

TENBY TOWN COUNCIL

**DE VALENCE PAVILION
UPPER FROG STREET
TENBY**

1st March 2023

Dear Councillor

You are hereby summoned to attend the next Meeting of the Tenby Town Council to be held on **Tuesday 7th March at 7.30 pm** to transact the business stated below.

This meeting will be held 'in person' at the De Valence Pavilion but access will be provided for members wishing to join remotely from another location

Members of the public wishing to access the meeting remotely are asked to contact the Town Clerk for details.

Yours faithfully



A. J. DAVIES

FINANCIAL OFFICER/CLERK TO THE COUNCIL

AGENDA

1. To receive Apologies.
2. To disclose any personal interests in items of business listed below.

Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial
3. Public Participation: an opportunity for members of the public to ask questions and make representations about any item of business to be transacted during tonight's meeting and which is open for public discussion. Confidential items of business are excluded.
 - a. Mr Cavanagh, PCC will be in attendance to further discuss his letter at Agenda Item 7c
4. To agree Items of Correspondence and Committee Minutes, except those marked private and confidential, be given to the members of the Press present.

5. To confirm the minutes of the meeting of Tenby Town Council held 7th February 2023.
6. To consider any Matters Arising from the minutes for information only.
7. To consider the following items of correspondence and agree action in response to proposals:
 - a. Resident of St Mary Street – Copy of letter sent to Mr McCarthy, PCC
 - b. Plastic Free Tenby – Town Council support request
 - c. Mr. M. Cavanagh, PCC – Tenby Library
 - d. Mr D Llywelyn, Police and Crime Commissioner – Here for You event
8. To receive the Accounts for February (including scheduled payments, unpresented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) and consider any issues arising.
9. To consider the following requests for grant aid and agree action in response to proposals:
 - a. Matthew Hughes, Tenby ACF – Wales Army Cadets South Africa Venture 2023
10. To receive any updates from Council representatives on Outside Bodies
11. Council Communications Plan – Cllr. Blackhall
12. To consider any Financial Officer/Clerk's Items and to agree action in response to proposals.
 - a. Town Crier
 - b. Independent Remuneration Panel for Wales Annual Report
 - c. De Valence Trust representative and Committee membership
13. Date and Time of Next Meeting
Planning committee – Tuesday 4th April 2023 at 7.00 pm
Full Council - Tuesday 4th April 2023 at 7.30 pm
14. To propose any item for the next Agenda.
15. **TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF**

BUSINESS UNDER THE “PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960”.

16. To confirm the Private and Confidential Minutes of the Tenby Town Council Meeting held 7th February 2023.
17. Matters arising for information only.
18. To receive and consider tenders for the Christmas Lighting contract for 2023/24/25. (This item is restricted as it contains commercially confidential information).
19. To receive a verbal update on matters relating to Tenby Market (this item is restricted as it may contain commercially confidential information).
20. Office Developments and Opportunities – Cllr. Blackhall Office (this item is restricted as it may contain commercially confidential information).
21. To consider any Financial Officer/Clerk’s Items and to agree action in response to proposals.
 - a. CCTV Augustus Place

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD
7TH FEBRUARY 2023

PRESENT: Cllr Mrs S Skyrme-Blackhall Mayor
Cllr C Dale
Cllr D Whitehurst
Cllr L Blackhall
Cllr Mrs T Rossiter
Cllr Ms L Attewell
Cllr D Morgan
Cllr T Hallett
Cllr J Rossiter

IN ATTENDANCE: Mr A Davies Clerk
Mrs S Thompson Assistant to the Clerk

Cllr M Williams County Councillor, North Ward
Paul Evans Tenby Observer

203. TO RECEIVE APOLOGIES

Before receiving apologies, the Clerk had received three 3 letters which he read to members.

The Deputy Mayor, Cllr Mrs Sue Lane, tendered her resignation, Cllr Brown had tendered his resignation and Cllr Ronowitz also had tendered his resignation.

This is a very sad moment for town council, commented the Mayor, although Mr Ronowitz, she hopes, will continue to work with council when he can.

She was disappointed with Cllr Brown's resignation. She was very upset by the resignation of Mrs Lane who had been Mayor 9 times and has been on council for 36 years. 'She has given so much back to the town. Obviously, she feels it is time to stand down and I am very sorry that she has resigned,' the Mayor commented.

She wished she had been given an opportunity to speak to the three members prior to them making this decision.

Cllr Blackhall feels that, given the level of over 35 years' service by Mrs Lane, this should be acknowledged in some way, and a discussion should be had.

He would like it recorded that he gave his personal thanks to Mrs Lane as his Deputy when he was Mayor. She had made a significant contribution to the town and we should properly reflect her service in some way. He was sure she will continue to be an ambassador for Tenby in some guise.

No apologies were received.

204. TO DISCLOSE ANY PERSONAL INTERESTS IN ITEMS OF BUSINESS LISTED BELOW

Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial.

205. PUBLIC PARTICIPATION: AN OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ASK QUESTIONS AND MAKE REPRESENTATIONS ABOUT ANY ITEM OF BUSINESS TO BE TRANSACTED DURING TONIGHT'S MEETING AND WHICH IS OPEN FOR PUBLIC DISCUSSION. CONFIDENTIAL ITEMS OF BUSINESS ARE EXCLUDED

a. Kelly Jordan, Dwr Cymru River Quality Liaison Manager West Wales, and Richard Davies, Dwr Cymru Sewerage Manager West Wales

The Mayor welcomed members from Dwr Cymru and thanked them for taking time to come and speak with TTC.

Kelly gave some background information and then proceeded to refer to a prepared Power Point.

This outlined how Dwr Cymru is regulated, the number of Combine Storm Overflows in the area and the certain conditions under which Dwr Cymru may discharge through these e.g. extreme weather conditions.

These CSOs are designed to ensure release would not back up into homes and are reviewed regularly.

CSOs allow permitted legal release in extreme weather and can cause pollution, which can impact on bathing waters. Surfers Against Sewage are given the information by DWR Cymru.

May to September is the time testing is carried out with monitoring for two types of bacteria. There are other factors that can lead to a failed test however not just CSOs.

The CSO 'spill count' for Tenby had reduced in 2022 from 2021 but the discharges from the Salterns were still rather high, which was a concern and Dwr Cymru was working with Natural resources Wales to ascertain what was happening in Tenby.

She stressed however that CSO discharges were not pollution incidents, although they could result in pollution (albeit highly diluted).

She added that she was aware there had been problems at nearby Wisemans Bridge but this was a private asset, and not a Dwr Cymru incident.

All Dwr Cymru 'assets' were checked prior to the bathing season.

As of 15th December Dwr Cymru were publishing live spill reporting for bathing waters on their website.

Cllr Whitehurst thanked Kelly and Richard for coming to the meeting.

Cllr Whitehurst had mapped the Surfers Against Sewage app against Dwr Cymru's data and it showed a discrepancy in what was being reported. He wondered what was the level of discharge that triggers an alert as the information was not correlating.

Mr Davies offered to take the information back to analyse but added that the 'asset' stays alive on the system for a certain time after the 'incident' is declared over.

Welsh Government were recommending a limit on the number of discharges and more investment may be needed in Tenby to reduce amount of discharges. The difficulty is the number of assets Dwr Cymru have in Wales and the need to ensure that investment going to the right place

Dwr Cymru is a not-for-profit body and has to prioritise where the potential for harm is greatest. If the environmental impact is high, then these are higher priority.

Cllr Hallett commented that the Ritec Valley is 27 square miles and run-off from farmland into the river can also affect the quality of water on the beach.

Drainage from land can cause issues and not just the 'assets' Dwr Cymru is responsible for, he said.

Kelly indicated that she was happy to liaise with Cllr Whitehurst on any specific areas of concern and would welcome continued engagement with TTC in the future.

The Mayor thanked both for attending.

b. Superintendent Craig Templeton and Sergeant Lewis Simon, Dyfed-Powys Police

The Superintendent said he was grateful for the opportunity to come and speak to the council and introduce himself.

He had just returned to take command of the Pembrokeshire Division after being posted in Carmarthenshire for the last 10 years.

He had worked previously in Tenby in summers past so he was aware of the town's unique problems. He also lived locally and had close affiliations to the county. He felt it was important to introduce himself and give TTC the recognition it deserves as TTC represents the view of those who live here and visitors alike.

He also wanted to introduce Sergeant Lewis Simon, who was the new Neighbouring Policing Team Sergeant for Tenby.

Cllr Dale thanked the officers for coming. He said he loved Op Lion. It made a huge difference to the town and it was lovely to see officers working the streets.

He had wondered if it could be extended over the Christmas period but was told at the time that there was no budget. He wondered instead about extending the scheme to begin at Whitsun. He felt this would mean a lot less work for the police due to the presence of officers acting as a deterrent.

The Superintendent confirmed that Op Lion will continue. He said there were financial constraints but the budget would be managed in the right way to ensure resources were there when needed.

Cllr Dale asked if TTC could be included in any consultation on timings and the Superintendent felt that this was possible.

Cllr Whitehurst felt that night patrols on North Beach have had a good effect. There has been positive feedback and he hopes the patrols continue.

The Superintendent thanked Cllr Whitehurst for the positive feedback and confirmed that the NPT would continue to act on anti-social behaviour issues

The Clerk confirmed that the NPT often called in to the office to liaise on issues. Sgt Simon confirmed that this would continue.

Cllr Dale wondered if a mobile police station would be employed in the Square during OP Lion, as had been the case some years ago. The Superintendent said that sadly all mobile stations had been sold.

Cllr Blackhall said resources are a challenge but welcomed the increased CCTV coverage in town. He wondered if more were needed.

The Superintendent agreed that CCTV coverage in town has increased dramatically since he was last here. Then the system was monitored by volunteers at the police station when available. Now there was a fully resourced monitor room at HQ where problems are picked up in real time and resources tasked immediately.

The Mayor thanked both officers for attending and looked forward to continuing our excellent working relationship with the police.

206. TO AGREE ITEMS OF CORRESPONDENCE AND COMMITTEE MINUTES OTHER THAN THOSE MARKED NOT FOR PUBLICATION BEING GIVEN TO MEMBERS OF THE PRESS PRESENT

Proposed by Cllr Hallett and seconded by Cllr Mrs Rossiter.

RESOLVED

That items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

207. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council meeting held 3rd January 2023 be amended at item 119 to read Petrol Station then confirmed and signed as accurate.

208. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

- a. **Page 106 Item 186 – Update on Brynhir Development:** A meeting with PCC had been pencilled in for 14th March 2023. This will be confirmed once the availability of all relevant officers had been received.
- b. **Page 111 Item 191 - Former Post Office Building:** The Clerk gave an update on the development following a conversation with the case officer from PCNPA.

The case officer had commented that the development proposed is for 32 dwellings and PCNPA had requested that 17 should be affordable.

The developer had replied that this level would make the project unviable. In addition to the developer's own viability assessment, PCNPA had also undertaken their own independent assessment.

After much discussion on the results an agreement had been undertaken to provide 4 social rental dwellings and one low-cost purchase property.

The case officer believes it is the best that can be achieved due to the substantial increase in building costs in recent times and was minded to recommend to PCNPA Development Committee that the application be approved.

Cllr Blackhall was disappointed by the feedback and he hoped that PCNPA when considering this, will look at their own policy and the proportion of affordable housing proposed.

Even with viability assessments, this is nowhere near acceptable. This figure is based on the asking price for the land so if land costs are inflated then it will, using the viability 'toolkit' affect the affordability of the scheme and reduce amount of affordable housing.

He appreciated that development costs were now rumoured to be in the region of £4K per square metre for new build but 4 social rental units is just not acceptable and he hoped PCNPA will reject the application in line with their own policies. Accepting this adds nothing to the town or our housing crisis and we should make our views known to PCNPA.

RESOLVED

That PCNPA be informed that TTC does not support the application if it will only provide four units of social rental housing.

- c. **Page 111 Item 192 - Petrol Station Site:** Demolition of the building site had already commenced and therefore a start on building has taken place. Under these circumstances the Planning Permission is still valid. Cllr Dale asked if there were any limitations as to when development could be continued and was informed that there were none.
- d. **Page 112 Item 194 – Provision of Grit Bins:** The Mayor suggested that Agenda item 16b be brought forward and dealt with previous Agenda item 194. All were in agreement.

The Clerk told members that he did not walk around in preparation for his Report but had conducted a desktop review.

Members had agreed to make £2000 available to provide grit bins but this would allow for 11.5 bins. If the sum allowed was increased to £2160 then TTC can afford 12 bins.

Based on his review he estimated that there were at least 17 estates that would benefit. He suggested setting aside £2160 and if approached by estates, with someone prepared to take charge of looking after them, then the town council could liaise with PCC over purchase and installation.

The Mayor agreed that it was important that people take ownership of these bins adding that it was looking hopeful that a number of estates would be covered.

It appeared that grant funding was not available towards the costs and, with extreme weather incidents increasing it was important that we progress this idea.

The Clerk and Cllr Dale said that residents of two estates had already indicated to them that they would look after the bins if provided.

Cllr Blackhall recognised that people would have to volunteer to have them.

However, if one key strategic site was missed, would we look at putting one in regardless, he asked. He suggested we monitor where requests were received from and assess the situation.

RESOLVED

That the town council sets aside £2160 from its Special Projects in the Community budget to purchase up to 12 grit/salt bins from Pembrokeshire County Council to enable it to respond to specific requests from estates that give details of how the bins will be managed (including identified keyholders).

Further that the council keep the estates where the bins are supplied under review to ensure that key areas are covered.

209. TO CONSIDER THE FOLLOWING ITEMS OF CORRESPONDENCE AND AGREE ACTION IN RESPONSE TO PROPOSALS:

a. Resident of Warren Street – Provision of rubbish bins

Have all had a chance to look at this letter asked the Mayor?

Cllr Ms Attewell commented that she walks past the area referred to in the letter regularly and hasn't noticed piles of rubbish bags.

Cllr Blackhall felt it was the 'politics of the absurd' as, if bins are being overused they are taken away.

Surely if this is the case it shows that more are required, he said adding he would like to see PCC explain the logic.

However, he acknowledged that street litter bins are for litter and not domestic waste. It is an offence to use street litter bins for domestic waste and PCC needed to do more to combat holiday lets advising clients to use the bins.

Holiday lets were a business and should have trade waste agreements in place or make other adequate arrangements for disposal of waste. Not to do so, when earning a good income, was greed, he opined.

Cllr Dale noted that bins appeared to be much bigger in other places he had visited in the country.

Cllr Blackhall felt the town needs bins in strategic sites such as the train station. It was not fair on members of the public who have genuine waste. There is a problem but the solution is not to take the bins away.

Cllr Dale said it is now winter time, the residents of Tenby are being punished for a seasonal problem.

The Mayor proposed inviting Neil McCarthy and Nicky Young of PCC to have a chat with TTC.

RESOLVED

That Mr McCarthy and Mr Young, be invited to meet with the council to discuss the issue.

210. TO RECEIVE THE ACCOUNTS FOR DECEMBER (INCLUDING SCHEDULED PAYMENTS, UNPRESENTED CHEQUES, RECEIPTS, ACCOUNT BALANCES, BUDGET MONITORING TO DATE AND BANK RECONCILIATIONS) AND CONSIDER ANY ISSUES ARISING

The Clerk had no issues to bring to members' attention. Cllr Mrs Rossiter asked, as Ironman is such a contentious thing, can we withdraw our funds. She was informed that

we are committed to making a contribution for the five-year contract term which ends in 2026.

Cllr Blackhall referred to the funds being held in reserves. Given interest rates are moving, is there any chance of review our deposits to see if we are getting the best achievable rate of interest. The Clerk said he will look into this.

Cllr Hallett approved the accounts and Cllr Morgan seconded.

RESOLVED

That the accounts for December (including scheduled payments, unrepresented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) and consider any issues arising.

211. **TO RECEIVE THE ACCOUNTS FOR JANUARY (INCLUDING SCHEDULED PAYMENTS, UNPRESENTED CHEQUES, RECEIPTS, ACCOUNT BALANCES, BUDGET MONITORING TO DATE AND BANK RECONCILIATIONS) AND CONSIDER ANY ISSUES ARISING**

RESOLVED

That the accounts for January (including scheduled payments, unrepresented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) and consider any issues arising.

212. **TO CONSIDER THE FOLLOWING REQUESTS FOR GRANT AID AND AGREE ACTION IN RESPONSE TO PROPOSALS:**

a. **Clarby Warriors/Fishguard Thunderbolts pan-disability football teams**

Cllr Mrs Rossiter felt their accounts look healthy and they are north of the county. We need to look after our own players in the south.

There are some Tenby residents who do play on this team, believed Cllr Whitehurst. With regret, I don't feel we can support this, said Cllr Mrs Rossiter and the Mayor agreed.

Cllr Dale asked for clarity as to the demographics of players to see if any local residents are involved and then revisit this at the next meeting. He was seconded by Cllr Whitehurst.

RESOLVED

That this matter be deferred until the next meeting to ascertain if there are any local residents involved in the teams.

b. Ysgol Greenhill School Year Nine football team – UK championships, Ireland

The Clerk said that more information had been supplied outlining the projected costs of the trip.

The projected cost of the trip would be £11,000 and TTC had been asked if they could specifically assist with accommodation costs (roughly £2,800).

Cllr Dale felt TTC should help if we can. The Squad was not only representing Greenhill and Tenby but all of Wales. It was just a question of how much we can afford as far as he was concerned.

The Clerk explained that the grants budget had been used up, but members had the option to vire from reserves.

Cllr Whitehurst proposed that TTC contribute £1500 to the costs, with Cllr. Blackhall seconding.

RESOLVED

That, under Section 137 of the LGA 1972, a donation of £1500 be made to assist with the costs of the Year Nine Football Team attending the UK championships in Ireland. Further that sufficient funds be vired from reserves to meet expenditure.

213. TO RECEIVE NOMINATIONS AND ELECT A MAYOR FOR 2023/24

The Mayor asked each member in turn if they wished to stand for Mayor starting on her right. All declined except for Cllr Morgan who said it would be a great honour to represent this fabulous town as Mayor. The current Mayor was also asked if she wished to stand again but declined.

Cllr Whitehurst proposed Cllr Morgan as Mayor Elect and Cllr Dale seconded. All were in favour.

RESOLVED

That Cllr. Morgan be Mayor Elect for 2023/24.

Cllr Morgan thanked members for their support. The Mayor commented that Cllr Morgan had worked really hard since becoming a councillor and has been a great support and a loyal friend to her. She wished him all the best for next 12 months.

214. TO CONSIDER THE COMMUNITY ENGAGEMENT OFFICER'S SUGGESTION TO ESTABLISH A 'COMMUNITY FORUM' AND AGREE ACTION IN RESPONSE TO PROPOSALS

The Community Engagement Officer talked through her report, for a Community Forum, an informal place for people to air their views and be informed.

Cllr Whitehurst believes that a community forum is a good idea, keeping in touch with the people of Tenby and would be valuable for the town and councillors.

The Mayor and Community Engagement Officer are also working on children's' forum, attempting to engage them in what is happening in the town.

There was a recent litter pick and clean of the area by the old arcade on the North Walk zig zag, involving Duke of Edinburgh students at Greenhill.

The Mayor proposed that a Forum be established and Cllr Dale seconded.

The Mayor thanked the Engagement Officer for all that she does. If anyone has an idea, please come and discuss it with her to look at ways forward.

RESOLVED

That the Town Council support the Community Engagement Officer's bid to establish a Community Forum.

215. TO RECEIVE ANY UPDATES FROM COUNCIL REPRESENTATIVES ON OUTSIDE BODIES

Cllr Dale asked if the Clerk had received any feedback from the Charity Trustees meeting regarding the donation of various fuel rebates.

The Clerk said that the Trustees did not feel it was something they could be involved in and had suggested that if people wished to make a donation, they could do so directly to some of the Warm Room facilities already established.

Cllr Dale asked that this be made known.

The Mayor had attended the Art Gallery at Tenby Museum for the opening of an exhibition on Welsh Art and it was fantastic. Artisan Avenue were holding an exhibition there at half term.

The Mayor joined with the Community Engagement officer and Mr Mark Lewis to install QR codes on benches around the town. This allowed people to access information and historical background around town using their Smartphones and was a fantastic idea.

216. TO CONSIDER THE INSTALLATION OF AN EXTERNAL CCTV CAMERA AT THE AUGUSTUS PLACE COMMUNITY CENTRE – CLLR. MRS SKYRME-BLACKHALL

A number of Augustus Place residents have raised concerns with the Mayor about the mess, especially dog mess, around the community centre.

This is used as a shortcut by dog walkers who sadly fail to clean up after their dogs.

PCC cleaned the area up recently, and it was suggested that some sort of CCTV camera be placed on the front of the hall as a deterrent.

If people know they can be seen. They may be more minded to clean up after their dogs said the Mayor. Also it would be beneficial as there are vulnerable people using the hall's facilities.

She proposed asking the Clerk to look into the provision of CCTV to monitor the area around the hall.

Cllr Whitehurst seconded.

RESOLVED

That the Clerk investigate the provision of a CCTV camera system outside the Augustus Place Community Centre.

217. ANNUAL REPORT AND FUTURE PLANS – CLLR. BLACKHALL

Cllr Blackhall feels his report was pretty self-explanatory. Councils are now required to produce an annual report and TTC produced its first last year.

As part of process the intention would move councils towards including an annual plan and feedback on achievements around the annual plan.

He asked members to submit ideas for what could be included in the annual plan to the Clerk. They could be initial suggestions at this stage which would be elaborated on when finalising the annual report.

218. TO CONSIDER ANY FINANCIAL OFFICER/CLERK'S ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS

a. To consider the Town Council's Financial Risk Assessment for 2023/24

This is an annual exercise, looking at risks and how they are managed. Are members happy that all is covered?

Cllr Blackhall asked the Clerk if there are any things that need additional resources to ensure things are suitably managed.

The Clerk said that there was still staff security when lone working in the office to be considered but he felt this may be addressed by proposals of the policy committee.

Proposed by Cllr Morgan and seconded by Cllr Hallett.

RESOLVED

That the Financial Risk Assessment for 2023/24 be received

b. Grit bins on Estates

Addressed earlier in meeting.

c. TTC Bank Signatories

With this evening's resignations, two of TTC's four signatories are no longer in place so members need to replace these as soon as possible. It was agreed that as incoming Mayor, Cllr Morgan would be a bank signatory. All were in agreement that Cllr Whitehurst be the fourth signatory.

d. Council Vacancies

With three vacancies on council, the Clerk will notify the authority to commence procedures required to fill them.

Cllr Blackhall hopes there will be an election.

It was noted that some of those members who had resigned were representatives on several council committees, most notably Planning.

It was agreed that Cllr Blackhall be appointed to the planning committee in the interim and further discussions be had on the make-up of council committees, and representation on outside bodies when the vacancies had been filled.

219. DATE AND TIME OF NEXT MEETING

RESOLVED

That the next planning meeting will take place on Tuesday, 7th March 2023 at 7pm followed by full council meeting at 7.30pm.

220. TO PROPOSE ANY ITEM FOR THE NEXT AGENDA

None proposed at this time.

221. TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE "PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960"

A
Cefn Hwlog
St. Mary's Street
Tenby
Pembrokeshire
SA70 7HW

1st February 2023

Dear Mr. Davies,

Further to our conversation this morning, we are enclosing a copy of the letter we have written to Neil McCarthy of Pembrokeshire County Council about the work currently being done on the gardens by Castle beach.

We would be grateful if you could draw the attention of Tenby Town Council to this matter.

With many thanks

Glynis Evans

Elizabeth Evans

Cefn Heulog
St. Mary's Street
Tenby
Pembrokeshire
SA70 7HW

Neil McCarthy
Operational Manager, Environmental Services
Pembrokeshire County Council
County Hall
Haverfordwest
Pembrokeshire
SA61 1TP

1st February 2023

Dear Mr McCarthy,

We understand that you are responsible for the work currently underway on the gardens in Tenby. We are writing to say how very disappointed we are at the work being done on the gardens by Castle Beach.

The shrubs have been ripped out and are being replaced with concrete and steel structures which are apparently going to have hanging baskets of flowers. We understand that this work is to save money on the watering of what had been the existing garden. It seems that no account has been taken of the aesthetic degradation of the garden which, for residents and visitors, has been a very popular place to sit and stroll.

We would argue that this plan is also an environmental degradation. It will severely diminish the soil and mean that wildlife habitat is lost. Meanwhile the planned hanging baskets will still need watering. Why has thought not been put into an environmental plan where coastal plants, salt-tolerant, environment-friendly and drought-resistant, could be nurtured? Such planting would arguably enhance the area and lead to an environmental gain – including a reduction in water consumption. There is a wealth of available information on such planting.

We feel that this plan leads to the uglification of Tenby and it seems to be of a piece with, for example, the work done on the gardens at the Paragon where plants and hedging have been replaced with a plastic membrane and stone. Hedging – with no maintenance cost – is currently being ripped out on the bank opposite the bus stop and Sainsbury's on Park Road; again habitat is being lost, the work has a financial cost and what are the aesthetic and environmental costs?

Tenby already has a surfeit of begonias and petunias and other annual bedding plants in playschool colours. Could you please start thinking about sustainable aesthetics and biodiversity?

Yours sincerely,



Giles and Elizabeth Evans

Cc: Cllr Sam Skyrme-Blackhall
Cc Andrew Davies, Tenby Town Council
Cc: Cllr Paul Miller

B

Plastic Free Tenby
c/o 10 Merlins Gardens
Tenby SA70 8AE

17/2/2023

Dear Tenby Town Council,

We are busy working through the requirements for Tenby to become a plastic free community. Several businesses have signed up, and community events have been held.

Another event is being planned for the Easter holidays on the same lines as last year, with Easter Egg posters made with plastic litter to go round the windows of various businesses forming a trail and a litter pick.

One of the remaining requirements is that Tenby Town Council show its support for Plastic Free Tenby by passing a resolution to that effect, so this is what we are requesting.

Please could the Council consider doing this.

Thanks in advance,



Anne Draper, Gary Tapley, Hannah Arentz, Julie Davies, Cathy Butler.

On behalf of Plastic Free Tenby.

Date · Dyddiad 23 Feb 2023

Your ref · Eich cyfeimod

My ref · Fy nghyfeimod

Telephone · Ffôn

Email · Ebost mike.cavanagh@pembrokeshire.gov.uk

www.pembrokeshire.gov.uk / www.sir-benfro.gov.uk



Pembrokeshire County Council
Cyngor Sir Penfro

WILL BRAMBLE CBE,
Chief Executive / Prif Weithredwr

Dr. STEVEN JONES, BA.(Hons), D.M.S., MBA., Ph.D., M.C.I.M.
Director of Community Services
Cyfarwyddwr Gwasanaethau Cymunedol

Pembrokeshire County Council,
County Hall, HAVERFORDWEST,
Pembrokeshire, SA61 1TP

Cyngor Sir Penfro,
Neuadd y Sir, HWLFFORDD,
Sir Benfro, SA61 1TP

Telephone / Ffôn 01437 764551

Please ask for
Os gwelwch yn dda gofynnwch am

Mike Cavanagh

Dear Andrew

Further to our recent meeting to discuss the likelihood that we will have to close Tenby library for an additional day per week as a result of financial pressures, I am writing with further information and to request a meeting with the Town Council.

Pembrokeshire County Council Full Council takes place on 2 March so if it is possible to be included in your agenda for your 1st meeting after that date, I will be in a position where I know whether PCC has agreed the budget, which currently includes reducing the library opening by one day per week.

You may recall that around 7 years ago, we were in a similar financial position and we engaged with local Town and Community Councils to ascertain if they were in a position to make a financial contribution to help protect the opening hours of their local libraries. Since that time, of the 12 libraries we have in the county, 8 Town and Community Councils are now financially supporting their local libraries in some shape or form. For example, in Fishguard, the Town Council make a financial contribution to keep the library open on Fridays when it would otherwise be closed on that day of the week. Another example is Haverfordwest Town Council, who also make a contribution so that the county library can open on Saturdays.

Pembroke Dock, Milford Haven, Tenby and Crymych are the remaining Town and Community Councils who do not currently make a financial contribution to library services. For the forthcoming financial year, I am seeking discussions with yourselves, Milford Haven and Pembroke Dock Town Councils, with discussions with Crymych to follow at a future date.

PCC has been managing financial pressures since 2013 and in that time within the library service we have done everything we can to try to avoid library closures.

We welcome correspondence in Welsh and English, and will respond within a maximum of 15 working days. We will respond in the language in which the correspondence is received (unless you ask us to do otherwise). / Rydym yn croesawu gohebiaeth yn Gymraeg a Saesneg a byddwn yn ymateb cyn pen 15 diwrnod gwaith fan bellaf. Byddwn yn ymateb yn yr un iaith â'r ohebiaeth a dderbyniwyd (oni bai eich bod yn gofyn i ni wneud yn wahanol).

For a copy in large print, easy-read, Braille, audio, or an alternative language, please contact Pembrokeshire County Council on the number above. / Os am gopi mewn print mawr, fformat hawdd ei ddarllen, Braille, sain neu mewn iaith arall, cysylltwch â Chyngor Sir Penfro ar y rhif uchod.

Indeed, we are proud of the fact that, to date, after 10 years of cuts, we still have all 12 libraries open in the county. We have done this by significantly reducing the amount we spend on new book stock, massively reducing our management team, reducing our opening hours, investing in energy efficiency to reduce running costs, creating community managed library partnerships with volunteers assisting delivery in some libraries, and other interventions.

However, with the UK economic downturn and the resulting enormous pressures on the public purse, we are once again left in a situation where we have to manage significant reductions to the budget. That is the context in which I'm seeking a discussion with you, to ascertain whether by working together, we can protect Tenby library for your constituents.

I fully understand that the timing of this request is challenging, coming after the setting of your precept which gives you less flexibility to support this if you are minded to do so. We will certainly endeavour to approach you earlier in the future should this be necessary but unfortunately this year it was unavoidable.

I also understand that it is difficult for the Town Council to make value decisions around priorities when different service areas of PCC approach you independently, seeking financial assistance for specific services. Ideally, you need a global picture of the situation in terms of what services within Tenby may be at risk, so that you can make informed decisions about what if anything to protect.

I have promised to take that feedback back to our Chief Executive which I fully intend to do, and I'm hopeful that that will mean in future years, we can have earlier more strategic discussions in this regard. However, for now, we have to deal with the current situation with regard to the future of the library's opening hours which are set to reduce from 1 April 2023 if full Council agree the budget on 2 March.

Attached with this letter is performance information for the last few years to give you an idea of the amount of usage that Tenby library has. What you will see from the data is the pre-Covid 2019 performance and then the impact of the pandemic on the library service which was obviously very very significant. But what is also apparent from the figures is that as we are emerging out of the pandemic, our performance is starting to bounce back and we are on the way to reaching pre-Covid levels again. This indicates the ongoing importance of local libraries to local communities.

Indeed, the library is very well used, being a lifeline for many local people, be it those who cannot afford to buy books, those who do not have access to the Internet or a printer at home, people who are socially isolated and use the library for human contact, etc. It is a very valued local community resource, and as a professional librarian myself, it is soul destroying to have to erode the service year after year due to budget pressures. It often feels like death by 1000 cuts.

That is the context in which I'm seeking an audience with you to discuss further whether you would be minded to help support your local library on behalf of your constituents to avoid having to close an additional day per week which would mean it would only be open for 3 and a half days per week.

In terms of the cost associated with protecting the library opening hours, I verbally advised that it was somewhere around 10 to 11 K per year in the informal meeting I had with you and the Mayor. I can confirm that the actual figure to protect the library from closing an additional day per week is £10,920. Alternatively, if you are minded to

protect the library with a longer agreement than a single year, I would be able to offer a discount down to £10,000 if we were able to agree a 3 year agreement.

Alternatively, if you are minded to support the library but the budget position of the Town Council cannot stretch to £10,920 this year, I'd be grateful if you would consider protecting half of the library opening hours so that it only has to close for a half day. This will cost circa £6,000 for 4 hours opening [a full day is 10 AM to 5 PM, 7 hours], and ensure that local constituents could still use the library that day, just with shorter opening hours.

I look forward to discussing this further with you.

Yours sincerely

M Cavanagh

Mike Cavanagh
Head of Cultural, Leisure, Registration & Tourism Services
Pembrokeshire County Council

Visitors (April 2019 to date)

		Q1 (2019-20)				Q2 (2019-20)				Q3 (2019-20)				Q4 (2019-20)			
		Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	TOTAL			
Visitors	2,607	2,516	2,397	2,866	2,725	2,768	2,698	3,248	2,196	2,900	2,554	1,845	31,320				

		Q1 (2020-21)				Q2 (2020-21)				Q3 (2020-21)				Q4 (2020-21)			
		Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	TOTAL			
Visitors	0	0	0	295	253	251	355	433	329	136	108	105	2,265				

		Q1 (2021-22)				Q2 (2021-22)				Q3 (2021-22)				Q4 (2021-22)			
		Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	TOTAL			
Visitors	500	490	576	654	776	767	817	797	597	800	744	878	8,396				

		Q1 (2022-23)				Q2 (2022-23)				Q3 (2022-23)				Q4 (2022-23)			
		Apr 2022	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	TOTAL			
Visitors	1,121	1,388	1,334	1,624	1,743	1,847	1,650	1,816	1,577	1,844			15,944				

Issues (April 2019-to date)

	Q1 (2019-20)				Q2 (2019-20)				Q3 (2019-20)				Q4 (2019-20)				TOTAL
	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020				
Adult	1,515	1,406	1,393	1,589	1,630	1,483	1,530	1,522	1,092	1,420	1,395	1,493	1,468				
Junior	406	384	331	685	804	514	455	396	233	399	420	312	5,339				
Welsh Language	34	21	34	61	52	67	42	23	27	44	40	38	483				
Audio Visual	82	66	98	83	104	58	81	67	68	60	71	80	918				
TOTAL	2,037	1,877	1,856	2,418	2,590	2,122	2,108	2,008	1,420	1,923	1,926	1,923	24,208				

	Q1 (2020-21)				Q2 (2020-21)				Q3 (2020-21)				Q4 (2020-21)				TOTAL
	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021				
Adult	10	1	11	504	520	525	825	707	714	405	389	450	5,061				
Junior	0	0	0	72	69	66	132	151	96	38	16	71	711				
Welsh Language	0	0	0	7	4	0	18	19	11	2	5	9	75				
Audio Visual	0	0	1	25	17	10	19	12	11	3	14	12	124				
TOTAL	10	1	12	608	610	601	994	889	832	448	424	542	5,971				

	Q1 (2021-22)				Q2 (2021-22)				Q3 (2021-22)				Q4 (2021-22)				TOTAL
	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022				
Adult	869	808	969	1,090	961	1,014	1,057	972	713	1,109	965	1,084	11,611				
Junior	128	124	199	244	377	203	226	304	190	237	195	311	2,738				
Welsh Language	6	20	33	23	51	27	23	30	34	28	35	37	347				
Audio Visual	27	19	19	14	27	27	14	12	20	13	23	8	223				
TOTAL	1,030	971	1,220	1,371	1,416	1,271	1,320	1,318	957	1,387	1,218	1,440	14,919				

	Q1 (2022-23)				Q2 (2022-23)				Q3 (2022-23)				Q4 (2022-23)				TOTAL
	Apr 2022	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023				
Adult	952	1,145	1,094	1,117	984	1,163	1,114	1,132	869	1,245			10,815				
Junior	379	414	323	337	434	472	367	400	279	438			3,843				
Welsh Language	28	39	30	22	39	22	46	32	39	59			356				
Audio Visual	16	25	19	18	21	13	22	13	19	14			180				
TOTAL	1,375	1,623	1,466	1,494	1,478	1,670	1,549	1,577	1,206	1,756			15,194				

Bolinda Borrowbox LOANS ALL LIBRARIES (April 2019 to September 2022)

NOTE: the above figures are for ALL libraries combined, it is not possible to attribute specific amounts to individual Libraries.

Bolinda Borrowbox 2019-20	Q1			Q2			Q3			Q4			TOTAL
	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	
E-book Loans	716	681	691	729	694	726	817	805	709	814	887	1101	9370
E-Audio Books Loans	903	931	882	1097	1020	1017	1063	1128	1038	1273	1165	1353	12870
Total Loans	1619	1612	1573	1826	1714	1743	1880	1933	1747	2087	2052	2454	22240

Bolinda Borrowbox 2020-21	Q1			Q2			Q3			Q4			TOTAL
	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	
E-book Loans	1413	1608	1751	1717	1697	1473	1616	1599	1506	1802	1703	1740	19625
E-Audio Books Loans	1555	1731	1747	1931	1830	1776	1935	1752	1566	1851	1674	1979	21327
Total Loans	2968	3339	3498	3648	3527	3249	3551	3351	3072	3653	3377	3719	40952

Bolinda Borrowbox 2021-22	Q1			Q2			Q3			Q4			TOTAL
	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	
E-book Loans	1496	1480	1416	1360	1432	1402	1426	1381	1480	1490	1409	1443	17215
E-Audio Books Loans	1660	1714	1667	1678	1876	1755	1884	1811	1670	1740	1676	1821	20952
Total Loans	3156	3194	3083	3038	3308	3157	3310	3192	3150	3230	3085	3264	38167

Bolinda Borrowbox 2022-23	Q1			Q2			Q3			Q4			TOTAL
	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	
E-book Loans	1313	1362	1302	1321	1476	1373	1432	1422	1481	1580			14062
E-Audio Books Loans	1805	2033	1780	2012	2106	1946	2165	2071	2039	2288			20245
Total Loans	3118	3395	3082	3333	3582	3319	3597	3493	3520	3868	0	0	34307

New Members (April 2019 to date)

Q1 (2019-20)		Q2 (2019-20)			Q3 (2019-20)			Q4 (2019-20)			TOTAL
Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020
26	26	12	40	18	31	23	22	15	15	17	20
New Members											265

Q1 (2020-21)		Q2 (2020-21)			Q3 (2020-21)			Q4 (2020-21)			TOTAL
Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021
0	0	1	1	0	2	9	9	4	4	0	1
New Members											31

Q1 (2021-22)		Q2 (2021-22)			Q3 (2021-22)			Q4 (2021-22)			TOTAL
Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022
8	9	7	18	21	13	7	23	5	12	18	13
New Members											154

Q1 (2022-23)		Q2 (2022-23)			Q3 (2022-23)			Q4 (2022-23)			TOTAL
Apr 2022	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023
22	15	23	22	32	22	33	26	14	20		
New Members											229

Tourism Enquiries (April 2019 to date)											

Q1 (2019-20)												
Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	TOTAL
No Data was required												
											9	

Q1 (2020-21)												
Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	TOTAL
No Data was required												
											0	

Q1 (2021-22)												
Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	TOTAL
0	0	6	13	5	6	5	2	0	0	3	1	41

Q1 (2022-23)												
Apr 2022	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	TOTAL
7	2	6	12	14	7	2	2	0	0			52

D

Comisiynydd Heddlu a Throseddu Dyfed-Powys,
Blwch Post 99, Llangynnwr, Caerfyrddin, SA31 2PF

Dyfed-Powys Police and Crime Commissioner,
PO Box 99, Llangunnor, Carmarthen, SA31 2PF

Ffôn: Yaf: 01267 226440
Ffacs: Ffôn: 01267 226448
E-bost: opcc@dyfed-powys.police.uk



**Comisiynydd Heddlu a Throseddu
Dyfed-Powys
Police and Crime Commissioner**

Tuesday, 28 February 2023

Dear Colleague,

Invitation to PCC Here for You events

As Police and Crime Commissioner for Dyfed Powys, I am to hold six events across the four local authorities to brief community representatives on key messages, developments and changes within Dyfed-Powys Police.

The aim of these events is to brief you, as representatives of local communities, on recent changes and developments within the Police, so that you have a better understanding of what to expect from your local policing service and support us in communicating and sharing information locally. It is also an opportunity to develop your understanding of other services available within CPD which are in addition to local response units and the Neighbourhood Policing Team, e.g. School Beat Team, Countryside Crime, Fraud and Cyber Team.

These events are also an opportunity for you to seek clarity about the level of service to expect from their local policing service, and what support service is available. By attending these events, and gaining a better understanding, my hope is that you will be able to support us in communicating and sharing the information more widely to your local communities.

Here is the agenda for each of the six events:

- 09:45 - 10:00** Registration and refreshments
- 10:00 - 10:15** Welcome from PCC
- 10:15 - 10:45** Local Response – Superintendent
- 10:45 - 11:15** Making the right call - input on developments within the Force Communication Centre - Gareth Scanlon
- 11:15 - 11:45** Model NPT - Ch.Insp. Louise Harris
- 11:45 - 12:30** A Partnership Approach to YGG and Problem Solving – John Rankin-Hill & Jessica Thomas
- 12:30 - 13:30** Meet your team - An opportunity to engage with your local representatives - NPT, Rural Crime Team, School Beat team, Cadets, Lighthouse, SCHTh Volunteering Groups.

Click on the link below to secure your place at your chosen event location.

Date	Location	Ticket Link
Wednesday 29 th March	Halliwel Centre, Carmarthen	https://tocyn.cymru/event/de140c9d-3abf-41d9-a808-8b429ab95e02/s
Thursday 30 th March	Theatr y Ffwrnes, Llanelli	https://tocyn.cymru/event/f3e1d70a-52c4-479f-a300-a5d9df28ff0c/s
Wednesday 5 th April	Theatr Hafren, Newtown	https://tocyn.cymru/event/98e4c91c-d069-45a6-b926-38f9d18579fc/s

Rydym yn croesawu gohebiaeth yn y Gymraeg a'r Saesneg. Ni fydd gohebiaeth yn y Gymraeg neu'r Saesneg yn golygu oediad.

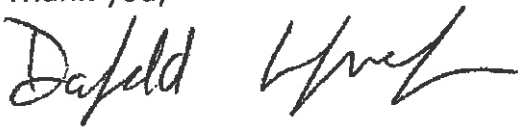
We welcome correspondence in Welsh and English. Corresponding in Welsh or English will not lead to a delay.

Thursday 6 th April	Theatr Brycheiniog, Brecon	https://tocyn.cymru/event/bb8cc79d-af6d-4e14-be49-739b57627079/s
Wednesday 19 th April	Pembrokeshire College, Haverfordwest	https://tocyn.cymru/event/cb2070c6-1815-4e9c-8c00-e991689cb27b/s
Wednesday 26 th April	Lloyd Thomas Centre, Lampeter	https://tocyn.cymru/event/f32f17e4-c518-42be-b11f-319fd799cfb0/s

If you have any questions, please contact us by email at opc.communication@dyfed-powys.police.uk

I look forward to welcoming you to one of the above events.

Thank you,



Dafydd Llywelyn
Dyfed Powys Police and Crime Commissioner

Tenby Town Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 01/03/2023		
	Cash in Hand 01/04/2022		253,886.58
	ADD		
	Receipts 01/04/2022 - 01/03/2023		325,154.40
			579,040.98
	SUBTRACT		
	Payments 01/04/2022 - 01/03/2023		274,035.80
A	Cash in Hand 01/03/2023 (per Cash Book)		305,005.18
	Cash in hand per Bank Statements		
	Petty Cash	27/02/2023	195.68
	Barclays - Current	27/02/2023	2,000.00
	Barclays - Premium	27/02/2023	224,643.19
	Barclays - Reserve	27/02/2023	79,738.09
	Barclays - Bond	27/02/2023	0.00
			306,576.96
	Less unrepresented payments		1,571.78
			305,005.18
	Plus unrepresented receipts		
B	Adjusted Bank Balance		305,005.18
	A = B Checks out OK		

Tenby Town Council
Uncashed payments/transfers out (All banks)
(Upto 01/03/2023)

Voucher	Date	Cheque No.	Description	Total	Bank
247	16/01/2023	712863	Warm rooms funding	650.00	Barclays - Current
249	16/01/2023		Wood and paint supplies	42.94	Barclays - Current
257	30/01/2023		Electricity Augustus Place	406.41	Barclays - Current
259	04/02/2023		Wall planner	7.49	Barclays - Current
266	10/02/2023		Christmas Lighting tender advert	139.27	Barclays - Current
271	16/02/2023		Paint	42.00	Barclays - Current
272	16/02/2023		Barriers	283.67	Barclays - Current
			Total-----	1,571.78	

Tenby Town Council
Uncashed receipts/transfers in (All banks)
(Upto 01/03/2023)

Voucher	Date	Cheque No.	Description	Total	Bank
---------	------	------------	-------------	-------	------

Total-----

Tenby Town Council
Summary of Receipts and Payments
Summary - Cost Centres Only

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
Administration	100.00	316.71	216.71 (216%)	33,277.90	21,007.88	12,270.02 (36%)	12,486.73
Advertising and Publicity			0.00 (N/A)	400.00	248.06	151.94 (37%)	151.94
Augustus Place	1,500.00	3,602.50	2,102.50 (140%)	6,252.25	1,862.19	4,390.06 (70%)	6,492.56
Capital Spending (Asset Purchase)	123,008.00	39,126.54	-83,882.46 (-68%)	150,281.53	53,810.62	96,470.91 (64%)	12,588.45
Christmas Lighting			0.00 (N/A)	22,180.00	14,925.20	7,254.80 (32%)	7,254.80
Civic			0.00 (N/A)	9,440.00	5,859.69	3,580.31 (37%)	3,580.31
Contra/Loans		1,637.99	1,637.99 (163799%)		1,530.57	-1,530.57 (-153057%)	107.42
De Valence Pavilion			0.00 (N/A)	26,000.00	26,204.00	-204.00 (-0%)	-204.00
Interest on Investments and Accour	30.00	274.69	244.69 (815%)			0.00 (N/A)	244.69
New Cemetery	3,920.00	8,892.50	4,972.50 (126%)	3,580.00	3,000.00	580.00 (16%)	5,552.50
Old Cemetery	204.00	204.00	0.00 (N/A)	204.00	204.00	0.00 (N/A)	0.00
Precept	224,098.81	224,098.81	0.00 (N/A)			0.00 (N/A)	0.00
Provision for Doubtful Debts			0.00 (N/A)			0.00 (N/A)	0.00
S137 Payments			0.00 (N/A)	3,000.00	4,500.00	-1,500.00 (-50%)	-1,500.00
Tenancies (Council as Tenant)			0.00 (N/A)	10,740.00	9,845.00	895.00 (8%)	895.00
Tourism/Regeneration		21,209.62	21,209.62 (212096%)	35,269.07	17,532.40	17,736.67 (50%)	38,946.29
Town Maintenance		1,684.38	1,684.38 (168438%)	28,600.00	12,774.94	15,825.06 (55%)	17,509.44
VAT recovered			0.00 (N/A)			0.00 (N/A)	0.00
Wages, PAYE, NI, Pension, Expens	26,044.00	11,740.78	-14,303.22 (-54%)	102,799.92	87,644.13	15,155.74 (14%)	852.52
NET TOTAL	378,934.81	312,787.52	-66,147.29 (-17%)	432,824.67	289,948.73	142,875.94 (33%)	104,958.65
Total for ALL Cost Centres		312,787.52			289,948.73		
V.A.T.		12,366.88			13,067.07		
GROSS TOTAL		325,154.40			274,035.80		

Tenby Town Council

1 March 2023 (2022-2023)

Summary of Receipts and Payments

All Cost Centres and Codes

Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Admin - Audit fees				2,400.00	2,275.00	125.00	125.00 (5%)
2	Admin - Photocopying charges	100.00	140.00	40.00	300.00	194.85	105.15	145.15 (36%)
3	Admin - Course/Training				1,000.00		1,000.00	1,000.00 (100%)
4	Admin - Office Equipment				1,500.00		1,500.00	1,500.00 (100%)
5	Admin - Equipment maintenance				300.00	403.15	-103.15	-103.15 (-34%)
6	Admin - Insurance		160.07	160.07	5,500.00	5,051.94	448.06	608.13 (11%)
8	Admin - Phone/fax and broadband				340.00	446.22	-106.22	-106.22 (-31%)
9	Admin - Postage				350.00	275.00	75.00	75.00 (21%)
11	Admin - Stationary				200.00	311.70	-111.70	-111.70 (-55%)
12	Admin - Subscriptions		16.64	16.64	1,319.90	1,189.88	130.02	146.66 (11%)
13	Admin - Travel expenses				150.00	82.85	67.15	67.15 (44%)
75	Admin - Council tax				1,600.00	1,551.50	48.50	48.50 (3%)
91	Admin - Councillor remuneration				6,786.00		6,786.00	6,786.00 (100%)
100	Admin - Election fees				11,532.00	9,225.79	2,306.21	2,306.21 (20%)
SUB TOTAL		100.00	316.71	216.71	33,277.90	21,007.88	12,270.02	12,486.73 (37%)

Advertising and Publicity

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
21	Civic - Publicity				400.00	248.06	151.94	151.94 (37%)
SUB TOTAL					400.00	248.06	151.94	151.94 (37%)

Augustus Place

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
22	Augustus Place - Maintenance				250.00	100.00	150.00	150.00 (60%)
24	Augustus Place - Tools and equi				100.00	17.08	82.92	82.92 (82%)
25	Augustus Place - Utilities				950.00	888.83	61.17	61.17 (6%)
26	Augustus Place - Letting Income	1,500.00	3,602.50	2,102.50				2,102.50 (140%)
98	Augustus Place - Council tax				808.25	684.28	123.97	123.97 (15%)
99	Augustus Place - Water rates				144.00	172.00	-28.00	-28.00 (-19%)
101	Augustus Place - Building Contr				4,000.00		4,000.00	4,000.00 (100%)
SUB TOTAL		1,500.00	3,602.50	2,102.50	6,252.25	1,862.19	4,390.06	6,492.56 (83%)

Capital Spending (Asset Purc

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
20	Jubilee Play Park	29,183.00	5,448.54	-23,734.46	33,000.00	10,926.27	22,073.73	-1,660.73 (-2%)
102	Tenby Spaces and Places	93,825.00	33,677.00	-60,148.00	117,281.53	42,884.35	74,397.18	14,249.18 (6%)
SUB TOTAL		123,008.00	39,125.54	-83,882.46	150,281.53	53,810.62	96,470.91	12,588.45 (4%)

Tenby Town Council
Summary of Receipts and Payments
All Cost Centres and Codes

1 March 2023 (2022-2023)

Christmas Lighting

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
27	Christmas Lighting - Maintenanc				12,480.00	11,344.00	1,136.00	1,136.00 (9%)
28	Christmas Lighting - Electricity si				200.00		200.00	200.00 (100%)
29	Christmas Lighting - Tools and E				9,500.00	3,581.20	5,918.80	5,918.80 (62%)
SUB TOTAL					22,180.00	14,925.20	7,254.80	7,254.80 (32%)

Civic

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
44	Civic - Courses/conferences/trav				800.00		800.00	800.00 (100%)
45	Civic - Entertainment				3,000.00	3,127.70	-127.70	-127.70 (-4%)
46	Civic - Grants				2,000.00	2,000.00		(0%)
47	Civic - Honoraria				150.00	110.00	40.00	40.00 (26%)
48	Civic - Mayor's Reimbursement f				3,500.00	602.00	2,898.00	2,898.00 (82%)
51	Civic - Regalia maintenance				150.00	19.99	130.01	130.01 (86%)
52	Civic - Subscriptions				40.00		40.00	40.00 (100%)
81	Civic - Plaques							(N/A)
94	Civic - Maintenance of Historic A							(N/A)
SUB TOTAL					9,440.00	5,859.69	3,580.31	3,580.31 (37%)

Contra/Loans

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
70	Contra		1,637.99	1,637.99		1,530.57	-1,530.57	107.42 (N/A)
SUB TOTAL			1,637.99	1,637.99		1,530.57	-1,530.57	107.42 (N/A)

De Valence Pavilion

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
76	DVP - Grant to DVP (Tenby) Tru				26,000.00	26,204.00	-204.00	-204.00 (-0%)
SUB TOTAL					26,000.00	26,204.00	-204.00	-204.00 (-0%)

Interest on Investments and A

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
40	Interest	30.00	274.69	244.69				244.69 (815%)
SUB TOTAL		30.00	274.69	244.69				244.69 (815%)

Tenby Town Council
Summary of Receipts and Payments
All Cost Centres and Codes

1 March 2023 (2022-2023)

New Cemetery

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
32	New Cemetery - Grounds Mainte				3,500.00	3,000.00	500.00	500.00 (14%)
33	New Cemetery - Water charges				80.00		80.00	80.00 (100%)
34	New Cemetery - Grant of Rights	1,400.00	5,330.00	3,930.00				3,930.00 (280%)
35	New Cemetery - Maintenance fe	1,820.00	2,222.50	402.50				402.50 (22%)
36	New Cemetery - Memorial fees	700.00	1,340.00	640.00				640.00 (91%)
SUB TOTAL		3,920.00	8,892.50	4,972.50	3,580.00	3,000.00	580.00	5,552.50 (74%)

Old Cemetery

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
39	Old Cemetery - War Graves	204.00	204.00		204.00	204.00		(0%)
SUB TOTAL		204.00	204.00		204.00	204.00		(0%)

Precept

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
37	Precept	224,098.81	224,098.81					(0%)
SUB TOTAL		224,098.81	224,098.81					(0%)

Provision for Doubtful Debts

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
73	Written off debts							(N/A)
SUB TOTAL								(N/A)

S137 Payments

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
18	Civic - S137				3,000.00	4,500.00	-1,500.00	-1,500.00 (-50%)
SUB TOTAL					3,000.00	4,500.00	-1,500.00	-1,500.00 (-50%)

Tenancies (Council as Tenant)

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
7	Office Rent				10,740.00	9,845.00	895.00	895.00 (8%)

Tenby Town Council
Summary of Receipts and Payments
All Cost Centres and Codes

1 March 2023 (2022-2023)

SUB TOTAL		10,740.00	9,845.00	895.00	895.00 (8%)
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Tourism/Regeneration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
30	Tourism - Promoting Tenby				1,000.00	1,484.29	-484.29	-484.29 (-48%)
84	Park and Ride provision				1,000.00	1,000.00		(0%)
88	Special Projects within the comm		15,451.62	15,451.62	24,269.07	5,918.11	18,350.96	33,802.58 (139%)
89	Ironman				6,000.00	5,000.00	1,000.00	1,000.00 (16%)
95	Consultancy fees and specialist				3,000.00	1,530.00	1,470.00	1,470.00 (49%)
103	Warm Rooms funding		5,758.00	5,758.00		2,600.00	-2,600.00	3,158.00 (N/A)
SUB TOTAL			21,209.62	21,209.62	35,269.07	17,532.40	17,736.67	38,946.29 (110%)

Town Maintenance

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
55	Town maintenance - Floral displ		500.00	500.00	16,500.00	9,913.15	6,586.85	7,086.85 (42%)
56	Town maintenance - Play area		23.00	23.00	1,500.00	805.00	695.00	718.00 (47%)
57	Town maintenance - Tools and e		111.38	111.38	600.00	451.77	148.23	259.61 (43%)
96	Town maintenance - Specialist m		1,050.00	1,050.00	10,000.00	1,805.02	8,394.98	9,444.98 (94%)
SUB TOTAL			1,684.38	1,684.38	28,600.00	12,774.94	15,825.06	17,509.44 (61%)

VAT recovered

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
69	VAT - Recovered							(N/A)
SUB TOTAL								(N/A)

Wages, PAYE, NI, Pension, Exp

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
14	Admin - Wages	26,044.00	11,740.78	-14,303.22	92,379.44	77,644.00	14,735.44	432.22 (0%)
15	Augustus Place - wages				3,368.94	3,233.10	135.84	135.84 (4%)
16	Town maintenance - wages				7,051.54	6,767.08	284.46	284.46 (4%)
SUB TOTAL		26,044.00	11,740.78	-14,303.22	102,799.92	87,644.18	15,155.74	852.52 (0%)

Summary

NET TOTAL	378,904.81	312,787.52	-66,117.29	432,024.67	260,948.73	171,075.94	104,958.65 (12%)
V.A.T.		12,366.88			13,087.07		
GROSS TOTAL		325,154.40			274,035.80		

Tenby Town Council PAYMENTS LIST

Voucher Code	Date	Minuta	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
279	01/02/2023		Barclays - Current		Water charges AP	Dwr Cymru	Z	20.00		20.00
280	03/02/2023		Barclays - Current		Telephone services	Talk Talk	S	30.95	6.19	37.14
259	04/02/2023		Barclays - Current		Wall planner	Amazon	Z	7.49		7.49
263	07/02/2023		Barclays - Premium		De Valence grant	Tenby DVP Trust	E	895.00		895.00
260	07/02/2023		Barclays - Premium		Thinkscape equipment	Morris Esos (Tenby) Ltd	S	95.02	19.00	114.02
258	07/02/2023		Barclays - Current		Photocopier rental	Konica Minolta	S	47.53	9.51	57.04
261	07/02/2023		Barclays - Premium		Planters for Rotary Gardens	Amberol	S	3,810.70	762.14	4,572.84
262	07/02/2023		Barclays - Premium		PAYE Month 10 2022-23	HMRG	X	1,504.30		1,504.30
263	07/02/2023		Barclays - Premium		De Valence grant	Tenby DVP Trust	Z	2,160.00		2,160.00
266	10/02/2023		Barclays - Current		Christmas Lighting tender adv	LocalIQ	S	116.06	23.21	139.27
267	13/02/2023		Barclays - Current	712864	Donation - Greenhill football	Ysgol Greenhill School	E	1,500.00		1,500.00
265	13/02/2023		Barclays - Premium		Benches High Street	Pembrokeshire County Council	S	570.00	114.00	684.00
268	13/02/2023		Barclays - Premium		EPF works	Smart Gardens Landscapes	Z	8,900.00		8,900.00
264	13/02/2023		Barclays - Premium		Warm rooms funding	Tenby Project	Z	564.00		564.00
269	14/02/2023		Barclays - Current		Wood and paint supplies	Jewson	S	63.70	4.15	67.85
271	16/02/2023		Barclays - Current		Paint	Amazon	S	35.00	7.00	42.00
272	16/02/2023		Barclays - Current		Barriers	Barriers Direct	S	236.39	47.28	283.67
274	21/02/2023		Barclays - Premium		Christmas lighting - new festoo	LITE Ltd	S	2,540.00	508.00	3,048.00
273	21/02/2023		Barclays - Premium		Cemetery cutting	Smart Gardens	Z	280.00		280.00
273	21/02/2023		Barclays - Premium		Cemetery cutting	Smart Gardens	Z	2,250.00		2,250.00
273	21/02/2023		Barclays - Premium		Cemetery cutting	Smart Gardens	Z	450.00		450.00
275	23/02/2023		Barclays - Premium		Wages Month 11 2022-23	Employee 106	X	2,209.56		2,209.56
277	23/02/2023		Barclays - Premium		Wages Month 11 2022-23	Employee 110	X	295.00		295.00
277	23/02/2023		Barclays - Premium		Wages Month 11 2022-23	Employee 110	X	615.04		615.04
278	23/02/2023		Barclays - Premium		Wages Month 11 2022-23	Employee 113	X	1,310.73		1,310.73
276	23/02/2023		Barclays - Premium		Wages Month 11 2022-23	Employee 114	X	1,195.85		1,195.85
270	27/02/2023		Barclays - Current		Monthly phone rental	Vodafone Limited	S	31.68	6.33	38.01
Total								31,734.00	1,506.81	33,240.81

Tenby Town Council RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
141	New Cemetery - Memorial fe 02/02/2023		Barclays - Current		Memorial fees	E. C. Thomas	E	120.00		120.00
144	Special Projects within the c 02/02/2023		Barclays - Current		Tenby Weekly to your door pri	Pembrokeshire County Coun	X	4,000.00		4,000.00
149	Town maintenance - Tools ai 02/02/2023		Barclays - Current		Bench compensation	Hmcts/Centralised	X	10.05		10.05
145	Augustus Place - Letting Inc 06/02/2023		Barclays - Current		Hall hire	Tenby Male Choir	X	135.00		135.00
142	Augustus Place - Letting Inc 07/02/2023		Petty Cash		Hall hire	Jo Rees	X	10.00		10.00
146	Augustus Place - Letting Inc 07/02/2023		Barclays - Current		Hall hire	Augustus Place Art Group	X	15.00		15.00
146	Augustus Place - Letting Inc 07/02/2023		Barclays - Current		Hall hire	Augustus Place Art Group	X	15.00		15.00
146	Augustus Place - Letting Inc 07/02/2023		Barclays - Current		Hall hire	Augustus Place Art Group	X	15.00		15.00
150	Augustus Place - Letting Inc 14/02/2023		Barclays - Current		Hall hire	Tenby Taxis	X	75.00		75.00
147	New Cemetery - Grant of Rig 16/02/2023		Barclays - Current		Burial fees	W. and M. J. Rossiter and So	E	520.00		520.00
147	New Cemetery - Grant of Rig 16/02/2023		Barclays - Current		Burial fees	W. and M. J. Rossiter and So	E	520.00		520.00
143	Augustus Place - Letting Inc 17/02/2023		Petty Cash		Hall Hire	Tenby Project	Z	15.00		15.00
148	Augustus Place - Letting Inc 20/02/2023		Barclays - Current		Hall hire	Tenby Project	X	135.00		135.00
151	Special Projects within the c 27/02/2023		Barclays - Current		Tents	PAVS	X	1,425.92		1,425.92
152	Special Projects within the c 27/02/2023		Barclays - Current		Petarque pitch grant	PAVS	X	1,500.00		1,500.00
Total								8,510.97		8,510.97

From: Matthew Hughes <hughesjmatt21@gmail.com>
Sent: 30 January 2023 20:51
To: tenbytowncouncil@btconnect.com
Subject: Fundraising

Follow Up Flag: Follow up
Flag Status: Completed

To whom it concern,

My name is Matthew Hughes and I am an army cadet from Tenby detachment. I am writing to inquire about fundraising for a chance of a life time trip to South Africa. The trip is to visit the battle sites of the Zulu war to celebrate the its bicentenary There is a small selection of cadets from all over Wales but I am the only one from Tenby Detachment to have been selected. Would you please consider a donation to my fundraising. I am willing to send some more details of the trip.

Yours sincerely

Matthew Hughes

Dyfed & Glamorgan Army Cadet Force
Headquarters
Army Reserve Centre, Heol West Plas
Litchard
Bridgend
CF31 1PA



**ARMY
CADETS** 
GOING FURTHER

Email: 010jame@armymail.mod.uk

Tel: 07584 353621 / 01656 657593

WALES ARMY CADETS SOUTH AFRICA VENTURE 2023

Dear Sir, Madam

Dyfed and Glamorgan Army Cadet Force will be taking 24 cadets and 4 adult volunteers, as part of a Welsh ACF group of 72 cadets and 14 adults, to South Africa in July/Aug 2023 to embark on an adventurous expedition through the South African veldt.

The exercise will provide the opportunity for cadets to undertake a number of challenging activities that will include a 50km trek along the Zulu trail ending at Rorke's Drift, where the 24th Regiment of Foot fought an epic battle in 1879 as seen in the classic film "Zulu", a 5 day white water river descent on the Tugela river and a 5 day conservation study of endangered African giraffes. During these activities the cadets will also engage in cultural visits to Zulu villages and townships where they will take part in school visits and sporting events.

In addition, the cadets will experience a 3 day battlefield study of the Anglo-Zulu War of 1879 visiting Rorke's Drift and Isandlwana where they will hold remembrance services and help with much-needed repairs to the battlefield site by restoring some of the war memorials. Finally, they will stay for 3 days at a Game Reserve where they will complete walking and night safaris with local game rangers studying conservation, both local fauna and flora plus the "Big 5" game tracking.

This "once in a lifetime" opportunity for our young people comes at a cost and the cadets need to raise the sum of £10,000 in total towards the overall cost of the expedition. In addition to this, each Cadet must contribute £900 towards the trip. This must be totally self-funded; any sponsorship or grants would help to underpin the fundraising efforts and to enable selected cadets to participate irrespective of financial circumstances. For several cadets and their families, raising the personal contribution will be a huge challenge so the aim of our fundraising effort is to support these cadets and enable them to participate in this once in a lifetime opportunity.

The chance to take part in the selection, preparation, and execution of the expedition will be extremely beneficial, as it will help develop the characteristics of leadership, teamwork, confidence, initiative and self-discipline of the participants. The opportunity to develop these skills and qualities will encourage our young people to be resilient and respectful citizens within our local community. Any support will ease the financial burden and help participants reach their fundraising goals.

Please would your Company consider providing some sponsorship for our young people, enabling them to reach their fundraising goals and take part in this fantastic trip of a lifetime?

Thank You



Captain Kyle James
Expedition Leader
Dyfed and Glamorgan Army Cadet Force