

TENBY TOWN COUNCIL

**DE VALENCE PAVILION
UPPER FROG STREET
TENBY**

18th May 2022

Dear Councillor

You are hereby summoned to attend an Extra-Ordinary Meeting of the Tenby Town Council to be held on **Tuesday 24th May at 7.30 pm** to transact the business stated below.

This meeting will be held 'in person' at the De Valence Pavilion but access will be provided for members wishing to join remotely from another location

Members of the public wishing to access the meeting remotely are asked to contact the Town Clerk for details.

Yours faithfully



Cllr. Mrs Samantha Skyrme-Blackhall

MAYOR OF TENBY

AGENDA

1. To receive Apologies.
2. To disclose any personal interests in items of business listed below.

Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial

3. Public Participation: an opportunity for members of the public to ask questions and make representations about any item of business to be transacted during tonight's meeting and which is open for public discussion. Confidential items of business are excluded.
4. To consider the following licensing application and agree action in response to proposals:

- a. Pop Up Ops Limited – New premises licence, the school field, Ysgol Greenhill School
5. To review and make proposal in relation to the Town Council's priorities for the next five years.

Application for a premises licence to be granted under the Licensing Act 2003



PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Pop Up Ops Limited

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 - Premises details

Postal address of premises or, if none, ordnance survey map reference or description The school field – shown edged in red on the plan attached hereto – to Ysgol Greenhill School, Heywood Lane			
Post town	Tenby	Postcode	SA70 8BN
Telephone number at premises (if any)		01834 840100	
Non-domestic rateable value of premises		£ N/A	

Part 2 - Applicant details

Please state whether you are applying for a premises licence as **Please tick as appropriate**

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
 - i as a limited company/limited liability partnership please complete section (B)
 - ii as a partnership (other than limited liability) please complete section (B)
 - iii as an unincorporated association or please complete section (B)
 - iv other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)

- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a statutory function or
- a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over <input type="checkbox"/>		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town		Postcode			
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over		<input type="checkbox"/> Please tick yes	
Nationality					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Pop Up Ops Limited
Address Axis 8, Axis Court, Riverside Business Park, Swansea Vale, Swansea, SA7 0AJ
Registered number (where applicable) 12854890
Description of applicant (for example, partnership, company, unincorporated association etc.) Limited company

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L, and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon	08:00	23:00			
Tue	08:00	23:00			
Wed	08:00	23:00	State any seasonal variations for performing plays (please read guidance note 5)		
Thur	08:00	23:00			
Fri	08:00	23:00	Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	08:00	23:00			
Sun	08:00	23:00			

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon	08:00	23:00			
Tue	08:00	23:00	State any seasonal variations for the exhibition of films (please read guidance note 5)		
Wed	08:00	23:00			
Thur	08:00	23:00	Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri	08:00	23:00			
Sat	08:00	23:00			
Sun	08:00	23:00			

C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 5)
Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors <input type="checkbox"/>
				Outdoors <input type="checkbox"/>
				Both <input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)	
Mon				
Tue				
			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)	
Wed				
Thur				
			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)	
Fri				
Sat				
Sun				

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors <input type="checkbox"/>	
				Outdoors <input checked="" type="checkbox"/>	
				Both <input type="checkbox"/>	
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon	08:00	23:00			
Tue	08:00	23:00			
Wed	08:00	23:00	State any seasonal variations for the performance of live music (please read guidance note 5)		
Thur	08:00	23:00			
Fri	08:00	23:00	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	08:00	23:00			
Sun	08:00	23:00			

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	
			Indoors	<input type="checkbox"/>
			Outdoors	<input checked="" type="checkbox"/>
			Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)	
Mon	08:00	23:00		
Tue	08:00	23:00		
Wed	08:00	23:00	State any seasonal variations for the playing of recorded music (please read guidance note 5)	
Thur	08:00	23:00		
Fri	08:00	23:00	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)	
Sat	08:00	23:00		
Sun	08:00	23:00		

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input checked="" type="checkbox"/>
Mon	08:00	23:00	Please give further details here (please read guidance note 4)	Both	<input type="checkbox"/>
Tue	08:00	23:00			
Wed	08:00	23:00	State any seasonal variations for the performance of dance (please read guidance note 5)		
Thur	08:00	23:00			
Fri	08:00	23:00	Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	08:00	23:00			
Sun	08:00	23:00			

H

<p>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)</p>			<p>Please give a description of the type of entertainment you will be providing</p>		
Day	Start	Finish	<p><u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)</p>	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<p><u>Please give further details here</u> (please read guidance note 4)</p>		
Wed					
Thur			<p><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)</p>		
Fri					
Sat			<p><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)</p>		
Sun					

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here (please read guidance note 4)</u>		
Mon					
Tue			<u>State any seasonal variations for the provision of late night refreshment (please read guidance note 5)</u>		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6)</u>		
Fri					
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Mon	08:00	23:00			
Tue	08:00	23:00			
Wed	08:00	23:00			
Thur	08:00	23:00			
Fri	08:00	23:00			
Sat	08:00	23:00			
Sun	08:00	23:00			
			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Bruno Alexandre Pereira Matos Nunes
Date of birth [REDACTED]
Address [REDACTED]
Postcode [REDACTED]
Personal licence number (if known) SI022162
Issuing licensing authority (if known) City and County of Swansea

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).
None

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	08:00	00:00	Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)
Tue	08:00	00:00	
Wed	08:00	00:00	
Thur	08:00	00:00	
Fri	08:00	00:00	
Sat	08:00	00:00	
Sun	08:00	00:00	

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

1. No events which are of a concert type event where amplified music is the main component, which go on into the evening, shall take place on 3 consecutive weekends.
2. Events which are concert type event where amplified music is the main component, which go on into the evening, shall be restricted to no more than 8 days per annum (calendar year 1st January to 31st December) any music other than ancillary music at such events will be restricted to operating between 1200 and 2300 hrs.
3. The Music Noise Level (MNL) at agreed surrounding noise sensitive premises shall not exceed an MNL of in excess of 65 dBA over a 15 minute period.
4. The premises licence holder shall ensure that a professional noise monitoring team is employed to carry out noise propagation tests for sound checks and for the duration of any event which is a concert type event which goes on into the evening where amplified music is the main component.
5. Annually in January of each year, formal discussions are to take place between the Licensing Authority, Premises Licence Holder, and Dyfed-Powys Police shall take place to discuss the proposed events for the forthcoming year. Such discussions will include the event profiles, the number of expected attendees and shall identify any additional resource levels that may be required.
6. The premises licence holder shall prepare and submit an Event Management Plan (EMP) to the Police and Licensing Authority. The EMP will include an overview of the area of the premises to be used, and shall set out how the event will be managed, the precautions and risk assessments undertaken to cater for all reasonable foreseeable contingencies, and will demonstrate the procedures, roles and specific responsibilities of the management team, security and associated personnel.
7. The premises licence holder shall hold/attend regular planning meetings to discuss all aspects of events with all relevant key stakeholders.
8. The premises licence holder or their nominated persons shall hold/attend regular site meetings between relevant key stakeholders during the events which are held.
9. The EMP is a live work in progress document and will be tailored so as to be able to respond to last minute changes. For example, an increased terror threat, health threat, national event, pandemic etc. The premises licence holder shall procure that the EMP is up to date at times leading up to each event and all changes must be agreed with the Licensing Authority.
10. The premises licence holder shall ensure that written procedures and plans (including contingency and counter terrorism planning) will be addressed in the EMP and will detail the items below following discussion with relevant key stakeholders: -
 - a. Event Management Structure
 - b. Access Control and Security
 - c. Evacuation Plan
 - d. Severe Weather and Event Cancellation
 - e. First Aid
 - f. Fire Precautions and Equipment
 - g. Communications
 - h. Waste Management

- i. Toilet Provision
- j. Lighting
- k. Risk Assessments
- l. Emergency Plan and Procedure
- m. Traffic Management Plan.

11. The premises licence holder, or nominated representative, shall be responsible for and be present at all times during the event, except where such control becomes the responsibility of authorised officers of the Emergency Services, and shall not engage in any other duties/activities which will prevent the general supervision of the event.

12. The Premises Licence Holder shall notify the Licensing Authority on a monthly basis from the first sale/issue of tickets and on a weekly basis from one month prior to the event, of the total number of tickets processed for the event.

13. The premises licence holder shall ensure that any event promoter works with Dyfed-Powys Police (DPP), approved security contractors and other key emergency service providers and key stakeholders to make suitable arrangements to deter the occurrence of crime and disorder.

14. The premises licence holder shall discuss and agree where applicable if there is to be an Event Control room on the site with clear command and control structures in place.

15. All entry points to the licensed area will be monitored and controlled by stewards/security personnel.

16. Members of the public arriving at the premises in cars will use the school access road and will be marshalled to park their cars in the school car parks.

b) The prevention of crime and disorder

17. The premises licence holder shall ensure that a personal licence holder is on duty at the premises at all times when the premises are authorised to sell alcohol.

18. The premises licence holder shall ensure that an adequate system of counting and recording persons in and out of the event site is in place to ensure that customer levels in all areas do not exceed the limit endorsed in the venue risk assessment and LIMP. This information must be made available to authorised officers and key stakeholders throughout the event and upon request.

19. The premises licence holder shall ensure that only reputable security companies will be used at each event details of which will be contained in the EMP.

20. The premises licence holder must ensure that all stewards and security personnel are suitably trained and capable of carrying out their allocated duties, aged 18 years or over, and while on duty they should concentrate only on their duties and not on any entertainment provided. The premises licence holder must ensure that stewards and security personnel understand their roles and the appropriate way in which to deal with, record and report incidents.

21. The premises licence holder or nominated person shall ensure that security personnel must:

- a. Not leave their place without permission
- b. Not consume or be under the influence of intoxicants including alcohol or drugs
- c. Remain calm and courteous towards all members of the audience.

22. The premises licence holder or nominated person shall ensure that all stewards and security personnel shall wear distinctive clothing to ensure that they are individually identifiable.

23. The premises licence holder or nominated person shall ensure that a register of stewards and security personnel is maintained at all times at the premises. Such register shall include the name, registration number, contact details of the member of staff along with the date, time on duty and time off duty. Full details of the agency supplying the staff are to be endorsed and a register is to be made available for inspection on request by the Police or an Authorised Officer.

24. The premises licence holder shall ensure that all staff employed and working on the site are vetted to the required appropriate standard. Records are to be made available for inspection by the Police or an Authorised Officer.

25. An experienced security coordinator will be appointed by the premises licence holder or nominated person in addition to an experienced event safety coordinator.

26. The premises licence holder shall ensure an incident recording system is maintained at the premises showing details of the date and time of all assaults, injuries, accidents or ejections, as well as details of the staff member involved, the nature of the incident and the action/outcome. The system must be kept available for inspection by the Police or Authorised Officers.

c) Public safety

27. Other than for the bottled service of wine or spirits no glass bottles or glass drinking receptacles will be permitted on the site unless previously agreed with the Licensing Authority in line with a specific provision in the EMP.

28. The premises licence holder must ensure that customers are not permitted to bring their own alcohol to the site.

29. The premises licence holder must ensure frequent waste collections and disposals take place to prevent the build-up of rubbish and/or combustible material which may present as a hazard.

30. In relation to concert type events where amplified music is the main component the premises licence holder shall ensure that the event running orders and artist provision are discussed in advance with relevant key stakeholders. In such cases the list of artists must be provided to relevant key stakeholders 31 days prior to the event. Any changes must be discussed and agreed with the key stakeholders as soon as reasonably practicable.

31. The premises licence holder shall ensure that searching is conducted in accordance with the EMP and must take place on entry to ensure public/staff safety.

32. The premises licence holder shall ensure that full details of access to and egress from the event is included in the EMP.

33. The premises licence holder shall ensure that amnesty bins for the confiscation of prohibited items are provided and secured on the premises and disposed of in accordance with the requirements of key stakeholders.

34. The premises licence holder shall ensure that the event will actively target the misuse of drugs. Safety messages will be displayed on any website in advance. Signage must be displayed on the premises stating that a drugs search policy is in operation as a condition of entry.

35. The premises licence holder shall ensure that any further information which is requested by relevant key stakeholders will be detailed in the EMP.

36. All aspects of public safety are to be detailed outlined in the EMP.
37. The premises licence holder shall ensure that a fire risk assessment is carried out by a competent person to current legislation and guidelines including the Fire Precautions Act 1971, the Fire Precautions (Workplace) Regulations 1997, 'The Fire Risk Assessment: Open air events and venues 2007' and 'The Event Safety Guide HSG195'.
38. The premises licence holder shall ensure that suitable access and emergency routes are maintained at all times.
39. The premises licence holder shall ensure that during an event, all vehicles entering the site are chaperoned in areas of public use.
40. The premises licence holder shall ensure that any relevant issues relating to fire safety are outlined in the EMP.
41. The premises licence holder shall ensure that an acceptable level of illumination is provided as reasonably required to all entrances/exits and escape routes from the event. Checks to lighting levels shall take place prior to and during all events.
42. The premises licence holder shall ensure that medical facilities are provided to cater for the number of people on site. First aiders must be present during the build/break/derig period as outlined in the EMP.
43. The premises licence holder shall ensure that welfare facilities are provided and detailed in the EMP.
44. The premises licence holder shall ensure that safety messages are displayed throughout the day on signs and on screens where applicable or as directed by relevant key stakeholders.
45. The premises licence holder shall ensure that sufficient sanitation is provided in line with current guidance and as described in the EMP.
46. The premises licence holder shall ensure that signage is erected on and around the site to ensure customers can find their way around the site and to available exits.
47. Any pyrotechnics/lasers which will take place at any event will be agreed in advance by the premises licence holder with relevant key stakeholders and stored so as to minimise any risk to the safety of those using the premises.
48. The premises licence holder shall provide free potable drinking water in accordance with mandatory conditions which shall be available throughout the entirety of events held.
49. The premises licence holder shall ensure that a detailed plan of the final layout of the site proposed for every event is submitted to the Licensing Authority with areas within which any amplified or organised music is to be played being clearly delineated on the said plan. The location of all structures and facilities including roadways and events shall be clearly indicated on such plan and entry and exit points of all structures and areas shown. Fire Points, Medical and First Aid Points and Information Points will be shown on the plan.
50. The premises licence holder shall ensure that the following documentation, where applicable, will be available upon request to the Licensing Authority: electrical sign off certificates, structural plans, calculations and sign off certificates.
51. The premises licence holder shall ensure that a certificate, which must be completed by an appropriately qualified person or persons, declaring that all electrical installations at the site are

installed, tested and maintained in accordance with the latest edition of the Institution of Electrical Engineers' "Regulations for Electrical Installations" (the IEE Wiring Regulations) which now also form British Standard 7671. "The Requirements for Wiring Installations", or any future revised or updated versions must be made available upon request to the Licensing Authority.

52. The premises licence holder shall ensure that all temporary structures are built to 'Temporary demountable structures: guidance on procurement, design and use (third edition)'. The Premises Licence Holder shall provide a written report detailing their safety and suitability to the Licensing authority and any relevant key stakeholder upon request. Upon build completion and prior to gates open on each event day, the designated structure suppliers structural manager will provide sign offs stating they have been built to specification.

53. The premises licence holder shall comply with all reasonable requests of the Licensing Authority and any relevant key stakeholder with regard to any deficiencies in the certificates and documents referred to in this license and ensure that the standards certified are maintained during the event.

54. The premises licence holder must ensure that all certifications provided to the Licensing Authority and any relevant key stakeholders are completed by appropriately qualified and competent persons.

55. The Premises Licence Holder shall take out Public Liability and Third Party insurance to cover at least £5,000,000.00 (five million pounds) for any one occurrence. The effective period of the insurance shall be from 7 days prior to the commencement of the event build until and including 7 days after the conclusion of the event. The premises licence holder shall provide certified copies of the Policy and Certificates of Insurance, or other acceptable proof of cover, to the Licensing Authority and any relevant key stakeholder upon request.

56. The premises licence holder shall ensure that all parts of the licensed area shall be available for inspection by any named officer of DPP, Mid & West Wales Fire & Rescue, Welsh Ambulance Service and Pembrokeshire County Council Licensing Authority or any relevant key stakeholder duly authorised for this purpose.

57. The premises licence holder shall provide a designated Emergency Liaison Point for use by the premises licence holder's senior management and authorised officers of the Licensing Authority, officers of DPP, Mid & West Wales Fire & Rescue, Welsh Ambulance Service and any relevant key stakeholder duly authorised for the purpose.

58. The premises licence holder shall ensure that all areas where licensable activities take place will be detailed in the EMP.

59. All public-address systems shall be under the control of the premises licence holder or nominated representative so that broadcast messages can override any musical entertainment and can be delivered clearly and audibly to all parts of the site.

60. The maximum permitted number of 2000 persons shall be permitted in the licensed area during any event. This number shall include all ticket sales, guests, artists, staff and any persons associated with the safe running of the event.

d) The prevention of public nuisance

61. The premises licence holder shall ensure that no music will be played after 23:00.
62. Amplified music levels will be set by the Local Authority and must be managed by the premises licence holder.
63. The premises licence holder shall ensure that litter collections and disposal procedures are in place both inside and around the immediate vicinity of the licensed area and premises. The post event clean-up will be planned and discussed in advance with relevant key stakeholders.
64. The premises licence holder shall ensure that adequate advanced warning signage/event access signage is provided at the site to assist with and designed to minimise and prevent traffic problems in the area.
65. The premises licence holder shall ensure that where possible deliveries and collections from site are undertaken at reasonable times to have minimal impact on local residents.
66. The premises licence holder shall ensure that adequate sanitary provision is in place within the event.
67. The premises licence holder shall ensure that pyrotechnic displays follow all current legislation and/or guidance.
68. The premises licence holder shall ensure that events are advertised to inform local residents of times and the nature of each event.
69. The Premises Licence Holder shall ensure that a telephone number is provided for residents to log complaints. Leaflets advising local residents of the details of the telephone number shall be distributed.
70. The premises licence holder shall ensure that those attending the event are instructed to leave quietly so as not to disturb local residents.

e) The protection of children from harm

71. The premises licence holder will ensure that a lost child policy is implemented during each event.
72. The premises shall operate a challenge 21 policy.
73. The premises shall maintain a register of refusals detailing all refused sales of alcohol.
74. No adult entertainment will be permitted at the premises.
75. The Premises licence holder shall ensure that up to date records are kept and made available for inspection of staff training in respect of age related sales.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.


- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Declaration	<ul style="list-style-type: none"> • [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	
Date	12 th May 2022

Capacity	SOLICITOR
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For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Mr William Thomas Parry Parry & Co 37 Walter Road			
Post town	Swansea	Postcode	SA1 5NW
Telephone number (if any)	01792 470037		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional) bill@wparry.co.uk, sandra@wparry.co.uk			