

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 26th May 2015

PRESENT

Councillor Mrs Lane	Deputy Mayor
Councillor Mrs Rossiter	
Councillor Mrs Putwain	
Councillor W Rossiter	
Councillor Dr P Easy	
Councillor L Blackhall	
Councillor T Hallett	
Councillor M Evans	

IN ATTENDANCE:

Mr A. Davies	Clerk to the Council/Financial Officer
Mrs L Hensman	Assistant Clerk

The Clerk reported the Mayor was away on holiday and asked Councillors to propose someone to chair the meeting.

Councillor Mrs Rossiter proposed Deputy Mayor Councillor Mrs Lane take the chair, seconded by Councillor Mrs Putwain.

Resolved that Deputy Mayor Councillor Mrs Lane chair TTC meeting.

40. APOLOGIES

Apologies received from Councillor P Rapi, Councillor Mrs Thomas, Councillor Mrs Durham and Councillor H Johns.

41. DISCLOSURE OF PERSONAL INTERESTS

Councillor Mrs Putwain declared a personal interest in Item 6f. Councillor Mrs Lane declared a personal interest in Item 6f and 8c. Councillor Mrs Rossiter declared a personal interest in Item 6f, 8c and 22, PCNPA letter of response to local residents concerns relating to Tenby Junior School Development.

42. ITEMS TO PRESS

The Clerk reported he had sent Councillors e-mails outlining additional planning applications NP/15/0279/PNT, NP/15/0282/FUL, NP/15/0283/S73 and a letter from Tenby Arts Festival to support their agenda item request for an advert in their brochure.

Councillor Mrs Putwain proposed to accept the additional planning applications and Tenby Arts Festival letter, seconded by Councillor Mrs Rossiter.

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present with the additional planning applications NP/15/0279/PNT, NP/15/0282/FUL, NP/15/0283/S73 and Tenby Arts Festival letter.

The Clerk reported Reverend Robb Wainwright had asked to attend TTC meeting to discuss the Rectory Car Park issues in response to a letter on the agenda, Item 8e. As he had to be at another

meeting, the Clerk asked the Deputy Mayor if Item 8e could be brought forward and discussed at this point.

The Deputy Mayor agreed to suspend the meeting to discuss Item 8e at this point and receive information from Reverend Wainwright, St Mary's Church, Rectory Car Park.

Reverend Wainwright outlined the problems the Church, TTC and Tenby TIC had been made aware of by users of the Rectory Car Park.

His ultimate priority from day one had been to address the situation of concerns and alleviate some of the comments expressed. He explained the appeals process in place saying 48% of the tickets issued are cancelled at appeal, primarily being caused by human error. This primarily includes the wrong number plate digits being entered by the car owner. The machines have the ability to detect and search if one single digit is entered wrongly; however if the digit is at the beginning the whole number plate is thrown out and causes an excess charge notice (ECN) to be automatically processed. The appeals system takes six weeks and this delay does not affect the time period people have to pay the reduced fine.

All complaints have been looked into and the majority are caused by human error; however only two fines are still being investigated as there is no evident reason for the issue of an ECN. Reverend Wainwright was saddened by the way the author of the letter to council processed his complaint, writing to many people including PCC and the Welsh Tourist Board. He felt the gentleman referring to the car park system as being part a scam was a sad reflection and something they could not respond to on the social media sites. The gentleman's parking ticket had actually been caused by human error, entering the wrong number plate details and therefore it had been cancelled.

Issues with the machines have been highlighted and the Church and Car Parking Company are fully aware and working to put more efficient machines into operation by the middle of the season. Presently they are operated by 3G sim cards and solar power and they are in the process of being changed to mains electricity with a modem installed into the kiosk to provide a more efficient service. Unfortunately the system cannot be updated any quicker due to the complex credit card payment service that is required for security and fraud reasons by the credit card companies.

Councillor Hallett joined the meeting.

Councillors asked various questions relating to why the manned service was replaced by machines which have caused various problems. In addition they asked for clarification of the cost benefits by using machines instead of humans. The Reverend unfortunately was unable to answer the in depth questions as he was not part of the management committee, he was just the person managing the contracted system. However, he was aware of the health and safety issues that had been alleviated by the machine system. Previously an employee was solely responsible for removing vast amounts of money at the end of a working day and storing these takings overnight at their own home.

Reverend Wainwright said on a positive note the machine system has reduced the traffic queues and congestion previously caused around Victoria Street and as far back as the Esplanade. He added that once the new system is in place many of the issues presently causing concern will have been addressed; however car owners' human error cannot be prevented.

Councillor Blackhall highlighted how additional benefit of the car park being open all year round had been commented on by local residents.

Councillor Dr Easy asked why such an elaborate car park ticketing system had been installed.

Reverend Wainwright said all car parks have terms and conditions and if tickets are passed onto other people it clearly would have been breaking the car park rules; therefore a system like this prevents the breaching of rules as no ticket has to be displayed, the machine issues a receipt on payment.

Councillor Mrs Putwain felt, due to revenue generated, perhaps someone should be employed to monitor and explain to people how the system works.

The Deputy Mayor thanked Reverend Wainwright for providing information on the Rectory Car Park before he left the chamber.

The Deputy Mayor recommenced the meeting.

43. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council held 12th May 2015 be confirmed and signed as accurate.

44. MATTERS ARISING

19 – (468c) – New Local Government Legislation – Register of Members Interests

The Clerk said a few register of councillors' interests were outstanding and could they be returned to TTC office as soon as possible. Those forms already returned have been uploaded onto the website in line with recent legislation.

32d – Gardens, Maintenance and General Purpose Committee Meeting

The Clerk reported that due to inclement weather conditions the scheduled walk about meeting had been cancelled; therefore another date and time needed to be arranged as soon as possible.

45. PLANNING APPLICATIONS

a.NP/15/0223/FUL – Mr Ben Barraclough, 29 The Glebe, Tenby – Proposed two storey utility, WC and bedroom extension plus single storey family room and porch, 29 The Glebe, Tenby.

Councillor W Rossiter expressed concern over the scale of the proposed development. Councillor Dr Easy asked if any representations had been received from neighbouring properties. The Clerk said nothing had been received in TTC office; however Councillor Mrs Putwain reminded fellow councillors that neighbouring properties have a longer time period to respond than statutory bodies.

Councillors viewed and discussed in detail the planning application. Councillor W Rossiter proposed deferral and requested a site meeting to assess the scale of the proposed development, seconded by Councillor Mrs Rossiter.

RECOMMEND

Deferral and request a site meeting to fully assess the scale of the proposed development.

b.NP/15/0255/S73 – Miss Kelly Elliott, 19 Oakfield Drive, Kilgetty – Variation of condition No. 5 of NP/54/88 to allow the sale of hot take-away food, The Snug, Upper Park Road, Tenby

The Clerk outlined the application is retrospective following a visit to the premises by PCNPA officers; presently they can serve cold food take away and wish to amend to hot food take away.

Councillor Mrs Lane clarified concerns expressed by residents of the sheltered housing complex opposite the business being discussed, as the premises flyer literature states ‘open till late.’

The Clerk clarified the proposed business hours when hot food take away would be available were 7.30 am – 8.00 pm.

Councillor Blackhall said sadly again he had to express his strong views on unspecific planning application. Planning is for life of the premises and therefore it needs to stipulate hot food off the menu rather than a full take away licence as open ended permission allows different interpretations of what is permissible if the premises changes hands. He felt owners are treating planning with contempt, making changes and then waiting for planning officers to come along before applying for planning application amendments. Owners should be reminded to put planning applications in first before making any changes.

Councillors viewed and discussed all the information available.

Councillor Blackhall proposed approval as long as the hot food take-away element is restricted to items from the café menu and available between 7.30 am and 8.00 pm only, seconded by Councillor Mrs Putwain.

RECOMMEND

Approval under the proviso that the hot food take-away element is restricted to items from the café menu and available between 7.30 am-8.00 pm.

Councillor Evans joined the meeting.

c.NP/15/0232/S73 – Mr M Hughes, Squibbs Studios, Napleton House, Warren Street, Tenby – Removal of condition No. 3 of NP/14/0337, Squibbs Studio, Napleton House, Warren Street, Tenby.

The Clerk explained planning was previously passed with a condition that two windows to the rear should be blocked in. However this application is requesting an amendment be made to retain the windows with insertion of obscured glass.

Councillor Mrs Rossiter proposed approval, seconded by Councillor Hallett.

RECOMMEND

Approval.

d. NP/15/0279/PNT – CTIL & Telefonica UK Ltd., c/o Mono Consultants Ltd., 48 St Vincent Street, Glasgow – Swap three antenna for three antenna together with addition of two ground based equipment cabinets and ancillary development thereto, land adjacent to the cemetery, Slippery Back, Old Narberth Road, Tenby

Councillor Blackhall asked if anything had been heard from the contractor, following TTC's request for confirmation that the proposed equipment will support the possible surge of additional usage on the system during the summer period. The Clerk reported he had not received any direct communication.

Councillor Hallett reiterated his personal concern of the transmitter being sited close to a proposed Local Development Plan residential site.

Councillor Blackhall felt in this age of technology the transmitters have to be sited somewhere and have been at this site for some time already; however he was still concerned whether the system will support the proposed 50,000-60,000 users in the summer months.

Councillor Mrs Blackhall proposed approval subject to confirmation from the developer that the base station will have sufficient capacity to deal with the possible surge of usage during the summer season, seconded by Councillor Mrs Putwain.

RECOMMEND

Approval subject to confirmation from the developer that the base station will have sufficient capacity to deal with the possible surge of usage during the summer season.

e. NP/15/0282/FUL – Mr and Mrs P Seward, Sea Vista, Crackwell Street, Tenby – Alterations to dwelling including raised roof level to front building and new mansard storey to rear wing, new garage and boat store at road level, Sea Vista, Crackwell Street, Tenby

Councillors viewed and discussed the planning application. Councillor Hallett expressed concern at the intention to excavate under the property in this area, questioning whether the structure of the roadway would sustain the workload. Councillor W Rossiter questioned the geological structure of the area being discussed.

Councillor Hallett proposed a full archaeological and ecological survey is carried out before any work is commenced, seconded by Councillor W Rossiter.

RECOMMEND

Approval subject to a full archaeological and ecological survey.

f. NP/15/0283/S73 – Mr Mike Evans, The Buccaneer Inn, St Julian's Street, Tenby – Variation of condition No.2 of NP/14/0194 for change in design necessitated by site conditions and discoveries of original openings have led to changes to approved design drawings – The Buccaneer Inn, St Julian's Street, Tenby

Councillor Evans, Councillor Mrs Rossiter, Councillor Mrs Putwain and Councillor Mrs Lane declared an interest and left the chamber.

The Clerk asked Councillors for a nomination to chair the meeting as the Deputy Mayor had declared an interest.

Councillor Blackhall proposed Councillor Hallett take the chair, seconded by Councillor Dr Easy.

Resolved that Councillor Hallett chair TTC meeting for this item.

Councillors viewed and discussed the planning application, commenting on the discovery of the original opening.

Councillor Blackhall proposed approval as the development is being carried out sympathetically in relation to other properties within the area, seconded by Councillor W Rossiter.

RECOMMEND

Approval as the development is being carried out sympathetically in relation to other properties within the area.

Councillor Evans, Councillor Mrs Rossiter, Councillor Mrs Putwain and Councillor Mrs Lane rejoined the meeting.

Councillor Mrs Lane continued to chair the meeting.

46. PLANNING CORRESPONDENCE

a. PCNPA – Annual Improvement Plan

Councillors read the documentation, it was

Resolved that the information be noted.

b.PCC – Affordable Housing Supplementary Planning Guidance Consultation (for information)

The Clerk outlined the information provided for Councillors, it was

Resolved that the information be noted.

47. CORRESPONDENCE

a. Tenby Chamber of Trade and Tourism – April minutes

Councillor Mrs Rossiter thanked the Chamber of Trade and Tourism for continuing to provide TTC with information on their meetings.

Councillor Mrs Putwain outlined the information that stated there are only 28 paid members with 14 people at the meeting and yet there are 92 businesses in the town.

Councillor Evans explained the Chamber of Trade and Tourism have changed their payment criteria and bank payment details to bring the system into a more uniformed format; however it has resulted in later payments and the need to chase people up.

Councillor Blackhall noted there have been changes at the recent Chamber of Trade AGM with a number of officers standing down. He took the opportunity to thank these members on behalf of TTC for giving their time and energy into many various projects over the years and proposed a letter of thanks be sent to those officers who stood down, along with best wishes to the newly elected Chamber of Trade officers, seconded by Councillor Evans.

Resolved that TTC write and thank the Tenby Chamber of Trade and Tourism officers who stood down at the recent AGM for giving their time and putting their energy into many varied projects over the years and send best wishes to the newly elected officers.

b. Pembrokeshire Federation of WIs – Thank you letter (for information)

Councillors read the correspondence, it was

Resolved that the information be noted.

c. Mr G Birt – Copy of letter to Mr M Owen, PCC concerning A frames in Tenby

Councillor Evans, Councillor Mrs Lane and Councillor Mrs Rossiter declared an interest and left the chamber.

The Clerk asked Councillors for a nomination to chair the meeting as the Deputy Mayor had declared an interest.

Councillor Mrs Putwain proposed Councillor Hallett take the chair, seconded by Councillor Dr Easy.

Resolved that Councillor Hallett chair TTC meeting for this item.

Councillor W Rossiter felt that Mr G Birt had carried out a good job of photographing many 'A' Frames in the town; however he felt the problem is twice as bad as documented. Private businesses are using the public highway to advertise or display their wares and there is going to be an accident very soon. He said the problem has to be solved and stopped sooner than later.

He continued explaining that Mr M Owen, Street Care, PCC has been to many meetings and received many TTC letters on the matter and agreed to look into doing something but sadly nothing has been done to solve the problem as yet. Councillor W Rossiter felt Mr Owen may be awaiting the outcome of the legal action being taken by someone who sustained an 'A' board injury in Carmarthenshire. TTC was aware Mr Owen has been looking into the legalities of removing all the offending 'A' Frames.

Councillor W Rossiter proposed TTC write to Mr Owen, PCC and ask him to do something as a matter of urgency and remove the 'A' Frames from the town.

Councillor Blackhall explained that it is a more complex problem as some business own the curtilages of their property and we have no documentation to clarify who does have ownership and who does not. He felt some boards are entirely acceptable and others are placed on the main highway and totally unacceptable; therefore initially a map should be established clearly defining businesses curtilage ownership.

He continued explaining there are several obstructions but some are discrete and enhance Tenby with flowers; therefore a balance is needed for the town. In addition some tables and chairs are put out all year round with permission from PCC and others are just following suit and putting theirs out without permission or a licence.

The Clerk said he was aware PCC had carried out a spot check recently on café culture with letters have been sent to ten premises illegally using tables and chairs without a valid licence.

Councillor Blackhall felt a conference of people including PCC, TTC and Tenby Chamber of Trade and Tourism representatives should take place as soon as possible. The aim of the meeting

would be to engage in discussion, to clarify, and create an acceptable agreement by all parties on street care matters, including Pedlars and Street Traders.

Councillor Mrs Putwain said street trading was being discussed later in the meeting and this item specifically referred to 'A' Frames. Councillor Blackhall withdrew the street trading element of his comment at this time.

Councillor Mrs Putwain said we have talked to Mr M Owen on many occasions and perhaps now was the time for action to be taken and remove all the 'A' Frames. Following removal businesses can then provide evidence of their curtilage ownership and have their 'A' Frame returned with an apology.

Councillor W Rossiter reported some shops have rails of clothes obstructing the pavements and some flower pots are narrowing the pavements too much.

Councillor Blackhall reiterated the problem is very complex and, as we are a medieval town with narrow walkways, we see more people walking in the roads anyway and therefore it may be an additional reason to put forward for extension of pedestrianisation. However, at this time TTC needs to encourage the development of a map outlining curtilage ownership. Then rules can be compiled and action taken to enforce the rules relating to advertising boards.

Councillor W Rossiter felt if TTC wait for clarification of who can and cannot put signage out we will be waiting another year for a decision. He felt if the area is paved by PCC then it must be PCC land.

The Clerk clarified that PCC have paved areas of private land during enhancement projects if it improve the streetscape appearance of the area; therefore if the area is paved it is not necessarily PCC land.

Councillor Mrs Putwain felt the map idea was a positive idea but unfortunately it would take time to collate.

Councillor W Rossiter proposed TTC write to Mr M Owen, PCC and ask him to take immediate action to remove 'A' frames, seconded by Councillor Mrs Putwain.

Councillor Blackhall asked for clarification of the proposal to document what actually is had been asked for. Councillor W Rossiter said he proposed all 'A' frames and any obstruction on pavements or highway in Tenby be removed and can be returned back once ownership is proven.

Resolved that TTC write to Mr M Owen, Street Care, PCC and ask him to action the immediate removal of 'A' Frames on the pavements in Tenby.

Councillor Blackhall requested his vote against is recorded as he felt a map should be collated in the first instance.

Councillor Evans, Councillor Mrs Rossiter and Councillor Mrs Lane rejoined the meeting. Councillor Mrs Lane took the chair of the meeting.

d. Mr G Fry – Large lorries in Tenby

Councillor Mrs Rossiter agreed with Mr Fry on certain sections of his letter; however there was no easy answer to solve the problems.

Councillor Mrs Lane said costs would be incurred if we reduced the size of lorries and ultimately the consumer will end up paying the costs.

Councillor Hallett said Tenby was not built for this type of traffic and as many modifications as possible have been made to the roads.

Councillor W Rossiter said the road structure was not constructed for the volume of traffic.

Following Councillors discussion, Councillor Evans proposed Mr Fry's letter be forwarded to Mr D Thomas, PCC for his views, seconded by Councillor Hallett.

Resolved that Mr Fry's letter be forwarded to Mr D Thomas, Highways Department, PCC for his views.

e. Mr Mike Upton via e-mail – Rectory Car Park

Discussed earlier in the meeting.

f. PCC – Community Learning Centre consultation and public meeting

The Clerk outlined the Community Learning Centre consultation public meeting will be taking place in Tenby on 10th June between 7-8.30pm at the community learning centre.

In addition PCC are consulting on Library services for the future and a meeting will be held in Tenby community learning centre on 29th June 6.30-8.30pm.

48. LICENSING

a. Street Trading Licence – Four Seasons

Councillors considered discussing both application A and B together; however Councillor Blackhall felt they were separate issues and required independent decisions.

Councillor Mrs Lane felt the fruit stall was an attractive addition to the town. Councillor W Rossiter said there is a stall selling fruit and vegetables in the indoor market.

Councillor Mrs Rossiter felt TTC needed to be careful as they could be opening the flood gates for more applications, when the council is trying to kerb pedlars and street trading licences.

Councillor Blackhall recommended acceptance of the licence application on the grounds it adds to the streetscape.

Councillor Mrs Putwain proposed an amendment to the proposal that the licence application approval not be taken as a precedent for future applications. Councillor Blackhall agreed to the amendment and it was seconded by Councillor Mrs Rossiter.

Recommend that the street licence for Four Seasons be approved under the proviso it is not taken as a precedent for future applications.

Councillor W Rossiter voted against the proposal.

b. Marc Owen, PCC (via e-mail) – Street trading in Tudor Square

Councillor Mrs Lane felt if multiple licences are approved for street traders we will be returning to the street market situation again. As there are many empty shops perhaps these people should be looking at renting one of these or looking to have a stall in the indoor market.

Councillor W Rossiter felt TTC should not be saying some stalls are good and others are bad, if you allow one you should be allowing all. Tenby will end up with a larger town obstruction problem. Therefore he felt TTC should have no half measures and refuse all applications.

Councillor Blackhall said TTC has agreed a trader that enhances the town; however the council policy is to refuse new street trading applications. He strongly felt action needed to be taken against pedlars and street traders selling without licenses as they are blocking the highway.

Councillor Evans said Tenby already has several establishments that sell slices of take away pizza, and two pizza restaurants; therefore we should recommend refusal.

Councillor W Rossiter expressed concern over some automatic annual licence renewals and felt TTC should not be letting these happen.

Councillor Blackhall proposed rejection to the new street trading licence, seconded by Councillor Mrs Rossiter.

Resolved that TTC reject any new street trading licenses.

49. END OF YEAR ACCOUNTS FOR 2014-2015

Councillors discussed the end of year accounts with Councillor W Rossiter requesting clarification of the insurance replacement clause for items at Augustus Place. The Clerk outlined the cost of replacing the hall contents and Councillor W Rossiter was satisfied with the response.

Councillor Dr P Easy proposed acceptance of the TTC end of year accounts for 2014-2015, seconded by Councillor Hallett.

Resolved that the end of year accounts for 2014-2015 be accepted.

Councillors requested the Clerk amend the documentation for 2015-2016 to reduce the notice board asset to one board.

50. INTERNAL AUDITORS REPORT FOR 2014-2015

Councillors discussed the Internal Auditors Report for 2014-2015. Councillor Hallett proposed acceptance of the Internal Auditors Report for 2014-2015, seconded by Councillor W Rossiter.

Resolved that the internal auditors report for 2014-2015 be accepted.

51. EXTERNAL AUDIT RETURN FOR 2014 – 2015

Councillors discussed the External Auditors Return for 2014-2015. The Clerk outlined the changes to the process that needed to be followed this year, explaining the system has been modified to reduce the amount of times the document has to be presented to Council. Councillor Hallett proposed acceptance of the External Auditors Return for 2014-2015, seconded by Councillor W Rossiter.

Resolved that the external audit return for 2014-2015 be approved.

52. REPORTS BY COUNCILLORS ON OUTSIDE BODIES

Councillor Blackhall reported on the Activity Wales Long Course weekend that will be operating from the De Valence Pavilion from 2nd – 6th July 2015. He asked if Councillors could check to see if they are available to assist with the running of the building during this period of time.

Councillor Mrs Rossiter reported she attended the open evening at Paxton Court along with Councillor Mrs Lane and Councillor Hallett. She explained how lovely the flat complex is and how welcoming and sociable the staff and apartment owners made them feel. In addition she accompanied the Mayor to Haverfordwest Mayor Making and had an enjoyable day at this event.

Councillor Hallett reported on the open evening he attended at Paxton Court expressing his delight at the very fine building. He also attended the opening of the Art Exhibition held at Tenby Museum, explaining about the vast selection of water colours that are on display.

Councillor Mrs Lane attended the Paxton Court open evening and a dinner at the Giltar Hotel hosted by the Australian Choir visiting Tenby. She attended the excellent concert at St Mary's Church in aid of the Nepal disaster. The concert consisted of local school taking part and commended Mrs Caroline Williams and the children on an enjoyable evening of entertainment.

Councillors unanimously congratulated Councillor Mrs Lane on being appointed to sit on the Wales in Bloom committee. She looked forward to the challenges ahead and the new ideas she could bring to the table.

The Clerk read out the SEPCHN report on the recent Hywel Dda Community meeting as requested by Councillor Mrs Thomas in her absence. He explained the new Health and Social Care System were services working together for the community. The board were providing ongoing support to Tenby GP Surgery during this period of recruitment difficulties. At the next meeting the summer triage service would be discussed and the planed scheme for this summer would be announced. If any resident has any comments on the health service facilities provided in Tenby, either positive or negative, they can leave them in writing at TTC office where Councillor Mrs Thomas will collate and report them to the relevant Hywel Dda manager.

A copy of the full report is available in TTC office for anyone wishing to view the details.

53. MEDIA ITEMS

Councillor Mrs Putwain reported on the recent letter from the Sailing Club reported in the Tenby Observer. She was surprised the person writing such an in depth letter did not feel they could put their name to the article. In addition she highlighted several inaccuracies within the letter:

- If a license is granted for a premises the licence stays with the premises when it changes hands; therefore allowing people to amend the facilities within the licensing conditions.
- The article started by mentioning the members club then changed to for Tenby people and then referred to it as a business.

- Within the application it did itemise marquees on the harbour for weddings.

Councillor Mrs Putwain said the comment relating to Harriet House was her personal opinion and therefore she was not speaking on their behalf.

The Clerk reported an article in the recent Pembrokeshire Herald newspaper caused concern amongst Tenby residents. It carried a front-page headline relating to an assault on a paramedic occurring in Tenby; however when reading the article the assault actually occurred when the gentleman was in Withybush Hospital. He was in Pembrokeshire for a stag weekend and was picked up from a friend's house by the ambulance crew; therefore there was no way of associating the incident with Tenby. The Mayor discussed the report and requested that the Clerk write to the Pembrokeshire Herald and point out the inaccuracies as it was felt it did Tenby a disservice; unfortunately no response to the correspondence has been received.

The Clerk informed councillors he had given a radio interview for BBC Wales, providing TTC views on St Catherine's Island planning application as it was due to be discussed by PCNPA committee meeting on Wednesday 27th May 2015.

54. LOCAL TRADESMEN

Councillor Mrs Lane said she had previously brought up the matter of how local builders and other tradesmen can be considered in the tendering process for larger building developments in Tenby. She had asked for Councillors to consider ideas and bring them to the table at this meeting.

Councillor Hallett said there is a system in place for tradesmen to get onto a list to be considered during a tendering process and therefore it is up to individuals to seek out the process to be included on the tradesmen list.

Councillor Mrs Lane said following highlighting their concerns she hoped local tradesmen would be considered in the future for the larger construction projects as well as the small ones.

55. TAXIS WITHIN THE WALLED TOWN

Councillor Mrs Lane said as Councillor Mrs Brown was not present the item should be deferred until the next meeting. It was

Resolved that Taxis within the Walled Town be placed on the next TTC meeting agenda.

56. FINANCIAL OFFICER/CLERK'S ITEMS

a. To consider entering Wales in Bloom

The Clerk said Wales in Bloom had reminded Tenby we have not entered this year's competition. This year's categories have been brought in line with Britain in Bloom and we can enter the Coastal Town, up to 12,000 residents at a cost of £140.00.

Councillor Hallett proposed Tenby enter the Wales in Bloom competition at a cost of £140.00 as it is a positive to showcase the town, seconded by Councillor Mrs Rossiter.

Resolved that under Section 144 LGA 1972 TTC pay the Wales in Bloom entry fee of £140.

The Clerk said Wales in Bloom judging will take place between the 6th-17th July 2015 and the award ceremony this year be held in Wolfscastle, Pembrokeshire.

b. Information on Road Closures, Long Course weekend

The Clerk outlined the advanced warning of road closures for Activity Wales Long Course Weekend.

c. To consider making a contribution to Tenby's Park and Ride scheme under Sections 26-29 Local Government and Rating Act 1997 and Section 2 Local Government Act 2000.

The Clerk reported on a recent meeting held to discuss the future of the Park and Ride Scheme. Unfortunately the North Beach Car Park Scheme will not run this year; however it was decided that the Park and Ride Scheme from the Salterns car park should be a free service, following payment of the car park fee. The cost of the scheme was discussed and a local holiday park business had kindly agreed to sponsor part of the costs. PCNPA and PCC felt they could contribute some finance towards the scheme; however neither would be able to meet the total deficit. An additional cost idea was discussed if the scheme was extended to cover the Ironman weekend; however following discussion by TTC it was felt the additional cost would stretch financial resources too far.

Councillor Evans said Tenby Chamber of Trade and Tourism, PCC and PCNPA had all offered to contribute towards the park and ride scheme and he personally felt TTC should consider contributing to the scheme.

TTC felt as a town they should be supporting the scheme as it benefits locals as well as holiday makers and increases trade for the town. Councillor Evans proposed a contribution to the park and ride scheme of £750 for the six week period and an additional £250 if it is extended for an extra ten days until Ironman weekend, seconded by Councillor Hallett.

Resolved that under Section 2 LGA 2000 TTC donate £750 towards the cost of the Salterns park and ride bus scheme and an additional £250 will be donated if PCC decide to extend the scheme for an extra ten days until Ironman weekend.

Councillor Blackhall said it would be very positive if PCC could monitor and provide feedback this year of the revenue received at The Salterns car park during the park and ride scheme. These figures would help to assess the viability of the service for the following year.

Councillor Mrs Putwain asked her fellow Councillors if having just one park and ride scheme in Tenby, would the traffic congestion on the south side be increased.

Councillor Evans said PCC had highlighted a potential concern of traffic congestion and had already agreed to improve the car park signage for the North Beach Car Park. They intended to return the signage back to the system prior to the minibus park and ride scheme.

Councillor Mrs Putwain asked if Mr B Blake, PCC had responded to the concerns expressed following the recent pedestrianisation consultation.

The Clerk said no correspondence had been received from Mr Blake.

Councillor Mrs Putwain asked if the Clerk could chase up the request for a response as soon as possible.

d. To consider support of Tenby Arts Festival under Section 145 Local Government Act 1972

The Clerk circulated a letter documenting the funding request from Tenby Arts festival. It outlined the size and cost of adverts in their brochure or if TTC would consider sponsoring a prize for the sandcastle competition.

Councillors discussed in detail the options relating to an advert and Councillor Blackhall clarified that the De Valance Trust would be giving the Arts Festival two events for the price of one.

Councillor Hallett proposed a donation of £200 towards the Tenby Arts festival, seconded by Councillor Mrs Rossiter.

Councillor Evans suggested that the Arts Festival committee could then decide whether they use the TTC funding for the brochure advert or for the sandcastle competition prizes.

Resolved that under Section 145 LGA 1972 TTC donate £200 to Tenby Arts Festival under to be used at their discretion for a brochure advert or for sandcastle competition prizes.

e. TROTS Running Club – Request for cross road banner, Tenby 10K

The Clerk reported historically TTC has supported cross road banners using the Christmas Lighting fixings for advertising events throughout the year. However it has been highlighted this year that strain has been noted on the fixings and as they are on individual owners building perhaps TTC should be discussing the matter in more detail before giving permission.

Councillor Hallett said TTC had been asking for the breathable banner material to be used to reduce tension on the brackets and this had improved matters.

Councillor Evans said he was happy for the fixing on Floral Corner and from the old Ladbrokes building to be used for advertising; however permission would be needed from the corresponding businesses for use of their fixings. It was

Resolved that TTC support the erecting of breathable banners once confirmation has been received from the property owners housing the specific wall brackets.

f. Danfro letter in response to proposed public toilet charges.

The Clerk outlined Danfro had responded to TTC concerns following the statement they will be charging for certain toilet block use in Tenby. Danfro said they will be investing revenue gained by upgrading and improving the toilet facilities. Within the letter they outlined Tenby was not the only area where a payment service was commencing; however they re affirmed they would be reinvesting in the Tenby public conveniences.

Councillor Blackhall said he was pleased to hear they would be investing in the Tenby public conveniences and TTC would be monitoring the improvements proposed closely during the summer. He outlined that Tenby was 75% of the toilets being used this year for the charging scheme and hoped to see an improvement in the cleanliness of the facilities during the summer period.

g. Mr A Hunt – Disabled Access Officer, PCC – Flush kerbs – White Lion Street

The Clerk reported it had been brought to the disablement officers' attention that the drop kerb had not been reinstated opposite the disabled bay in White Lion Street; therefore he has proposed

a flush kerb be sited whilst other remedial work is being carried out in White Lion Street. The Clerk showed proposed picture evidence of the site for the flush kerb.

Councillor Hallett proposed approval for the flush kerb work in White Lion Street, seconded by Councillor Mrs Rossiter

Resolved that TTC support the additional flush kerb work opposite the disabled parking bay, in White Lion Street.

Councillor Hallett felt Mr Hunt should be consideration to review all flush kerbs within the town.

57. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday 9th June 2015 at 7.30pm.

Councillor Evans gave his apologies in advance for the next TTC meeting.

58. ITEMS FOR THE NEXT AGENDA

None noted.

59. PRIVATE AND CONFIDENTIAL

Proposed by Councillor Hallett, seconded by Councillor Mrs Rossiter.

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

60. MINUTES

Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 12th May 2015 be confirmed and signed as accurate.

61. MATTERS ARISING

38a. Residents of Serpentine Road – Copy of letter sent to PCNPA regarding new school development (for information)

Councillor Mrs Rossiter declared an interest and took no part in discussion or vote.

The Clerk circulated a copy of the letter PCNPA had sent to the residents of Serpentine Road in response to the concerns expressed about the Tenby Primary School development.

Councillor Evans said the letter should be noted.

Councillor Mrs Lane asked councillor if they still wished to pursue the site meeting request TTC asked for to address the concerns raised.

Following discussion it was

Resolved that the information be noted.

Councillor Mrs Rossiter re-joined the meeting.

62. MINUTES OF PERSONNEL SUB-COMMITTEE

Councillors discussed the sub-committee’s recommendations. Councillor Evans proposed the recommendations be affirmed and the actions processed, seconded by Councillor Dr P Easy.

Resolved that the recommendations of the Personnel Sub-Committee be processed.

Mayor _____

Town Clerk _____

Date _____