  
Foiling represents the latest trend in water sports, combining elements of surfing, kiteboarding, and hydrofoiling.

**Growing Global Popularity**  
The sport has seen a surge in interest worldwide, attracting both seasoned water sports enthusiasts and newcomers.

**Unique Coastal Asset**  
Establishing a strong foiling community in Tenby positions our town as a progressive and exciting coastal destination.

# Tenby SLSWC Foil Division: Our Mission and Vision

## Our Mission

At Tenby SLSWC Foil Division, we are committed to fostering the growth and enjoyment of foiling within our coastal community and beyond. We strive to provide opportunities for all skill levels to learn, practice, and perfect the art of foiling, whether on the waves, wind or water.

## Our Vision

We aim to build a vibrant, supportive community that champions the art of foiling, inspiring a new generation of enthusiasts in the region. Through a commitment to safety, education, and environmental stewardship, we seek to make foiling accessible and enjoyable for everyone, encouraging a spirit of adventure and camaraderie extending beyond Tenby's shores.



# Community Benefits of a Thriving Foil Division



# Partnerships and Affiliations

## Tenby South Beach Foil Racing Series 2024

Ski safety cover by Tenby Watersports Club



### 2024 Foil Racing Series (from June 2024)

By the Rules for the Rules, A Water Club, which is to be a member of the RYA, shall be responsible for the safety of the racing area. The RYA provides all safety cover with a view of Club safety membership of racing team consists with added Club safety cover, directional and board and life jackets.

Standard Racing for all safety cover between race to be held in a 100m x 100m area with a 100m x 100m area for safety cover. The racing area is located at the end of Caldey Roads, Tenby, Pembrokeshire, Wales. The racing area is located at the end of Caldey Roads, Tenby, Pembrokeshire, Wales. The racing area is located at the end of Caldey Roads, Tenby, Pembrokeshire, Wales.

As an important Pembrokeshire WMSD Priority, MACH (Made with Gamma) has been chosen to provide the safety cover for the racing area. The racing area is located at the end of Caldey Roads, Tenby, Pembrokeshire, Wales.

### Notes for the Rules

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### British Kite Surfing Association

Our affiliation ensures adherence to high safety standards and provides members with benefits including third-party liability insurance.

### New South Wales Foil Club

Our international partnership facilitates knowledge exchange and collaborative events, promoting foiling across borders.

### JP Surfboards Swansea

This sponsorship provides our members with access to cutting-edge equipment and expertise, benefiting both novice and experienced foilers.

### Royal Yachting Association

Support from the RYA offers access to significant resources and further legitimizes our foiling initiatives.



# Proposed Initiatives and Funding Allocation

1

## Equipment Acquisition

Purchase of additional foiling equipment for training and member use.

2

## Safety Training Programs

Development of comprehensive safety courses for all skill levels.

3

## Community Outreach Events

Organising foiling events and demonstrations to engage the wider community.

# Join Us in Shaping Tenby's Future

1

## Grant Approval

Your support will kickstart our expanded initiatives.

2

## Implementation

We'll roll out new programs and acquire equipment.

3

## Community Growth

Increased participation and professional interest in Tenby.

4

## Regional Prosperity

A more vibrant, diverse, and economically strong Tenby.

By supporting the Tenby SLSWC Foil Division, you're not just funding a sports club; you're investing in Tenby's future. Together, we can create a dynamic community that attracts professionals, boosts our economy, and puts Tenby on the map as a premier coastal destination for work and play.

# Start up equipment required



40 off Race numbered vests at  
£35=£1400



Race Wing

£1999



Start Foiling inventory £1600

Startup foiling equipment costs  
£4999.

# SURFLINK TENBY

## SUMMARY ACCOUNTS 1st March 2022 to 28th February 2023

2022/22			2022/23	
£	£	£	£	£
		<b>Income</b>		
2942.50		Membership & Subscriptions	4132.00	
4050.00		Donations & Grants	14916.85	
550.00		Event Fees & Room Hire	1465.00	
1022.18		Electricity recharge	1036.42	
0.00		Equipment Sales	4470.00	
0.08	8564.76	Interest	1.46	26021.73
		<b>Expenditure</b>		
1746.53		Repairs & Maintenance	1448.29	
9800.00		Equipment Purchases	16195.00	
1773.16		Insurance	2733.09	
1022.13		Energy	2115.27	
229.20		Swimming Pool Hire	1317.90	
397.80		Affiliation Fees & Training	1442.80	
0.00		Bank charges	124.08	
2450.55		PCC - prior year rates	0.00	
259.49	17678.86	Running Costs	1017.17	26393.60
		<b>Net surplus / deficit (-)</b>		<b>-371.87</b>
		Opening balances 1.3.22		20537.74
		<b>Closing Balance 28.02.23</b>		<b>20165.87</b>



## **REPORT OF THE CLERK/RFO**

### **PRECEPT REQUIREMENT 2025/26**

At the December meeting of Council, members agreed to set a gross expenditure budget for 2025/26 of **£419,438.91**.

When projected income is accounted for this gives a funding requirement of **£369,175.09**

Earmarked reserves at the end of next year are estimated to be **£251,901.67** while unearmarked reserves are some **£57,353.49**.

It was proposed that some **£66,303.76** of earmarked reserve funding will go towards budget spend for 2025/26.

However, on reviewing the budget I have noticed that some **£12,000** earmarked for expenditure on the Jubilee Play Park CCTV project has been included in the 'funded from reserves' calculation twice.

This means that only **£54,303.76** is planned to be drawn down from earmarked reserves.

As a result, when income and use of earmarked reserves spending is considered, we are therefore left with a net precept requirement of **£314,871.33** (£369,175.09 - £54,303.76)

As anticipated, our Council Tax base for 2025/26 is less than last year (down to 3345.56 from 3529.73). This would therefore result in a Band D equivalent precept levy of **£94.12**, an increase of **£15.36** (19.5%).

**Wales Audit Office recommend that councils should look to use of reserves to reduce precept requirements. Members may therefore consider looking to allocate more of our earmarked reserves to offset the reduction in the Council Tax base.**

We have planned to spend some £65,000 under our Special Projects in the Community budget head during the year. We will have a projected £57,000 earmarked in reserves under this budget head at year end but have not planned to draw down on any of this reserve for 2025/26.

Using some £37,000 of this earmarked reserve to meet a proportion of the £65,000 of proposed expenditure (leaving £20,000 for yet unplanned projects) will reduce the precept requirement to **£277,871.33** (£369,175.09 – £91,303.76).

Based on the Council Tax base for 2025/26 this would see a Band D equivalent precept levy of **£83.05**, an increase of 5.4%.



Inflation at the time of writing was running at 2.6%. If we looked to limit the increase to the charge payer to 3%, it would result in a Band D equivalent of **£81.12**, generating a precept requirement of **£271,401.19**.

This would require further funding from either earmarked or un-earmarked reserves or revisions to our budget to fund the shortfall of **£6470.14**.

If we again looked to utilise the Special Projects in the Community earmarked reserves, it would leave **£13,529.86** in earmarked reserves for this budget head.

Alternatively, we could allocate this funding from unallocated reserves leaving us with **£50,883.35**, under this budget head.

## **RECOMMENDATION**

**That the council look to release £97,773.90 funding from reserves to meet projected expenditure not funded from projected income and set a precept requirement of £271,401.19.**

## **TENBY TOWN COUNCIL**

### **ANTI-RACISM MOTION**

#### **Purpose**

Recommendation for Council to consider a motion to adopt an Anti-Racism Action Plan (the Action Plan) and the inclusion of Council representation on the working group being established by PCC (the working group), which will be dedicated to monitoring and addressing issues related to racism in our community, and providing updates to Council (through the Town Council's representative).

Recommendation for Council to consider earmarking funding to use towards council engagement (while our budget for this year has been finalised, this would fall under the remit of the 'Special Projects in the Community' budget).

#### **Background**

The Anti-Racism Wales Action Plan aims to make Wales an Anti-Racist nation by year 2030, with the purpose to collectively make a significant change to the lives of Black, Asian and Minority Ethnic People.

Racism, is when someone treats another person differently or unfairly because of their background, culture, or religious beliefs or how they live. Being anti-racist is not just about being not racist, it means doing something about racism and standing against it. It means changing our laws, policies, practices and the way we work across services, so people are treated fairly and their lives are better.

The Town Council is asked to recognise the importance of fostering an inclusive and anti-racist community (as part of what will be a much wider initiative as other town and community councils adopt the Action Plan) that values diversity in all respects and promotes equality. Recent events locally have highlighted the need for proactive measures to address racism and to ensure that our community remains a welcoming and safe place for all residents of different faiths and ethnicity.

On 9 May 2024, PCC adopted the Action Plan, which followed an earlier motion submitted to their Council on 7 March 2024.

The Action Plan put forward to Council is set out below.

Council is asked to recognise that some elements of the Action Plan will not be unique to the Town Council and will have a greater probability of being achieved through collaboration with the Working Group i.e. anti-racism training, and collaboration with local organisations, community leaders, and residents to develop and implement anti-racist initiatives and programmes. This will avoid a duplication of effort as the Action Plan is gradually adopted by other towns and community councils.

#### **The Action Plan**

"Tenby Town Council (the Council) reaffirms its commitment to promoting anti-racism and fostering of an inclusive environment within Haverfordwest, Pembrokeshire, and Wales.

The Council will:

1. actively work to eliminate racial discrimination and prejudice, both within its own operations and in the wider community.
2. collaborate with local organisations, community leaders, and residents to develop and implement anti-racist initiatives and programmes.
3. review and strength existing policies to ensure they are inclusive and address any systemic issues that may contribute to racial disparities.
4. Provide anti-racism training for staff, elected officials, and community leaders to raise awareness and promote cultural competence.
5. Participate, through Council member(s) representation, in a working group dedicated to monitoring and addressing issues related to racism, with regular updates provided to the Council through such Council member(s) representation.
6. Celebrate diversity in all respects and promote cultural awareness through events, education, and community engagement initiatives.
7. The Council commits to engagement with the community to listen to the experiences and concerns of residents affected by racism and to take appropriate actions to address these concerns”.

Conclusion: this motion reflects the Council’s commitment to building a more inclusive and anti-racist community. By taking these steps, Council aims to foster understanding, unity, and equality to all residents in Haverfordwest.

### **RECOMMENDATION**

That Tenby Town Council adopt the above motion and Action Plan and consider earmarking funding within the Special Projects in the Community budget head for Engagement

Town Clerk

14<sup>th</sup> January 2025