

TENBY TOWN COUNCIL

**DE VALENCE PAVILION
UPPER FROG STREET
TENBY**

29th March 2023

Dear Councillor

You are hereby summoned to attend the next Meeting of the Tenby Town Council to be held on **Tuesday 4th April at 7.30 pm** to transact the business stated below.

This meeting will be held 'in person' at the De Valence Pavilion but access will be provided for members wishing to join remotely from another location

Members of the public wishing to access the meeting remotely are asked to contact the Town Clerk for details.

Yours faithfully



**A. J. DAVIES
FINANCIAL OFFICER/CLERK TO THE COUNCIL**

AGENDA

1. To receive Apologies.
2. To disclose any personal interests in items of business listed below.

Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial.

3. Public Participation: an opportunity for members of the public to ask questions and make representations about any item of business to be transacted during tonight's meeting and which is open for public discussion. Confidential items of business are excluded.
 - a. Mr Euan Hampton will deliver an outline of the Cartref/Welsh Water initiative.
4. To agree Items of Correspondence and Committee Minutes, except those marked private and confidential, be given to the members of the Press present.

5. To confirm the minutes of the meeting of Tenby Town Council held 7th March 2023.
6. To consider any Matters Arising from the minutes for information only.
7. To receive and consider the notes of the Tenby Events Working Party.
8. To consider the following items of correspondence and agree action in response to proposals:
 - a. Mr. Darren Thomas, PCC – Parking Places charges
 - b. Ms Katie Daly, PCC – Public Toilet provision
 - c. One Voice Wales – Membership of One Voice Wales 2023 - 24
9. To receive the Accounts for March (including scheduled payments, unpresented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) and consider any issues arising (on the table)
10. To agree the Annual Report for publication (on the table).
11. To receive any updates from Council representatives on Outside Bodies.
12. To propose that an initial meeting of the Gardens of Tenby Group be set up (as outlined in the attached paper) – Cllr. Blackhall
13. To consider any Financial Officer/Clerk's Items and to agree action in response to proposals
 - a. Training sessions.
14. Date and Time of Next Meeting
Planning committee – Tuesday 2nd May 2023 at 6.30 pm
Full Council - Tuesday 2nd May 2023 at 7.00 pm
15. To propose any item for the next Agenda.
16. **TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE “PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960”.**
17. To confirm the Private and Confidential Minutes of the Tenby Town Council Meeting held 7th March 2023.

18. Matters arising for information only.
 - a. Town Crier
19. To consider issues relating to the operation, governance and management of the De Valence Pavilion. Further to review all correspondence between the Town Council, The De Valence Board and other parties. Further to consider the proposals contained with the letter to the Chairman of De Valence Board and agree actions in response (this item is restricted as it may contain commercially confidential or legally sensitive information).
20. Recognition of Long Service to Tenby – Cllr. Mrs. Skyrme-Blackhall (this item is restricted as it may divulge personal information).

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD
7th MARCH 2023

<u>PRESENT:</u>	Cllr Mrs S Skyrme-Blackhall	Mayor
	Cllr C Dale	
	Cllr D Whitehurst	
	Cllr L Blackhall	
	Cllr D Morgan	
	Cllr T Hallett	
	Cllr J Rossiter	
<u>IN ATTENDANCE:</u>	Mr A Davies	Clerk
	Mrs S Thompson	Assistant to the Clerk
	Mr Mike Cavanagh	PCC

The Mayor welcome Mr Mike Cavanagh and thanked him for attending TTC's meeting.

226. TO RECEIVE APOLOGIES

None received.

227. TO DISCLOSE ANY PERSONAL INTERESTS IN ITEMS OF BUSINESS LISTED BELOW

Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial.

228. PUBLIC PARTICIPATION: AN OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ASK QUESTIONS AND MAKE REPRESENTATIONS ABOUT ANY ITEM OF BUSINESS TO BE TRANSACTED DURING TONIGHT'S MEETING AND WHICH IS OPEN FOR PUBLIC DISCUSSION. CONFIDENTIAL ITEMS OF BUSINESS ARE EXCLUDED

a. Mr Cavanagh, PCC will be in attendance to further discuss his letter at Agenda Item 7c

Mr Cavanagh thanked councillors for giving him the opportunity to attend. PCC have faced a decade of cuts, and many responsibilities have been passed on to senior officers. He manages libraries, among other things and is proud that he has managed to keep libraries open.

Over time they have reduced the team to 2 managers, reduced energy costs, and involved many volunteers to reduce costs without closing libraries.

His intention had been, because there were no more savings he could find, to ask the Town Council if they could contribute towards the costs of Tenby Library this year to maintain current opening hours rather than having to cut them.

There is however good news, he continued. PCC had agreed their budget for the year last week and, as of today, he had a stay of execution over having to make cuts this year.

That wasn't to say that the request may not come back next year, added Mr. Cavanagh who then asked if TTC are minded to support Tenby library in the future.

While the pressure is off at the moment, do Tenby see library as important to the town? Performance data was provided which indicates that the facility is starting to bounce back after the pandemic. The library is also important for social contact, preschool and computer use. It was for more than just borrowing books, with over 15,000 visits to library in the last 10 months.

Cllr Whitehurst feels this budget settlement was good news while Cllr Hallett added the library is an essential part of the community. We need it and we must use it or lose it, he said.

Cllr Blackhall acknowledged the value of the library and it's continuation, although he added that it also services outlying areas. How we factor this into future decisions, was something that the town council would have to consider.

When Pembrokeshire cuts services local town and community councils are asked to step in so effectively the town will get the same service as before but at greater cost via the local precept.

He noted that the library was housed in a building that served a number of other purposes and wondered if PCC had looked into a Trust to run the building and therefore save some of those costs.

Mr. Cavanagh explained that there are 8 libraries in the county supported in some way by town and community councils. The same question was raised over outlying communities using the facilities too and those local communities were written to.

Replies had included that they have use of the mobile library service or, if one or two said yes it would be problematic if some contributed and others did not. It gets nowhere sadly, he said.

Double taxation is a reality, he admitted. Everything is important, it just depends on priority. When PCC are looking at saving £20 million it is hard. He acknowledged that it was also difficult for town and community councils when all departments were asking if they could assist with funding services.

Often these requests came after precepts had been agreed and town and community councils were placed in a difficult position as to what should take priority on their limited resources.

He was speaking to the Chief Executive to see if all departments could get their requests to town and community councils in the Autumn, before budget setting, so members could make informed decisions when agreeing the precept.

He said he had, some time ago, looked at relocation of the library but there was nothing available in Tenby. PCC had also looked at creating a Trust as some other counties had but the model didn't work for Pembrokeshire.

Cllr Dale thanked Mr Cavanagh for coming. TTC wish to be supportive and there are other ways TTC can support. We are considering how we can make the town council more accessible and relevant with a possibility of moving to a more central and visible space within the De Valence to be able to communicate better with the public. That's how we keep our libraries and other services, he ventured.

Mr. Cavanagh reiterated that his intention is, if financial support is needed for future years, to make the request earlier, before we set the precept. He will also continue his discussion with the Chief Executive for all departments to outline their financial position and if they need assistance from the town and community councils so all will then know the situation.

The Mayor thanked Mr Cavanagh for attending.

229. TO AGREE ITEMS OF CORRESPONDENCE AND COMMITTEE MINUTES OTHER THAN THOSE MARKED NOT FOR PUBLICATION BEING GIVEN TO MEMBERS OF THE PRESS PRESENT

Proposed by Cllr Hallett and seconded by Cllr Morgan.

RESOLVED

That items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

230. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council meeting held 7th February 2023 be confirmed and signed as accurate.

231. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

- a. **Page 116 Item 203 – Resignation of Councillors:** Following the resignation of councillors, the Clerk had notified PCC and the call for an election had gone out.

The period ended last Wednesday and PCC confirmed to the Clerk that insufficient requests calling for an election had been received in either the North or South ward.

The Town Council was now required to fill these vacancies via co-option, which should take place as soon as practicable.

Those interested in putting themselves forward for councillor should write to TCC suggesting what they could bring to the table.

Cllr Blackhall referred to timescale and process in relation to the co-option. TTC need to get this right, he stressed.

On an ideological level, elections are better, he said. That said, had there been contested elections it would have cost the town council £14,000 so he was rather glad this amount is not going to be spent.

However, process is important. As the councillors left 9 months after being elected by the public it will be 4 years before our electorate have the option to remove any councillors we co-opt, Cllr. Blackhall continued.

This needs to be conducted in an as careful and transparent a way as possible. There may be people out there asking why no election, there will be the inevitable criticism, it must be done in a clear, open and transparent way.

We should look at interviewing potential councillors, publicise the opportunity to chat with all councillors informally to see how they can work with us; how they can contribute to make our council and our town better.

We should make the Code of Conduct and the Guide to being a Good Councillor available for them to have a look at. Let people come and see what we do, meet with members then they can put their names forward.

We also need to be clear about what happens if insufficient people come forward, or what happens if, in our view, someone comes forward who we feel is wholly inappropriate. Perhaps clarification is needed before the next meeting, he added.

Cllr Dale feels it is all about communication, it is up to us to take responsibility to ensure people know about these vacancies and how to apply.

Council meetings are free for all to attend to see what we do.

The Mayor suggested we remind members of public that they can come along to our April meeting to sit in and watch. Many don't understand what goes on and, once elected or co-opted, it can be very daunting for those first few meetings, she continued. It would be good for any potential co-optees to get a feel first.

She added that at 7 pm on 21st March she would be holding a 'quarterly' get together.

The last was a very good evening, and she would be inviting the RNLI, Coastguard, Firefighters and PCC Refuse Collectors among others. This may be an opportunity for whoever is interested in becoming a councillor to come

along and have an informal chat with existing members in a sociable and friendly setting.

The Clerk suggested that members set a closing date for receipt of applications. He suggested interviews with potential candidates and appointment at the May meeting as, if elections had been called for, May would have been the likely date set to hold them.

Cllr Morgan felt it would be good to resolve the matter before the AGM on 12th May.

Cllr Hallett reminded us that councillors represent the public and that councillors are volunteers.

It was agreed that potential candidates write expressing interest by 21st April. This would give the Clerk the opportunity to invite them to the May meeting.

The Clerk said, while the co-option process had to be advertised, it was not compulsory to do so in the local press.

Cllr Hallett felt that the process needed widest publicity and moved that an advert be placed in the Tenby Observer. Cllr Morgan suggested maybe more than one advertisement would be needed.

Cllr. Hallett agreed to amend his proposal and that two adverts be placed in the press a fortnight apart and Cllr. Morgan seconded.

RESOLVED

That the co-option process be advertised as widely as possible, including two paid for adverts in the local press.

Further that the closing date for written application be 21st April, with co-option taking place at the May meeting.

- b. **Page 117 Item 205 - Dwr Cymru** : Cllr Whitehurst told members that Dwr Cymru will be returning to TTC on April 6th 2pm to 4pm. This will be a working party. He hopes to get some answers to his queries and to get some decisions on whether Dwr Cymru are investing more in the sewerage systems of Tenby.
- c. **Page 121 Item 208d - Grit Bins**: The Clerk told members that no written requests had been received. A number of verbal offers have been made but nothing has been received in writing. Could we put the offer out again? The Mayor suggested putting information in the Tenby Observer.

Cllr Dale feels that all know his views on the De Valence café, why can we not put a notice on windows of the café until it's future is decided? People walk past and can look in with all this information for all to see.

The Clerk said he would make enquiries with the Trust.

- d. **Page 122 Item 209a – Provision of Rubbish Bins:** The Mayor is meeting with Cllr Chris Williams, Cllr Rhys Jordan, Mr McCarthy and Nick Young of PCC to discuss ways forward on the rubbish issue. Mr. McCarthy was on leave this week and was unable to attend tonight's meeting but would be attending the next TTC meeting.
- d. **Page 123 Item 212a - Clarby Warriors:** The Clerk had made enquiries with the Clarby Warriors and at this time there are no Tenby residents who are members of the teams. Of course that could change in the future.

Cllr Dale proposed TTC write and explain that at this time due to limited resources we are unable to make a donation.

RESOLVED

That sadly TTC are not in a position to offer financial assistance at this time.

- e. **Page 124 item 212b - Ysgol Greenhill School:** The Clerk had been handed a letter of thanks from the Year 9 football team which he read to councillors.

Cllr. Blackhall felt TTC should share this letter with the Tenby Observer and invite the team to attend after they have won tournament!

The Mayor was delighted to receive the letter, adding that now the school is out of special measures, they were humbled by the council's support. All are working so hard, putting their all into the school and the pupils. The Head is very grateful.

232. TO CONSIDER THE FOLLOWING ITEMS OF CORRESPONDENCE AND AGREE ACTION IN RESPONSE TO PROPOSALS:

- a. **Resident of St Mary Street – Copy of letter sent to Mr McCarthy, PCC**

The Clerk told councillors that he believed Mr McCarthy was going to write directly back to the resident. The Mayor had spoken to the neighbours about the work in progress and tried to explain that PCC have a plan to try and reduce costs and be more environmentally friendly .

Cllr Blackhall suggested that TTC write separately to the letter's authors to say that TTC absolutely share their sentiments as to sustainable planting and that all involved are looking at a more sustainable resolution for maintenance of the town's green spaces.

Concerning the Rotary Gardens, there was no value in the soil that was removed and this change of direction to a more sustainable approach will mean that PCC will not be pumping 120 gallons of water a day onto just this one garden, said Cllr. Blackhall.

It is a work in progress and eventually it will look lovely, he added.

The Clerk added that PCC were also looking at planting daffodils in the beds to reduce the 'off season' impact of the basket rails.

b. Plastic Free Tenby – Town Council support request

Our Community Engagement Officer, explained that the 'how to be plastic free' system had changed. People were encouraged to go online and sign up.

One of the criteria required to achieve Plastic Free status for the town was a commitment from the town council to support the aims of the group.

While TTC had resolved this historically was it possible to get the resolution renewed please?

Cllr. Blackhall proposed we do so and the Mayor seconded.

RESOLVED

Members reaffirm their support for Plastic Free Tenby and their aims to reduce the use of plastic within the town.

c. Mr. M. Cavanagh, PCC – Tenby Library

Noted. To be reconsidered in the Autumn.

d. Mr D Llywelyn, Police and Crime Commissioner – Here for You event

Haverfordwest is the nearest venue listed for the 'Here for You' event on 19th April 2023. The invitation was open all councillors. Cllr Dale said he would be more than happy to attend.

233. TO RECEIVE THE ACCOUNTS FOR FEBRUARY (INCLUDING SCHEDULED PAYMENTS, UNPRESENTED CHEQUES, RECEIPTS, ACCOUNT BALANCES, BUDGET MONITORING TO DATE AND BANK RECONCILIATIONS) AND CONSIDER ANY ISSUES ARISING

The Clerk had no matters to bring to the councillors' attention. Any comments asked the Mayor? Cllr Blackhall proposed accepting the accounts and Cllr Dale seconded.

RESOLVED

That the accounts for February (including scheduled payments, unpresented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) and consider any issues arising.

234. TO CONSIDER THE FOLLOWING REQUESTS FOR GRANT AID AND AGREE ACTION IN RESPONSE TO PROPOSALS:

a. Matthew Hughes, Tenby ACF – Wales Army Cadets South Africa Venture 2023

The youth are our future commented Cllr Hallett. We have supported many youth organisations in the past. Cllr Dale feels slightly uncomfortable with the terminology in the letter, the language used is unfortunate.

The Clerk told members that the grant pot was now depleted and that any contribution would have to be by virement from reserves. It was suggested that if we are to make any further grants it really should be for more than one person.

Members felt that sadly they could not offer financial support at this time but would refer the matter to the Community Engagement Officer to look into the possibility of financial support from a different source.

RESOLVED

That, unfortunately the Town Council is unable to offer financial support at this time but the Community Engagement Officer may be able to assist in fundraising advice.

235. TO RECEIVE ANY UPDATES FROM COUNCIL REPRESENTATIVES ON OUTSIDE BODIES

Cllr Morgan went to the recent AC/DC UK event at De Valence saying it was a great show. People came from all over country, over 700 people were in attendance and it brought many people to the town not just the venue. Cllr Morgan congratulated the Trust on what they are achieving. The venue is coming forward in leaps and bounds. Promoters are seeking out the De Valence. The investment is really paying dividends, the De Valence Pavilion is a premier location on the circuit.

The Mayor told members that the Chief Executive of Pembrokeshire County Council had visited the venue just recently.

Cllr Whitehurst told fellow councillors that National Resources Wales would be also coming along to the planned meeting with Dwr Cymru on 6th April 2pm to 4pm.

The Mayor had attended the Artisan Gallery at the museum which has been supported since the pandemic. It allows all to express themselves through art, brought many people out of themselves and allows and encourages creativity.

She added her condolences to former museum curator Mark Lewis on the loss of his dad.

The County Council has been busy and had recently confirmed their 2023/24 budget.

PCC's Chief Executive visited the town recently calling at the De Valence, the Edible Garden and the Old Chapel.

Many people don't know the Old Chapel exists and the work that it does.

After what had appeared in the media to be a negative week for the town, it had been good to show Mr. Bramble some positives, the Mayor added.

The issues with the sandbank at the Harbour continued and PCC were looking at a few short-term solutions. Hopefully that will help in the interim.

The Mayor said she also had a sweeping fit outside St Mary's Church. The rubbish dumped by the bins was appalling and she didn't want the parishioners to see the state when then were leaving church. This is also under discussion with her fellow county councillors for the area on Thursday.

The Community Engagement Officer, then gave a breakdown of all that she has been working on and working towards over the last few weeks.

Cllr. Blackhall welcomed the update adding the was exactly what TTC had hoped for from Tenby's Community Engagement Officer.

He noted that we were building up equipment through grants secured and wondered about setting up a 'library of things' that can be shared with organisations.

236. COUNCIL COMMUNICATIONS PLAN – CLLR. BLACKHALL

Following on from informal discussions Cllr. Blackhall wanted to confirm the establishment of a small working group to meet the day after meetings, look at what was agreed and how best to communicate these decisions to the public.

237. TO CONSIDER ANY FINANCIAL OFFICER/CLERK'S ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS

a. Town Crier

TTC have been without a Town Crier since may last year. The post was advertised and no one came forward.

The previous town crier then indicated that he would like to come back.

Subsequently, following some comments that were made when his offer was discussed he retracted his offer.

He now felt that circumstances had changed and asked if his reappointment could again be considered.

While members acknowledged that he had done an excellent job while in the role previously they felt there were a number of factors to consider. It was decided unanimously to take the matter into private session.

b. Independent Remuneration Panel for Wales Annual Report

The Clerk explained that the draft report had been considered by members in November. The Report has now been ratified.

Originally members were all to receive a mandatory payment of £156 a year to assist with their costs but representation had been made by TTC and other town and community councils that members were proud to be doing the job voluntarily.

As such the option for councillors to refuse the payment by writing to the Clerk had been reinstated.

Members felt that TTC should have a future discussion on how the money is to be used if councillors decide not to take the payment.

c. De Valence Trust representative and Committee membership

Following the resignation of Mr Brown TTC no longer has a representative on the De Valence Trust, the Clerk explained that we need to propose a town council representative in line with the Trust's constitution. Cllr Blackhall proposed Cllr Whitehurst and Cllr Morgan seconded.

RESOLVED

That the Trust be informed that Cllr. Whitehurst was now the town council representative.

Regarding committee membership, the Clerk commented that the recent resignations had meant that a number of council committees did not have enough members to form a quorum.

Cllr Blackhall proposed that, until co-option is resolved, all members of council be made members of all committees.

RESOLVED

That until the co-option process brings the council membership back to full strength, all members of council be classed as members of all committees.

d. Dwr Cymru

The Clerk explained that Dwr Cymru would be visiting the town next month to talk to community groups and individuals to support customers in reducing wastewater, and help with bills. The project co-ordinator would like to come to talk to council in April to give an overview of the project. It was suggested that they also speak to our Community Engagement Officer about how to get their message out within the community.

e. Handyman

Condolences were offered to Mr Tommy Hewitt, TTC's handyman whose father, Fred, passed away over the weekend.

238. DATE AND TIME OF NEXT MEETING

RESOLVED

That the next planning meeting will take place on Tuesday, 4th April 2023 at 7pm followed by full council meeting at 7.30pm.

239. TO PROPOSE ANY ITEM FOR THE NEXT AGENDA

None proposed at this time.

240. TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE "PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960"

Meeting of Tenby Events Working Party
held 9th March 2023

Present: Cllr Dai Morgan, Cllr Laurence Blackhall, Cllr Duncan Whitehurst; Andrew Davies, Town Clerk, Sharon Thompson, Deputy Town Clerk; Steve Briers, Outdoors Entertainer; Dave Jones, De Valence Pavilion Trust

Cllr Morgan thanked all for attending.

1. TO RECEIVE APOLOGIES

Apologies from Phil John of the RNLI.

This is now an Events Working party to cover all events in the town. SB feel free to leave once Christmas done if you wish.

2. TO REVIEW THE CHRISTMAS LIGHTS SWITCH-ON EVENT 2022

Last year was a near disaster due to the adverse weather forecast but huge thanks to those who helped pull the revised event off at short notice.

There had been lots of positive feedback from those in the hall.

SB said there was an issue with the live video link and he would not have done the build up to Santa arriving quite so enthusiastically if he had been aware the link could have dropped out.

Better off not doing live screen perhaps?

May be record the switch-on and play the recording a couple of minutes later, suggested DJ.

Weather was better than anticipated but it was still very windy earlier in the day so it was the right call to make said LB. However, with everyone pulling together to come up with a Plan B an event that was not going ahead did and it was a success.

Should Plan B become Plan A, it was suggested.

There should definitely be a Plan B but we should still go with Plan A said SB who said.

Personally, he prefers it outside as it creates a better atmosphere. We must consider all eventualities however.

Maybe we could create an event that has both outdoor and indoor elements suggested DJ.

LB said it is now possible to use the Church superfast Wi-Fi if we wanted to live stream.

Perhaps the younger children could be invited to the De Valence to watch Santa arrive. It would give support to shops further from the town centre too.

AD asked if everyone felt the whole day event was working as planned. Could we just have the Santa arrival without having other activities in the square? He was not sure they are achieving what they were meant to and attract people to stay in town. He had noticed people come to watch entertainment they were connected to and then leave. Few people stand and

listen to the Salvation Army and Friendship Club. The entertainers are fabulous but he felt sorry for those with little audience.

The crowd starts coming at 4.30pm. Is what we do from 1pm to 4.30 pm beneficial for the town particularly when the day is so weather dependant?

LB felt it was a question of a balance to the programme. There was a potential of something in square and something in the De Valence Change venues for different artists.

SB agreed. The events from 1 pm were all about creating an atmosphere and giving people something to watch and listen to even if they were not coming specifically for Santa and the lights.

If Kelly Williams School of Dancing was on later then they and their parents/carers may stay later. Maybe they could do a show in the square and a show in the De Valence.

If timed right, we could spread the event around. It was worth a conversation with some of our entertainers.

3. PRE-PLANNING FOR CHRISTMAS LIGHTS SWITCH-ON EVENT 2023 (PROVISIONALLY 25TH NOVEMBER 2023)

Confirmed 25th November 2023 Format as usual 1pm until 4.30-5pm.

Some conversations with entertainers were needed first then we can work at planning. The event could evolve but we need to know what folk are willing to do.

Plan B would be holding the event in the De Valence with streaming of the switch-on.

For Plan A Santa needs to take longer coming up through the square to the De Valence to avoid crowds building, said DJ. Perhaps we could pre-record something magical happening on the roof and show it on the screens so people can come up to the De Valence at their own pace, rather than all follow the Fire Engine up.

The Fire Engine could take Santa from the square and SB could announce that he will be at the De Valence shortly. It would help manage the logistics at the De Valence.

AD confirmed that he would make the usual arrangements for the road closures for the event.

He would also notify the RNLI, Fire Service and the Coastguards as to the date of the event.

4. TOWN TREE

Every year the main town tree is hit and miss because we do not have the opportunity to go and pick it. This year we were fortunate, as it was better quality than previous years and allowed more decoration and lights to be fitted.

There is no guarantee we can have that every year and there had been some talk of an artificial tree.

The firm who supplies our Christmas lights also do trees. They have offered a green and red tree 7m (23ft) high with a 2 m (6.5ft) base, for £11,937 plus £600 delivery on terms of £5,000 per year for 3 years.

The real tree currently costs around £700 including delivery and removal.

Is it worth asking Pembrokeshire Engineering, or someone similar, what it would cost to produce a tree like Saundersfoot's, asked LB? All felt this was a good idea.

Alternatively, we could plant some trees in the new cemetery for use in future years, LB suggested.

Any financial decision regarding the purchase of an artificial tree will have to go to the council.

We do have storage for our lights in Lower Park Road, but it will be dependent on size whether any artificial tree would fit.

5. HIS MAJESTY THE KING'S CORONATION (6TH MAY 2023)

The Palace have issued a timetable for the Coronation weekend.

His Majesty had stated that there is to be no beacon lighting for the Coronation.

The Coronation is on 6th May. There will be a big concert from Windsor on the Sunday evening on what is being called the Big Lunch Day. TTC Community Engagement Officer is planning an event in the Community Edible Garden.

Should we be planning something for the town or supporting those arranging their own street parties, for example supplying bunting as we did for the Jubilee celebrations last year?

Monday is designated the Big Help Out day, a chance to volunteer to undertake things in the community!

The Coronation has an Official Proclamation which can be read at an event that you have planned on Coronation Day but there is no specific directive.

It was felt that many will be wishing to focus on watching the Coronation itself on the Saturday so any organised event may be poorly attended.

Bunting was difficult to erect around town and, while we did supply bunting for 'parties' last year it was unclear as to how much was actually used for this purpose.

It was felt that we should not supply bunting this year but some sort of gift for local school children may be appropriate.

AD said that most gifts, like mugs, appeared to be in the region of £6 to purchase. However, he was aware that many councils this year were supplying special wildflower seed packs which would fit in with TTC's biodiversity policies and also support His Majesty's ecology ideas.

All agreed this was a marvellous idea and will be looked into. TTC had a budget to support the Coronation.

It was also felt that the Community engagement Officer should be supported in her ideas not only for the Community Edible Garden event but also in looking for volunteering opportunities on the Monday.

6. BELGIAN VETERANS' VISIT TO TENBY (22nd -24th SEPTEMBER 2023)

AD had a recent meeting with PCC and those organising the visit from the Belgian side.

PCC felt that while the Belgians were arranging the visit, they were asking us what we have done in relation to various issues including the road closures and the commemorative memorial.

He explained that the original idea for the Sunday was a church service followed by speeches in Tudor Square and then a parade to the war memorial to lay a wreath.

Although Tenby became the base for the Free Belgian Forces in 1940 the Belgians appeared to want to replicate their 'passing out' parade in 1942 in Tudor Square, which was where they felt the commemorative plaque should be located.

Speaking to Marc Owen it was felt that Tudor Square would be an inappropriate location for the memorial with the War Memorial Gardens or the Esplanade near the Atlantic Hotel (headquarters of the FBF during the war) being more suitable. The War Memorial grounds was deemed the best place.

AD had spoken to PCNPA's Conservation Officer who had no problems with a plaque in the war memorial grounds.

However, it appeared that the plaque was being left to us to sort out. We would have to commission it but AD was unsure of the size as no wording had been agreed – it was anticipated that any wording would have to be in four language, English, Welsh, Walloon Flemish. PCC were unable to assist with this.

AD explained that PCC had become involved as this was developing into a big event, with the Belgian side wishing Armed Forces, the Lord Lieutenant and Chair of PCC to all be in attendance. There were also suggestions that the First Minister and the Belgian Ambassador were to be invited. This is why Mr Owen had decided that an ESAG be set up involving representatives from PCC, TTC, the police and the Belgians.

The event would require road closures and TTC would have to fund the cost of these.

Although PCC were going to see if this could be classed as a community event, meaning that the admin fees for the road closure would be waived, the costs of traffic management would still have to be met.

The ESAG had talked about the possibilities of not holding the element in the Square which would reduce the costs of road closures. PCC felt the parade could then be held under a rolling road closure rather than having to go to the expense of traffic lights on Crackwell Street.

The meeting felt that it seems TTC are being expected to be taking on more than was initially planned. We need to work out costs then write to PCC asking for their help.

AD said that Marc Owen was planning another meeting of the ESAG is in April.

It was suggested that AD write and ascertain exactly what is expected of TTC in order to allow us to plan. We need to know a full list of who is expected to be attending by the end of April.

Date · Dyddiad **15th March 2023**
Your ref · Eich cyfeirnod
My ref · Fy nghyfeirnod **DT/MO/NoV10**
Telephone · Ffôn **01437 775404**
Email · E-bost **Parking@pembrokeshire.gov.uk**

www.pembrokeshire.gov.uk
www.sir-benfro.gov.uk



Pembrokeshire County Council **A**
Cyngor Sir Penfro

IAN WESTLEY, M.A. B.Eng.(Hons), C.Eng., M.I.Mech.E., M.C.I.B.S.E.
Chief Executive / Prif Weithredwr

DARREN THOMAS
Head of Infrastructure
Pennaeth Isadellod

Pembrokeshire County Council,
County Hall, HAVERFORDWEST,
Pembrokeshire, SA61 1TP

Cyngor Sir Penfro,
Neuadd y Sir, HWLFFORDD,
Sir Benfro, SA61 1TP

Telephone / Ffôn 01437 764551
DX 98295 HAVERFORDWEST

Please ask for
Os gwelwch yn dda gofynnwch am
Parking Services

Dear Clerk (Town or Community Councils)

Re: Notice of Variation (No.10) 2023 – Parking Place Charges

I am writing to highlight that we will be varying the charges for Off Street Parking Places in Pembrokeshire County Council car parks, as approved by Cabinet on 13th February 2023.

The Notice of Variation will be advertised in the local press and on site at each affected car park from Wednesday 15th March 2023. Some of the car parks affected are within your Town/Community area.

The variation of parking charges will come into force from the 5th April 2023.

I enclose a copy of the Notice of Variation (No. 10) 2023, for your information. A Notice of Variation is not publicised for consultation.

If you have any queries, please contact parking@pembrokeshire.gov.uk.

Yours sincerely

D Thomas
Head of Infrastructure

We welcome correspondence in Welsh and English, and will respond within a maximum of 15 working days. We will respond in the language in which the correspondence is received (unless you ask us to do otherwise). / Rydym yn croesawu gohebiaeth yn Gymraeg a Saesneg a byddwn yn ymateb cyn pen 15 diwrnod gwaith fan bellaf. Byddwn yn ymateb yn yr un iaith â'r ohebiaeth a dderbyniwyd (oni bai eich bod yn gofyn i ni wneud yn wahanol).

For a copy in large print, easy-read, Braille, audio, or an alternative language, please contact Pembrokeshire County Council on the number above. / Os am gopi mewn print mawr, fformat hawdd ei ddarllen, Braille, sain neu mewn iaith arall, cysylltwch â Chyngor Sir Penfro ar y rhif uchod.

**CYNGOR SIR PENFRO
RHYBUDD O AMRYWIO TALIADAU LLEOEDD PARCIO**

**Gorchymyn Cyngor Sir Penfro (Lleoedd Parcio oddi ar yr Heol)
(Cydgrynhoi) 2011 (fel yr amrywiwyd) - Rhybudd o Amrywio (Rhif 10) 2023**

RHODDIR RHYBUDD TRWY HYN bod Cyngor Sir Penfro wrth arfer ei bwerau o dan Adrannau 32, 35 a 35C o Ddeddf Rheoleiddio Traffig Ffyrdd 1984 a Rheoliad 25 o Ran V o Reoliadau Gorchymynion Traffig yr Awdurdodau Lleol (Gweithdrefn) (Cymru a Lloegr) 1996 a phob pŵer arall sy'n galluogi, yn mynd i amrywio'r taliadau am Lleoedd Parcio oddi ar yr Heol yn y meysydd parcio sydd wedi'u rhestru isod.

Mae'r Rhybudd hwn yn amrywio'r taliadau parcio sydd wedi eu rhestru yn Atodiad 1 i Orchymyn Cyngor Sir Penfro (Lleoedd Parcio oddi ar yr Heol) (Cydgrynhoi) 2011 (fel yr amrywiwyd).

Bydd yr amrywiad hwn ar daliadau parcio yn dod i rym ar 5 Ebrill 2023.

**PEMBROKESHIRE COUNTY COUNCIL
NOTICE OF VARIATION OF PARKING PLACE CHARGES**

**Pembrokeshire County Council (Off Street Parking Places)
(Consolidation) Order 2011 (as varied) - Notice of Variation (No. 10) 2023**

NOTICE IS HEREBY GIVEN that Pembrokeshire County Council in exercise of its powers under Sections 32, 35 and 35C of the Road Traffic Regulation Act 1984 and Regulation 25 of Part V of the Local Authorities' Traffic Orders (Procedure) (England and Wales) Regulations 1996 and of all other enabling powers, is to vary the charges for Off Street Parking Places in the locations listed in the following schedules.

This Notice varies the parking charges detailed in Schedule 1 to the Pembrokeshire County Council (Off Street Parking Places) (Consolidation Order) 2011 (as varied).

This variation of parking charges will come into force on 5th April 2023.

SCHEDULE 1

<u>Lleoliad/Maes Parcio</u> <u>Location/Car Park</u>	<u>Hyd/Duration</u>	<u>Taliadau Cyfredol</u> <u>Current Charges</u>	<u>Taliadau Amrywio!</u> <u>Varied Charges</u>
Marine Road, Aberlydan/Broad Haven	1 awr/hour	£1.00	£1.50
	2 awr/hour	£2.00	£3.00
	4 awr/hour	£4.00	£4.50
	24 awr/hour	£5.00	£6.00
	Wythnosol/Weekly	£25.00	£30.00
	Trwydded Arfordir/Coast Permit	£90.00	£120.00
	Pasport Parcio/Parking Passport Permit	£25.00	£35.00
Glan-y-Mor/Sea Front, Dale	1 awr/hour	£1.00	£1.50
	2 awr/hour	£2.00	£3.00
	4 awr/hour	£4.00	£4.50
	24 awr/hour	£5.00	£6.00
	Wythnosol/Weekly	£25.00	£30.00
	Cartref Modur/Motorhome 4 awr/hour	£6.00	£6.50
	Cartref Modur Dyddiol /Motorhome Dyddiol/Daily	£10.00	£10.00
Trwydded Arfordir/Coast Permit	£90.00	£120.00	
	Parking Passport Permit	£25.00	£35.00
Parc y Shwt, Abergwaun/Fishguard	1 awr/hour	£0.50	£1.00
	2 awr/hour	£1.00	£2.00
	5 awr/hour	£1.50	£2.50
	24 awr/hour	£2.00	£3.00
	Wythnos/Weekly	£10.00	£15.00
	Pasport Parcio/Parking Passport Permit	£25.00	£35.00
Y-Wesh/West Street,	1 awr/hour	£0.50	£1.00

Abergwaun/Fishguard	2 awr/hour	£1.00	£2.00
	4 awr/hour	£1.50	£2.50
	24 awr/hour	£2.00	£3.00
	Wythnosol /Weekly	£10.00	£15.00
	Cartref Modur/Motorhome 4 awr/hour	£4.00	£5.00
	Cartref Modur Dyddiol /Motorhome Daily	£8.00	£8.00
	Pasbort Parcio/Parking Passport Permit	£25.00	£35.00
Parrog, Wdig/Goodwick	1 awr/hour	£1.00	£1.50
	2 awr/hour	£2.00	£3.00
	4 awr/hour	£4.00	£4.50
	Dyddiol/Daily	£5.00	£6.00
	Wythnosol/Weekly	£25.00	£30.00
	Cartref Modur/Motorhome 4 awr/hour	£6.00	£6.50
	Cartref Modur Dyddiol /Motorhome Daily	£10.00	£10.00
	Car a Threlar/Car & Trailer	£3.00	£4.00
	Trwydded Arfordir/Coast Permit	£90.00	£120.00
	Pasbort Parcio/Parking Passport Permit	£25.00	£35.00
Bryn Yr Orsaf/Station Hill, Wdig/Goodwick	1 awr/hour	£0.50	£1.00
	2 awr/hour	£1.00	£1.50
	4 awr/hour	£1.50	£2.00
	24 awr/hour	£2.00	£3.00
	Wythnosol/Weekly	£10.00	£15.00
	Trwydded Preswlyydd /Resident Permit	£23.33	£29.33
	Pasbort Parcio/Parking Passport Permit	£25.00	£35.00
Bridgend Square, Hwlfordd/Haverfordwest	1 awr/hour	£0.50	£1.00
	2 awr/hour	£1.00	£2.00
	4 awr/hour	£1.50	£2.50
Castle Lake, Hwlfordd /Haverfordwest	1 awr/hour	£0.50	£1.00
	2 awr/hour	£1.00	£2.00
	4 awr/hour	£1.50	£2.50
	24 awr/hour	£2.00	£3.00
	Wythnosol/Weekly	£10.00	£15.00
	Pasbort Parcio/Parking Passport Permit	£25.00	£35.00
Perrots Road, Hwlfordd /Haverfordwest	1 awr/hour	£0.50	£1.00
	2 awr/hour	£1.00	£2.00
	Trwydded Neilltuedig /Reserved Permit	170.00	£200.00
Rifleman Field, Hwlfordd /Haverfordwest	1 awer/hour	£0.50	£1.00
	2 awr/hour	£0.60	£1.00
	24 awr/hour	£1.00	£1.00
	Wythnosol /Weekly	£5.00	£5.00
	Cartref Modur/Motorhome 4 awr/hour	£4.00	£4.00
	Cartref Modur Dyddiol /Motorhome Daily	£8.00	£8.00
	Coetsys 4 awr	£6.00	£6.00
	Coetsys Dyddiol	£8.00	£8.00
	Trwydded Preswlyydd/Resident Permit	£40.00	£44.00
	Pasbort Parcio/Parking Passport Permit	£25.00	£35.00
Riverside, Hwlfordd/Haverfordwest	1 awr/hour	£0.50	£1.00
	2 awr/hour	£1.00	£2.00
	4 awr/hour	£1.50	£3.00

	24 awr/hour	£2.00	£4.00
	Wythnosol /Weekly	£10.00	£20.00
	Pasbort Parcio/Parking Passport Permit	£25.00	£35.00
Scotchwell, Hwlfordd/Haverfordwest	1 awr/hour	£0.50	£1.00
	2 awr/hour	£0.60	£1.00
	5 awr/hour	£0.80	£1.00
	24 awr/hour	£1.00	£1.00
	Wythnosol /Weekly	£5.00	£5.00
	Pasbort Parcio/Parking Passport Permit	£25.00	£35.00
St Thomas Green, Hwlfordd/Haverfordwest	1 awr/hour	£0.50	£1.00
	2 awr/hour	£1.00	£1.50
	4 awr/hour	£1.50	£2.00
	24 awr/hour	£2.00	£2.50
	Wythnosol /Weekly	£10.00	£12.50
	Trwydded Preswlydd/Resident Permit	£40.00	£44.00
	Pasbort Parcio/Parking Passport Permit	£25.00	£35.00
Lower Charles Street, Aberdaugleddau/Milford Haven	1 awr/hour	£0.50	£1.00
	2 awr/hour	£1.00	£2.00
	4 awr/hour	£1.50	£2.50
	24 awr/hour	£2.00	£3.00
	Wythnosol /Weekly	£10.00	£15.00
	Pasbort Parcio/Parking Passport Permit	£25.00	£35.00
Sgwar y Farchnad/Market Square, Aberdaugleddau/Milford Haven	1 awr/hour	£0.50	£1.00
	2 awr/hour	£1.00	£2.00
	4 awr/hour	£1.50	£2.50
	24 awr/hour	£2.00	£3.00
	Wythnosol /Weekly	£10.00	£15.00
	Pasbort Parcio/Parking Passport Permit	£25.00	£35.00
Robert Street, Aberdaugleddau/Milford Haven	1 awr/hour	£0.50	£1.00
	2 awr/hour	£1.00	£1.00
	4 awr/hour	£1.50	£1.00
	24 awr/hour	£2.00	£1.00
	Wythnosol /Weekly	£10.00	£5.00
	Pasbort Parcio/Parking Passport Permit	£25.00	£35.00
Townsmoor, Arberth/Narberth	1 awr/hour	£0.50	£1.00
	2 awr/hour	£1.00	£2.00
	5 awr/hour	£1.50	£2.50
	24 awr/hour	£2.00	£3.00
	Wythnosol /Weekly	£10.00	£15.00
	Cartref Modur/Motorhome 4 awr/hour	£4.00	£5.00
	Cartref Modur Dyddiol /Motorhome Daily	£8.00	£8.00
Pasbort Parcio/Parking Passport Permit	£25.00	£35.00	
Townsmoor, Arberth/Narberth (Maes Chwarae yn Gynt/Former Playground)	1 awr/hour	£0.50	£1.00
	2 awr/hour	£0.60	£2.00
	5 awr/hour	£1.00	£2.50
	24 awr/hour	£1.50	£3.00
	Wythnosol /Weekly	£7.50	£15.00
	Pasbort Parcio/Parking Passport Permit	£25.00	£35.00
Niwgwl/Newgale	1 awr/hour	£1.00	£1.50
	2 awr/hour	£2.00	£3.00

	4 awr/hour	£4.00	£4.50
	24 awr/hour	£5.00	£6.00
	Wythnosol /Weekly	£25.00	£30.00
	Cartref Modur/Motorhome 4 awr/hour	£4.00	£6.50
	Cartref Modur Dyddiol /Motorhome Dyddiol/Daily	£8.00	£10.00
	Trwydded Arfordir/Coast Permit	£90.00	£120.00
	Pasbort Parcio/Parking Passport Permit	£25.00	£35.00
Long Street, Trefdraeth/Newport	1 awr/hour	£0.50	£1.00
	2 awr/hour	£1.00	£1.50
	4 awr/hour	£2.00	£3.00
	24 awr/hour	£5.00	£6.00
	Wythnosol /Weekly	£25.00	£30.00
	Pasbort Parcio/Parking Passport Permit	£25.00	£35.00
Long Entry, Penfro/Pembroke	1 awr/hour	£0.50	£1.00
	2 awr/hour	£1.00	£2.00
	4 awr/hour	£1.50	£2.50
Cei'r De/South Quay, Penfro/Pembroke	1 awr/hour	£0.50	£1.00
	2 awr/hour	£1.00	£2.00
	4 awr/hour	£1.50	£2.50
Station Road, Penfro/Pembroke	1 awr/hour	£0.50	£1.00
	2 awr/hour	£1.00	£1.00
	4 awr/hour	£1.50	£1.00
	24 awr/hour	£2.00	£1.00
	Wythnosol /Weekly	£10.00	£5.00
	Trwydded Preswlyydd/Resident Permit	£40.00	£44.00
	Pasbort Parcio/Parking Passport Permit	£25.00	£35.00
The Commons, Penfro/Pembroke	1 awr/hour	£1.00	£1.50
	2 awr/hour	£2.00	£2.50
	5 awr/hour	£4.00	£4.00
	24 awr/hour	£5.00	£6.00
	Wythnosol /Weekly	£25.00	£30.00
	Cartref Modur/Motorhome 4 awr/hour	£4.00	£5.00
	Cartref Modur Dyddiol /Motorhome Daily	£8.00	£8.00
	Coetsys 4 awr/Coaches 4hr	£5.00	£5.00
	Coetsys Dyddiol/Coaches Daily	£8.00	£8.00
	Coetsys Wythnosol/Coaches Weekly	£40.00	£40.00
	Pasbort Parcio/Parking Passport Permit	£25.00	£35.00
Y Pared/The Parade, Penfro/Pembroke	1 awr/hour	£0.50	£1.00
	2 awr/hour	£1.00	£2.00
	4 awr/hour	£1.50	£2.50
	24 awr/hour	£2.00	£3.00
	Wythnosol /Weekly	£10.00	£15.00
	Pasbort Parcio/Parking Passport Permit	£25.00	£35.00
Gordon Street, Doc Penfro/Pembroke Dock	1 awr/hour	£0.50	£1.00
	2 awr/hour	£1.00	£1.50
	4 awr/hour	£1.50	£2.00
	Dyddiol/Daily	£2.00	£2.50
	Wythnosol /Weekly	£10.00	£12.50
Lower Meyrick Street, Doc Penfro/Pembroke Dock	1 awr/hour	£0.50	£1.00

	2 awr/hour	£1.00	£2.00
	4 awr/hour	£1.50	£2.50
Scolton Manor, Spittal	2 awr/hour	£3.50	£4.00
	4 awr/hour	£4.00	£4.50
	Dyddiol/Daily	£4.50	£6.00
	Caniatâd Tymhorau/Season Permit	£25.00	£35.00
Merrivale, Tyddewi/St Davids	1 awr/hour	£1.00	£1.50
	2 awr/hour	£2.00	£3.00
	4 awr/hour	£4.00	£4.50
	24 awr/hour	£5.00	£6.00
	Wythnosol /Weekly	£25.00	£30.00
	Trwydded Arfordir/Coast Permit	£90.00	£120.00
	Pasbort Parcio/Parking Passport Permit	£25.00	£35.00
Y Cwcell/Quickwell, Tyddewi/St Davids	1 awr/hour	£1.00	£1.50
	2 awr/hour	£2.00	£3.00
	4 awr/hour	£4.00	£4.50
	24 awr/hour	£5.00	£6.00
	Wythnosol /Weekly	£25.00	£30.00
	Trwydded Arfordir/Coast Permit	£90.00	£120.00
	Pasbort Parcio/Parking Passport Permit	£25.00	£35.00
Stryd Fawr/High Street, Llandudoch/St Dogmaels	1 awr/hour	£0.50	£1.00
	2 awr/hour	£1.00	£2.00
	4 awr/hour	£2.00	£2.50
	24 awr/hour	£5.00	£5.00
	Wythnosol /Weekly	£25.00	£25.00
	Cartref Modur/Motorhome 4 awr/hour	£6.00	£6.00
	Cartref Modur Dyddiol /Motorhome Daily	£10.00	£10.00
	Trwydded Preswlydd/Resident Permit	£23.33	£29.33
	Pasbort Parcio/Parking Passport Permit	£25.00	£35.00
Aml-lawr/Multi Storey, Dinbych-y-pysgod/Tenby	1 awr/hour	£0.50	£1.00
	2 awr/hour	£1.00	£2.00
	4 awr Haf/4 hour Summer	£4.00	£4.50
	4 awr Gaeaf/4 hour Winter	£1.50	£2.50
	24 awr yr Haf /24 hr Summer	£5.00	£6.00
	24 awr Gaeaf /24 hr Winter	£2.00	£3.00
	Haf Wythnosol/Weekly Summer	£25.00	£30.00
	Gaeaf Wythnosol/Weekly Winter	£10.00	£15.00
	Pasbort Parcio/Parking Passport Permit	£25.00	£35.00
Teaeth y Gogledd/North Beach, Dinbych-y-pysgod/Tenby	1 awr/hour	£0.50	£1.00
	2 awr/hour	£1.50	£2.00
	5 awr/hour	£3.00	£4.00
	24 awr/hour	£4.00	£5.00
	Wythnosol /Weekly	£20.00	£25.00
	Cartref Modur/Motorhome 4 awr/hour	£4.00	£4.50
	Cartref Modur Dyddiol /Motorhome Daily	£8.00	£8.00
	Coetsys 4 awr/Coaches 4hr	£6.00	£6.00
	Coetsys Dyddiol/Coaches Daily	£10.00	£10.00
	Coetsys Wythnosol/Coaches Weekly	£50.00	£50.00
	Pasbort Parcio/Parking Passport Permit	£25.00	£35.00
Salterns, Dinbych-y-pysgod/Tenby	5 awr/hour	£4.00	£5.00

	Dyddiol/Daily	£5.00	£7.00
	Wythnosol /Weekly	£25.00	£35.00
	Cartref Modur/Motorhome 4 awr/hour	£5.00	£6.00
	Cartref Modur Dyddiol /Motorhome Daily	£8.00	£8.00
	Coetsys 4 awr/Coaches 4hr	£5.00	£6.00
	Coetsys Dyddiol/Coaches Daily	£8.00	£8.00
	Coetsys Wythnosol/Coaches Weekly	£48.00	£40.00
	Pasbort Parcio/Parking Passport Permit	£25.00	£35.00
Treaeth y De/South Beach, Dinbych-y-pysgod/Tenby	1 awr/hour	£1.00	£1.50
	2 awr/hour	£2.00	£3.00
	4 awr/hour	£4.00	£4.50
	24 awr/hour	£5.00	£6.00
	Wythnosol /Weekly	£25.00	£30.00
	Trwydded Arfordir/Coast Permit	£90.00	£120.00
Harbwr y Cei De/South Quay Harbour, Dinbych-y- pysgod/Tenby	30 munud/minutes		
	2 awr/hour	£0.60	£0.60
	Dyddiol/Daily	£1.00	£1.00
Y Gwyrdd/The Green, Dinbych-y-pysgod/Tenby	Dyddiol/Daily	£3.00	£3.00
	1 awr/hour	£1.00	£1.00
	2 awr/hour	£2.00	£2.00
	5 awr/hour	£4.00	£4.00
	24 awr/hour	£5.00	£5.00
	Wythnosol /Weekly	£25.00	£25.00
	Cartref Modur/Motorhome 4 awr/hour	£4.00	£6.00
	Cartref Modur Dyddiol /Motorhome Daily	£8.00	£8.00
Pasbort Parcio/Parking Passport Permit	£25.00	£35.00	

Dosbarthiadau cerbydau:

1 Beiciau Modur Unigol

6 Trelar

3 Cerbydau Modur

7 Carafanau

4 Cyfuniadau Beiciau Modur

8 Cerbydau modur yn pwysu mwy na 3.5 tonnell PGC a mwy na 5.5 metr o hyd

5 Cerbydau modur yn pwysu llai na 3.5 Tonnell PGC neu'n llai na 5.5 metr o hyd

9 Bysiau

10 Cychod ac/neu drelar cwch nad yw'n pwysu mwy na 3.5 tonnell neu'n fwy na 5.5 metr o hyd.

11 Cychod ac/neu drelar cwch yn pwysu mwy na 3.5 tonnell neu'n fwy na 5.5 metr o hyd.

Vehicle Classes:

1 Solo Motor Cycles

6 Trailers

2 Registered Disabled Vehicles

7 Caravans

3 Motor Cars

8 Motor Vehicles exceeding 3.5 tonnes GVW and 5.5 metres in length

4 Motor Cycle Combinations

9 Coaches

5 Motor Vehicles not exceeding 3.5

10 Boats and / or Boat Trailers not exceeding 3.5 tonnes or 5.5 metres in length.

Tonnes GVW or 5.5 metres in length

11 Boats and /or Boat Trailers exceeding 3.5 tonnes or 5.5 metres in length.

Dyddiedig y 15fed diwrnod hwn o Fawrth 2023 / Dated this 15th day of March 2023

Darren Thomas

Pennaeth Seilwalth / Head of Infrastructure

Cyngor Sir Penfro / Pembrokeshire County Council

Neuadd y Sir / County Hall

Hwlfordd / Haverfordwest

SA61 1TP

Date · Dyddiad 14/03/23
Your ref · Eich cyfeirnod
My ref · Fy nghyfeirnod T/CC Public Toilet Funding 2023
Telephone · Ffôn 01437 775945
Email · E-bost Katie.daly@pembrokeshire.gov.uk
www.pembrokeshire.gov.uk / www.sir-benfro.gov.uk



Pembrokeshire County Council
Cyngor Sir Penfro

B

WILL BRAMBLE CBE
Chief Executive / Prif Weithredwr

Dr. STEVEN JONES, BA (Hons), D.M.S., M.B.A., Ph.D., M.C.I.M.
Director of Community Services
Cyfarwyddwr Gwasanaethau Cymunedol

Pembrokeshire County Council,
County Hall, HAVERFORDWEST,
Pembrokeshire, SA61 1TP

Cyngor Sir Penfro,
Neuadd y Sir, HWLFFORDD,
Sir Benfro, SA61 1TP

Telephone / Ffôn 01437 764551

Via Email

Please ask for
Os gwelwch yn dda gofynnwch am

Katie Daly

Dear Tenby Town Council

I wanted to follow up on my letter sent in December 2022 whereby I explained the difficult financial situation Pembrokeshire County Council are facing and how it may possibly impact on toilet provision within your community.

Cabinet considered a report on public toilet budgets at its meeting on 13th February and have agreed the following:

1. Agree to close all PCC funded toilets listed in Group 2 (where we are legally able to) from 5th November 2023, unless a community asset transfer is agreed or a funding stream identified.
2. Agree that, should PCC funded toilet closures impact financially disproportionately on a particular Community Council, that a report be brought back to Cabinet to determine whether there is a case for an exception.
3. Give notice of the decision to Town and Community Councils/ Pembrokeshire Coast National Park Authority (where applicable) to allow time to develop funding arrangements should they wish to keep them open. If, before 5 November 2023, we receive an expression of interest to either fully fund the provision going forward, or a commitment that a community asset transfer will be in place by 31 March 2024, the facility will remain open until this date to allow for arrangements to be made (unless a usual winter closure is in place).
4. Subject to Council consideration and determination of the use of an element of the Second Homes Council Tax Premium to fund elements of the Council budget relating to affordable housing and the sustainability of local communities, this funding is used to fund the contract costs of the toilets in Group 2 for financial year 2023-24 while permanent arrangements are being made.

We welcome correspondence in Welsh and English, and will respond within a maximum of 15 working days. We will respond in the language in which the correspondence is received (unless you ask us to do otherwise). / Rydym yn croesawu gohebiaeth yn Gymraeg a Saesneg a byddwn yn ymateb cyn pen 15 diwrnod gwaith fan bellaf. Byddwn yn ymateb yn yr un iaith â'r ohebiaeth a dderbyniwyd (oni bai eich bod yn gofyn i ni wneud yn wahanol).

For a copy in large print, easy-read, Braille, audio, or an alternative language, please contact Pembrokeshire County Council on the number above. / Os am gopi mewn print mawr, fformat hawdd ei ddarllen, Braille, sain neu mewn iaith arall, cysylltwch â Chyngor Sir Penfro ar y rhif uchod.

5. Agree that any toilet which is declared surplus to requirements and closes but is serving, predominantly, the visitor economy will be temporarily retained until the outcome of any future decision on Welsh Government's proposal for introducing a Visitor Levy is known.

The full report can be read:

<https://mgenglish.pembrokeshire.gov.uk/documents/s68918/3.2%20-%20Cabinet%2013th%20Feb%202023%20Toilet%20Budget%20Report.pdf>

As per point 1 above, the toilets at North Beach and Upper Frog Street are within the Group 2 classification and therefore are due to close on 5th November 2023 unless a future funding stream is identified.

I mentioned in my previous letter that should your Council wish to retain the facilities there is an option available to you to fund the contract costs to keep them open. We could also investigate if there was an option for possible asset transfers of the facilities. Both these models of funding have been very successful in the past with other Town/Community councils.

The current cost for providing the toilets through our existing contract is £17,806 for North Beach and £10,968 for Upper Frog St, per annum. This includes cleaning, consumables, responsive repairs, utilities, vehicles, management charge and overheads.

The contract price is subject to annual CPI increases and the contract is due to be renewed or retendered in 2024 which could affect the overall price. Some Councils have experienced that the cost of running the facilities themselves following an asset transfer is lower than this cost and we can discuss estimates for this if you wanted to explore the option further.

I appreciate this is very disappointing news however the provision of public conveniences is a discretionary service and with such a severe financial situation we can no longer afford to fund what is more toilets than any other authority in the UK (less Highlands and Island of Scotland) when we continue to charge the lowest council tax in Wales.

If you would like to discuss further the opportunity to fund the toilets to prevent closures or have any other questions please don't hesitate to get in touch.

Yours sincerely



Katie Daly
Strategic Business Manager

Date · Dyddiad 30/11/22
Your ref · Eich cyfeirnod
My ref · Fy nghyfeirnod T/CC Toilet Budgets 2022
Telephone · Ffôn 01437 775945
Email · E-bost Katie.daly@pembrokeshire.gov.uk
www.pembrokeshire.gov.uk / www.sir-benfro.gov.uk



Pembrokeshire County Council Cyngor Sir Penfro

WILL BRAMBLE CBE
Chief Executive / Prif Weithredwr

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Katie Daly

Dear Tenby Town Council

Pembrokeshire County Council's budget consultation will be going live on Monday 5th December and will highlight the extreme financial difficulties we are undergoing as an organisation. Prior to the document being made available to the public, we wanted to give you a bit of information about one of the items within the document which would affect your council area.

As a non-statutory service, the public convenience budget is under scrutiny and Cabinet have agreed to consult on the possibility of closing any public convenience that does not have a funding stream. We currently fund approximately half of our facilities either via PCC car parking income, charging to use or payment via Town/Community Councils. Several facilities have also been transferred to communities in the past and feedback suggests that they are often able to provide them at a cheaper rate whilst utilising the buildings for other things. All other facilities are fully funded by Pembrokeshire County Council including North Beach and Upper Frog Street within your council area which will be added to the consultation document.

Following the consultation exercise, Cabinet will look at all options available for financial savings and could make a decision to close all/some facilities. If this was to happen, we would liaise with your council to see if there was an opportunity for an asset transfer to yourselves to take over the facilities. An alternative option could be for you to fund us the contract cost through your precepts in order to keep them open. We felt it was important that you had advance notice of what these costings would be so you can discuss in advance with your councillors.

We welcome correspondence in Welsh and English, and will respond within a maximum of 15 working days. We will respond in the language in which the correspondence is received (unless you ask us to do otherwise). / Rydym yn croesawu gohebiaeth yn Gymraeg a Saesneg a byddwn yn ymateb cyn pen 15 diwrnod gwaith fan bellaf. Byddwn yn ymateb yn yr un iaith â'r ohebiaeth a dderbyniwyd (oni bai eich bod yn gofyn i ni wneud yn wahanol).

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The current cost for providing North Beach and Upper Frog Street through our existing contract is £17,806 and £10,968 respectively, totalling £28,774 per annum. This includes, cleaning, consumables, responsive repairs, utilities, vehicles, management charge and overheads.

The contract price is subject to annual CPI increases and the contract is due to be renewed or retendered in 2024 which could affect the overall price. The cost of running the facilities yourselves following an asset transfer is likely to be lower than this cost and we can discuss estimates for this if you wanted to explore the option further.

I hope the above information is useful to you, please visit our website next week to see the full budget consultation document.

If you would like to discuss further the opportunity to fund the toilets to prevent closures, please don't hesitate to get in touch.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Katie Daly', written in a cursive style.

Katie Daly
Strategic Business Manager

Dear Clerk

Please bring this letter to the attention of your Chair and Councillors.

Membership of One Voice Wales 2023-24

I am writing to invite your council to join One Voice Wales from April 2023. Once again, the past year has seen many positive developments to our services and for the community and town council sector in general, many of which are outlined in this letter, which we believe add significantly to the value for money offered by One Voice Wales membership.

One Voice Wales will be offering a 50% discounted membership rate for the first year to any councils who have not been in membership in the last three years. We want all Councils to get the many benefits on offer from our training programmes, consultancy, and communications, Area Committee networking events and our annual conferences and seminars.

We continue to represent the sector in a wide variety of ways – we regularly meet with the Minister for Finance and Local Government Rebecca Evans MS and we continue to represent the sector on the **Local Government Partnership Council**. During 2022-23 we have once again made strong representation on the role the sector can play in supporting sustainable local services and supporting the Local Government Reform agenda amongst others. We have maintained and further enhanced our working relationships with the Welsh Government, Welsh Local Government Association (WLGA) and the WCVA strengthening the voice of the sector within the public services family in Wales and improving working relations with the Third Sector.

One Voice Wales continues to make significant contributions to public policy developments through our representation on several Welsh Government advisory panels including the **Climate Change Panel, Ystadau Cymru Working Group, Ministerial Towns Action Advisory Group, Welsh Government Litter Advisory Panel, Ministerial Advisory Forum on Ageing, Welsh Government Diversity in Democracy Working Group, Older Persons Commissioner Age Friendly Steering Group, Welsh Government Advisory Board on Resourceful Communities as well as Understanding Welsh Places Advisory Board**. One Voice Wales is playing an ever-increasing role in the development of resources for the sector, for example, through our **Local Places for Nature Officer** in our team who has helped hundreds of councils to date on environmental projects and issues; and following funding off Public Health Wales via Save a Life Cymru we were able to establish the post of **Community CPR and Defibrillator Manager** in the team who helped hundreds of community and town councils in 2022-23 in developing this critically important agenda. We also played a significant role working with the Welsh Government and SLCC colleagues in the development of a **Finance and Governance Toolkit** for the sector which will help to drive up standards of working practice. We continue to work collaboratively with a range of other bodies including the **Local Government Democracy and Boundary Commission for Wales, Independent Remuneration Panel, Public Services Ombudsman and Wales Audit Office**. So, our ability to influence key stakeholder organisations continues to grow year on year.

Llais Cyngorau Cymuned a Thref yng Nghymru - The Voice of Community and Town Councils in Wales

Ebost/Email: tjilmartin@onevoicewales.wales

Gwefan/Website: www.unllaiscymru.org.uk / www.onevoicewales.org.uk

There are exciting and challenging times ahead for Community and Town Councils in Wales and we will continue to develop our lobbying and representational roles especially in relation to the outcomes of the **Local Government and Elections (Wales) Act 2021**. During 2022-23 we developed a **guidance document on the development of Training Plans, guidance on Bullying and Harassment** as well as supported the Welsh Government in delivering guidance and advice to councils on the requirements of the **Section 6 Environment Act duties**. We will continue to develop practice guides and share best practice case studies in 2023-24.

Our representational role means that **we have a direct interface not only with the Minister for Finance and Local Government but other Ministers** where our sector's remit extends. During 2022-23 we made several representations to the **Minister for Climate Change** on a range of matters - on the need for greater resources for the sector, the need for digital skills and capabilities to be developed, the role community and town councils can play in town regeneration and community planning, how the sector can support the decarbonization agenda, devolution of services and asset transfer agenda and support for the sector to better engage on the green infrastructure agenda. During 2022-23 we have extended our **representational role** - One Voice Wales' many Councillors across Wales are increasingly able to provide their views on a wide range of policy areas to support our lobbying activities and **influence government and stakeholder organisations** in their decision-making. This includes representation on health trust stakeholder forums and several **Public Services Boards**. These developments have improved and further developed our representational and lobbying roles and we will seek to further develop them in 2023-24.

Some of our other accomplishments over the past 12 months include:

- There has been a healthy increase in membership numbers during the year. Over 89% (88% previous year) of all councils in membership of One Voice Wales, or 653 (639 previous year) out of the 732 Councils in Wales and this is the highest level of membership since One Voice Wales was formed. Plans are already in place to drive increases in membership in 2023-24.
- Through our Local Places for Nature Officer post, we have enabled over £1m of funding to be accessed by Community and Town Councils across Wales with a further £500,000 of projects being worked up for 2023/24.
- Received confirmation from the Welsh Government of 3 years of additional funding at £150,000 per annum to develop resources to support community and town councils in helping their communities with the cost-of-living crisis.

As current members are aware, we provide the following services outlined below, and we are aware from feedback from our members that all aspects of the service are highly valued.

- **Provision of free legal advice** from a team of experienced Solicitors which can save members significant time and cost compared with using local solicitors for advice (These savings can in many cases exceed the membership that is payable)
- **Quality and timely advice and support service** on topics relevant to member councils.
- **Training** for members and staff, including policy seminars and new working opportunities.
- **General information via our website including a members' area.**
- **Monthly** editions of our new '**E- Newsletter**'
- **Representation** of the sector on the Local Government Partnership Council.
- Creating **new opportunities for collaboration** with national organisations across Wales.

The training and development agenda is another area where much progress has been made during 2022-23 with the continued successful delivery of webinar-based training. Under the auspices of the **National Training Advisory Group**, chaired by One Voice Wales, we have continued to refine and develop and extend our training provision to the community and town council sector. Once again, the breadth of our training programmes has been extended and will be available to members throughout the year. At the time of writing, we are about to distribute a **Training Needs Survey** to member councils and during 2023-24 intend to further enhance our offering to members. To date we have provided approximately 3,000 units of training to the sector – and it is very pleasing to see councils actively engaging in developing their skills and abilities as the sector's role grows in importance.

Furthermore, our **Consultancy Services** have been growing at a pace with many councils taking advantage of this service. We are increasingly able to provide 'One Stop Shop' solutions for our members and have supported our councils on **community planning exercises, accountancy services, technical VAT advice, HR and personnel matters including representation at Industrial Tribunals**, assisted in **policy development and health and safety** – and at **costs significantly below market rates**. We are also now able to offer consultancy support in relation to community planning and engagement. Please contact the Ammanford Office if you would like further details on how we can support you through these services.

Importantly our role as a representative body has been significantly improved with a significant growth in our membership during 2022-23 – **at year end we had 653 local councils in membership or 89% of all community and town councils**.

I hope that this summary of current and future developments has demonstrated that One Voice Wales continues to do all it can to represent the sector and provide a high-class information and support service for our members.

For your council to have a voice in the future of this vital sector of local government, and to benefit from the support provided by One Voice Wales, please return the attached Membership Form by email or to our office in Ammanford – the address is at the top of this letter.

If you have any further queries relating to membership, please contact the office on 01269 595400 / 07917 846510 or email: tjilmartin@onevoicewales.wales

I trust that your Council will give this invitation full consideration and I hope to be able to welcome you into membership shortly. I look forward to working with your council in 2023-24.

Yours sincerely,



Lyn Cadwallader
Chief Executive



ONE VOICE WALES
The Voice of Community & Town Councils
Invoice / Membership Form

Please enter all details in block letters and return original form for our records

Date:

I write to inform you that my Council has decided to join One Voice Wales for 2023-2024

Clerk to the Council Mr / Mrs / Ms / Miss (Delete as applicable)

Signed: Please print name:

Name & Address of Council - Enter any amendments clearly alongside.

Mr Andrew Davies, Clerk
Tenby Town Council
De Valence Pavilion
Upper Frog Street
Tenby
Pembs SA70 7JD

Tel No's: 01834 842730

E-mail address: tenbytownclerk@btconnect.com

Website: www.thelocalchannel.co.uk/tenby

Please inform us if any of the above details change.

Please tick the preferred language for future correspondence:

Welsh English Bilingual

Membership Fee – Full Price: £1031

Total to pay based on 50% reduction for year: £515.50

Based on 2646 chargeable dwellings @ **£0.390p** per dwelling
(Based on Valuation List, not Electoral Register)

Please make cheque payable to **One Voice Wales**
Bank details - Account number: 16689360 Sort code: 30-94-85

Please return the form to the following address:
One Voice Wales, 24c College Street, Ammanford, Carmarthenshire, SA18 3AF

e-mail: admin@onevoicewales.wales Tel: 01269 595400 Fax: 01269 598510

GARDENS OF TENBY

As part of the Enhancing Pembrokeshire Funding Project - People, Places and Spaces for a Vibrant Tenby – it was proposed to establish a Gardens of Tenby Group.

This group is to include representatives of Town Council, staff from TTC and PCC and any organisation or individuals with an interest in supporting the project aims.

Aims

- **To co-ordinate the work on Gardens into a new partnership**
- **To create a long-term plan for the Gardens of Tenby**
- **To encourage participation in the management and maintenance of the Gardens of Tenby**
- **Produce promotional materials for visitors and locals alike to aid their enjoyment of the gardens**

Requirement

The aim is to have 25% of our gardens having either an individual or an organisation taking on responsibility for the ongoing maintenance and management of the area.

Gardens

There are 19 gardens that we have included (we may have missed some) – the term is loose as some are merely flower beds, walkways and sitting areas

The first two on the list are under the jurisdiction of the Civic Society and Church respectively. The others are the responsibility of Pembrokeshire County Council or Tenby Town Council.

PCC and TTC are part of the partnership for delivering this and Civic Society are going to come on board. We haven't yet invited the Church but we will be doing so.

Allen's View

St. Mary's Memorial Garden and Grounds

Croft Gardens

North Walk Zig Zag

Denzil Griffiths' Garden

Opposite Smith's - Harbour View

Brother Thomas' Garden

Paxton's Walk (above Harbour Garages)

Castle Hill

Rotary Gardens

Paragon Gardens

Belmont Arch Floral Display

Esplanade Cliff Gardens

Jubilee Play Park

Shanley's Steps Gardens

Battery Gardens

Gilroy Phillips Garden / Edible Garden Project

War Memorial Gardens
The Green

Entertainment in Gardens and on Castle Hill

It has been suggested that in the months ahead, it would be nice to allow people to perform in some of our open spaces. This could be acoustic music, poetry readings, small performances or other such activity. It is thought that this would be free to attend and nobody should expect a fee for performing. It was thought that this could be incorporated into a programme of events for the Gardens and link in to our wider Events activity.

Proposal

- To host a first meeting of Gardens in Tenby
- To invite all Tenby organisations with a potential interest
- To invite any individuals with a potential interest.
- To include on the agenda
 - Recruiting Volunteers
 - Promoting Gardens of Tenby
 - Summary of current volunteer work
 - Ideas for Events
 - Update on EPF work done to date
 - PCC input on current work