

TENBY TOWN COUNCIL

DE VALENCE PAVILION  
UPPER FROG STREET  
TENBY

10<sup>th</sup> November 2021

Dear Councillor

You are hereby summoned to attend the next Meeting of the Tenby Town Council to be held on **Tuesday 16th November 2021 at 7.30 pm** to transact the business stated below.

Due to the continued coronavirus situation, this meeting will be held remotely.

Members of the public wishing to access the meeting to listen (but not speak) are asked to contact the Town Clerk for access details.

MEMBERS: PLEASE NOTE THAT PCNPA HAVE SWITCHED TO AN ONLINE SYSTEM FOR VIEWING PLANNING APPLICATIONS. NO PAPER COPIES ARE AVAILABLE. APPLICATIONS TO BE CONSIDERED AT THE MEETING CAN BE VIEWED ONLINE IN THE COUNCIL OFFICES DURING NORMAL HOURS OR BY VISITING THE FOLLOWING LINK  
<http://planning.pembrokeshirecoast.wales/>

Yours faithfully



**A. J. DAVIES**  
**FINANCIAL OFFICER/CLERK TO THE COUNCIL**

**A G E N D A**

1. To receive Apologies.
2. To disclose any personal interests in items of business listed below.  
  
Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial
3. To agree Items of Correspondence and Committee Minutes, except those marked private and confidential, be given to the members of the Press present.
4. To confirm the Minutes of the Tenby Town Council Meeting held 2<sup>nd</sup> November 2021.
5. To consider any Matters Arising from the minutes.

6. To receive the notes of the Christmas Festivities meeting held 10<sup>th</sup> November 2021 and consider any recommendations or proposals therein (to be sent via separate email)
7. To discuss the following Planning Applications and to agree action in response to proposals:
  - a. NP/21/0563/FUL – Resurfacing of front parking area – 1 Frogmore Villas, Lower Frog Street, Tenby
  - b. NP/21/0594/CAC – Demolition of existing building and construction of residential development incorporating class A1/A2/A3 and D2 floorspace at ground level and all associated development – Former Royal Mail Delivery Office, Warren Street, Tenby.
  - c. NP/21/0634/FUL – Changing existing garage and porch roof from flat to pitched construction – Sea Horses, North Cliffe, Tenby.
  - d. NP/21/0664/FUL – Single storey flat roofed rear extension – 14 Trafalgar Road, Tenby.
8. To consider the following items of planning correspondence and agree action in response to proposals:
  - a. Tenby Civic Society - NP/21/0594/CAC
9. To consider the following items of correspondence and agree action in response to proposals:
  - a. Dafydd Llewellyn, Police and Crime Commissioner – Draft Police and Crime Plan
  - b. Emma Thornton, Visit Pembrokeshire – Developing a sustainable future for tourism in Pembrokeshire
10. To receive the accounts for October (including scheduled payments, unpresented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) and consider any issues arising.
11. To discuss the following Grant applications and agree action in response to proposals:
  - a. Tenby Round Table -- Annual Senior Citizens' Christmas Dinner
  - b. Wales Air Ambulance
12. To consider any updates on Tenby Town Walls and agree action in response to proposals.

13. To consider any updates on the proposed development at Brynhir.
14. To consider any Financial Officer/Clerk's Items and to agree action in response to proposals.
  - a. Cost of Summer floral displays 2022 (Appendix A)
15. Date and Time of Next Meeting  
Tuesday 30th November 2021 at 7.30 pm
16. To propose any item for the next Agenda.
17. **TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE "PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960".**
18. To confirm the Private and Confidential Minutes of the Tenby Town Council Meeting held 2<sup>nd</sup> November 2021.
19. Matters arising for information only.



**TENBY TOWN COUNCIL**  
**MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD**  
**2<sup>ND</sup> NOVEMBER 2021**

**PRESENT:** Cllr Mrs Skyrme-Blackhall Mayor  
Cllr Mrs T Evans  
Cllr Mr J Cornwell  
Cllr Mrs T Rossiter  
Cllr Mrs S Lane  
Cllr Mr D Morgan  
Cllr Mr T Hallett  
Cllr Mr L Blackhall

**IN ATTENDANCE:** Mr A Davies Clerk  
Mrs S Thompson Assistant to the Clerk

The Mayor welcomed councillors.

**185. TO RECEIVE APOLOGIES**

Apologies received from Cllr Mrs Brown, Cllr Rapi and Cllr Whitehurst.

**186. TO DISCLOSE ANY PERSONAL INTERESTS IN ITEMS OF BUSINESS LISTED BELOW**

Cllr Mrs Lane declared her interest in Items 6a and 6b.

**187. TO AGREE ITEMS OF CORRESPONDENCE AND COMMITTEE MINUTES OTHER THAN THOSE MARKED NOT FOR PUBLICATION BEING GIVEN TO MEMBERS OF THE PRESS PRESENT**

Proposed by Cllr Hallett and seconded by Cllr Mrs T Evans.

**RESOLVED**

**That items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.**

The Clerk told members that two licensing applications had come on-line since the Agenda had been sent out. He asked if councillors were happy to look at these as the response date for any comments or observations was before the next meeting. Members agreed.

Cllr Mrs Rossiter and Cllr Mrs Lane declared an interest in these two licensing applications.

188. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council meeting held 19<sup>th</sup> October 2021 be confirmed and signed as accurate.

189. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

a. Page 86 Item 173 – Christmas Festivities: The Clerk told councillors that things were falling into place with regard to the festivities planned for the afternoon of Saturday, 27<sup>th</sup> November. He plans to arrange a meeting for an update next week.

b. Page 90 Item 159f – Belgian Forces Commemoration: Cllr Hallett asked if there was anything further on this item and the Clerk told councillors that an email had been received from the Belgian Ambassador. The Ambassador will do all he can to promote the commemoration but as he does not have control of Belgian defence forces, discussions with them will have to take place further.

Cllr Hallett feels we should get organised as this will come round very quickly. The Clerk added that the matter is in the hands of Lt Col Le Hardy and his brother-in-law who are organising the commemorations and it is they who will be liaising with the Belgian veterans.

c. Page 91 Item 177 – Tenby Town Walls: Cllr Hallett asked if there was any further development but the Clerk replied that there was no further news at this time.

d. Page 92 Item 179a - Remembrance Sunday: The Clerk reminded councillors that there will be a parade on Sunday 14<sup>th</sup> November and organisations are invited to attend at their own discretion. Please meet at the De Valence at 10.30am and then process down White Lion and along South Parade for the wreath laying at the war memorial.

There will also be a small service and wreath laying along with British Legion representatives at 11am on 11<sup>th</sup> November, the proposal is to meet at the war memorial at 10.45am.

190. DISCUSS THE FOLLOWING PLANNING APPLICATIONS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS:

a. NP/21/0627/FUL – Alterations and extensions associated with proposed change of use to restaurant and hotel – 3 and 4 Upper Frog Street, Tenby

b. NP/21/0628/LBA – Alterations and extensions associated with proposed change of use to restaurant and hotel – 3 and 4 Upper Frog Street, Tenby

It was agreed to take these two items together.

Cllr Mrs Rossiter raised concerns that these plans have now changed. She believes the proposed building to be too high resulting in an invasion of privacy

to neighbours and an obstruction to light. Have neighbours been consulted she enquired? There is no mention of a drop off point for the hotel and the South Parade is not suitable, she added.

Cllr Mrs Rossiter requested a site meeting please.

Cllr Blackhall agreed with Cllr Mrs Rossiter's concerns. He too has a number of concerns regarding the development. This will result in loss of residential accommodation with no affordable housing element or Section 106 attached. He considered this to be over development in the conservation area. It would be overlooking neighbouring properties and denying them light while also impacting the view above the town walls.

Personally he would recommend refusal but was happy to go along with Cllr Mrs Rossiter's site meeting proposal and seconded Cllr Mrs Rossiter's proposal.

#### **RECOMMEND**

**Site meeting. Members are concerned about the scale and massing of this development, the potential adverse effect on neighbouring properties and the impact on the proposal on the historic town walls in this location. They would welcome a site meeting with the relevant case officer and the applicant to discuss these concerns.**

**c. NP/21/0630/FUL – Proposed development of 2 dwellings - Park Road Garage, Park Road, Tenby**

Cllr Mrs Lane proposed accepting this application as she has always felt that these premises have looked temporary. This will be a great enhancement if this area was developed and tidied up. She was seconded by the Mayor.

#### **RECOMMEND**

**Approval. Considered against all the relevant policies in the LDP members feel this development will have no adverse effect on the townscape.**

**d. NP/21/0636/FUL – Proposed change of use of existing ground floor front room from Barber shop to become part of existing residential dwelling and installation of new ground floor window to replace existing door/windows to principal elevation (north) – 16 Warren Street, Tenby**

Cllr Mrs Lane feels this building has been left vacant over the years and is in need of a little bit of tender care. She felt this proposal would enhance this corner of the street and proposed accepting the application. She was seconded by Cllr Mrs Rossiter.

#### **RECOMMEND**

**Approval. Members have no objection to the change of use and feel that this proposal will enhance the property with no adverse effect on neighbouring properties.**

e. **NP/21/0685/FUL – Installation of rapid electric vehicle charge posts and associated equipment – Butts Field Car Park, Gas Lane, Tenby**

Cllr Hallett believes this to be a retrospective application as they are already in place. Cllr Mrs Lane feels that TTC and PCC really do need to get on board with improving electric vehicle charging facilities and congratulated PCC on this proposal which she was happy to recommend for approval.

Cllr Hallett asked if similar facilities could be considered at The Salterns and then seconded Cllr Mrs Lane.

Cllr Blackhall said that he and Cllr Mike Evans had, 6 or 7 years ago, raised this as an issue and he is glad that the county council are looking at this and doing a rapid roll out. Hopefully we will see them being installed in other car parks shortly.

**RECOMMEND**

**Approval. Members welcome the introduction of further facilities to promote the transition to electric vehicles.**

191. **TO CONSIDER ANY UPDATES ON TENBY TOWN WALLS AND AGREE ACTION IN RESPONSE TO PROPOSALS**

The Clerk reiterated that there is no further information at this time.

192. **TO RECEIVE AN UPDATE ON POSSIBLE SOLUTIONS TO RESOLVE THE NEWELL HILL PARKING PROBLEMS – CLLR MRS T EVANS**

Cllr Mrs Evans had hoped that Cllr Evans would be at tonight's meeting and then asked if the Clerk had any updates.

The Clerk confirmed that he had attempted to gain information in readiness for this evening's meeting. Cllr. Michelle Bateman, cabinet member for Housing, had replied to him to say that the matter had briefly been discussed at a recent estates parking meeting and it had been agreed that more information was needed from the local member (Cllr. Mike Evans).

Cllr Mrs Evans felt it was positive that at least PCC were discussing it and it is on the radar. She will try and speak to Cllr Evans herself.

Cllr Blackhall suggested putting this item on the Agenda in two meetings time so that the discussion does not get lost.



193. **TO CONSIDER ANY FINANCIAL OFFICER/CLERK'S ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS:**

The Clerk mentioned the two licensing applications members had agreed to consider.

Cllrs Mrs Rossiter and Mrs Lane declared an interest and withdrew from the meeting

The first was for Mor, St Julian Street which was seeking a licence for off sales only during opening hours which were 9am to 10pm daily Monday to Sunday; while the second was for Coffi Da, on Upper Frog Street again seeking a licence for off sales only during opening hours 9am to 10pm daily Monday to Sunday.

Cllr Hallett declared an interest as these establishments were owned by a family member and withdrew from the conversation.

The Mayor felt that, in her personal opinion, TTC have agreed to other retail outlets having off-licence provision recently and did not see how we can object to these licensing applications.

Cllr Blackhall felt that if no objections have been raised by the public, then he does not see a problem. The Clerk confirmed that no representations have been made to TTC in relation to either of these applications.

The Mayor proposed accepting and Cllr Cornwell seconded.

**RESOLVED**

**That as members had no objection to either application, no representations be made to PCC's licensing sub-committee.**

Cllrs. Hallett, Mrs Rossiter and Mrs Lane re-joined the meeting

194. **DATE AND TIME OF NEXT MEETING**

**Resolved that the next meeting will take place on Tuesday 16<sup>th</sup> November 2021 at 7.30 pm.**

195. **TO PROPOSE ANY ITEM FOR THE NEXT AGENDA**

Cllr Mrs Rossiter asked if there was any reason why Brynhir had been taken off the Agenda and proposed it being put back on. Cllr Blackhall told members that he would support this being a standing item for future agendas and seconded.

196. **TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE "PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960"**



**From:** [REDACTED]  
**Sent:** 07 November 2021 22:59  
**To:** TenbyTownCouncil@btconnect.com  
**Subject:** Post Office site

Dear Andrew

As the CAC ( ! ) application seems to be the same as the FUL one, and have re-sent the Civic Society's comments with a short comment on the Conservation Area issues - I attached the summary paragraph of that below. The scheme seems to be at 300 dwellings per hectare as the site is just over one tenth of a hectare. 30 – 40 is a norm.

Harry Gardiner.

**Changes to a lower height and roofscape and the inclusion of socially rented housing could make a scheme the town could be proud of; there clearly is the design talent to effect it if the applicant accepted the mass/height and tenure mix issues. Adoption of the scheme as is without delivery of tenure mix in Tenby , will create a negative reaction locally to schemes such as this, despite its 'pretty face'.**



A

Comisiynydd Heddlu a Throseddau Dyfed-Powys,  
Blwch Post 99, Llangynnwr, Caerfyrddin, SA31 2PF

Dyfed-Powys Police and Crime Commissioner,  
PO Box 99, Llangunnor, Carmarthen, SA31 2PF

**Ffôn: Tel:** 01267 226440  
**Ffacs: Fâx:** 01267 226448  
**E-bost: Email:** [opcc@dyfed-powys.pnn.police.uk](mailto:opcc@dyfed-powys.pnn.police.uk)



**COMISIYNYDD  
HEDDLU A THROSEDDU  
DYFED-POWYS  
POLICE AND CRIME  
COMMISSIONER**

October 2021

Dear colleague

As Police and Crime Commissioner for the Dyfed-Powys area, it is important that I am able to represent our communities in making decisions linked to local policing services. In order to do this effectively, I need to hear from yourselves, as representatives for our communities on various policing matters.

My policing priorities for 2021-2025 are set out in my Police and Crime Plan, in which I commit to ensuring victims are at the heart of every decision, with a specific focus on understanding victims' views, taking trauma-informed approaches and looking at community-based solutions.

My Draft Police and Crime Plan is accessible here: <https://www.dyfedpowys-pcc.org.uk/media/11000/draft-plan-10.pdf>

Feedback from the public and community representatives, together with research and assessments of local needs, resources and priorities have enabled me to set out policing priorities for our local communities.

Set out within my Plan is my overarching vision for 2021-2025, for the communities of Dyfed-Powys to be:

- safe places to live and work;
- where people, particularly victims, are supported to build resilience; and
- trusting and confident in their policing and criminal justice services."

At this stage, it is important that I check back with the public and partners to see whether you agree that my draft policing priorities will ensure my overarching aim for the communities of Dyfed-Powys will be achieved.

I am also in the process of establishing the budget for local policing for the 2022/2023 financial year as we await the Government's Police Grant settlement. Whilst the Chief Constable will assess the priorities, pressures and investment requirements to keep our communities safe, it is important that I consult with local residents and business owners as part of the budget setting process so that the police precept level can be set.

I have therefore launched a public consultation, which will ask residents and business owners to consider my draft policing priorities alongside their contribution towards local policing.

The survey closes on 30 November 2021.

Rydym yn croesawu gohebiaeth yn y Gymraeg a'r Saesneg. Ni fydd gohebiaeth yn y Gymraeg neu'r Saesneg yn golygu oediad.

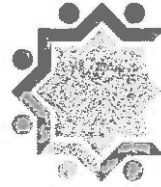
We welcome correspondence in Welsh and English. Corresponding in Welsh or English will not lead to a delay.

**web** [www.dyfedpowys-pcc.org.uk](http://www.dyfedpowys-pcc.org.uk) **twitter** DPOPCC **facebook** [dyfedpowyspoliceandcrimecommissioner](https://www.facebook.com/dyfedpowyspoliceandcrimecommissioner)  
**gwefan** [www.dyfed-powys.pcc.police.uk](http://www.dyfed-powys.pcc.police.uk) **trydar** DPOPCC **facebook** [dyfedpowyspoliceandcrimecommissioner](https://www.facebook.com/dyfedpowyspoliceandcrimecommissioner)

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Ffôn: Tel: 01267 226440  
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E-bost: Email: [opcc@dyfed-powys.pnn.police.uk](mailto:opcc@dyfed-powys.pnn.police.uk)



**COMISIYNYDD  
HEDDLU A THROSEDDU  
DYFED-POWYS  
POLICE AND CRIME  
COMMISSIONER**

As well as through completing the survey as someone who lives/works in the Force area, I would also greatly appreciate your support in sharing this survey as far and wide as possible within the communities you represent please, to ensure that I hear from as many people as possible on these important policing decisions.

The survey can be accessed by clicking on the below links:

Welsh: <https://www.surveymonkey.co.uk/r/LTCQ56R>

English: <https://www.surveymonkey.co.uk/r/6LZ6KCK>

Alternatively, a paper copy can be requested by contacting my office, either by email [opcc@dyfed-powys.pnn.police.uk](mailto:opcc@dyfed-powys.pnn.police.uk) or by ringing 01267 226440.

Thank you in advance.

Yours sincerely

**Dafydd Llywelyn  
Police and Crime Commissioner**

Rydym yn croesawu gohebiaeth yn y Gymraeg a'r Saesneg. Ni fydd gohebiaeth yn y Gymraeg neu'r Saesneg yn golygu oediad.

We welcome correspondence in Welsh and English. Corresponding in Welsh or English will not lead to a delay.

web [www.dyfedpowys-pcc.org.uk](http://www.dyfedpowys-pcc.org.uk) twitter DPOPCC facebook [dyfedpowyspoliceandcrimecommissioner](https://www.facebook.com/dyfedpowyspoliceandcrimecommissioner)  
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Sharon

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**From:** Emma Thornton <emma.thornton@visitpembrokeshire.com>  
**Sent:** 24 October 2021 14:55  
**To:** tenbytownclerk@btconnect.com  
**Subject:** Developing a sustainable future for tourism in Pembrokeshire -We need your help

Dear Andrew,

I hope this email finds you safe and well.

My name is Emma Thornton and I'm the CEO of Visit Pembrokeshire, the official Destination Management Organisation (DMO) for Pembrokeshire. As you may be aware, we are a business led partnership with the public sector, working together to grow tourism for the benefit of all, and responsible for coordinating delivery of the 2020-25 Destination Management Plan (DMP) which is a shared plan for the county.

As you will appreciate Tourism is a key economic driver in Pembrokeshire contributing £590 million pa to the local economy and accounting for 21% of local employment. Maximising the opportunities for tourism and responding to the challenges can only be delivered in genuine partnership. Visit Pembrokeshire provides the framework for this partnership way of working which we refer to as "Team Pembrokeshire."

The DMP has four key targets:

- 10% growth in the visitor economy in real terms over 5 years
- 25% of this value to be generated October-March( to address seasonality the challenge )
- 75% of tourism businesses engaged with the Pembrokeshire brand
- Pembrokeshire recognised as a Top 5 UK Destination choice

In April last we were successful in securing £91k grant from the Enhancing Pembrokeshire (EP) grant scheme which, alongside match funding from the private sector, had enabled us to deliver 12 months of integrated destination marketing activity as set out in the DMP. This allowed us to appoint our Marketing and PR agency partners Mrh and TravelPR to help us :

- Develop a shared brand that can throw the spotlight on the rich and diverse offer we have across the length and breadth of Pembrokeshire
- Develop our reputation as a year-round destination- addressing seasonality
- Tactically targeting key markets that bring value not volume tourism
- Make Pembrokeshire a top 5 UK Destination choice

On **Thursday 14<sup>th</sup> October** we launched our new brand for Pembrokeshire at Llys y Fran with over 110 tourism/community organisation attending. This included a presentation on what this grant funding has helped us achieve over the past 6 months. I have included a link to this presentation below:

<https://docs.google.com/presentation/d/14cySEPYuunXZGij4R4t4GLLzLbxv6Wp1n1eo5nifl0A/edit?usp=sharing>

**Whilst this represent a great start it's only the beginning and for this work to continue beyond April 2022, we will need to secure further funding.** Whilst the County has enjoyed an extremely busy summer, we expect international travel to open up next year which will offer visitors more choice on where they spend their leisure time. Therefore we can't be complacent and it will be important for us to build on the momentum of this year to ensure we continue to move forward.

**As a first step we are preparing a second application to the EP grant scheme, for submission by 22<sup>nd</sup> November and this is where we really need your support.** We have been advised by Pembrokeshire County Council (PCC) that whilst there is no funding left to support strategic projects, there are several localities where individual EP

allocations are likely to remain underspent for this year. PCC have advised that if individual community councils were supportive of an application from Visit Pembrokeshire, focussed on continued Destination Marketing for the benefit of Pembrokeshire as a whole, and to allocate some of their underspend to this, they would consider this approach favourably . If we are to compete with better known, more established destinations and seek to change attitudes it takes time, investment, and a collective effort with everyone pulling in the same direction. In return for this support, we would aim to work with contributing community councils to support their individual marketing objectives.

If this is of interest, and you would like to find out more I would be happy to arrange a call with you to discuss further. I appreciate that it will take time to seek the support of your members to any proposal and helpfully we have been advised by PCC that letters of support do not have to be submitted by the 22<sup>nd</sup> November . I do hope that my overview above, alongside the presentation, has inspired you to get involved, to join Team Pembrokeshire and to work with us to grow tourism in Pembrokeshire sustainably. Any support you would be able to provide would be greatly appreciated.

I look forward to hearing from you

With very best wishes

Emma

**Emma Thornton**

Chief Executive

[emma.thornton@visitpembrokeshire.com](mailto:emma.thornton@visitpembrokeshire.com)



**Pembrokeshire**

Visit Pembrokeshire Ltd, Suite 4, Llanion Cove Offices,  
Cleddau Reach, Pembroke Dock SA72 6UJ

**Company Registration No: 4253830**

**Phone: 01646 622228**

**Mobile: 07712 788550**



**[www.visitpembrokeshire.com](http://www.visitpembrokeshire.com)**

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## Tenby Town Council

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_

*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

*Name and Role (RFO/Chair of Finance etc)*

	<b>Bank Reconciliation at 05/11/2021</b>		
	Cash in Hand 01/04/2021		214,097.67
	<b>ADD</b> Receipts 01/04/2021 - 05/11/2021		167,167.18
			381,264.85
	<b>SUBTRACT</b> Payments 01/04/2021 - 05/11/2021		115,054.11
<b>A</b>	<b>Cash In Hand 05/11/2021</b> (per Cash Book)		<b>266,210.74</b>
	Cash in hand per Bank Statements		
	Cash	29/10/2021	40.00
	Barclays - Current	29/10/2021	2,087.00
	Barclays - Premium	29/10/2021	185,327.78
	Barclays - Reserve	29/10/2021	79,659.12
	Barclays - Bond	29/10/2021	0.00
			<b>267,113.90</b>
	Less unrepresented payments		2,103.16
			265,010.74
	Plus unrepresented receipts		1,200.00
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>266,210.74</b>
	<b>A = B Checks out OK</b>		

**Tenby Town Council**  
**Uncashed payments/transfers out (All banks)**  
 (Upto 05/11/2021)

Voucher	Date	Cheque No.	Description	Total	Bank
153	08/10/2019	712361	Donation from Mayor	100.00	Barclays - Current
120	29/09/2021		Paint	31.35	Barclays - Current
125	04/10/2021	1G140593K182	Hand sanitisers	71.92	Barclays - Current
135	18/10/2021		Weedkiller	20.56	Barclays - Current
136	18/10/2021		Laminating pouches	7.99	Barclays - Current
139	25/10/2021	712673	Wages Month 7 2021-22	259.56	Barclays - Current
140	25/10/2021	712673	Wages Month 7 2021-22	543.10	Barclays - Current
141	25/10/2021	712674	Wages Month 7 2021-22	1,068.68	Barclays - Current
<b>Total</b> _____				<b>2,103.16</b>	

**Tenby Town Council**  
**PAYMENTS (AWAITING AUTHORISATION) LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
145	01/11/2021		Barclays - Current	712675	Standpipe	Aquam Water Services Ltd	S	9.18	1.84	11.02
146	01/11/2021		Barclays - Current	712676	De Valence grant	Tenby DVP Trust	X	2,160.00		2,160.00
147	01/11/2021		Barclays - Current	712676	Office rental	Tenby DVP Trust	X	895.00		895.00
148	01/11/2021		Barclays - Current	712677	Council Tax Council office	Post Office Ltd	X	310.40		310.40
149	01/11/2021		Barclays - Current	712678	PAYE Month 7 2021-22	HMRC	X	931.89		931.89
151	01/11/2021		Barclays - Current		Telephone services	Talk Talk	S	28.68	5.74	34.42
150	05/11/2021		Barclays - Current	712679	Key cutting	Morris Bros (Tenby) Ltd	S	16.67	3.33	20.00
<b>Total</b>								<b>4,351.82</b>	<b>10.91</b>	<b>4,362.73</b>

**Tenby Town Council**  
**Uncashed receipts/transfers in (All banks)**  
(Upto 05/11/2021)

Voucher	Date	Cheque No.	Description	Total	Bank
49	03/11/2021		Burial fees	1,200.00	Barclays - Current
			Total	1,200.00	

**Tenby Town Council**  
**Summary of Receipts and Payments**  
**Summary - Cost Centres Only**

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
Administration	50.00	219.20	169.20	16,058.90	8,312.91	7,745.99	7,915.19
Advertising and Publicity				500.00	315.20	184.80	184.80
Augustus Place	3,000.00	2,407.67	-592.33	2,978.90	1,238.10	1,740.80	1,148.47
Capital Spending (Asset Purchase)		6,000.00	6,000.00	15,000.00	18,594.00	-3,594.00	2,406.00
Christmas Lighting				20,130.00	7,850.66	12,279.34	12,279.34
Civic				8,840.00	203.21	8,636.79	8,636.79
Contra/Loans		564.36	564.36		460.67	-460.67	103.69
De Valence Pavilion				26,000.00	17,360.00	8,640.00	8,640.00
Interest on Investments and Accour	200.00	12.14	-187.86				-187.86
New Cemetery	3,920.00	3,915.00	-5.00	7,550.00	2,477.01	5,072.99	5,067.99
Old Cemetery	204.00	204.00		204.00		204.00	204.00
Pracept	197,746.29	131,831.29	-65,915.00				-65,915.00
Provision for Doubtful Debts							
S137 Payments				300.00		300.00	300.00
Tenancies (Council as Tenant)				10,740.00	7,160.00	3,580.00	3,580.00
Tourism/Regeneration				23,000.00	2,032.93	20,967.07	20,967.07
Town Maintenance	500.00	47.25	-452.75	26,900.00	10,015.66	16,884.34	16,431.59
VAT recovered							
Wages, PAYE, NI, Pension, Expens				71,606.08	38,172.51	33,433.57	33,433.57
<b>NET TOTAL</b>	<b>205,820.29</b>	<b>145,200.91</b>	<b>-60,419.38</b>	<b>229,807.88</b>	<b>114,192.86</b>	<b>115,615.02</b>	<b>55,195.64</b>
<b>Total for ALL Cost Centres</b>		<b>145,200.91</b>			<b>114,192.86</b>		
<b>V.A.T.</b>		<b>21,966.27</b>			<b>5,223.98</b>		
<b>GROSS TOTAL</b>		<b>167,167.18</b>			<b>119,416.84</b>		

# Tenby Town Council

5 November 2021 (2021-2022)

## Summary of Receipts and Payments

All Cost Centres and Codes

### Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Admin - Audit fees				2,400.00	2,105.00	295.00	295.00 (12%)
2	Admin - Photocopying charges	50.00	104.00	54.00	400.00	185.17	214.83	268.83 (59%)
3	Admin - Course/Training							(N/A)
4	Admin - Office Equipment				1,500.00		1,500.00	1,500.00 (100%)
5	Admin - Equipment maintenance							(N/A)
6	Admin - Insurance				5,000.00	3,132.78	1,867.22	1,867.22 (37%)
8	Admin - Phone/fax and broadband				350.00	221.72	128.28	128.28 (36%)
9	Admin - Postage				400.00	250.00	150.00	150.00 (37%)
11	Admin - Stationary				200.00	7.99	192.01	192.01 (96%)
12	Admin - Subscriptions		115.20	115.20	1,145.90	1,169.15	-23.25	91.95 (8%)
13	Admin - Travel expenses				150.00		150.00	150.00 (100%)
75	Admin - Council tax				1,830.00	1,241.10	388.90	388.90 (23%)
91	Admin - Councillor remuneration							(N/A)
100	Admin - Election fees				2,883.00		2,883.00	2,883.00 (100%)
<b>SUB TOTAL</b>		<b>50.00</b>	<b>219.20</b>	<b>169.20</b>	<b>16,058.90</b>	<b>8,312.91</b>	<b>7,745.99</b>	<b>7,915.19 (49%)</b>

### Advertising and Publicity

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
21	Civic - Publicity				500.00	315.20	184.80	184.80 (36%)
<b>SUB TOTAL</b>					<b>500.00</b>	<b>315.20</b>	<b>184.80</b>	<b>184.80 (36%)</b>

### Augustus Place

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
22	Augustus Place - Maintenance				350.00		350.00	350.00 (100%)
24	Augustus Place - Tools and equi				100.00	16.67	83.33	83.33 (83%)
25	Augustus Place - Utilities				800.00	330.23	469.77	469.77 (58%)
26	Augustus Place - Letting income	3,000.00	450.00	-2,550.00				-2,550.00 (-85%)
98	Augustus Place - Council tax		1,885.76	1,885.76	1,404.90	789.70	615.20	2,500.96 (178%)
99	Augustus Place - Water rates		71.91	71.91	324.00	101.50	222.50	294.41 (90%)
101	Augustus Place - Building Contr							(N/A)
<b>SUB TOTAL</b>		<b>3,000.00</b>	<b>2,407.67</b>	<b>-592.33</b>	<b>2,978.90</b>	<b>1,238.10</b>	<b>1,740.80</b>	<b>1,148.47 (19%)</b>

### Capital Spending (Asset Purc)

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
20	Jubilee Play Park		6,000.00	6,000.00	15,000.00	18,594.00	-3,594.00	2,406.00 (16%)
93	Town Wall lighting							(N/A)
<b>SUB TOTAL</b>			<b>6,000.00</b>	<b>6,000.00</b>	<b>15,000.00</b>	<b>18,594.00</b>	<b>-3,594.00</b>	<b>2,406.00 (16%)</b>

**Tenby Town Council**  
**Summary of Receipts and Payments**  
All Cost Centres and Codes

5 November 2021 (2021-2022)

**Christmas Lighting**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
27	Christmas Lighting - Maintenance				12,480.00		12,480.00	12,480.00 (100%)
28	Christmas Lighting - Electricity supply				150.00	164.36	-14.36	-14.36 (-9%)
29	Christmas Lighting - Tools and Equipment				7,500.00	7,686.30	-186.30	-186.30 (-2%)
<b>SUB TOTAL</b>					<b>20,130.00</b>	<b>7,850.66</b>	<b>12,279.34</b>	<b>12,279.34 (61%)</b>

**Civic**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
44	Civic - Courses/conferences/travel							(N/A)
45	Civic - Entertainment				3,000.00		3,000.00	3,000.00 (100%)
46	Civic - Grants				2,000.00		2,000.00	2,000.00 (100%)
47	Civic - Honoraria				150.00		150.00	150.00 (100%)
48	Civic - Mayor's Reimbursement for expenses				3,500.00	203.21	3,296.79	3,296.79 (94%)
51	Civic - Regalia maintenance				150.00		150.00	150.00 (100%)
52	Civic - Subscriptions				40.00		40.00	40.00 (100%)
81	Civic - Plaques							(N/A)
94	Civic - Maintenance of Historic Assets							(N/A)
<b>SUB TOTAL</b>					<b>8,840.00</b>	<b>203.21</b>	<b>8,636.79</b>	<b>8,636.79 (97%)</b>

**Contra/Loans**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
70	Contra		564.36	564.36		460.67	-460.67	103.69 (N/A)
<b>SUB TOTAL</b>			<b>564.36</b>	<b>564.36</b>		<b>460.67</b>	<b>-460.67</b>	<b>103.69 (N/A)</b>

**De Valence Pavilion**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
76	DVP - Grant to DVP (Tenby) Trust				26,000.00	17,360.00	8,640.00	8,640.00 (33%)
<b>SUB TOTAL</b>					<b>26,000.00</b>	<b>17,360.00</b>	<b>8,640.00</b>	<b>8,640.00 (33%)</b>

**Interest on Investments and A**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
40	Interest	200.00	12.14	-187.86				-187.86 (-93%)
<b>SUB TOTAL</b>		<b>200.00</b>	<b>12.14</b>	<b>-187.86</b>				<b>-187.86 (-93%)</b>

Summary of Receipts and Payments

All Cost Centres and Codes

**New Cemetery**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
32	New Cemetery - Grounds Mainte		57.50	57.50	7,500.00	2,400.00	5,100.00	5,157.50 (68%)
33	New Cemetery - Water charges				50.00	77.01	-27.01	-27.01 (-54%)
34	New Cemetery - Grant of Rights	1,400.00	2,752.50	1,352.50				1,352.50 (96%)
35	New Cemetery - Maintenance fe	1,820.00	1,005.00	-815.00				-815.00 (-44%)
36	New Cemetery - Memorial fees	700.00	100.00	-600.00				-600.00 (-85%)
<b>SUB TOTAL</b>		<b>3,920.00</b>	<b>3,915.00</b>	<b>-5.00</b>	<b>7,550.00</b>	<b>2,477.01</b>	<b>5,072.99</b>	<b>5,067.99 (44%)</b>

**Old Cemetery**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
39	Old Cemetery - War Graves	204.00	204.00		204.00		204.00	204.00 (50%)
<b>SUB TOTAL</b>		<b>204.00</b>	<b>204.00</b>		<b>204.00</b>		<b>204.00</b>	<b>204.00 (50%)</b>

**Precept**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
37	Precept	197,746.29	131,831.29	-65,915.00				-65,915.00 (-33%)
<b>SUB TOTAL</b>		<b>197,746.29</b>	<b>131,831.29</b>	<b>-65,915.00</b>				<b>-65,915.00 (-33%)</b>

**Provision for Doubtful Debts**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
73	Written off debts							(N/A)
<b>SUB TOTAL</b>								<b>(N/A)</b>

**S137 Payments**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
18	Civic - S137				300.00		300.00	300.00 (100%)
<b>SUB TOTAL</b>					<b>300.00</b>		<b>300.00</b>	<b>300.00 (100%)</b>

**Tenancies (Council as Tenant)**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
7	Office Rent				10,740.00	7,160.00	3,580.00	3,580.00 (33%)



**Tenby Town Council**  
**Summary of Receipts and Payments**  
 All Cost Centres and Codes

5 November 2021 (2021-2022)

SUB TOTAL					10,740.00	7,160.00	3,580.00	3,580.00 (33%)
<b>Tourism/Regeneration</b>								
		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
30	Tourism - Promoting Tenby				1,000.00		1,000.00	1,000.00 (100%)
84	Park and Ride provision				1,000.00	1,000.00		(0%)
88	Special Projects within the comm				12,000.00	1,032.93	10,967.07	10,967.07 (91%)
89	Ironman				6,000.00		6,000.00	6,000.00 (100%)
95	Consultancy fees and specialist				3,000.00		3,000.00	3,000.00 (100%)
<b>SUB TOTAL</b>					<b>23,000.00</b>	<b>2,032.93</b>	<b>20,967.07</b>	<b>20,967.07 (91%)</b>
<b>Town Maintenance</b>								
		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
55	Town maintenance - Floral dispt	500.00		-500.00	13,000.00	9,268.70	3,731.30	3,231.30 (23%)
56	Town maintenance - Play area				1,500.00	267.58	1,232.42	1,232.42 (82%)
57	Town maintenance - Tools and e		47.25	47.25	400.00	479.38	-79.38	-32.13 (-8%)
96	Town maintenance - Specialist r				12,000.00		12,000.00	12,000.00 (100%)
<b>SUB TOTAL</b>		<b>500.00</b>	<b>47.25</b>	<b>-452.75</b>	<b>26,900.00</b>	<b>10,015.66</b>	<b>16,884.34</b>	<b>16,431.59 (59%)</b>
<b>VAT recovered</b>								
		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
69	VAT - Recovered							(N/A)
<b>SUB TOTAL</b>								<b>(N/A)</b>
<b>Wages, PAYE, NI, Pension, Exp</b>								
		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
14	Admin - Wages				61,627.62	32,553.89	29,073.73	29,073.73 (47%)
15	Augustus Place - wages				3,200.00	1,816.92	1,383.08	1,383.08 (43%)
16	Town maintenance - wages				6,778.46	3,801.70	2,976.76	2,976.76 (43%)
<b>SUB TOTAL</b>					<b>71,606.08</b>	<b>38,172.51</b>	<b>33,433.57</b>	<b>33,433.57 (46%)</b>
<b>Summary</b>								
<b>NET TOTAL</b>		<b>205,620.29</b>	<b>145,200.91</b>	<b>-60,419.38</b>	<b>229,807.88</b>	<b>114,192.86</b>	<b>115,615.02</b>	<b>55,195.64 (12%)</b>
<b>V.A.T.</b>			<b>21,966.27</b>			<b>5,223.98</b>		
<b>GROSS TOTAL</b>			<b>167,167.18</b>			<b>119,416.84</b>		

### Tenby Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Category No	Description	Supplier	VAT Type	Net	VAT	Total
127	01/10/2021		Barclays - Current	712663	Office rental	Tenby DVP Trust	E	895.00		895.00
142	01/10/2021		Barclays - Current		Insurance	Premium Credit Ltd	E	397.36		397.36
130	01/10/2021		Barclays - Current	712666	Christmas lighting - Electricity ch	SSE	L	164.36	8.21	172.57
129	01/10/2021		Barclays - Current	712665	Standpipe	Aquam Water Services Ltd	S	26.23	5.25	31.48
126	01/10/2021		Barclays - Current	712663	De Valence grant	Tenby DVP Trust	X	2,160.00		2,160.00
128	01/10/2021		Barclays - Current	712664	PAYE Month 6	HMRC	X	931.89		931.89
131	01/10/2021		Barclays - Current	712667	Pension Second Quarter 2021/	Carmarthenshire County Cou	X	2,104.92		2,104.92
143	01/10/2021		Barclays - Current		Water charges AP	Dwr Cymru	Z	12.00		12.00
125	04/10/2021		Barclays - Current	16140593K1823363R	Hand sanitisers	Nisbets	S	59.94	11.98	71.92
144	05/10/2021		Barclays - Current		Telephone services	Talk Talk	S	28.00	5.60	33.60
132	05/10/2021		Barclays - Current	712668	Seagull bags	Pembrokeshire County Coun	S	66.25	13.25	79.50
133	07/10/2021	157h page 85	Barclays - Current	712669	Illuminated Christmas trees	Shelley Webb	Z	1,435.00		1,435.00
134	15/10/2021		Barclays - Current	712670	Support advert	Tenby Observer Ltd	S	41.20	8.24	49.44
135	18/10/2021		Barclays - Current		Weedkiller	Ebay	Z	20.56		20.56
136	18/10/2021		Barclays - Current		Laminating pouches	Ebay	Z	7.99		7.99
137	19/10/2021		Barclays - Current	712671	Petty cash top up	Barclays	X	100.00		100.00
138	25/10/2021		Barclays - Current	712672	Wages Month 7 2021-22	Employee 106	X	2,048.58		2,048.58
139	25/10/2021		Barclays - Current	712673	Wages Month 7 2021-22	Employee 110	X	259.56		259.56
140	25/10/2021		Barclays - Current	712673	Wages Month 7 2021-22	Employee 110	X	543.10		543.10
141	25/10/2021		Barclays - Current	712674	Wages Month 7 2021-22	Employee 113	X	1,068.68		1,068.68
<b>Total</b>								<b>12,370.62</b>	<b>52.53</b>	<b>12,423.15</b>

## Tenby Town Council RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
51 Town maintenance - Tools ai	05/10/2021		Barclays - Current		Bench compensation	Hmcts/Centralised	X	15.75		15.75
52 VAT - Recovered	12/10/2021		Barclays - Current		VAT recovered	HMRC	R		339.01	339.01
50 Augustus Place - Letting Inco	14/10/2021		Barclays - Current		Hall hire	Bluestone Resorts Ltd.	X	30.00		30.00
43 Augustus Place - Letting Inco	15/10/2021		Barclays - Current		Hall hire Augustus Place	Karate Club	X	30.00		30.00
44 Augustus Place - Letting Inco	15/10/2021		Barclays - Current		Hall hire Augustus Place	Tenby Male Choir	X	60.00		60.00
45 Admin - Photocopying charge	15/10/2021		Barclays - Current		Photocopying	General public	X	10.00		10.00
46 Contra	15/10/2021		Barclays - Current		Seagull bags	General public	S	50.00	10.00	60.00
47 Admin - Photocopying charge	28/10/2021		Barclays - Current		Photocopying	Tenby Civic Society	Z	12.00		12.00
48 Augustus Place - Letting Inco	28/10/2021		Barclays - Current		Hall hire Augustus Place	U3A	X	75.00		75.00
<b>Total</b>								<b>262.75</b>	<b>349.01</b>	<b>631.76</b>



**TenbyTownCouncil@bt**

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**From:**  
**Sent:** 04 November 2021 12:00  
**To:** tenbytowncouncil@btconnect.com  
**Subject:** Tenby Round Table  
**Attachments:** TTC - app'n for Grant for Vol Org.pdf

Dear Sirs,

Please find enclosed application for Grant for Voluntary Organisations.

We would be obliged if you would consider the same at your next Council meeting.

As you are aware, we as an organisation usually operate 2 Summer Spectaculars per annum together with a Beer Festival and a Santa Run. It is the charitable proceeds of these events that allow us to hold the Senior citizens dinner and has been for over the last 50 years.

Sadly we have not held any events for the last 2 years due to covid and as a result no monies have been raised.

Last year the Council kindly offered to grant us a sum of money to use, in conjunction with a local Restaurateur, to supply Christmas Dinner's via a home delivery service.

We, again, seek the TTC's kind assistance and generosity in these difficult times.

Many thanks and kind regards,

Jonathan Webb  
Chairman – Tenby Round Table

Jonathan Webb  
Chairman – Tenby Round Table  
Tenby Lewis & Co Ltd



[Redacted]

Like all businesses, we face the challenges and uncertainties of these unprecedented times. We foresee that in light of the current global climate and in line with UK Government guidelines it is possible that a number of our staff and their families will be required to undergo periods of self-isolation during the coming weeks. In those circumstances we may be required to deploy both legal and administrative staff from their usual workloads in order to prioritize matters for clients who are vulnerable and/ or to deal with cases where there are active contractual, financial or litigation deadlines and staff may also work remotely without immediate access to hard files. As such it may take us a little longer than usual to be able to respond to you. Please be reassured that all our clients are important to us and bear with us during this challenging time.

PLEASE be aware of the significant risk posed by cyber fraud specifically targeting e-mail accounts and bank account details. Our bank details will NEVER change during the course of a transaction and we will NEVER e-mail them to you. ALWAYS check account details with us in person if in doubt and contact us immediately about any messages that look suspicious. We will not accept responsibility if you transfer money to an incorrect account.

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Lewis Lewis and Company Ltd, Registered in Wales, Company Registration No. 5084256

Registered Office: County Chambers, Pentre Road, St. Clears, Carmarthenshire SA33 4AA.

Details of the Directors are available on request.

[Redacted]



## TENBY TOWN COUNCIL

### Application for Grant for Voluntary Organisations

Please note that this application will not be considered unless it is accompanied by a copy of the latest set of annual accounts showing the organisations income, expenditure and level of balances. If the organisation does not prepare annual accounts, copies of the bank statements covering the previous six months must be enclosed.

1.	Name of Organisation	TENBY ROUND TABLE
2.	Name, Address and Status of Contact	
3.	Telephone Number of contact	
4.	Is the organisation a Registered Charity?	NO
5.	For what purpose or project is the grant requested?	MONIES TOWARDS A HOME DELIVERY SENIOR CITIZENS DINNER (AS PER 2020) (USUALLY FUNDED BY ROUND TABLE BUT UNABLE TO DO SO DUE TO COVID)
6.	What will be the total cost of the above project?	£ 3,000.00

7.	If the total cost of the project is more than the grant, how will the residue be financed?	IT IS BELIEVED THE GRANT WILL COVER THE COST.
8.	Have you applied for grant for the same project to another organisation?  If so, which organisation and how much?	NO
9.	Who will benefit from the project?	THE SENIOR CITIZENS OF TENBY
10.	Approximately how many of those who will benefit live in Tenby?	NILL

You may use a separate sheet of paper to submit any other information which you feel will support this application.

Signed.....



Date.....

4/11/21





## TENBY TOWN COUNCIL

### Application for Grant for Voluntary Organisations

Please note that this application will not be considered unless it is accompanied by a copy of the latest set of annual accounts showing the organisations income, expenditure and level of balances. If the organisation does not prepare annual accounts, copies of the bank statements covering the previous six months must be enclosed.

1.	Name of Organisation	Wales Air Ambulance
2.	Name, Address and Status of Contact	Annie Lawrie, Grants & Trusts Fundraiser Ty Elusen Ffordd Angel, Llanelli Gate Dafen, Llanelli SA14 8QL
3.	Telephone Number of contact	
4.	Is the organisation a Registered Charity?	Yes Reg no 1083645
5.	For what purpose or project is the grant requested?	Wales Air Ambulance is the official air ambulance service for Wales. We are on standby 24/7, 365 days a year wherever and whenever anybody in Wales needs us. We are applying for a contribution toward the costs of keeping our 4 helicopters flying. Our appeal letter illustrates the kind of emergency we attend and the difference we can make.
6.	What will be the total cost of the above project?	£ To provide our lifesaving service, we need to raise £8m annually

7.	If the total cost of the project is more than the grant, how will the residue be financed?	The Charity is entirely funded by charitable donations. We fundraise on an ongoing basis through a number of ways including retail and trading, community engagement, corporate support, grants, donations and our in-house lottery.
8.	Have you applied for grant for the same project to another organisation?  If so, which organisation and how much?	We apply to all town and community councils for financial assistance.
9.	Who will benefit from the project?	We believe everyone in Wales deserves fast, critical care.
10.	Approximately how many of those who will benefit live in Tenby?	In 2020 we answered 3414 calls, 77 of which were in the Pembrokeshire region.

You may use a separate sheet of paper to submit any other information which you feel will support this application.

Signed A Lawrie ..... Date 4.11.21 .....



**Our responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/iauditorsresponsibilities](http://www.frc.org.uk/iauditorsresponsibilities). This description forms part of our Report of the Independent Auditors.

**Use of our Report**

This report is made solely to the Group's and charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in a Report of the Auditors and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Henry Lloyd-Davies (Senior Statutory Auditor)  
for and on behalf of Bevan Buckland LLP  
Chartered Accountants And Statutory Auditors  
Langdon House, Langdon Road  
SA1 Swansea Waterfront  
Swansea, SA1 8QY

Date:.....



# Financial Statements

# CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 JULY 2020

Financial Statements // Financial Statements

	Notes	Restricted Funds £'000	Unrestricted Funds £'000	Total £'000	Total 2019 £'000
<b>INCOME</b>					
Donations and legacies	3	826	6,404	7,230	4,989
Other Trading activities	4	-	7,213	7,213	7,233
Income from charitable activities		-	-	-	7
Investment income	7	-	70	70	43
Other income		-	3	3	2
<b>Total Income</b>		<b>826</b>	<b>13,690</b>	<b>14,516</b>	<b>12,274</b>
<b>EXPENDITURE</b>					
Expenditure on raising funds	9	(534)	(4,260)	(4,594)	(4,676)
Expenditure on charitable activities	10	(523)	(5,931)	(6,454)	(6,688)
<b>Total resources expended</b>		<b>(857)</b>	<b>(10,191)</b>	<b>(11,048)</b>	<b>(11,364)</b>
Net gains/(losses) on investment			(167)	(167)	
<b>Net incoming resources</b>		<b>(31)</b>	<b>3,332</b>	<b>3,301</b>	<b>910</b>
Transfer between funds		-	-	-	-
Gains and losses on revaluation of fixed assets	16	-	(2,481)	(2,481)	-
Less Taxation	2	-	2	2	(2)
<b>Net income after tax</b>		<b>(31)</b>	<b>853</b>	<b>822</b>	<b>908</b>
Fund balances brought forward	21	74	11,015	11,089	10,182
<b>Fund balances carried forward</b>		<b>43</b>	<b>11,868</b>	<b>11,911</b>	<b>11,089</b>

All activities are continuing operations. There are no other gains or losses for the financial year.

# BALANCE SHEET

FOR THE YEAR ENDED 31 JULY 2020

Financial Statements // Financial Statements

	Notes	GROUP 2020 £000	CHARITY 2020 £000	GROUP 2019 £000	CHARITY 2019 £000
<b>FIXED ASSETS</b>					
Tangible assets	16	1,579	1,527	4,239	4,202
Investments	17	2,246	2,246	-	-
		<b>3,825</b>	<b>3,773</b>	<b>4,239</b>	<b>4,202</b>
<b>CURRENT ASSETS</b>					
Stock	18	107	51	116	39
Debtors	19	4,587	4,743	2,432	2,568
Cash at bank and in hand		4,322	4,281	5,638	5,575
		<b>9,016</b>	<b>9,055</b>	<b>8,186</b>	<b>8,182</b>
<b>CREDITORS: Amounts falling due within one year</b>	20	<b>(937)</b>	<b>(890)</b>	<b>(1,336)</b>	<b>(1,302)</b>
<b>NET CURRENT ASSETS</b>		<b>8,085</b>	<b>8,165</b>	<b>6,850</b>	<b>6,880</b>
<b>TOTAL NET ASSETS</b>		<b>11,911</b>	<b>11,938</b>	<b>11,089</b>	<b>11,082</b>
<b>FUNDS</b>					
Unrestricted Funds	21	11,868	11,895	11,015	11,008
Restricted Fund	21	43	43	74	74
		<b>11,911</b>	<b>11,938</b>	<b>11,089</b>	<b>11,082</b>

These financial statements were approved by the Board of Trustees on 20th April 2021 and signed on its behalf by:

DAVE GILBERT OBE – TRUSTEE, CHAIR

DR KYLE JACQUES – TRUSTEE, VICE CHAIR

# STATEMENT OF CASH FLOWS AND CONSOLIDATED STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 JULY 2020

Financial Statements // Financial Statements

Notes	Group		Charity	
	2020 £000	2019 £000	2020 £000	2019 £000
<b>Net cash inflow/(outflow) from operating activities</b>	<b>1,131</b>	<b>1,477</b>	<b>1,117</b>	<b>1,379</b>
<b>Cash flows from investing activities</b>				
Deposit interest received	47	43	47	43
Investment income	23	-	23	-
Sale of fixed assets	-	-	-	-
Payments to acquire tangible fixed assets	(104)	(332)	(68)	(294)
Payments to acquire fixed asset investments	(2,400)	-	(2,400)	-
<b>Cash used in investing activities</b>	<b>(2,434)</b>	<b>(289)</b>	<b>(2,418)</b>	<b>(251)</b>
<b>Decrease in cash in investments</b>	<b>(13)</b>	<b>-</b>	<b>(13)</b>	<b>-</b>
<b>Increase/(Decrease) in cash and cash equivalents in the year</b>	<b>(1,316)</b>	<b>1,188</b>	<b>(1,314)</b>	<b>1,128</b>
<b>Cash and cash equivalents at the beginning of the year</b>	<b>5,638</b>	<b>4,451</b>	<b>5,575</b>	<b>4,447</b>
<b>Cash and cash equivalents</b>	<b>4,322</b>	<b>5,639</b>	<b>4,262</b>	<b>5,575</b>

# NOTES TO THE CASH FLOW STATEMENT

FOR THE YEAR ENDED 31 JULY 2020

## RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	Group		Charity	
	2020 £000	2019 £000	2020 £000	2019 £000
<b>Net Income</b>	<b>822</b>	<b>908</b>	<b>856</b>	<b>900</b>
Deposit Interest Received	(47)	(43)	(47)	(43)
Investment Income	(23)	-	(23)	-
Tax paid	(2)	-	-	-
Losses on Investment	167	-	167	-
Gains and losses on revaluation of fixed assets	2,481	-	2,481	-
Depreciation of Tangible Fixed Assets	283	254	282	253
(Profit)/Loss on Disposal of Fixed Asset	-	8	-	8
<b>Working capital movement</b>	<b>3,681</b>	<b>1,127</b>	<b>3,716</b>	<b>1,118</b>
Decrease/(Increase) in Stock	9	(51)	(12)	(7)
Decrease/(Increase) in Debtors	(2,155)	606	(2,175)	525
(Decrease)/Increase in Creditors	(404)	(225)	(412)	(257)
<b>Net Cash Inflow/(Outflow) from Operating Activities</b>	<b>(2,550)</b>	<b>350</b>	<b>(2,599)</b>	<b>261</b>
	<b>1,131</b>	<b>1,477</b>	<b>1,117</b>	<b>1,379</b>

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2020

## 1. STATUTORY INFORMATION

Welsh Air Ambulance Charitable Trust is a company limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the company information page.

## 2. ACCOUNTING POLICIES

### a) Basis of Preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

### b) Basis of Consolidation

The consolidated accounts of the group incorporate the accounts of the Charity and its subsidiary undertaking, both of which were prepared to 31 July 2020. The trading results of the subsidiary undertaking are consolidated on a line by line basis within the consolidated statement of financial activities (SOFA). A separate SOFA for the Charity is not presented as permitted by the SORP and the Companies Act 2006.

### c) Fund Accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds are unrestricted funds earmarked by the Trustees for particular purposes falling in future time periods.

Restricted funds are funds subject to specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The aim and use of each restricted fund is set out in the notes to the financial statements.

### d) Incoming Resources

Incoming resources are included in the Statement of Financial Activities when the Charity is entitled to the income and the income can be quantified with reasonable accuracy.

### 1) Grant Income

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

A grant received before the recognition criteria are satisfied is recognised as a liability.

### 2) Lottery Income

Lottery income is recognized after the weekly draw has taken place. A deferred income liability is recognised to account for the balance of those members paying in advance of future draws.

## ACCOUNTING POLICIES (Cont'd)

### 3) Legacy Income

Legacies are accounted for as incoming resources once the three factors of entitlement, probable and measurement has been met so long as notification has been received from a representative of an estate prior to the year end.

Charities which receive a significant number of legacies in a reporting period and have detailed historical information on the settlement of legacies may apply an estimation technique in measuring the value of legacies that are recognised to allow for potential variation in settlement values and the risk of a will being contested.

### Income Recognition of Legacies

Residuary legacies have been recognised using a case by case basis, when the amount receivable can be measured accurately following written confirmation from the estate executor/administrator

### 4) Fuel Sales

Fuel sales are recognised to the extent that it is probable that the economic benefits will flow to the company and the fuel sales can be reliably measured. Fuel sales are measured at the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes.

### 5) Other Heliport Income

Revenue from services, such as hanger rental and landing fees, is recognised when the service have been provided and the right to consideration has been earned.

### e) Resources Expended

Resources expended are included in the Statement of Financial Activities on an accruals basis as a liability is incurred, including irrecoverable VAT. Cost of raising funds comprises direct costs associated with attracting grant income, being the proportion of time spent for direct headcount costs.

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities, both costs directly attributable and indirect support costs. Governance costs include those costs associated with meeting constitutional and statutory requirements, principally accounting / audit and AGM expenses.

All costs allocated between expenditure categories are on a basis designed to reflect their resource usage. For some costs this means direct allocation to activities, other costs are apportioned, e.g. by staff time spent on an activity, or another equitable usage measure.

### f) Tangible Fixed Assets and Depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Land & Buildings	2% on cost straight line
Motor Vehicles	25% on cost straight line
Fixtures & Fittings	25% on cost straight line
Office Equipment	15% on cost straight line
Plant & Machinery	25% on cost straight line

**ACCOUNTING POLICIES (Cont'd)****g) Holiday Pay**

Employee benefits such as short-term compensated absence arising from employee entitlement to paid annual leave are recognised in line with FRS 102.

**h) Pensions**

The pension costs charged in the accounts represent the contributions payable to money purchase pension schemes by the Charity during the year.

**i) Financial Instruments**

The Charitable Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

**j) Investments**

Assets held for investment purposes are valued at fair value (their market value) at the balance sheet date, except for investments in trading subsidiaries, which are held at cost, as the Trustees believe that the market value of the trading subsidiary is not materially different to its cost.

Realised gains and losses on investments are calculated as the difference between sales proceeds of these investments and their market value at the start of the year, or their subsequent costs, and are charged or credited to the statement of the financial activities in the period of disposal.

Unrealised gains and losses represent the movements in market values during the year and are credited or charged to the statement of financial activities based on the market value at the year-end.

**k) Stock**

Stocks are valued at lower of cost and net realisable value after making allowances for obsolete and slow moving items. Donated goods with a valuation over £50 per item have been included in the stock balance.

**l) Debtors**

Short term debtors are measured at transaction price, less any impairment.

**m) Cash at Bank and In Hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**n) Creditors**

Short term creditors are measured at transaction price.

**o) Taxation**

Taxation for the year comprises current and deferred tax. Tax is recognised in the Income Statement, except to the extent that it relates to items recognised in other comprehensive income or directly in equity.

Current or deferred taxation assets and liabilities are not discounted.

Current tax is recognised at the amount of tax payable using the tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

**ACCOUNTING POLICIES (Cont'd)****p) Deferred Tax**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Timing differences arise from the inclusion of income and expenses in tax assessments in periods different from those in which they are recognised in financial statements. Deferred tax is measured using tax rates and laws that have been enacted or substantively enacted by the year end and that are expected to apply to the reversal of the timing difference.

Unrelieved tax losses and other deferred tax assets are recognised only to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits.

**q) Operating Leases**

Rentals applicable to operating leases are charged to the SOFA over the period in which the cost is incurred. Details of operating lease commitments are as shown in note 25.

**r) Provision for Liabilities**

Provisions are recognised when the company has a present obligation (legal and constructive) from a past event that will probably result in a transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

**s) Related Party Transactions**

The Trustees have taken advantage of the exemption in FRS 8 paragraph 3(c) and have not disclosed related party transactions with its wholly owned subsidiary undertaking.

**t) Functional and Presentation Currency**

The company's functional and presentation currency is pounds sterling.

**u) Going Concern**

Despite the ongoing Covid-19 pandemic, the company continues to adopt the going concern basis in preparing its financial statements. Whilst income from public donations continue to be significantly impacted by the pandemic, the company generates over 70% of its net income from the lifesaving lottery and legacies (see page 20), both of which are less affected. Lottery members pay by standing order or direct debit which increases the resilience of this income stream during such extraordinary times. It is also worth noting that the reduction in shop income has been somewhat offset by the government grants made available and also by the Coronavirus Job Retention Scheme. In addition to this, reserves are strong and as described in the reserves policy on page 23, the Charity currently holds nine months operational costs.



### ACCOUNTING POLICIES (Cont'd)

#### v) Financial Instruments Basic Financial Assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

#### Other Financial Assets

Other financial assets, including investments in equity instruments which are not subsidiaries, associates or joint ventures, are initially measured at fair value, which is normally the transaction price. Such assets are subsequently carried at fair value and the changes in fair value are recognised in profit or loss, except that investments in equity instruments that are not publicly traded and whose fair values cannot be measured reliably are measured at cost less impairment.

#### Impairment of Financial Assets

Financial assets, other than those held at fair value through profit and loss, are assessed for indicators of impairment at each reporting end date.

Financial assets are impaired where there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows have been affected. If an asset is impaired, the impairment loss is the difference between the carrying amount and the present value of the estimated cash flows discounted at the asset's original effective interest rate. The impairment loss is recognised in profit or loss.

If there is a decrease in the impairment loss arising from an event occurring after the impairment was recognised, the impairment is reversed. The reversal is such that the current carrying amount does not exceed what the carrying amount would have been, had the impairment not previously been recognised. The impairment reversal is recognised in profit or loss.

#### Classification of financial liabilities

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

#### w) Critical accounting estimates and assumptions

The Charitable Company makes estimates and assumptions concerning the future. The resulting accounting estimates will by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing material adjustment to the carrying amounts of assets and liabilities within the next year are addressed below:

#### Legacies

Income recognition of legacies  
Residuary legacies have been recognised using a case by case basis, when the amount receivable can be measured accurately following written confirmation from the estate executor/administrator.

#### Provisions

Provision is made for the dilapidation on leasehold premises. These provisions require management's best estimate of the costs that will be incurred based on legislative and contractual requirements.

### 3. DONATIONS & GIFTS

	Unrestricted Funds		Restricted Funds		Total funds	
	2020	2019	2020	2019	2020	2019
	£'000	£'000	£'000	£'000	£'000	£'000
Donations	2,251	93	2,324	2,651	36	36
Treasury donation	3,858	63	3,921	3,921	2,302	2,302
Legacies	-	336	336	336	-	-
COVID-19 Government Funding Grant	-	334	334	334	-	-
CJPS Grant Income	315	-	315	-	-	-
Coronavirus Retail Premises Grants	6,404	826	7,230	4,905	-	-

Treasury donation arises from penalties levied on banks that are distributed amongst charities.

### 4. OTHER TRADING ACTIVITIES

	Group		Charity	
	2020	2019	2020	2019
	£000	£000	£000	£000
Lifesaving Lottery	5,624	4,900	5,624	4,900
Donated Goods	1,237	1,885	1,237	1,885
Cardiff Heliport	242	263	-	-
Caffi HEMS	86	135	-	-
Merchandise	24	26	-	-
Other	-	4	-	-
	7,213	7,253	6,861	6,785

\*Cardiff Heliport income does not include rent paid by the Charity to the Trading Subsidiary as this has been eliminated on consolidation of the accounts.

### 5. NET (OUTGOING)/INCOMING RESOURCES ON ORDINARY ACTIVITIES AFTER CHARGING

	Group		Charity	
	2020	2019	2020	2019
	£000	£000	£000	£000
Depreciation	283	254	282	253
Other operating leases	91	103	91	103
Auditors' remuneration - audit	14	12	10	9
-other services	-	-	-	-

#### AND AFTER CREDITING

Surplus on sale of fixed asset

(8)

### 6. DEFINED CONTRIBUTION PENSION SCHEME

The charity operates a defined contribution pension scheme; the assets being held separately from those of the charity in an independently administered fund. The pension cost charge represents contributions payable by the charity to the fund and amounted to £B4K (2019: £64k).

### 7. INVESTMENTS

	Unrestricted		Restricted	
	2020	2019	2020	2019
	£'000	£'000	£'000	£'000
Group	23	47	43	43
Listed Investment Income	47	-	43	-
Bank Deposit Interest	70	-	43	-



## 8. TAXATION

### Group

Corporation tax refund of £1,766 arose in the trading company (2019: tax liability £1,715).

### Charity

As a registered charity, there is no liability to tax on income and gains falling within section 505 of the Taxes Act 1988 or 6256 of the Taxation of Chargeable Gains Act 1992. In so far as these are applied to the Charitable objects of the Charity.

## 9. EXPENDITURE ON RAISING FUNDS

	Direct Costs		Support Costs		Total 2020	Total 2019
	£'000	£'000	Allocated	£'000		
Donations & Legacies	834	308		1,142	1,134	
Lifesaving Lottery	786	64		851	1,033	
Retail Expenditure	2,000	193		2,193	2,060	
Cardiff Heliport	270	-		270	300	
Caffi HEMS	106	-		106	135	
Merchandise	23	-		23	14	
Investment Management Costs	10	-		10	-	
	4,029	565		4,594	4,676	

## 10. CHARITABLE ACTIVITIES

	Unrestricted		Restricted		Total 2020		Total 2019	
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Helicopter Operational Costs	5,655	126		5,781	6,119		6,119	
Air Support Desk	83	-		83	123		123	
Helimed 67 staff and consumables costs	206	-		206	193		193	
Airbase Costs	127	-		127	55		55	
MEDTRIM	-	2		2	6		6	
Depreciation	76	31		107	100		100	
Governance	147	-		147	93		93	
	6,294	159		6,453	6,689		6,689	

## 11. SUPPORT COSTS

Cost Categories	Donations & Legacies		Lifesaving Lottery		Retail Activities		Charitable Activities		Total	
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	2020	2019
Finance	46	15		61		30		152	105	105
IT & Telecomms	67	7		32		-		106	72	72
Rent, HLP, Insurance	108	2		29		-		139	105	105
Office Costs	25	20		9		-		54	62	62
Human Resources	24	5		24		-		53	60	60
PR / Communications	29	6		29		-		64	91	91
Governance	9	9		9		117		144	93	93
	308	64		193		167		712	589	589

All costs are attributed by activity on the basis of head count or time spent on each activity.

## 12. GOVERNANCE COSTS

Analysed as	2020	2019
	£'000	£'000
Salary Costs	63	55
Audit Fees	14	12
Professional Fees	45	19
Trustees' Insurance	2	2
Trustees' Expenses	1	3
Other	-	2
	145	93

## 13. CHARITABLE COMPANY RESULTS

The Charitable Company has taken advantage of Section 408 of the Companies Act 2006 and has not included its own income and expenditure account in these financial statements.

The results are summarised below:

	2020	2019
	£'000	£'000
Total incoming resources	14,188	11,847
Total resources expended	(10,684)	(10,947)
Net incoming resources	3,504	900
Net unrealised investment gain/(loss)	(167)	-
Gains and losses on revaluation of fixed assets	(2,487)	-
Net movement in funds	856	900
Funds:		
At 1 August 2019	11,082	10,182
At 31 July 2020	11,938	11,082

#### 14. STAFF NUMBERS AND COSTS

Group	2020	2019
	£'000	£'000
Gross Salaries	1,851	1,731
Social Security	130	134
Pension Costs	84	74
	<u>2,065</u>	<u>1,939</u>

The average number of employees, (excluding directors who are trustees) analysed by function was as follows:

	2020	2019
	Number	Number
Fundraising	24	22
Finance, Administration and HR	12	10
Retail	47	51
Heliport	3	3
Cairn HEMS	5	3
	<u>91</u>	<u>89</u>

The Trustees received no emoluments from the charitable company. Four Trustees were reimbursed expenses totalling £923 (2019 - four Trustees were reimbursed expenses totalling £3,039) for food, hotel and travel during the year.

The number of employees whose emoluments (including benefits and employers pension) were paid over £60,000 in the year were as follows:

	Number
£80,000 - £90,000	1

#### 15. KEY MANAGEMENT

The total remuneration of the key management (the Senior Management Team) including any employer pension contributions was £353,000 (2019: £348,000).

#### 16. TANGIBLE FIXED ASSETS

GROUP	FREEHOLD LAND & BUILDINGS £000	FIXTURES & FITTINGS £000	PLANT & MACHINERY £000	OFFICE EQUIPMENT £000	MOTOR VEHICLES £000	TOTAL £000
<b>COST</b>						
At beginning of year	3,951	429	311	164	155	5,010
Additions	-	39	45	20	-	104
Revaluations*	(2,771)	-	-	-	-	(2,771)
Disposals	-	-	-	(16)	-	(16)
At end of year	<u>1,180</u>	<u>468</u>	<u>356</u>	<u>168</u>	<u>155</u>	<u>2,327</u>
<b>DEPRECIATION</b>						
At beginning of year	219	239	147	59	107	771
Charge for year	75	83	78	26	21	283
Revaluations*	(291)	-	-	-	-	(291)
Eliminated on disposal	-	-	-	(15)	-	(15)
At end of year	<u>3</u>	<u>322</u>	<u>225</u>	<u>70</u>	<u>128</u>	<u>748</u>
<b>NET BOOK VALUE</b>						
At 31 July 2020	1,177	146	131	98	27	1,579
At 31 July 2019	<u>3,732</u>	<u>190</u>	<u>164</u>	<u>105</u>	<u>48</u>	<u>4,239</u>
<b>CHARITY</b>						
<b>COST</b>						
At beginning of year	3,913	429	302	164	155	4,963
Additions	-	35	42	20	-	88
Revaluations*	(2,771)	-	-	-	-	(2,771)
Disposals	-	-	-	(16)	-	(16)
At end of year	<u>1,142</u>	<u>465</u>	<u>344</u>	<u>168</u>	<u>155</u>	<u>2,264</u>
<b>DEPRECIATION</b>						
At beginning of year	218	239	139	59	106	761
Charge for year	74	83	78	26	21	282
Revaluations*	(291)	-	-	-	-	(291)
Eliminated on disposal	-	-	-	(15)	-	(15)
At end of year	<u>1</u>	<u>322</u>	<u>217</u>	<u>70</u>	<u>127</u>	<u>737</u>
<b>NET BOOK VALUE</b>						
At 31 July 2020	1,141	145	127	98	28	1,527
At 31 July 2019	<u>3,055</u>	<u>190</u>	<u>163</u>	<u>105</u>	<u>49</u>	<u>4,202</u>

The company property at Ty Elusen, Ffordd Angel, Llanelli Cote, was valued at £1,130,000 by external valuers, Knight Frank, as at the 31st July 2020, on an open market basis, in accordance with RICS Valuation-Global Standards.

## 17. FIXED ASSET INVESTMENTS Charitable company

	MARKET VALUE OF OTHER FIXED ASSET INVESTMENTS	TOTAL
	£	£
Cost or valuation	1	1
At beginning of year	2,702,312	2,702,312
Shares purchased at cost	(346,597)	(346,597)
Shares disposed at book value	44,285	44,285
Cash movement during the year	(9,992)	(9,992)
Charges for year	23,480	23,480
Income received	(167,216)	(167,216)
Decrease in value of investment	2,246,272	2,246,272
At end of year	2,246,272	2,246,272
Market value at 31 July 2020	2,246,272	2,246,272
Market value at 31 July 2019	1	1

The market value at 31 July 2020 comprises a sum of £2,246,272 (2019: £nil) managed by Brewin Dolphin.

GROUP	MARKET VALUE OF OTHER FIXED ASSET INVESTMENTS	TOTAL
	£	£
Cost or valuation	1	1
At beginning of year	2,400,000	2,400,000
Cash movement during the year	(2,702,312)	(2,702,312)
Shares purchased	2,746,597	2,746,597
Charges for year	(9,992)	(9,992)
Income received	23,480	23,480
Decrease in value of investment	(167,216)	(167,216)
At end of year	2,290,557	2,290,557
Market value at 31 July 2020	2,246,272	2,246,272

The market value at 31 July 2020 comprises a sum of £2,246,272 (2019: £nil) managed by Brewin Dolphin.

## 17. FIXED ASSET INVESTMENTS CONTINUED

The aggregated amount of capital and reserves and a summary of the subsidiary results for the financial year were as follows:

Capital and Reserves	2020	2019
	£	£
Turnover	2020	2019
Expenses	£000	£000
Surplus for the year	394	489
	430	480
	(36)	9
Add tax refund/ Less tax on surplus	2	(2)
Surplus for the year after tax	(34)	7

## 18. STOCKS

	GROUP	CHARITY	GROUP	CHARITY
	2020	2020	2019	2019
	£000	£000	£000	£000
Donated goods	51	51	39	39
Merchandise	47	-	63	-
Carri HEMS	2	-	2	-
Fuel Stock	7	-	12	-
	107	51	116	39

## 19. DEBTORS

Amounts falling due within 1 year

	GROUP 2020 £000	CHARITY 2020 £000	GROUP 2019 £000	CHARITY 2019 £000
Welsh Air Ambulance Trading Ltd	-	47	-	40
Trade debtor	80	55	83	53
Other debtors	4,334	4,322	2,147	2,142
Prepayments	127	106	148	127
VAT debtors	68	64	36	51
	<u>4,587</u>	<u>4,594</u>	<u>2,414</u>	<u>2,413</u>

Amounts falling due after 1 year

	GROUP 2020 £000	CHARITY 2020 £000	GROUP 2019 £000	CHARITY 2019 £000
Welsh Air Ambulance Trading Ltd	-	169	-	185
	<u>4,587</u>	<u>4,763</u>	<u>2,432</u>	<u>2,598</u>

Two separate loan agreements are in place between Welsh Air Ambulance Charitable Trust and Welsh Air Ambulance Trading Ltd. Loan interest of £6,174 has been charged this year.

## 20. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	GROUP 2020 £000	CHARITY 2020 £000	GROUP 2019 £000	CHARITY 2019 £000
Trade Creditors	190	151	418	380
Pension / PAYE accrual	27	27	33	33
Deferred income	514	514	604	604
Accruals	282	198	279	285
Taxation & Social Security	(2)	-	2	-
	<u>931</u>	<u>890</u>	<u>1,336</u>	<u>1,302</u>

Deferred income relates to lottery membership paid in advance of the prize draws.

## 21. STATEMENT OF FUNDS

GROUP	AT 1 AUGUST 2019	INCOME £000	EXPE- NSES £000	TRANS- FERS £000	UNREALISED GAIN ON INVEST- MENTS £000	GAINS AND LOSSES ON REVALUATION OF FIXED ASSETS £000	AT 31 JULY 2020
Unrestricted funds							
General funds	5,010	13,690	(9,812)	(104)	(167)	-	8,617
Designated funds:							
- Fixed Asset Fund	4,175	-	(252)	104	-	(2,481)	1,546
- Future running funds	1,830	-	(126)	-	-	-	1,704
Restricted funds							
Fixed Asset Fund	64	-	(31)	-	-	-	33
Restricted Use Funds	10	826	(826)	-	-	-	10
	<u>11,089</u>	<u>14,516</u>	<u>(11,046)</u>		<u>(167)</u>	<u>(2,481)</u>	<u>11,911</u>

## CHARITY

GROUP	AT 1 AUGUST 2019	INCOME £000	EXPE- NSES £000	TRANS- FERS £000	UNREALISED GAIN ON INVEST- MENTS £000	GAINS AND LOSSES ON REVALUATION OF FIXED ASSETS £000	AT 31 JULY 2020
Unrestricted funds							
General funds	5,003	13,362	(9,451)	(50)	(167)	-	8,697
Designated funds:							
- Fixed Asset Fund	4,175	-	(251)	50	-	(2,481)	1,493
- Future running funds	1,830	-	(126)	-	-	-	1,704
Restricted funds							
Fixed Asset Fund	64	-	(31)	-	-	-	33
Restricted Use Funds	10	826	(826)	-	-	-	10
	<u>11,082</u>	<u>14,188</u>	<u>(10,685)</u>		<u>(167)</u>	<u>(2,481)</u>	<u>11,937</u>

## 21. COMPARATIVE FOR MOVEMENT IN FUNDS

GROUP	AT 1 AUGUST 2018	INCOME	EXPENSES	TRANSFER	AT 31 JULY 2019
	£000	£000	£000	£000	£000
Unrestricted funds					
General funds	4,059	12,112	(10,837)	(324)	5,010
Designated funds:					
- Fixed Asset Fund	4,074	(223)	(223)	324	4,175
- Future running funds	1,953	-	(123)	-	1,830
Restricted funds					
Fixed Asset Fund	96	(32)	(32)	64	64
Restricted Use Funds	-	162	(152)	-	10
	10,182	12,274	(11,357)	-	11,089

CHARITY	AT 1 AUGUST 2018	INCOME	EXPENSES	TRANSFER	AT 31 JULY 2019
	£000	£000	£000	£000	£000
Unrestricted funds					
General funds	4,059	11,685	(10,417)	(324)	5,003
Designated funds:					
- Fixed Asset Fund	4,074	(223)	(223)	324	4,175
- Future running funds	1,953	-	(123)	-	1,830
Restricted funds					
Fixed Asset Fund	96	(32)	(32)	64	64
Restricted Use Funds	-	162	(152)	-	10
	10,182	11,847	(10,947)	-	11,082

**PURPOSE OF DESIGNATED FUNDS****Designated Fixed Asset Fund**

The capital spend designated fund represents the surpluses which have been spent on capital assets. These surpluses are not available since the cash has been committed on such assets.

**Designated Running Costs Fund**

The Trustees current policy is to designate reserves for future running operational costs to ensure continued financial security and to provide for unexpected falls in income.

**Restricted Fixed Asset Fund**

The balance of restricted funds carried forward relates to the net book value of fixed assets purchased.

**Restricted Use Fund**

These restricted funds are unspent funds, restricted in purpose, to be used in the future.

## 22. A CURRENT YEAR 12 MONTHS AND PRIOR 12 MONTHS COMBINED

## POSITION AS FOLLOWS:

GROUP	AT 1 AUGUST 2018	INCOME	EXPENSES	TRANSFERS	UNREALISED GAIN ON INVESTMENTS	GAINS AND LOSSES ON REVALUATION OF FIXED ASSETS	AT 31 JULY 2020
	£000	£000	£000	£000	£000	£000	£000
Unrestricted funds							
General funds	4,059	25,802	(20,649)	(428)	(167)	-	8,617
Designated funds:							
- Fixed Asset Fund	4,074	(475)	(249)	428	-	(2,481)	1,546
- Future running funds	1,953	-	-	-	-	-	1,704
Restricted funds							
Fixed Asset Fund	96	(63)	-	-	-	-	33
Restricted Use Funds	-	988	(977)	-	-	-	10
	10,182	26,790	(22,412)	-	(167)	(2,481)	11,911

CHARITY	AT 1 AUGUST 2018	INCOME	EXPENSES	TRANSFERS	UNREALISED GAIN ON INVESTMENTS	GAINS AND LOSSES ON REVALUATION OF FIXED ASSETS	AT 31 JULY 2020
	£000	£000	£000	£000	£000	£000	£000
Unrestricted funds							
General funds	4,059	25,047	(19,868)	(412)	(167)	-	8,659
Designated funds:							
- Fixed Asset Fund	4,074	(475)	(249)	412	-	(2,481)	1,531
- Future running funds	1,953	-	-	-	-	-	1,704
Restricted funds							
Fixed Asset Fund	96	(63)	-	-	-	-	33
Restricted Use Funds	-	988	(977)	-	-	-	10
	10,182	26,035	(21,632)	-	(167)	(2,481)	11,937

**23. SHARE CAPITAL**

The charitable company is limited by guarantee and as such has no share capital. In the event of the charitable company being wound up, the liability of each member is limited to £10.

**24. GIFT AID**

During the year Welsh Air Ambulance Trading Limited did not gift aid a donation to the Charity (2019: £nil).

**25. FINANCIAL COMMITMENTS**

Financial commitments under non cancellable operating leases will result in the following annual payments in respect of land and buildings:

	LAND & BUILDINGS	
	2020	2019
	£000	£000
Expiring within 1 year	349	305
Expiring with 2-5 years	481	687
Expiring after 5 years	-	-

Financial commitments under non cancellable operating leases will result in the following annual payments in respect of motor vehicles:

	MOTOR VEHICLES	
	2020	2019
	£000	£000
Expiring within 1 year	42	80
Expiring with 2-5 years	29	72
Expiring after 5 years	-	-

**26. TRUSTEE INDEMNITY INSURANCE**

Included in administration costs is the cost of Trustees' liability insurance amounting to £2,240 (2019: £2,000)

# Officers & Contacts

## Trustees

**Mr C. Jones**  
 Mr J. Smith  
 Mrs M. Green

## Registered Company Number

10483185 (England)

## Registered Charity Number

1137843

## Auditors

Deloitte LLP

## Bankers

Barclays Bank PLC  
 1 Churchill Square  
 Cardiff, CF10 1AX

## Company Secretary

Mr C. Jones

## Chief Executive

Mr C. Jones

## Registered office

1st Floor  
 104 Church Street  
 Cardiff, CF10 1AX

## Solicitors

Deborah Williams Solicitors  
 104 Church Street  
 Cardiff, CF10 1AX

## Investment Managers

The Investment Club  
 2nd Floor, 11th Cross Street  
 Cardiff, CF10 1AX

## APPENDIX A

Dear Andrew

I've just received the flower costs for next year, could you let me know if the council are happy to proceed, please

Summer Bedding, Tenby	no plants
Dahila bronze leaf Fresco Harlequin Mixed	550
Begonia Non Stop Mixed	1400
Begonia Non Stop Orange	1100
Begonia Non Stop Red	1500
Begonia Non Stop Yellow	1100
Ipomea Black	200
Ipomea Lime	600
Pelaganium Ringo Salmon	200
Pelaganium Ringo Deep Rose	200
Ageratum Blue	200
Sun Impatems Orange	90
Calocephalus Whimsy	300
Sutera Bacopa White	150
Scaevola Pink	150
Flower Towers	6
Round Hanging Baskets	16
Half Round baskets	6
Railing Troughs	6
<b>Total</b>	<b>£9,108.55</b>

Many thanks

Neil McCarthy  
Environmental Services/Gwasanaethau Amgylcheddol

