

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 28th May 2013

PRESENT

Councillor Mrs Lane	Mayor
Councillor A Brown	
Councillor Dr P Easy	
Councillor Mrs Rossiter	
Councillor Mrs Brown	
Councillor W Rossiter	
Councillor T Hallett	
Councillor L Blackhall	
Councillor Mrs Putwain	
Councillor M Evans	

IN ATTENDANCE:

Mr A. Davies	Clerk to the Council/Financial Officer
Mrs L Hensman	Assistant Clerk

43. APOLOGIES

Apologies received from Councillor Mrs Thomas and Councillor Mrs Durham.

44. DISCLOSURE OF PERSONAL INTERESTS

Councillor L Blackhall, Councillor Dr Easy, Councillor T Hallett, Councillor Mrs Brown and Councillor Mrs Rossiter declared a personal interest in item 9.

45. ITEMS TO PRESS

The Clerk reported that an additional planning application required a decision before the next scheduled meeting. Councillor Dr Easy proposed to accept discussion on planning application NP/13/0178, seconded by Councillor A Brown.

Resolved that the additional planning application NP/13/0178 be accepted for discussion.

Proposed items be given to the press by Councillor Hallett, seconded by Councillor Blackhall.

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

46. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council held 14th May 2013 be confirmed and signed as accurate:

47. MATTERS ARISING

19 - Tenby MIU – Hywel Dda Meeting

The Clerk reminded Councillors that representatives from Hywel Dda Health Board are attending a meeting in the Mayor's Parlour on Friday 31st May 2013 at 2pm to discuss the

envisaged provision for the future of Tenby Cottage Hospital site. Local County Councillors will be joining this meeting along with two Local Tenby General Practitioners.

19-(488 – Media Items – Stones on South Beach)

Councillors enquired if any feedback had been received from Mr Payne in relation to the stones on South Beach; unfortunately the Clerk had received no correspondence.

28 Representatives on Outside Bodies and Committees

Councillor A Brown asked if Tenby Leisure Centre had confirmed if their committee was still in existence, unfortunately the Clerk had received no feedback.

31 – Media Items

Councillor Mrs Rossiter felt following the very successful Scooter Rally Event held at the De Valence, locals should feel lucky they have this facility and encouraged more of them to use this wonderful asset.

36 – Street Care Items

The Clerk reported he had received no further response relating to Street Care issues from Mr M Owen PCC; however he had received communication from Tenby Chamber of Trade and Tourism. They felt TTC's zero tolerance approach to 'A boards' is an over-reaction and total removal will cause disharmony within the town. They proposed a softer approach be taken suggesting TTC, PCC, PCNPA and the Chamber of Trade meet for a walk about town to review and discuss this matter.

Councillor Mrs Brown responded as she felt TTC had been discussing this issue for the past four years and felt Councillors had not acted hastily, having previously sent a letter to all businesses pointing out that TTC are not stopping them advertising but highlighting the risks involved using 'A frames'.

Councillors discussed and recapped some issues previously mentioned at the last TTC meeting relating to Street Care issues before the Mayor informed Councillors a resolution on these issues had been voted on previously. Councillor W Rossiter added he felt these were issue for Mr M Owen PCC to resolve not TTC.

Councillor Mrs Putwain said as the Mayor has already highlighted these matters have been voted on so she felt there was no need to discuss them further.

Councillor Blackhall proposed that TTC members join Tenby Chamber of Trade and Tourism walkabout in relation to 'A Frames' in their own right and not as a nominated Councillor, seconded by Councillor Dr Easy.

Resolved that TTC members may join the walkabout arranged by Tenby Chamber of Trade and Tourism in relation to 'A Frames' in their own right and not as a nominated Councillor.

The Mayor and Councillor Mrs Rossiter did not participate in the vote.

36e – War Memorial Gates

The Clerk reported progress had been made in relation to the damaged Royal Corps of Signals badge on the War Memorial Gates. The late Mr Bradford had made a second display casting, resulting in plans being now in progress to make a mould, enabling an additional cast to be made. He expressed his thanks for all other leads received from members of the public following the recent appeal.

Councillor Mrs Rossiter said she had received information that people have been seen eating food inside the war memorial gardens and felt the matter of locking the gates needed to be readdressed by TTC.

Councillor Hallett felt that access should be available for all to pay their respects at any time, noting that some people had laid flowers during this week.

The Mayor recalled that the gates used to be locked and people could request them opened as and when required. Councillor Mrs Brown agreed they were previously locked and felt as the lock is now broken could it be repaired or replaced. Once it is locked a sign could be made to inform people of how they can obtain access to pay their respects.

The Mayor felt discussions should recommence with PCC to look into locking the War Memorial Gates, with an engraved sign noting a telephone number to ring to obtain entry. Councillor Mrs Rossiter added that the signage should be tasteful and in keeping with the present setting.

Councillor Mrs Rossiter proposed a letter be sent to PCC Area Maintenance requesting consideration to re-locking Tenby War Memorial Gates, seconded by Councillor Mrs Brown.

Resolved that a letter be sent to PCC requesting consideration to recommencing locking of Tenby War Memorial Gates.

48. PLANNING APPLICATION

The Mayor and Councillor Mrs Rossiter declared an interest on the additional planning application. The Mayor requested a Councillor be nominated to chair the meeting in her absence. Councillor W Rossiter nominated Councillor Hallett take the chair for the next item, seconded by Councillor A Brown.

Resolved that Councillor Hallett take the chair for the next item the additional planning application.

The Mayor and Councillor Mrs Rossiter left the Chamber.

c.NP/13/0178 – Mr D Ormond, Waterwych, Red Roses, Whitland – Change of use of former dwelling/bed and breakfast guest house to licensed restaurant and guest house accommodation including facilities for beauty therapy treatment for staying guests. A glazed extension to front elevation and construction of new timber posts and rope boundary enclosure to road elevation together with external works to provide new parking areas and associated retaining wall, Habitabilities (formerly Myrtle Grove), Narberth Road, Tenby.

Remaining Councillors viewed and discussed the planning application. Councillor Mrs Brown highlighted her concerns in relation to the amount of parking that would be required for the site

and disruption may be caused to access for Lady Park. Councillor W Rossiter agreed that he felt there is not enough parking provided on the site. Councillor Hallett noted there is no waste storage holding area. Following continued in depth discussion Councillor A Brown proposed approval as the development makes good use of the space with no detrimental effect on the site, seconded by Councillor Dr Easy.

Councillor Hallett proposed an amendment to the proposal expressing concern at the lack of an area allocated for waste storage and insufficient parking provision for the proposed usage, seconded by Councillor Mrs Putwain.

Councillor Hallett took a vote on the amended proposal; resulting in a tied vote 2 for, 2 against, he exercised his casting vote passing the amended proposition. Councillor Blackhall, Councillor Mrs Brown and Councillor W Rossiter abstained from the vote.

Approval as the development makes good use of the space with no detrimental effect on the site; however TTC express concern at the lack of provision for waste storage and feel the parking provision is inadequate for the proposed business use.

The Mayor and Councillor Mrs Rossiter rejoined the meeting.

The Mayor remained in the room, but took no part in the following planning discussion or vote.

a.NP/13/0196 – Mrs Jane Cowper, 63 Upper Hill Park, Tenby – Extension to lounge and dining areas with raised decking area and demolition of garage, 63 Upper Hill Park, Tenby.

Councillors viewed and discussed the planning application. Councillor W Rossiter proposed approval as it is in keeping with neighbouring properties, seconded by Councillor Dr Easy.

Councillor Blackhall proposed an amendment to the proposal, approval subject to the decking not overlooking neighbouring properties, seconded by Councillor Mrs Brown.

Vote taken on the amended proposal, resulting in 5 for, 2 against.

RECOMMEND

Approval on the provision that the proposed decking does not overlook neighbouring properties.

Councillor M Evans apologised for arriving late and joined the meeting.

b.NP/13/0200 – Mr Chris Rogers, White Oaks, Narberth Road, Tenby – Erection of single storey side extension and detached double garage, White Oaks, Narberth Road, Tenby.

The Clerk informed Councillors that the applicant of this planning application is a personal friend. However he felt this would not influence or alter any advice he provides on planning matters. Councillor M Evans asked through the Chair if TTC had received any correspondence in relation to this planning application. The Clerk reported none had been received. Councillors viewed and discussed the planning application. Councillor Hallett proposed approval as it is improving and increasing habitable space for a family and is contained within the existing footprint, seconded by Councillor Mrs Putwain.

RECOMMEND

Approval as it is improving and increasing habitable space for a family and is contained within the existing footprint.

49. CORRESPONDENCE

a. Tenby Youth Council – Future projects

The Mayor reported she had received a letter from the Youth Club in relation to helping Tenby in Bloom; she had been in contact with the Youth Club leader and discussed them adopting the Railway Station. This will include filling the planters and tidying up other areas around the station.

Councillor Mrs Brown suggested that another project the Youth Club could be involvement with was clearing the excessive amount of stones on South Beach; however Councillor Mrs Rossiter felt this was far too large a project for them as she envisaged it would require tractors. It was

Resolved that TTC would support the Mayor in her involvement with the Youth Club project at the Railway Station for Tenby in Bloom.

b. Tenby Chamber of Trade and Tourism – April minutes

Councillor Evans expressed a thank you to Tenby Chamber of Trade and Tourism for bringing the Carten to Tenby. In addition he praised the Tenby Lions for their involvement in the event providing information and refreshments on the day.

The Mayor added her congratulations to all participants who took part in the Carten which was a strenuous event this year, specifically praising the locals that took part.

Councillor Blackhall reported how successful the recent Tudor Square market had been adding a positive edition to the town and expressed congratulations to all who planned and successfully achieved the running of the event.

c. Lee Griffiths (via e-mail) – Big Local App South West Wales

The Mayor felt the information was interesting in relation to the Local Big App that is established and already up and running. She proposed to send a copy of the e-mail to Tenby Chamber of Trade and Tourism.

The clerk provided information that he was aware there is a financial contribution required for this app. Councillor Evans added that this app is highlighting shops on the high street which is different to the Smart Town Scheme Tenby Chamber of Trade are trying to establish which gives much more including local history information of Tenby, with the financial donation from local businesses requested to set up the venture.

Councillor Mrs Putwain felt the Smart Town Scheme would cost in the region of £70,000, therefore this Big Local App should be encouraged.

Councillor Blackhall explained that the Smart Town Scheme was creating an infill structure of many apps that will promote many other options not just the shops. The infill structure is required to allow access to all the apps.

Councillor Mrs Brown reminded Councillors that the Smart Scheme costings included the provision of Webcams that TTC would love to see installed as they would highlight many of Tenby's assets.

Councillor Evans suggested it would be worthwhile for Mr. Griffiths to attend a council meeting to explain the Big Local App in more detail. Following further discussion it was

Resolved that Mr L Griffiths be invited to a TTC meeting to provide further information and in addition Tenby Chamber of Trade and Tourism be invited to attend this presentation.

50. REPORTS BY COUNCILLORS ON OUTSIDE BODIES

The Mayor reported she had met with Soldiers from the Signals Regiment who were walking the Pembrokeshire Coast Path, to welcome them to Tenby. She was pleased to be asked to meet with so many different ranking officers, added how important it is to maintain Tenby links with military connections.

Councillor Blackhall reported he had attended the 60th Anniversary of Tenby Infant School Celebration at St Mary's Church and wished to congratulate every one that performed that evening.

Councillor Dr Easy reported that he had noted as a Governor of St Teilo's School their excellent Estyn School Inspection Report and proposed a letter of congratulations be sent from TTC to the school, seconded by Councillor Hallett.

Resolved that a letter be sent to St Teilo's School congratulating staff and pupils on their excellent Estyn School Report.

Councillor Mrs Putwain declared a personal interest.

Councillor Mrs Rossiter attended Tenby Infant School 60th Celebration event and expressed how much she enjoyed the evening.

51. DE VALENCE

a. A. Ravenhill (via e-mail) – Weekly Summer Show

Discussion took place in relation to this hire it was

Resolved that the Clerk liaise with the hirer offering five weeks at £450 and the sixth week free.

The Clerk informed Councillors Miss S Henahan PCC Regeneration Department would be meeting with representatives of the DVP (Tenby) Trust on Wednesday 29th May at 9.30am to discuss the process of accessing grant funding.

52. MEDIA ITEMS

Councillor Hallett reported Tenby had been featured as a place to visit in a few National Daily Newspapers.

53. BUSINESS RATES

Councillor A Brown asked if TTC had received any correspondence from Tenby Chamber of Trade and Tourism in relation to how their investigation into Business Rate Reduction was progressing. The Clerk reported no new information had been received. The Mayor added that Tenby Regeneration Committee had stated that they are looking into Business Rates and it is on their action plan. It was

Resolved that TTC await further update information from Tenby Regeneration Committee representatives.

54. TENBY IN BLOOM

The Mayor reported that she had recently held a Tenby in Bloom action committee meeting. Projects discussed include:

- Portfield School involvement in developing a sensory garden at the Battery Gardens with assistance from Blue Skys, Scolton Manor. Velero volunteers are offering to provide manpower for this project.
- Tenby Rotary offer of funding for a project at the Paragon.
- A volunteer had offered to clean up, plant and monitor Brother Thomas Garden.
- Castle Hill Canons have been painted – thank you to the volunteer who achieved this.
- Tenby Sunday Weeding Club commencing this week at Gilroy Phillips Garden.
- Arriva Trains Team coming to paint, tidy unkempt areas and power hose the station platforms.
- Yorkshire Building Society to finance Tenby Railway Station flowers for the four planters.
- Youth Club, as mentioned previously, to tend and assist in the Railway Station tidy up.
- A & E for plants to be established by a local resident. She will take and nurture wilting or dying plants from any shops or locals and rejuvenate them to be used in and around Tenby displays.

The Mayor continued that, despite all these brilliant offers of help, Tenby in Bloom still needed financial support to create and fund these ventures. Tenby people are working together to make this a very special year and she requested locals to continue to get involved in anyway they can, it will be very successful if everyone pulls together.

Councillor Mrs Brown said it was brilliant to hear so many people are volunteering and support is being attracted from many areas, however she realised financing the projects is difficult and the committee cannot fund raise and provide the manpower to do the work at the same time. Tenby seem to be behind the project so she proposed TTC donate a substantial amount of money, £1000, from the Tourism budget to Tenby in Bloom, seconded by Councillor Blackhall.

Resolved that under Section 144 LGA 1972 TTC donate £1000 to Tenby in Bloom from the Tourism budget.

The Mayor expressed how grateful she and the committee would be, this donation meant the projects noted could all be financed, especially the sensory garden. In addition the 50 half baskets to be planted by the Tenby Family of Schools Children would be paid for from this money as well.

Councillor Mrs Rossiter took no part in discussion or vote on this item.

Councillor W Rossiter suggested that Tenby in Bloom committee could look at an area of untidiness, highlighting the bank between Upper Park Road and Augustus Place; the Mayor noted the information and would look at it with the weeding committee.

55. FINANCIAL OFFICER/CLERK'S ITEMS

a. Tenby Regeneration Committee meeting

The Clerk highlighted areas of the draft regeneration meeting minutes asking Councillors to consider deciding when to schedule the next meeting so progress of the action plan ideas can be put into place.

He continued relaying information received from Mr White PCC Regeneration Department they had received promises of contributions from two Town Councils towards their action plans; however he explained this is not a requirement of the regeneration incentive projects.

Tenby Town Councillors discussed this matter in detail highlighting the contributions that have been fully or part funded from TTC finances. These included the Tudor Square enhancement, Dyster Fountain, South Beach area Play Park/Skate Plaza and replace shelters. In addition TTC provide a handyman to paint and tend street furniture and grant aid is given to the De Valence Pavilion Tenby Trust. All these donations are capital sums that aid regeneration.

Councillor Blackhall felt that PCC could use these capital fund donations as match funding on any grant applications they make.

Councillor W Rossiter felt Pembrokeshire still has a lot to do to promote tourism in our area specifically for the Chinese Community who are visiting Britain in large numbers and not being encouraged to visit Tenby. Translating advertising literature into Chinese needed to be addressed. Councillor Evans added that if the Smart Towns Scheme goes ahead there will be an app that translates and provides explanatory notes in many languages.

Councillor Hallett added that many people already visiting European places have told him that Tenby is highlighted in their tourist literature.

The Mayor added that when attending the International Communities in Bloom Conference in Canada she will have the opportunity over three days to showcase Tenby to the people of many countries involved in the completion, including Canada, America and Asia.

The Clerk added that in relation to regeneration he had been presented with an idea of a Marina concept for North Beach. The gentleman requested TTC views as to whether they felt there is merit in the idea for Tenby. If they did he would willingly attend a TTC meeting to discuss the idea in more depth. Councillor Blackhall felt TTC are always willing to consider ideas that are

of benefit to Tenby. The Mayor felt the idea should be discussed with Mr M White at the next regeneration committee meeting and then TTC can follow up the concept idea.

b. South West Wales Tourism Partnership

The Clerk outlined that South West Wales Tourism Partnership are working with communities along the Pembrokeshire coast path. They have invited representatives from TTC to attend a workshop at the Giltar Hotel on Friday 7th June 2013 from 10am to 4.30pm. They are looking for ideas and inspiration for the 2 kilometre stretch around Tenby. Councillor Mrs Brown felt the local rambling or walking groups should be attending. Councillor Mrs Putwain felt that members from the Civic, Historical and Conservation Societies should be invited to attend.

The Mayor asked Councillors if they wished to attend. Councillor Hallett volunteered to attend, along with the Clerk. It was

Resolved that Councillor Hallett and the Town Clerk will attend the South West Wales Tourism Partnership workshop at the Giltar on Friday 7th June 2013.

c. Angela Burns AM – Street Trading

The Clerk reported that Angela Burns AM had written to Edwina Hart AM, Minister for Business, Enterprise, Technology & Science at the Welsh Assembly requesting she considers introducing legislation, similar to the Manchester Bill, in Wales. She will keep TTC informed of any progress on this Street Trading issue.

d. Tenby Harbour Regeneration

The Clerk reported information he had received from Mr M White, PCC Regeneration Department, in relation to Tenby Harbour. Following the refusal of planning permission of the low water landing stage in Tenby PCC regeneration team approached the funding bodies to try and secure the funding for an alternative project. He was delighted to report the funding body had approved an alternative project that met the criteria. It is an environmental enhancement to the harbour area that, as it will not require planning permission, will allow the project to be potentially completed within the time scale. The proposal includes:

- Resurfacing Harbour Access – Harbour Quay to Mayor’s slipway
- Harbour Quay – Electric Supply Points for Events
- Harbour Street and Harbour Lighting Upgrades
- Landscaping and Sluice Parapet walling
- North Walk – Additional Seating
- Outer Chain Moorings / Approach Buoys
- Harbour Grid – new boards
- Replacement Sluice Baulks
- Sluice Bridge Crane – Motor and Controls

- Harbour Slipway Extension
- North Beach Steps – Restoration
- High Street Tenby – Refurbishment of lower seating area

The next stage is for the regeneration team at PCC to provide the funding bodies with more detailed information on implementation; liaise with Pembrokeshire Coast National Parks Authority on details and keep TTC informed of the progress. The financial costs are £261,000.

Councillor Mrs Rossiter felt that the sluice is hardly used and would be a more useful and safer space if filled in, ultimately saving a little of the funding.

Councillor W Rossiter felt the archway at the end of the sluice is the only area of shelter in the vicinity for locals and visitors, however at present it is filled with lobster pots.

The Mayor praised and commended the PCC Regeneration Team on working so hard to develop and obtain an alternative project for the benefit of Tenby. Councillor Mrs Brown proposed TTC send a letter to PCC Regeneration Department Team expressing how pleased TTC are with the Tenby Harbour Regeneration funding proposals, seconded by Councillor Hallett.

Resolved that TTC send a letter to PCC Regeneration Department Team expressing how pleased TTC are with the Tenby Harbour Regeneration proposal.

e. Correspondence received - Gambling Licence

The Mayor, Councillor Evans and Councillor Mrs Rossiter declared an interest on this item. The Mayor requested a Councillor be nominated to Chair the meeting in her absence. Councillor Dr Easy nominated Councillor Hallett take the chair for this item, seconded by Councillor A Brown.

Resolved that Councillor Hallett take the chair for this item.

The Mayor, Councillor Evans and Councillor Mrs Rossiter left the Chamber.

The Clerk reported he had received two letters of correspondence in relation to the gambling licence request for a premise in Tenby High Street.

Tenby Chamber of Trade and Tourism requested TTC views in relation to the licence, requesting a response within the next seven days as to whether TTC supported another betting shop in Tenby. In addition a second letter relating to the use of Fixed Odds Betting Terminals (FOBT) machines within betting shops. It is claimed that these are extremely addictive and allowing a gaming licence at this premises would allow four more of these type of machine to be installed in Tenby. Councillor Blackhall clarified with the Clerk that the premises had previously held an A3 licence which can be downgraded to an A1/A2 licence without the need for planning permission. Councillor Mrs Brown felt this was a prime spot in the High Street and asked if it was the right place to be sited. In addition Tenby already has two other betting establishments. She proposed refusal on the grounds Tenby already has two similar establishments, seconded by Councillor W Rossiter.

Councillor Blackhall said that people make their own choices whether to enter these premises to spend their money or not. Tenby has multiple licenced premises that people choose to spend their money in. Tenby has vacant units that are there to be filled and it is not the role of TTC to judge what is allowed.

Councillor Mrs Putwain felt two premises of this kind in Tenby is plenty and when a local Estate Agent asked to change the usage of a High Street premises they were refused on the grounds that more retail was needed to improve the look of the High Street.

Councillor A Brown expressed concern that this end of Tenby High Street is empty and a new establishment will employ four or five local people and increase footfall at that end of town.

Councillor Blackhall proposed as this is not a planning application TTC write to Tenby Chamber of Trade and Tourism thanking them for their concern; however TTC has no further comment to make.

The Clerk clarified and read sections of the gambling policy statement for Councillors.

Councillor Dr Easy requested clarification on the point that TTC are not consultees on Gambling Licensing, the Clerk confirmed that TTC are not consultees however they can make a comment due to a third party expressing concern.

Councillor Dr Easy felt TTC require time and space to discuss the matter further and not just make a 'knee jerk' decision, he proposed the Clerk find out when the decision is being made by PCC on the Gambling Licence and if a decision is needed before the next TTC scheduled meeting that the Clerk call an additional meeting, seconded by Councillor Mrs Putwain.

Resolved that the Clerk establish when PCC are making their decision on the Gambling Licence and if before the next TTC meeting he is to schedule a special meeting with sourced additional information.

The Mayor, Councillor Evans and Councillor Mrs Rossiter rejoined the meeting.

56. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday 11th June 2013 at 7.30pm.

57. ITEMS FOR THE NEXT AGENDA

Tenby in Bloom – The Mayor.

58. PRIVATE AND CONFIDENTIAL

Proposed by Councillor Blackhall, seconded by Councillor Mrs Brown.

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

59. **MINUTES**

Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 14th May 2013 be confirmed and signed as accurate.

60. **MATTERS ARISING**

Councillor Mrs Rossiter asked for an update on the progress of the Staffing Consultation. Councillor M Evans and the Mayor asked the Clerk for background information relating to the Staff Restructuring Consultation resolutions made by TTC previously.

The Clerk provided Councillors with the information. Following discussion it was

Resolved that the Clerk progress this matter and report back to TTC.

Mayor _____

Town Clerk _____

Date _____