

**MINUTES OF THE TENBY TOWN COUNCIL**  
**PLANNING COMMITTEE**  
**HELD 14<sup>TH</sup> MAY 2024**

Present: Cllr Dai Morgan Mayor  
Cllr Michelle Evans  
Cllr Emma Lewis  
Cllr Laurence Blackhall Reserve

In attendance: Mr Andrew Davies Clerk to the Council/Financial Officer  
Sharon Thompson Assistant to the Town Clerk

**1. TO RECEIVE APOLOGIES**

Apologies received from Cllrs Dale, Phillips, Crockford and Criddle.

In the absence of Chair of the Planning Committee Cllr Dale, Cllr Lewis proposed the Mayor as Chair for this meeting, Cllr Blackhall seconded.

**2. TO DISCLOSE ANY PERSONAL ITEMS OF BUSINESS LISTED BELOW**

None disclosed.

**NP/24/0194/FUL**

Councillors agreed to take Item 7 prior to entering public participation. Cllr Blackhall proposed and Cllr Lewis seconded.

**3. PUBLIC PARTICIATION: AN OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ASK QUESTIONS AND MAKE REPRESENTATIONS ABOUT ANY ITEM OF BUSINESS TO BE TRANSACTED DURING TONIGHTS MEETING AND WHICH IS OPEN FOR PUBLIC DISCUSSION. CONFIDENTIAL ITEMS OF BUSINESS ARE EXCLUDED**

None present.

**4. TO DISCUSS THE FOLLOWING PLANNING APLICATIONS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS:**

**a. NP/24/0183/FUL – REPLACEMENT OF SHOP FRONTS – 3&4 UPPER FROG STREET, TENBY**

Councillors agreed to take items 4a and 4b together.

Cllr Blackhall believes it to be in keeping and sensitive to its surroundings and history. In fact, they have been sympathetic to their location within the Conservation Area since the outset. Cllr Blackhall recommended approval. Cllr Morgan seconded.

**RECOMMEND**

**Approval. The proposal is in keeping with surrounding buildings and is sympathetic to the location within the Conservation Area.**

- b. NP/24/0184/LBA – REPLACEMENT OF SHOP FRONTS – 3&4 UPPER FROG STREET, TENBY**

**RECOMMEND**

**Approval. The proposal is in keeping with surrounding buildings and is sympathetic to the location within the Conservation Area.**

- c. NP/24/0194/FUL – CONSTRUCTION OF NEW FOUR-BEDROOM DWELLING ON VACANT PLOT WITH PRINCIPAL ACCESS OFF PRIVATE ROAD – BRYN Y MOR, NARBERTH ROAD, TENBY**

Taken earlier in the meeting.

- d. NP/24/0172/LBA – ALTERATIONS, REPAIRS, REINSTATEMENT OF CHIMNEYS AND EXTENSION TO NORTH – NYTH ADERYN, NORTH CLIFFE, TENBY**

The comments of the Civic Society were welcomed. It was felt that the proposal is sympathetic to the history of the building and could be seen to be enhancing it as it was returning to the former design. Cllr Blackhall proposed accepting and Cllr Lewis seconded.

**RECOMMEND**

**Approval. The proposal is in keeping and will restore the building to it's original design.**

- e. NP/24/0204/FUL – ERECTION OF A COMMUNITY CASH POD (CCP) (USE CLASS A2) – LAND IN NORTH EAST CORNER OF FIVE ARCHES CAR PARK, TENBY**

Councillors discussed the application and whether it resulted in any disabled bays being lost? There appears to be space around it, it is the shortest travel distance to town. It is also useful for those parking their cars.

Concerns as to its proximity to the church, the town walls and the Conservation Area were considered. There had been no feedback from the church received by the council. Additional comments from the Civic Society were considered.

Cllr Blackhall felt, while the proposed location was acceptable, due to proximity to historic church and towns walls we could legitimately request that any illumination be external or timed.

**RECOMMEND**

**Approval. Members have no objection to the location but feel that there should be no internal illumination of signage due to its proximity to the historic St Teilo's church, the Conservation Area and the medieval town walls. If external illumination cannot be agreed then internal illumination should be turned off between 11 pm and 6 am daily.**

- f. NP/24/0205/ADV – ADVERTISEMENT FOR A COMMUNITY CASH POD (CCP) (USE CLASS A2) - LAND IN NORTH EAST CORNER OF FIVE ARCHES CAR PARK, TENBY**

**RECOMMEND**

**Approval. Members have no objection to the location but feel that there should be no internal illumination of signage due to its proximity to the historic St Teilo's church, the Conservation Area and the medieval town walls. If external illumination cannot be agreed then internal illumination should be turned off between 11 pm and 6 am daily.**

- g. NP/24/0208/LBA – LISTED BUILDING CONSENT FOR REPLACEMENT BAYS AND WINDOWS, INSERTION OF A NEW DOOR REPLACING EXISTING WINDOW AND MINOR ANCILLARY WORKS – ROYAL LION HOTEL, 1-2 HIGH STREET, TENBY**

Councillors queried the materials proposed for windows noting the Civic Society's comments that Upvc had a longevity of approximately 30 years while 100 years was possible for wood if treated properly. Some discussion was had on the proposed door leading on to White Lion Street noting safety issues relating to the narrow pavement and carriageway and cars mounting the pavement.

**RECOMMEND**

**Members require more information as to the materials to be used for the replacement windows. Members are also concerned about the proposal to install a door opening onto White Lion Street. The carriageway is narrow in this location and vehicles often mount the pavement to pass each other which could compromise safety of individuals using this door.**

- h. NP/24/0246/LBA – PROPOSED BEDROOM ALTERATIONS AND REFURBISHMENT INCLUDING THE BAR/LOUNGE AREA – IMPERIAL HOTEL, THE PARAGON, TENBY**

Councillors discussed the proposed alterations and considered the Civic Society's comments referencing decorative period pieces that may be present in rooms which that should be protected. Cllr Morgan proposed approval and Cllr Lewis seconded.

**RECOMMEND**

**Approval. While members welcome the renovations, any decorative historic features within the rooms (e.g. coving) should be preserved.**

5. **TO CONSIDER THE FOLLOWING ITEMS OF PLANNING CORRESPONDENCE:**

a. **TENBY CIVIC SOCIETY – NP/24/0172/LBA and NP/24/0171/FUL**

Considered previously.

6. **TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE “PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960”**

7. **TO RECEIVE A COPY OF A LETTER SENT TO PCNPA BY A LOCAL RESIDENT IN RELATION TO NP/24/0194/FUL MARKED PRIVATE AND CONFIDENTIAL**

Taken earlier in the meeting.

8. **DATE AND TIME OF NEXT MEETING**

Next planning meeting to be held on Tuesday, 4<sup>th</sup> June 2024 at 7pm.