

**TENBY TOWN COUNCIL**  
**MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD**  
**27<sup>th</sup> FEBRUARY 2018**

**PRESENT:** Councillor Mr L Blackhall  
Councillor Mrs A Rees  
Councillor Mrs S Williams  
Councillor Mrs S Skyrme-Blackhall  
Councillor Mr T Hallett

**IN ATTENDANCE:** Mr A Davies Clerk to the Council/Financial Officer  
Mrs S Thompson Assistant to the Clerk  
Cllr Michael Williams County Councillor for the North Ward

In the absence of the Mayor and Deputy Mayor, under Schedule 12, paragraph 27(3) of the Local Government Act 1972, Cllr Mrs Williams proposed that Cllr Blackhall chair the meeting and Cllr Mrs Skyrme-Blackhall seconded.

**RESOLVED**

**That in the absence of the Mayor and Deputy Mayor, under Schedule 12, paragraph 27(3) of the Local Government Act 1972, Cllr Blackhall chair the meeting.**

**381. TO RECEIVE APOLOGIES**

Apologies were received from the Mayor (Cllr Mrs Lane), Cllr Mrs Brown, Cllr Mrs Rossiter, Cllr Mrs Thomas and Cllr Rapi. The Clerk then read a letter of resignation which had been received from Cllr Mrs Ward. Cllr Blackhall thanked Mrs Ward for her time as Councillor. He then asked that the procedure for the declaration of a Casual Vacancy for the South Ward be actioned.

**382. TO DISCLOSE ANY PERSONAL INTERESTS IN ITEMS OF BUSINESS LISTED BELOW**

None declared by Councillors however the Clerk and the assistant to the Clerk had previously declared their interest in Item 6a due to the proximity of the junction to their home locations.

**383. TO AGREE ITEMS OF CORRESPONDENCE AND COMMITTEE MINUTES OTHER THAN THOSE MARKED NOT FOR PUBLICATION BEING GIVEN TO MEMBERS OF THE PRESS PRESENT**

Proposed by Cllr Mrs Williams and seconded by Cllr Mrs Skyrme-Blackhall.

**Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.**

**384. CONFIRMATION OF MINUTES**

**Resolved that the Minutes of the Tenby Town Council meeting held 13<sup>th</sup> February 2018 be confirmed and signed as accurate.**

**385. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY**

**373. UPDATE ON PLASTIC FREE TENBY INITIATIVES**

Cllr Blackhall reported that a very successful litter pick had taken place last Sunday with good press coverage. The next meeting is to be held at Caffi Pura on Wednesday 7<sup>th</sup> March 2018.

**374. ROAD CLOSURE ORDER - CARRIAGEWAY RECONSTRUCTION, LOWER FROG STREET**

The Clerk advised Councillors that this work has now been postponed due to the work on St George's Street being delayed. Both roads were not to be closed at the same time.

**386. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS:**

- a. NP/17/0722/OUT – Mr. PJSR Hill, Mr. DWR Hill, Mrs. ARR Wood and Caister Castle Trust c/o Agent Andrew Granger and Co, Phoenix House, 42 High Street, Market Harborough – Residential development of up to 14 residential dwellings (including on-site affordable provision) incorporating highways alterations top form new access road and associated development infrastructure – Land west of Narberth Road, Tenby

This application follows the pre-application consultation presented to Councillors back in October of last year. At the time members expressed no objection to the housing development but had reservations about the proposed highways alterations. Cllr Blackhall pointed out that there were a number of documents to be considered. Cllr Mrs Rees asked what, if any, were the previous concerns raised by Council at that time. The Clerk advised that expressions of concern had been made as to traffic flows and the effect of proposals on the access to Lady Park.

Cllr Blackhall asked if Councillors feel they have enough information to hand and asked if there were opportunities to take comments from residents after this meeting. He was advised that once a decision was made a Notice of Motion would be required to consider amending any resolution taken.

The Clerk advised Councillors that, to his knowledge, only one resident on the Lady Park estate had been formally made aware of the proposed development and had visited the office to view the plans.

Concerns were raised as to the speed of traffic coming from around Bells Corner and Cllr Mrs Rees suggested asking if there was a possibility of introducing

traffic calming in this location Cllr Mrs Williams was concerned that residents may not be aware of the proposals. Consideration must be given to the junction alterations, the shortage of public information available to those affected by the road change and the possibility of introducing traffic calming measures. Cllr Hallett felt that an opportunity has been missed in that signs could have been moved and the road pushed back thus improving the traffic flow. Cllr Blackhall proposed requesting a site meeting with the agents, PCC Highways and PCNPA officers.

Cllr Hallett felt that a roundabout should be considered. This was previously thought too small an area but there are now much smaller roundabouts to be found about town. Cllr. Blackhall proposed that, while there were no objections to the housing element of the application, a site meeting should be requested to look at the proposed highways alterations. Cllr Mrs Williams seconded the proposal.

### **RECOMMEND**

**While members have no objection to the proposed residential development, there are still concerns over the alterations to the highway to facilitate access under policy 53c of the LDP. Members believe that there has been limited communication with residents of the Lady Park area who would be affected by proposals to alter the junction into Lady Park to allow them to comment. As such Tenby Town Council would welcome a site meeting with the applicants' agent, PCNPA officers and PCC Highways officers to look in more detail at this element of the application.**

Cllr. Blackhall added that it may be beneficial for the Town Council to ask PCC Highways for their opinion in advance of any site meeting as the pre-application consultation report indicated that they had no concerns over the proposed highways alterations. The Clerk agreed to ask if these could be supplied.

- b. NP/18/0072/TPO – Mr. Barry McKee, Pembrokeshire County Council, County Hall, Haverfordwest – Re-pollarding and pruning back to previous pollard points to reduce weight and clear utilities on T7 Elm, St. John’s Hill, Tenby

Cllr Hallett told Councillors that work on these trees had commenced before Christmas but was delayed as there was some confusion as to the responsibility. As this now appeared to have been resolved he proposed that, on health and safety grounds, these works be carried out. Cllr Mrs Williams seconded the proposal.

### **RECOMMEND**

**No objections in the interests of public safety.**

- c. NP/18/0103/CLE – Mr. Dan Symonds, Oaklands, Marsh Road, Tenby – Certificate of Lawfulness use of existing building as self-contained dwelling – Oaklands, Marsh Road, Tenby

Cllr Mrs Rees said that this property had long been used as a dwelling with no effect on the amenity of neighbours and proposed accepting the proposal, Cllr Mrs Williams seconded.

### **RECOMMEND**

**As this dwelling has been in use for a number of years with no adverse effect on the amenity of neighbours in line with the policies of the LDP, Tenby Town Council have no objections to the granting of a Certificate of Lawfulness.**

**387. TO DISCUSS THE FOLLOWING ITEMS OF PLANNING CORRESPONDENCE AND AGREE ACTION IN RESPONSE:**

- a. Tenby Civic Society – Civic Society comments on NP/18/0072/TPO and NP/18/0060/TPO
- b. Tenby Civic Society – Civic Society comments on NP/17/0722/OUT

Both were noted. Cllr Blackhall felt that the comments had been considered during the deliberations on the relevant applications.

**388. TO DISCUSS THE FOLLOWING ITEMS OF CORRESPONDENCE AND AGREE ACTION IN RESPONSE:**

- a. Pembrokeshire County Council – Copy of correspondence sent to County Councillors relating to Control of Dogs

The Clerk explained that this was related to issues previously discussed over control of dogs and dog fouling. These are among the majority of complaints received by TTC and members have long expressed a need to combat the problems.

PCC are canvassing the Welsh Government to look at the re-introduction of a dog license and are looking for support. Several other unitary authorities have similarly canvassed the Welsh Government but Mr. Elliott hoped that, if no national scheme could be introduced, approval would be given for a scheme in Pembrokeshire. Funding generated from the licences would be used for dog control initiatives and he hoped TTC would find themselves in a position to support the idea.

Cllr Hallett agrees that this should be looked at adding that there are many responsible dog owners but they are marred by the irresponsible dog owners. Cllr Blackhall asked if there were any further comments. Cllr Hallett suggested that we support their efforts in principle. Cllr Mrs Rees raised concerns that the proposed £20 annual fee may affect the older generation or those on a minimum income and may be detrimental to their wellbeing bearing in mind the proven positive benefits of owning a dog. Cllr Mrs Rees suggested that a fee structure be introduced.

## **RESOLVED**

**That the Council write to Mr Elliott giving their support to the idea but ask that, in any fee structure, consideration be given to those on fixed or minimum income whose ownership of a dog positively affects their well-being.**

b. Pembrokeshire County Council – Regulation of Horse Drawn Omnibuses

Cllr Hallett supports this byelaw and feels that the clarification will save a lot of bother in the future. Cllr Blackhall asked if there was any flexibility when other events were taking place or would it then be subject to a post license application? The Clerk pointed out that the byelaw was not specific to Tenby. The byelaw is fully supported by the Council but members asked if a licensed operator can be asked not to operate on certain days or during certain events. Cllr Blackhall said this was a huge opportunity to be involved in how the operation is run and welcomed the byelaw, saying he is glad to see the byelaw being drawn together and looks forward to the next byelaw being introduced tackling non licenced traders. Cllr Blackhall suggested that a meeting is requested with PCC to again consider a byelaw to deal with non-licensable street trading.

c. Pembrokeshire County Council – Notice of Variation (No.7) 2018 - Parking Place Charges

Cllr Mrs Rees understands that these increases are due to the tightening budget but feels Tenby really needs to increase the amount of free 20/30 minute parking slots for town. The lack of parking and the cost is detracting folk and the fact that there is no opportunity of free parking within Tenby is detrimental to the town.

The Clerk added that the proposal to exclude the multi storey car park from the new parking permit scheme during July and August had been dropped but take up of permits and the effect on availability of spaces within the car park during high season will be monitored closely this year.

Cllr Blackhall explained to newer Councillors present PCC's previous proposal and Council's previous response and was pleased that TTC's suggestion of including the multi storey in July and August had been favourably considered.

### **389. TO RECEIVE REPORTS BY COUNCILLORS ON OUTSIDE BODIES**

Cllrs Mrs Williams, Mrs Thomas and Mrs Rossiter had attended the recent meeting of SEPCHN and Cllr Mrs Williams advised Councillors that there would be public consultation regarding the Transformation of the Health Service commencing on 5<sup>th</sup> March 2018. Cllr Blackhall thanked those Councillors who had attended the meeting on TTC's behalf.

**390. TO CONSIDER ANY MEDIA ITEMS RELATING TO TENBY TOWN COUNCIL OR TENBY AND AGREE ACTION IN RESPONSE**

None at this time.

**391. TO RECEIVE UPDATES AS TO THE SALE OF LAND AT BRYNHIR (IF ANY)**

No updates received at this time.

**392. TO RECEIVE UPDATES ON SOUTH PARADE (IF ANY)**

The Clerk is still waiting to hear from PCC. They are awaiting example costings and visualisations before being in a position to call a meeting. He will check progress on this.

**393. TO CONSIDER ANY FINANCIAL OFFICER/CLERK'S ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS**

- a. Road closure order - Carriageway reconstruction, Heywood Lane, Tenby, Tuesday 3rd April 2018 for two weeks

The Clerk explained to Councillors that this road closure was for the construction of a roundabout at the top of the new school drive where it meets the junction of Heywood Lane and Serpentine Road.

- b. General Data Protection Regulation

The Clerk had recently attended a meeting at which the GDPR was explained in some depth. How it will effect councils, how data is held and what length of time that data is kept for was discussed. Greater care must be taken with the use of data and councils must be prepared for the introduction of these new regulations in May 2018. What the Council needed to do to ensure compliance was embodied in a series of recommendations within his report.

Cllr Hallett questioned the length of time data is currently kept, suggesting that this needs clarification.

The Clerk explained that this would fall within the remit of the Data Protection Officer which has to be appointed as part of the GDPR. It appeared that the DPO cannot be the Clerk and the Clerk recommended the assistant to the clerk could be designated to fulfil this role.

Cllr Blackhall proposed accepting the recommendations contained in the report and convening a meeting of the Personnel Committee upon the Mayor's return to discuss details on the appointment of a Data Protection Officer amongst other matters. Cllr Hallett seconded this proposal.

**RESOLVED**

**That the recommendations contained within the report be adopted.**

c. Independent Review Panel for Wales

The Clerk has now received the final report of the IRPW in which draft matters brought to the attention of Council last year have been determined. He will present a full report at the Council's next meeting.

Cllr Blackhall then asked if Cllr Michael Williams had anything he would like to bring up in Council.

Cllr Williams asked if Councillors were aware that Cllr Mike Evans is presenting a Notice of Motion to Pembrokeshire County Council's full council meeting on the 8<sup>th</sup> March asking that the model of development at Brynhir be changed. The Clerk said, as he was unaware of this Notice of Motion, he was unable to appraise town councillors as to its content. Cllr Hallett felt that County Councillors should feedback matters such as this automatically to their town councillors. Cllr Blackhall suggested a regular scheduled report from County Councillors to Town Council be requested, perhaps once a quarter, for positive dialogue.

He also asked if the Clerk could discover the content of the Notice of Motion.

The Clerk asked Cllr Williams if he had further information on how the second homes council tax premium is likely to be allocated and accessed. Cllr Williams said he would ask Cllr Bob Kilmister to contact the Clerk on this matter.

**394. DATE AND TIME OF NEXT MEETING**

**Resolved that the next meeting will take place on Tuesday, 14th March 2018 at 7.00pm.**

**Mr Matthew Evans will be coming to speak to Council members about future developments relating to the Long Course Weekend.**

**395. TO PROPOSE ANY ITEMS FOR THE NEXT AGENDA**

Mayor Elect – Town Clerk.

**396. TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE "PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960"**

**397. MINUTES**

**Resolved that the Private and Confidential Minutes of 13<sup>th</sup> February 2018 be confirmed and signed as accurate.**

**398. MATTERS ARISING FOR INFORMATION ONLY**

Cllr Blackhall asked that the personnel committee be convened upon the return of the Mayor.

Mayor \_\_\_\_\_

Town Clerk \_\_\_\_\_

Date \_\_\_\_\_