

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD
12th JUNE 2018

PRESENT: Councillor Mrs C Brown
Councillor Mr L Blackhall
Councillor Mrs A Rees
Councillor Mrs T Rossiter
Councillor Mrs C Thomas
Councillor Mrs S Skyrme-Blackhall
Councillor Mrs S Williams
Councillor Mr T Hallett

IN ATTENDANCE: Mr A Davies Clerk to the Council/Financial Officer
Mrs S Thompson Assistant to the Clerk

In the absence of the Mayor, Cllr Mrs Sue Lane, the Clerk requested that under Schedule 12 of the Local Government Act 1972, the Deputy Mayor, Cllr Mrs Brown, take the chair.

61. TO RECEIVE APOLOGIES

Apologies received from the Mayor Cllr Mrs Sue Lane, Cllr Evans, Cllr Rapi and Cllr Crockford.

62. TO DISCLOSE ANY PERSONAL INTERESTS IN ITEMS OF BUSINESS LISTED BELOW

None declared by Councillors.

63. TO AGREE ITEMS OF CORRESPONDENCE AND COMMITTEE MINUTES OTHER THAN THOSE MARKED NOT FOR PUBLICATION BEING GIVEN TO MEMBERS OF THE PRESS PRESENT

Proposed by Cllr Blackhall and seconded by Cllr Mrs Rossiter.

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present. .

Cllr Blackhall introduced Mr Angus Dunlop, Chair of the Tenby Harbour Users Association (THUA) and the meeting was suspended to allow Mr. Dunlop to address councillors.

He said that THUA had noted discussions on the Harbour at a recent TTC meeting and welcomed the action taken by members to support THUA. Cllr Crockford had attended the recent meeting of THUA and the minutes have been circulated to TTC members.

Mr Dunlop spoke of a shared commitment for THUA and TTC to ensure that the necessary work to the Harbour is done and a proper solution found to the problems being experienced by the harbour due to sand build-up.

There were big concerns and THUA were working with PCC to look at the development of harbour to get the harbour out of deficit while also protecting and maintaining the interests of all the different groups who operate down at the harbour.

The major issue that needed urgent addressing was dredging to remove the build-up of sand. Promises had been given by PCC for the past 3 years that it was to be done but it had not and now the harbour is practically unusable at low tide and, when there are neap tides, Caldey Island businesses have to close as the harbour is not operational.

There had been much frustration among THUA members following the Tenby Observer report of the TTC meeting as it stated that there was a plan in place for dredging but he felt TTC had been slightly misled as this was not the case.

This was not the time for sitting back and relaxing thinking that all was well as he felt progress was actually coming to a grinding halt and PCC have been getting away with this inactivity for years. A pre-dredging licence had been accepted by the Centre for Environment, Fisheries and Aquaculture, but it was unclear as to whether a licence had been applied for by PCC.

The bulldozer currently moving sand from the end of the pier was not a long term solution as this sand will return in no time at all. The cost for this alone is around £2400 for 2 days and this is the third time this year that this work has been undertaken.

He felt that this funding would be better spent on a plan for a substantial longer term solution.

PCC's Strategic Project Manager, Sarah Edwards was working hard to find public funding which has been missed over recent years to be used in the harbour.

Cllr Mrs Brown asked if PCC is totally responsible for the harbour area and Mr. Dunlop confirmed it to be a Municipal Port and therefore under PCC responsibility. This meant that any liability was also theirs.

There were two options being considered at the moment a) a land based dredge like undertaken in the past where sand is deposited at the end of North Beach end or b) a vacuum vessel dredge.

Mr. Dunlop admitted that the second option costs a lot more but felt it needed to be explored as this would require a different licence to the land-based dredge.

Cllr Hallett felt any sand removed should be used to replenish South Beach as this was where it had come from.

A company, Llanelli Sand had been sourced who were willing to undertake the dredge using their vessel, the Sospan Dau, which could collect up to 900m³ of sand in one go. They were also capable of 'rainbowing' the dredged sand onto South Beach if that was

the preferred location to deposit it. Another option to help meet the costs was for Llanelli Sand to buy the sand if of suitable quality.

Cllr Mrs Rossiter asked which of these options would be undertaken and Mr. Dunlop answered that both were being considered. Although the favoured option of THUA was the vessel dredge sufficient funding needed to be available and sadly the money previously earmarked towards dredging had not been ring fenced.

Sarah Edwards was very supportive and she and Barry Cooke, had identified some funding for a feasibility study into ways to generate additional income for the Harbour with schemes cantering around the North Walk and the sluice but the decision over dredging ultimately was not Mrs Edwards to make. TTC and THUA needed to keep up the pressure to get a detailed plan and a firm commitment.

Mr. Dunlop said that he was aware and grateful that TTC had written to PCC on the issue but TCC had not followed it up as they had felt the matter had been resolved following Cllr Williams' reported meeting with Mr Richard Brown, PCC.

He felt TTC and THUA needed to regroup and discuss the options with PCC. PHUA costings were that a five day land-dredge would be in the region of £8k to £10k while the Sospan Dau would be around £15k.

Cllr Blackhall commented that TTC had made a clear verifiable commitment, to support THUA should maintain that commitment to get the dredging carried out after the summer. There would be an extra win if this enabled problems on the South Beach to be addressed too. Collaboration by THUA, TTC and PCC was needed to agree the works and a timescale.

He felt decisions needed to be made quickly as National Resources Wales needed to be making a decision on granting the licence in the next month or so to get the work programmed in before the start of next season.

Cllr Blackhall said we needed a workable harbour and suggested the way forward would be a meeting with THUA, PCC and TTC to identify what needs doing and when agreed, the preferred option and then set a schedule for completion. While depositing the sand back onto South Beach was preferred we should also be prepared to forgo this if it meant the work would not be done in time

Cllr Mrs Skyrme-Blackhall supported Cllr. Blackhall adding that tidal currents in the North beach were already being affected by the sand build up with dangerous 'bores' at times. Members also had concerns that if the matter was not addressed Tenby could miss out on big events if North Beach could not be used for safe swimming.

The deputy mayor, Cllr Mrs Brown, thanked Mr Dunlop for attending the meeting.

The meeting resumed and Cllr. Blackhall proposed that TTC ask for a meeting between ourselves, THUA and PCC to discuss dredging options and agree a schedule of works and timescale. He felt TTC's preferred option, as a starting point, should be to have the sand removed from North Beach area used to replace sand on the South Beach. He was seconded by Cllr. Mrs. Skyrme-Blackhall.

RESOLVED

That TTC arrange a meeting between TTC, PCC and THUA as a matter of urgency to discuss dredging options and agree a schedule of works.

64. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council meeting held 29th May 2018 be confirmed and signed as accurate.

65. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

48b. Hywel Dda University Health Board – Tenby Surgery

Cllr Mrs Thomas had attended a meeting of the implementation group which also discussed the Walk-In Centre and they were delighted TTC wanted to be involved. There is a Drop In event planned for 2nd July. The Group discussions included expanding services to include minor ailments as well as minor injuries but no decision has been made as to the weekend service. On the whole however, it was a very positive meeting.

45. Gardens, Maintenance and General Purposes Meeting

The Clerk told Councillors that the size of standpipe requested by PCC was not allowed by Dwr Cymru as it was considered too big for the required use. A smaller one had been supplied, which, when tested by PCC, works just as well taking 12 minutes to fill a 500ltr tank. As a bonus the supplied standpipe costs approximately £1,500 less to hire than the one initially requested by PCC.

52. Updates as to the Sale of Land at Brynhir

Cllr Mrs Rossiter told Councillors that she has always been very vocal about the sale of land at Brynhir and she had been asked by members of the public why she was not at the meeting held on 22nd May. She was not informed of the meeting and she felt it was important that those who have objections also have their voice heard. It is very important that she must be kept informed of future meetings. The Clerk explained that the meeting had been arranged at very short notice due to the closing date of LDP submissions. He had sent out the message by email forgetting that Cllr. Mrs. Rossiter was not on this system. He apologised to Cllr Mrs Rossiter.

55e. CCTV

The Clerk informed Council that he had received a meeting request from Sinead Henehan PCC, SI Steven Cockwell and CI Amanda Diggins DPP to discuss future CCTV infrastructure across Pembrokeshire. As such Tenby Town Council's meeting will start at 7pm on 26th June 2018 to allow discussion.

66. **TO RECEIVE THE NOTES OF THE GARDENS, MAINTENANCE AND GENERAL PURPOSES MEETING HELD WEDNESDAY 30TH MAY 2018 AND CONSIDER ANY RECOMMENDATIONS THEREIN**

Cllr Mrs Thomas felt it had been a good meeting and was delighted that, when out on a walkabout, the situation was better than she thought.

67. **TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS:**

- a. NP/18/0295/FUL – Mr Andrew Carne, Bayview, 5 The Norton, Tenby – Purpose built garden shed – Bayview, 5 The Norton, Tenby

Cllr Mrs Rossiter commented that the applicants had jumped ahead as this shed had already been delivered. Cllr Mrs Thomas proposed accepting the application and Cllr Mrs Rees seconded the proposal.

RECOMMEND

Approval. Considered against all the relevant policies with the LDP members have no objections to this proposal.

- b. NP/18/0300/FUL – Mr Richard Lyndsey, Topcroft, North Cliffe, Tenby – Two storey extension to front of property to include balcony – Topcroft, North Cliffe, Tenby

Councillors commented that the property was looking dilapidated and needed updating. It looked tired. Cllr Mrs Williams asked if there had been any feedback from neighbours and there had been none to date. Cllr Mrs Rossiter proposed accepting the application and Cllr Hallett seconded the proposal.

RECOMMEND

Approval. Considered against all the relevant policies within the LDP members have no objections to this proposal

- c. NP/18/0316/ADV – Mr Morgan, 8a Falmouth Business Park, Bickland Water Road, Falmouth – Signage – Natwest chambers, Tudor Square, Tenby

Cllr Mrs Rossiter suggested following PCNPA recommendations. The Clerk told Councillors that he believed an officer may have some doubts over the anchor mural signage believing it possibly out of keeping. Cllr Blackhall proposed accepting the application but to raise a query regarding the anchor sign. Cllr Mrs Rossiter seconded the proposal.

RECOMMEND

Approval. Considered against all the relevant policies within the LDP members have no objections to this proposal. However, members would welcome the opinion of the Conservation Officer in relation to the proposal

to paint an ‘anchor’ mural on the wall and the precedent this will set within the Conservation area.

- d. NP/18/0323/FUL – Mr. & Mrs. Edwards, 1 Coastguard Houses, Broadwell Hayes, Tenby – Proposed single storey rear extension – 1 Coastguard Houses, Broadwell Hayes, Tenby

Cllr Mrs Rossiter commented that the property next door had already undertaken similar work. Cllr Hallett recommended approval and Cllr Mrs Williams seconded the proposals.

RECOMMEND

Approval. Considered against all the relevant policies within the LDP members have no objections to this proposal.

68. TO DISCUSS THE FOLLOWING ITEMS OF PLANNING CORRESPONDENCE AND TO AGREE ACTION IN RESPONSE

- a. Tenby Civic Society – Comments on planning application NP/18/0300/FUL

Noted

- b. Tenby Civic Society – Comments on planning applications

Noted

69. TO APPROVE THE END OF YEAR ACCOUNTS FOR 2017-2018

The Clerk told Councillors that these accounts had previously been submitted but had been amended at page 3 as the amount held in reserve was inaccurately recorded. Cllr Hallett thanked the Clerk for his hard work and recommended approval. Cllr Mrs Rossiter seconded.

RESOLVED

That the end of Year accounts for 2017-18 be approved

70. TO RECEIVE THE ACCOUNTS FOR MAY (INCLUDING SCHEDULED PAYMENTS, UN-PRESENTED CHEQUES, RECEIPTS, ACCOUNT BALANCES, BUDGET MONITORING TO DATE AND BANK RECONCILIATIONS) AND CONSIDER ANY ISSUES ARISING

Cllr Mrs Brown asked what happened to grant money if not used and the Clerk confirmed that, due to it being run as a zero budget account, any funds go into unallocated reserves at year end. Cllr Hallett recommended approval and Cllr Mrs Rossiter seconded.

RESOLVED

That the accounts for May (including scheduled payments, un-presented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) be approved.

71. TO RECEIVE THE INTERNAL AUDITOR'S REPORT ON END OF YEAR ACCOUNTS 2017 – 2018

The Clerk explained that the points raised by the Internal Auditors had been addressed and the De Valence would be invoicing TTC on a monthly basis for their grant and rent. Cllr Hallett proposed that the comments be noted and Cllr Mrs Williams seconded.

RESOLVED

That the Internal Auditor's report be accepted and it be noted that concerns raised had been addressed.

72. TO APPROVE THE ACCOUNTING STATEMENTS AND ANNUAL GOVERNANCE STATEMENT FOR SUBMISSION TO EXTERNAL AUDIT FOR END OF YEAR ACCOUNTS 2017 – 2018

Cllr Hallett recommended approval and Cllr Mrs Rossiter seconded.

RESOLVED

That the Accounting statements and Annual Governance statement for submission to external audit for End of Year accounts 2017 – 2018 be approved.

73. TO CONSIDER THE FOLLOWING GRANT REQUESTS AND AGREE ACTION IN RESPONSE TO PROPOSALS:-

- a. Sandy Bear Children's Bereavement Charity

Cllr Mrs Rossiter commented that there had been a request previously but at that time it had been out of TTC's remit. There are currently no accounts available due to it being a new/renamed Charity. Cllr Mrs Rees felt that this is a valuable service which is greatly needed dealing with bereavement in schools. Cllr Hallett suggested a donation of £50 on the proviso that further information be sought as to the organisation's charitable status. Cllr Mrs Rossiter seconded.

RESOLVED

That a donation of £50 be made on receipt on further information relating to the organisation's charitable status.

74. TO RECEIVE REPORTS BY COUNCILLORS ON OUTSIDE BODIES

SEPCHN

Cllr Mrs Thomas had attended a meeting of SEPHCN on 21st May 2018 at which the Health Board's representative who is overseeing transformation was there to explain why all this was taking place.

The consultation ends on 24th July.

Most of the SEPCHN meeting had focused on Tenby being a Community Hub. It appeared that there was a lot going on but no details as of yet. With regard to Tenby Surgery doctors will be provided by the Health Board until alternative provision is in place. There was also talk about integration of services between the surgery and the neighbouring hospital. The HDUHB were holding a Drop in meeting in the town in July where information could be shared and ideas listened to.

Cllr Mrs Rees told Councillors that Brynteg Dental Practice was now taking on National Health Care patients.

DE VALENCE

Cllr Mrs Brown told Councillors the café at the De Valence was under alteration. The De Valence were hosting weekly markets in the foyer and that Films4Tenby had adopted the De Valence and were now showing films twice monthly. This will go weekly during the summer months. They will also be showing children's films during the summer months. The wrestling will also take place throughout the summer.

75. TO CONSIDER ANY MEDIA ITEMS RELATING TO TENBY TOWN COUNCIL OR TENBY AND AGREE ACTION IN RESPONSE

Cllr Mrs Rossiter showed Councillors a piece from Monday's Daily Mail newspaper as she was horrified by the piece about 3 year old Will who was photographed on his holiday in Tenby collecting plastic on the beach.

Cllr Mrs Thomas congratulated Cllr Hallett on his letter that had been printed in last week's Tenby Observer. The letter expressed his concerns about blue trade waste food bins placed on the Parade especially the smell, grease and fat in the very location where the bus passengers arrive in to Tenby.

Cllr Mrs Thomas would like TTC to approach County Councillors to ask if they can do something on behalf of the people of Tenby. Cllr Blackhall and Cllr Mrs Rossiter agreed – many businesses clear their waste daily. Cllr Mrs Brown added that years ago nothing was allowed on the South Parade. Cllr Mrs Brown asked if the properties had anywhere else to store but it was explained that one of the businesses in question had had a change of landlord and the area that they had previously been allowed to use was now not available to them. The other had no rear entrance.

Members felt that PCC should not be allowing the bins on the Parade and Cllr Thomas said a solution must be found. Clarification in writing must be obtained from PCC and then a proper reply sent. Cllr Mrs Brown proposed writing a letter as to why it is being allowed to happen after all these years and that it is not acceptable. Cllr Hallett seconded.

76. TO RECEIVE UPDATES AS TO THE SALE OF LAND AT BRYNHIR (IF ANY)

None at this time.

77. TO RECEIVE UPDATES ON SOUTH PARADE (IF ANY)

None at present but Cllr Mrs Brown said a meeting is needed. Cllr Blackhall said that he was looking into holding a regeneration team meeting as soon as possible.

78. UPDATES ON PLASTIC FREE TENBY INITIATIVES

Cllr Blackhall told Councillors that there would be a performance by a theatre group on 27th July and that a giant plastic sea monster made from seaborne flotsam and jetsam would be with them. A public beach clean is to take place on the North and South Beach on 28th July 2018. A Logo design for the Tenby group is underway and will be followed by personal and business pledge cards.

79. REVIEW OF WHITSUN PARK AND RIDE PILOT SCHEME

The Clerk explained that he had been forwarded usage statistics for the week which showed average daily use of 553 persons but as Cllr Evans was not present at the meeting members agreed that further discussion on the item should be held over to the next meeting.

80. REVIEW OF EXISTING PEDESTRIANISATION ARRANGEMENTS

Cllr Blackhall said that the Clerk had just told Councillors that 550 people used the park and ride facility during Whitsun. He wondered if we should be looking at Whitsun week pedestrianisation? If we had the moveable bollards we had been promised, it may be easier to implement. Cllr Mrs Rossiter felt it may be too much work just for the one week. Cllr Mrs Thomas added that drivers are used to crowds during the season outside of pedestrianisation so tend to go slowly. Was it really needed at Whitsun? Cllr. Blackhall said he had no firm opinion he was just putting the idea into the public domain to gauge the public's view.

81. CASTLE HILL

Cllr Mrs Thomas started by saying that she was going to 'have a rant' about the condition of Castle Hill but due to news from the Clerk that attention was to be given to Castle Hill by PCC tomorrow she would wait as she was unsure what work will be undertaken.

Her concerns included overgrown weeds surrounding the wishing seat which generations of local children had sat on to make a wish. Cllr Mrs Thomas had with her photos of hog weed, weeds and valerian. She wondered would permission be needed to be had, and from whom should it be sought, if someone wished to do a couple of hours weeding work up there.

She also felt damage was being caused to the Castle and the walls by excessive weed growth and she wondered if grants were available from the Welsh Assembly for ancient heritage sites which PCC could apply for.

Cllr. Mrs Thomas suggested that TTC should look into possible grants for protection of ancient landmarks and heritage that may be available to PCC by writing to AMs, PLANED and CADW. Spraying has commenced on town walls.

Cllr Mrs Thomas also thought it would be nice if, once the wishing seat was revealed again, that a sign by erected next to it. Cllr Mrs Brown seconded the proposal.

82. TO CONSIDER ANY FINANCIAL OFFICER/CLERK'S ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS

The Clerk told Councillors that planning applications NP/18/0233/FUL and NP/18/0236/FUL previously considered by members had now been withdrawn.

83. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday 26th June 2018 at 7.00pm. Mrs S Henehan, PCC; SI Cockwell and CI Diggins DPP would be in attendance to speak regarding future CCTV provision in the county.

84. TO PROPOSE ANY ITEM FOR THE NEXT AGENDA

Cllr Mrs Skyrme-Blackhall said that members of the church choir had expressed concerns to her about smell and mess at entrance to St Mary's Church in Tudor Square.

The Clerk suggested that a letter be written by the choir to TTC explaining the problems being experienced.

85. TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE "PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960"

86. TO CONFIRM THE PRIVATE AND CONFIDENTIAL MINUTES OF 29TH MAY 2018

Resolved that the Private and Confidential Minutes of the Tenby Town Council meeting held 29th May be confirmed and signed as accurate.

87. MATTERS ARISING

Mayor _____

Town Clerk _____

Date
