

TENBY TOWN COUNCIL

**DE VALENCE PAVILION
UPPER FROG STREET
TENBY**

7th November 2018

Dear Councillor

You are hereby summoned to attend the Meeting of the Tenby Town Council to be held on **Tuesday 13th November 2018 at 7.30 pm** in the De Valence Pavilion to transact the business stated below.

PLANNING APPLICATIONS (IF ANY) WILL BE AVAILABLE FOR PRIOR INSPECTION IN THE COUNCIL OFFICES DURING OFFICE HOURS OR FROM 7.15 PM ON THE EVENING OF THE MEETING

Yours faithfully



**Mr. Andrew Davies
FINANCIAL OFFICER/CLERK TO THE COUNCIL**

AGENDA

1. To receive Apologies.
2. To disclose any personal interests in items of business listed below.

Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial
3. To agree items of Correspondence and Committee Minutes other than those marked Not for Publication being given to Members of the Press present.
4. To confirm the Minutes of the Tenby Town Council Meeting held 30th October 2018
5. Matters Arising for information only

6. To discuss the following items of Correspondence and agree action in response to proposals:
 - a. Mr. Darren Thomas, PCC – 20 mph speed limit
7. To receive the accounts for October (including scheduled payments, un-presented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) and consider any issues arising.
8. To discuss the following Grant applications and agree action in response to proposals
 - a. Tenby De Valence Pavilion Trust – Annual grant contribution
9. To receive Reports by Councillors on outside bodies.
10. To consider any Media Items relating to Tenby Town Council or Tenby and agree action in response
11. To receive updates as to the sale of land at Brynhir (if any)
12. To receive updates on South Parade (if any).
13. Update on Plastic Free Tenby initiatives – Cllr. Blackhall
14. To consider any Financial Officer/Clerk's Items and to agree action in response to proposals.
15. Date and Time of Next Meeting – Tuesday 27th November 2018 at 7.30 pm.
16. To propose any item for the next Agenda
17. **TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE "PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960".**

No Private and Confidential items have been indicated prior to the start of the meeting

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD
30th OCTOBER 2018

PRESENT: Councillor Mrs C Brown
Councillor M Evans
Councillor T Brown
Councillor Mrs T Rossiter
Councillor Mrs C Thomas
Councillor Mr T Hallett
Councillor Mrs S Williams

IN ATTENDANCE: Mr A Davies Clerk to the Council/Financial Officer
Mrs S Thompson Assistant to the Clerk
Cllr Michael Williams County Councillor for the North Ward

Due to the Mayor being absent, under Schedule 12 of the LGA 1972, the Deputy Mayor took the chair.

236. TO RECEIVE APOLOGIES

Apologies received from the Mayor, Cllr Crockford, Cllr Blackhall and Cllr Mrs Skyrme-Blackhall.

237. TO DISCLOSE ANY PERSONAL INTERESTS IN ITEMS OF BUSINESS LISTED BELOW

Cllr. Evans declared an interest in planning matters by virtue of him being a member of the PCNPA Development Management Committee. He would remain in the chamber to offer advice on policy and procedural matters but would not participate in voting.

238. TO AGREE ITEMS OF CORRESPONDENCE AND COMMITTEE MINUTES OTHER THAN THOSE MARKED NOT FOR PUBLICATION BEING GIVEN TO MEMBERS OF THE PRESS PRESENT

The Clerk had attended a private meeting along with Cllr Evans relating to the closure of Tenby Tourist Information Centre (report at Agenda item 21(a)). Cllr Mrs Brown suggested moving the item from private in open council in the public interest. Cllr Brown proposed and Cllr Mrs Williams seconded the proposal.

RESOLVED

That Agenda item 21 (a) be moved in to open Council session.

Proposed by Cllr Hallett and seconded by Cllr Mrs Williams.

RESOLVED

That items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

239. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council meeting held 16th October 2018 be confirmed and signed as accurate.

240. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

218. Castle Hill/Town Walls Trust

Cllr Mrs Thomas asked if the Clerk had received any replies to the recent letters sent out and the Clerk told Councillors that a letter had been received from the Historical Society to say that there is one member who is keen to serve on such a Trust. There had also been verbal interest from the Civic Society but nothing received in writing from them.

221b. Sharon Rees – ‘No Dogs’ sign, South Cliff Gardens

Cllr Mrs Rossiter asked if any reply had been received to our letter. The Clerk said there had been none.

241. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS:

a. NP/18/0595/FUL – Replacement of existing metal handrail with glass balustrade – Flat 1, Royal Victoria Court, 5 Crackwell Street, Tenby

Cllr Mrs Thomas proposed approval of the plans and Cllr Mrs Rossiter seconded.

RECOMMEND

Approval. Considered against all the relevant policies within the LDP members have no objections to this proposal.

b. NP/18/0601/FUL – Proposed new residential dwelling – 9 St David’s Close, Tenby

Cllr Mrs Thomas proposed approval of the plans and Cllr Mrs Rossiter seconded.

RECOMMEND

Approval. Considered against all the relevant policies within the LDP members feel there is adequate space available for this and have no objections to this proposal.

- c. NP/0602/FUL – Construct a small area of decking above the entrance of the property with protective glass balustrades – The Flat, Brecknock House, Tudor Square, Tenby

Cllr Mrs Thomas proposed accepting the application and Cllr Brown seconded the proposal.

RECOMMEND

Approval. Considered against all the relevant policies within the LDP members have no objections to this proposal.

- d. NP/0603/LBA – Construct a small area of decking above the entrance of the property with protective glass balustrades – The Flat, Brecknock House, Tudor Square, Tenby

RECOMMEND

Approval. Considered against all the relevant policies within the LDP members have no objections to this proposal.

242. TO DISCUSS THE FOLLOWING ITEMS OF CORRESPONDENCE AND AGREE ACTION IN RESPONSE TO PROPOSALS:

- a. Tenby Civic Society – 20 mph speed limit

Cllr Hallett declared his interest as a member of the Civic Society. Tenby Town Council would have to approach PCC Highways. Enforcement would be a problem. Cllr Evans would give his total support this initiative, saying you only have to see vehicles racing down Tudor Square and up Upper Frog Street to see why a speed restriction was needed. He also added that TTC had fought long and hard to get the 20mph speed limit outside schools following the initiative of the Mayor, Cllr Mrs Lane, adding that now that there were raised sections of road which would assist with traffic calming, certainly Park Road and Lower Park Road were areas that should also be considered.

Cllr Evans said he would give his wholehearted support and proposed that TTC write to PCC supporting that consideration be given to the introduction of a 20 mph limit. Cllr Mrs Brown agreed with Cllr Evans and Cllr Mrs Thomas seconded the proposal that the Civic Society letter be forwarded on to PCC and also that Tenby Town Council write a letter in support.

RESOLVED

That TTC forward a copy of the Civic Society letter to Mr. Darren Thomas, PCC, asking that the introduction of a 20 mph limit be again considered.

b. Pembrokeshire Disable Bowlers Association – Patron’s Scheme

The Clerk told Councillors that this letter had been received by the Mayor and, as she wasn’t able to take this on at the moment, wanted to offer it out to Councillors for support. Cllr Mrs Brown suggested that any Councillor who wished to support individually could do so but if there were club members from Tenby that attended then TCC would reconsider.

243. TO RECEIVE REPORTS BY COUNCILLORS ON OUTSIDE BODIES

De Valence

The recent Queen Tribute concert had been a sell out and it had been a great night, guests and staff were brilliant. Last Saturday there had been a Friends of Tenby Museum craft fair. Friday had seen the building host a Halloween night which ended the Halloween Tenby Trail. Cllr Mrs Brown thanked Sue Roberts of Lollies for all her hard work and support.

This weekend was the Round Table Beer Festival and following on from that the Battles End Concert. The Mayor, civic dignitaries and prestigious guests were expected with the Mayor hosting a reception. Cllr Mrs Brown was very excited as this was the first concert of this kind. Goodwick Brass Band and Tenby and Whitland Male Choir will be performing alongside poetry readings and soloists. This promises to be an amazing evening.

CCTV has been installed, doors have been replaced but there is still a lot of work to do.

Skate Park

Monthly meetings were being held which were well attended. The Clerk had recently met with Sinead Henehan who had commented that there was no consistency with their approach over tendering for the work, which could impact grant aid bids. She had suggested a way forward which would be considered at the next meeting although the Clerk is meeting with a firm next Wednesday. Cllr Mrs Brown felt it was disappointing as, although everyone was working really hard, it does feel like the committee were having to start all over again. This was unfortunately going to make the process longer. Cllr Hallett commented that one of the ideas had been for a wooden park but wood has a one third lifespan of concrete.

Tenby Walk-In Centre Implementation

Cllr Mrs Thomas had attended a meeting to review the draft Report that is being presented to Hywel Dda University Health Board on 9th November. She hoped the HDUHB would take on board the appreciation shown by those who have used the service.

244. TO CONSIDER ANY MEDIA ITEMS RELATING TO TENBY TOWN COUNCIL OR TENBY AND AGREE ACTION IN RESPONSE

Cllr Mrs Brown referred to a report in the Western Telegraph stating that Pembrokeshire County Council are considering spending £950K on a property in Tudor Square, Tenby. She asked why, when PCC were repeatedly going on about a deficit of £21M were they considering this huge expenditure.

Cllr Evans explained to Councillors that PCC has assets which generate an income through rental. This income can be used to offset revenue expenditure on services. However, if an asset was sold, the income could only be used for capital projects not for revenue expenditure. PCC had sold a number of assets and this income was sitting on deposit earning a very low rate of interest. PCC were now looking to reinvest that money to gain a larger return, through rental income, which could be used to help provide services. More valuable assets also enhanced the borrowing capabilities of the council in relation to delivering capital projects like the 21st Century Schools programme.

This was what was being proposed in relation to the property in Tudor Square.

Cllr. Mrs. Brown thanked Cllr. Evans for clarifying the matter.

245. TO CONSIDER CANDIDATES FOR CO-OPTION IN RELATION TO THE CASUAL VACANCY ON THE COUNCIL

The closing date for applications for co-option was 19th October 2018 and one application had been received, this applicant, Mrs. Tracey Evans, had applied previously.

Councillors commented that they were delighted that someone had put their name forward and Cllr Evans told Councillors that the candidate works really hard both at Greenhill and at Tenby VC School.

Cllr Brown said all have a right to be involved and considered and we should not delay in making a decision even though only one person had applied.

Cllr Mrs Rossiter wondered why all those who usually have something negative to say about Tenby Town Council have not put themselves forward for Council.

Cllr Mrs Thomas proposed the applicant be co-opted and Cllr Mrs Williams seconded the proposal.

RESOLVED

That Mrs. Tracey Evans be co-opted to fill the vacancy on Tenby Town Council.

246. TO RECEIVE UPDATES AS TO THE SALE OF LAND AT BRYNHIR (IF ANY)

The Clerk told Councillors that nothing official had been received by him although he was aware that Cllr Pat Davies was pressing officers to come up with concrete outline proposals.

Cllr Evans told councillors that a report to next Monday's meeting of Cabinet outlined the fact that the land had been sold to the Council's Housing Revenue Account which meant progress could now be made on the delivering of affordable/social housing on the site.

Cllr Evans had also attended a meeting with PCNPA where Cllr. Phil Baker encouraged PCC and the Park to engage in meaningful conversations with a view to bringing the site forward for local housing.

Cllr. Evans added that while PCC, like TTC, contested PCNPA's proposal to remove the site from the next LDP, there had also been an expression of great surprise by WAG that PCNPA were not proposing any sites at all in Tenby in the new LDP.

Tenby is desperate for homes, there are 614 currently on the local housing list, he said. ATEB did have one 2 bed rental and one 3 bed available in Tenby at the moment but he expected that these would be snapped up very quickly.

247. TO RECEIVE UPDATES ON SOUTH PARADE (IF ANY)

The Clerk told Councillors that there was no news from Mr Brown but that Sinead Henehan is to help prepare a tender document. The Clerk also told councillors that he had registered with Sell2Wales to broaden the scope of the tender process.

248. UPDATE ON PLASTIC FREE TENBY INITIATIVES

Cllr Blackhall was absent from the meeting so the item will be held over to the next meeting.

249. SIGNAGE AROUND TENBY – CLLR T BROWN

Cllr Brown acknowledged that the Clerk had been on the case and had a walk about with Simon Barry of PCC to look at the problem of un-licenced advertising signs on fencing, lampposts etc. around the town. The number of signs were quite low on the ground on that day however and it also has to be considered that if the signs are on private land there is very little that can be done. Also to consider is the fact that some of the businesses who advertise only put their signs out during operational hours and take them back in when they are closed.

A number of signs had been removed however.

250. TO CONSIDER ANY FINANCIAL OFFICER/CLERK'S ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS

a. Grant Request

A grant request had been received from a young lady living in Sageston looking for financial assistance to travel to Uganda to work on a farm in June 2019. She is currently a student at Pembrokeshire College. Sadly her request was outside of TTC's grant policy but if anyone would like to make a personal contribution, please contact the office for details.

b. NHS 111

NHS Direct Wales Phone 111 is being rolled out on 31st October. This is an out of hours GP service for urgent but not life threatening matters.

c. Closure of Tenby Tourist Information Centre

The Clerk explained that, following concerns raised by Cllr. Mrs. Williams over rumours that Tenby Tourist Information Centre was to be closed, he and Cllr. Evans had attended a meeting with PCC officers, Mike Cavanagh and Paul Ashley-Jones, to discuss the matter.

It appeared that the TIC was one of some 29 service areas PCC Cabinet had asked officers to look at under their Transformation plans in a bid to reduce expenditure to help meet a £21 million shortfall in the Authority's budget.

A report of the meeting, and a suggested way forward was before members.

Cllr. Evans felt that the report prepared by the Clerk was an accurate and comprehensive account of the meeting and endorsed the Clerk's suggestion that TTC enter into discussions with PCC as to how TIC provision in the town could be maintained.

While he had been unable to attend the meeting due to another commitment, Cllr Michael Williams advised Councillors that there was a provisional date of 16th November for a financial seminar for County Councillors where all suggestions as to how to reduce costs would be considered. Both he and Cllr. Evans would be raising the TIC at that. (Members note – following the meeting Cllr. Williams has advised that the seminar will now take place on 26th November).

However, Cllr. Williams was pessimistic as he believes that things are financially dire for PCC and that the Authority is 'in a very dark place'.

Currently Pembrokeshire is being penalised by Central Government and the fact that Pembrokeshire's claim to fame was being the lowest council tax band since 1996 has now left them 30% behind neighbouring authorities, claimed Cllr. Williams. He felt that Pembrokeshire are now in a position where they 'do little

and badly'. He said he had flagged up the growing problem two years ago felt the worst is yet to come.

The current authority have inherited 'a mess' and Cllr Bob Kilmister is doing the best he can to try and sort it out.

Cllr Mrs Thomas asked where PCC expected savings to be made from saved from by closing the TIC, was it staff wages, rates or other building costs?

Cllr Evans did not think things were all as doom and gloom as Cllr. Williams made out and believed that there are opportunities to try and balance the books.

However, he conceded that the pressures of child and adult services were dramatically on the rise and there were more people needing care.

He believed a huge part of the problem is within adult care, local authorities have to bear the costs of people needing care and pick up all the expenses. If there is an influx of people needing care to the area, the council has a statutory duty to provide that care. A great deal of PCC's budget was being taken up on this and other statutory obligations like education and highways.

He acknowledged that TIC provision was not a statutory service but felt that it was needed in Tenby as it was the main tourism hub of the county.

Cllr Mrs Williams asked if Pembrokeshire County Council actually take tourism seriously.

Cllr Mrs Thomas asked what PCC saw for the future of the TIC building if provision was removed. Would it be rented out to a commercial venture?

Cllr Mrs Rossiter felt that so much was spent on the refurbishment that it would be an enormous waste to close the facility.

Cllr Mrs Brown said that closing the TIC would be detrimental to Tenby. She felt that all future enquiries would most likely come to the Town Council, and, while staff here could help in some small part, they did not have the specific training TIC staff had.

Volunteers are very hard to come by and even harder to retain, she added.

Something has to be done said Cllr Evans adding that £750 revenue is generated weekly by the TIC selling parking permits in the summer. It was located in an area that had been enhanced as a destination hub in front of the multi-storey car park which he estimated generated in excess of £500K per annum.

We need to speak to PCC to see how we can help to keep this TIC open. It not only benefited the town but also the surrounding area.

The Clerk asked the county councillors if they were aware as to what the other 28 services areas being looked at may be. Cllr. Evans noted that some were

mentioned in the newspaper cutting attached to the Clerk's report but others would become clearer at the members' seminar.

Cllr Mrs Brown thanked County Councillors for their input adding that TTC must now work with PCC to maintain TIC provision in Tenby.

RESOLVED

That TTC enter into discussions with PCC as a matter of urgency to look at ways in which we may be able to work with the Authority to look at alternatives to the closure of the TIC.

d. Armistice Day

The Clerk reminded Councillors that this is the last Council meeting before Armistice Day and the arrangements were to meet at the office at 10.30am before walking down to join the rest of the parade at the Hazelwell Club. The Clerk hopes that as many Councillors as possible will attend. Cllr Mrs Williams gave her apologies at this time.

251. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday 13th November 2018 at 7.30pm.

252. TO PROPOSE ANY ITEMS FOR THE NEXT AGENDA

None

253. TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE "PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960"

There were no items to discuss.

Mayor _____

Town Clerk _____

Date _____

A

Andrew,

Thank you for your email.

At the moment there is no agreed approach nationally to setting 20mph as the default speed limit in urban residential areas. We therefore continue to set speed limits in accordance with the document Setting Local Speed Limits in Wales. A key theme is that speed limits should be evidence led and self-enforcing.

Coincidentally I attended a Steering Group for the Wales Camera Safety Partnership recently where enforcement of 20mph areas was discussed. The Police have serious concerns about 20mph speed limits - their feedback is that a number of 20mph areas across Wales have not been set in accordance with the guidance documents, and that therefore speeds are too high, resulting in a number of locations where the public might expect speed to be 20mph, but it is not, and unsustainable expectation on enforcement. They are very cautious about extending or setting 20mph as the default unless there is a good chance the speeds will actually be 20mph.

I have copied in Ben Blake and Clare Williams to note the request for 20mph areas, but would advise you that this is not something we can implement at this time. If you have specific streets you would like examined, please advise further.

Regards,

DARREN

DARREN THOMAS

Head of Infrastructure / Pennaeth Isadeiledd

CYNGOR SIR PENFRO / PEMBROKESHIRE COUNTY COUNCIL

GRANTS



Upper Frog Street

Tenby

Pembrokeshire

SA70 7JD

Tel: 01834 218228

info@devalencepavilion.co.uk

Dear Councillors,

We are once again asking for continuance of the annual grant from Tenby Town Council.

The grant at present is £28,000 per annum, we would ask that this be reduced to £26,000 per annum for the 2019/2020 period.

Our aim is still to reduce the grant annually. We have made a good start to upgrading the venue, which is attracting a positive reaction from users and hirers throughout the year which has helped to attract some high-profile events including "Iron Man Wales" to relocate race control for race day as well as their continued use for race briefings.

This would not have been possible for us to accommodate if we had not continued to upgrade the facilities at the Pavilion. There is still a large amount of work left for us to do, but feel that we will be able to manage with suggested reductions.

Kind Regards

Paul Rapi

Chairman

Christine Brown

Treasurer

Handwritten signatures of Paul Rapi and Christine Brown. The signature for Paul Rapi is above the signature for Christine Brown.

Tenby Town Council

Bank Reconciliation at 05/11/2018		
	Cash in Hand 01/04/2018	
		164,481.99
	ADD	
	Receipts 01/04/2018 - 05/11/2018	140,933.44
		305,415.43
	SUBTRACT	
	Payments 01/04/2018 - 05/11/2018	93,670.73
A	Cash in Hand 05/11/2018 (per Cash Book)	211,744.70
	Cash in hand per Bank Statements	
	Cash 30/10/2018	29.50
	Barclays - Current 30/10/2018	2,062.50
	Barclays - Premium 30/10/2018	131,519.87
	Barclays - Reserve 30/10/2018	79,392.70
	Barclays - Bond 30/10/2018	0.00
		213,004.57
	Less unrepresented cheques As attached	1,259.87
		211,744.70
	Plus unrepresented receipts As attached	0.00
B	Adjusted Bank Balance	211,744.70
	A = B Checks out OK	

Tenby Town Council
Uncashed payments\transfers out (All banks)
(Upto 05/11/2018)

Voucher	Date	Cheque No.	Description	Total	Bank
143	01/10/2018	712162	Webhosting	149.00	Barclays - Current
152	03/10/2018		Paint	42.50	Barclays - Current
155	11/10/2018		Christmas tree lights	198.35	Barclays - Current
157	15/10/2018	712172	Seagull bags	50.88	Barclays - Current
162	19/10/2018	712176	Piper for Fair opening	85.00	Barclays - Current
160	22/10/2018	712174	Wages October 2018	461.50	Barclays - Current
161	22/10/2018	712174	Wages October 2018	272.64	Barclays - Current
			Total-----	1,259.87	

Tenby Town Council
Uncashed receipts/transfers in (All banks)
(Upto 05/11/2018)

Voucher	Date	Cheque No.	Description	Total	Bank
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Total-----

Tenby Town Council
Summary of Receipts and Payments
Summary - Cost Centres Only

Cost Centre	Receipts			Payments			Net Position
	Estimated	Actual	Variance	Estimated	Actual	Variance	+/- Under/over spend
Administration	200.00	272.20	72	19,136.00	7,934.14	11,202	11,274
Advertising and Publicity				100.00	288.00	-188	-188
Augustus Place	3,000.00	2,547.50	-453	2,564.00	1,410.91	1,153	701
Capital Spending (Asset Purcha	72,181.35	11,160.00	-61,021	105,500.00	623.37	104,877	43,855
Christmas Lighting				15,340.00	266.75	15,073	15,073
Civic				11,379.00	6,178.27	5,201	5,201
Contra/Loans		1,038.13	1,038		1,010.50	-1,011	28
De Valence Pavilion				28,000.00	16,350.00	11,650	11,650
Interest on Investments and Ac		206.30	206				206
New Cemetery	3,570.00	2,880.00	-690	3,550.00	979.98	2,570	1,880
Old Cemetery	204.00	204.00		204.00	204.00		
Precept	177,213.29	118,142.29	-59,071				-59,071
Provision for Doubtful Debts							
S137 Payments				200.00	250.00	-50	-50
Tenancies (Council as Tenant)				10,740.00	6,265.00	4,475	4,475
Tourism/Regeneration				18,000.00	6,085.00	11,915	11,915
Town Maintenance		32.00	32	13,500.00	9,685.04	3,815	3,847
VAT recovered							
Wages, PAYE, NI, Pension, Exi				60,810.14	34,869.58	25,941	25,941
NET TOTAL	256,368.64	136,482.42	-119,886	289,023.14	92,400.54	196,623	76,736
V.A.T.		4,451.02			1,270.19		
GROSS TOTAL		140,933.44			93,670.73		

Tenby Town Council

Summary of Receipts and Payments

All Cost Centres and Codes

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend
1	Admin - Audit fees				2,400.00	1,885.00	515	515
2	Admin - Photocopying charges	200.00	157.00	-43	700.00	429.69	270	227
3	Admin - Course/Training				200.00		200	200
4	Admin - Office Equipment				100.00		100	100
5	Admin - Equipment maintainan				700.00	96.00	604	604
6	Admin - Insurance				5,000.00	2,877.70	2,122	2,122
7	Office Rent				10,740.00	6,265.00	4,475	4,475
8	Admin - Phone/fax and broadb				380.00	180.80	199	199
9	Admin - Postage				450.00	200.00	250	250
11	Admin - Stationary				350.00	193.85	156	156
12	Admin - Subscriptions		115.20	115	200.00	922.20	-722	-607
13	Admin - Travel expenses				350.00	187.90	162	162
14	Admin - Wages				52,612.18	29,734.60	22,878	22,878
15	Augustus Place - wages				2,000.00	1,710.24	290	290
16	Town maintenance - wages				6,197.96	3,424.74	2,773	2,773
18	Civic - S137				200.00	250.00	-50	-50
20	Jubilee Play Park	38,800.00		-38,800	50,000.00		50,000	11,200
21	Civic - Publicity				100.00	288.00	-188	-188
22	Augustus Place - Maintenance				200.00	34.24	166	166
23	Augustus Place - Rates and W				1,679.00	976.80	702	702
24	Augustus Place - Tools and eq				35.00	71.59	-37	-37
25	Augustus Place - Utilities				650.00	328.28	322	322
26	Augustus Place - Letting Incorr	3,000.00	2,547.50	-453				-453
27	Christmas Lighting - Maintenan				13,700.00		13,700	13,700
28	Christmas Lighting - Electricity				140.00	101.46	39	39
29	Christmas Lighting - Tools and				1,500.00	165.29	1,335	1,335
30	Tourism - Promoting Tenby				1,000.00	85.00	915	915
32	New Cemetery - Grounds Mair				3,500.00	954.96	2,545	2,545
33	New Cemetery - Water charge				50.00	25.02	25	25
34	New Cemetery - Grant of Righi	1,260.00	1,320.00	60				60
35	New Cemetery - Maintenance	1,680.00	1,200.00	-480				-480
36	New Cemetery - Memorial fees	630.00	360.00	-270				-270
37	Precept	177,213.29	118,142.29	-59,071				-59,071
39	Old Cemetery - War Graves	204.00	204.00		204.00	204.00		
40	Interest		206.30	206				206
42	Civic - CCTV				2,244.00	2,244.00		
44	Civic - Courses/conferences/tri				30.00		30	30
45	Civic - Entertainment				2,400.00	2,313.47	87	87
46	Civic - Grants				1,000.00	50.00	950	950
47	Civic - Honoraria				150.00		150	150
48	Civic - Mayor's Allowance				3,000.00	160.00	2,840	2,840
51	Civic - Regalia maintenance				150.00	1,307.80	-1,158	-1,158
52	Civic - Subscriptions				25.00		25	25
55	Town maintenance - Floral disj				10,000.00	8,980.73	1,019	1,019
56	Town maintenance - Play area		32.00	32	3,000.00	449.64	2,550	2,582
57	Town maintenance - Tools and				500.00	254.67	245	245
69	VAT - Recovered							
70	Contra		1,038.13	1,038		1,010.50	-1,011	28
73	Written off debts							
75	Admin - Council tax				1,520.00	961.20	559	559
76	DVP - Grant to DVP (Tenby) T				28,000.00	16,350.00	11,650	11,650
78	Town Regeneration projects							
81	Civic - Plaques							
82	Town maintenance - Enhancer							
84	Park and Ride provision				1,000.00	1,000.00		
86	Battery Gardens	13,095.50		-13,096	20,500.00		20,500	7,405

Tenby Town Council
Summary of Receipts and Payments
All Cost Centres and Codes

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Variance	Estimated	Actual	Variance	+/- Under/over spend
87	Castle Hill bench	285.85		-286				-286
88	Special Projects within the corr				11,000.00		11,000	11,000
89	Ironman				5,000.00	5,000.00		
91	Admin - Councilor remuneratio				6,786.00		6,786	6,786
92	War Memorial		11,160.00	11,160	5,000.00	623.37	4,377	15,537
93	Town Wall lighting	20,000.00		-20,000	30,000.00		30,000	10,000
94	Civic - Maintenance of Historic				2,380.00	103.00	2,277	2,277
NET TOTAL		256,368.64	136,482.42	-119,886	289,023.14	92,400.54	196,623	76,736
V.A.T.			4,451.02			1,270.19		
GROSS TOTAL			140,933.44			93,670.73		

Tenby Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
143 Admin - Subscriptions	01/10/2018		Barclays - Current	712162	Webhosting	W3 Web Designs Ltd	Z	149.00	0.00	149.00
144 Augustus Place - Rates	01/10/2018		Barclays - Current	712163	Council Tax Augustus pla	Post Office Ltd	Z	116.50	0.00	116.50
145 Admin - Council tax	01/10/2018		Barclays - Current	712163	Council Tax Council offic	Post Office Ltd	Z	137.30	0.00	137.30
146 DVP - Grant to DVP (Te	01/10/2018		Barclays - Current	712164	De Valence grant	Tenby DVP Trust	Z	2,330.00	0.00	2,330.00
147 Office Rent	01/10/2018		Barclays - Current	712164	Office rental	Tenby DVP Trust	Z	895.00	0.00	895.00
148 Admin - Wages	01/10/2018		Barclays - Current	712165	PAYE Month 6 2018 - 20:	HMRC	Z	905.59	0.00	905.59
149 Admin - Wages	01/10/2018		Barclays - Current	712166	Pension 2nd quarter 2018	Carmarthenshire County	Z	1,980.93	0.00	1,980.93
150 Civic - S137	03/10/2018		Barclays - Current	712167	Donation - PATCH	PATCH	Z	200.00	0.00	200.00
151 Christmas Lighting - Ele	04/10/2018		Barclays - Current	712170	Christmas lighting electrici	Post Office Ltd	L	101.46	5.07	106.53
152 Town maintenance - Pl	03/10/2018		Barclays - Current		Paint	Rest Express	S	35.42	7.08	42.50
153 Admin - Phone/fax and	02/10/2018		Barclays - Current		Telephone services	Talk Talk	S	31.00	6.20	37.20
154 Civic - Publicity	05/10/2018		Barclays - Current	712169	Co-option advert	Tenby Observer Ltd	S	60.00	12.00	72.00
155 Christmas Lighting - To	11/10/2018		Barclays - Current		Christmas tree lights	Real Christmas Trees	S	165.29	33.06	198.35
156 Town maintenance - To	10/10/2018		Barclays - Current	172171	Wood for benches	Jewson	S	6.21	1.24	7.45
157 Contra	15/10/2018		Barclays - Current	712172	Seagull bags	Pembrokeshire County C	S	42.40	8.48	50.88
158 Admin - Wages	19/10/2018		Barclays - Current	712173	Wages October 2018	Employee 106	X	1,925.29	0.00	1,925.29
159 Admin - Wages	22/10/2018		Barclays - Current	712175	Wages October 2018	Employee 113	X	978.12	0.00	978.12
160 Town maintenance - wa	22/10/2018		Barclays - Current	712174	Wages October 2018	Employee 110	X	461.50	0.00	461.50
161 Augustus Place - wages	22/10/2018		Barclays - Current	712174	Wages October 2018	Employee 110	X	272.64	0.00	272.64
162 Tourism - Promoting Te	19/10/2018		Barclays - Current	712176	Piper for Fair opening	Graham Phillips	X	85.00	0.00	85.00
163 Admin - Insurance	01/10/2018		Barclays - Current		Insurance	Aviva	E	411.10	0.00	411.10
164 Augustus Place - Rates	01/10/2018		Barclays - Current		Water charges AP	Dwr Cymru	Z	24.50	0.00	24.50
Total								11,314.25	73.13	11,387.38

Tenby Town Council RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
109 Augustus Place - Letting	01/10/2018		Barclays - Current		Hall Hire	Jacki Watkins	Z	80.00	0.00	80.00
110 Admin - Photocopying c	02/10/2018		Barclays - Current		Photocopying	General public	Z	15.00	0.00	15.00
111 Town maintenance - Pl	02/10/2018		Barclays - Current		Jubilee book money	Friends of the Jubilee P	Z	12.00	0.00	12.00
115 Augustus Place - Letting	01/10/2018		Barclays - Current		Hall Hire	Karate Club	Z	40.00	0.00	40.00
116 Augustus Place - Letting	01/10/2018		Barclays - Current		Hall Hire	The Pulpit Church Group	Z	55.00	0.00	55.00
117 Augustus Place - Letting	01/10/2018		Barclays - Current		Hall Hire	Guitar Group	Z	30.00	0.00	30.00
118 Contra	10/10/2018		Barclays - Current		Seagull bags	General public	S	12.50	2.50	15.00
119 Augustus Place - Letting	01/10/2018		Barclays - Current		Hall Hire	Friendship Group	Z	20.00	0.00	20.00
120 Augustus Place - Letting	01/10/2018		Barclays - Current		Hall Hire	USA	Z	30.00	0.00	30.00
121 Admin - Photocopying c	26/10/2018		Barclays - Current		Photocopying	General public	Z	10.00	0.00	10.00
122 Augustus Place - Letting	26/10/2018		Barclays - Current		Hall Hire	Mrs Owen	Z	22.50	0.00	22.50
123 VAT - Recovered	15/10/2018		Barclays - Current		VAT recovered	HMRC	R	0.00	177.46	177.46
124 Augustus Place - Letting	01/10/2018		Barclays - Current		Hall Hire	Tenby Bipolar UK Suppc	Z	5.00	0.00	5.00
Total								332.00	179.96	511.96