

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 9th June 2015

PRESENT

Councillor P Rapi	Mayor
Councillor Mrs Brown	
Councillor L Blackhall	
Councillor T Hallett	
Councillor Mrs Rossiter	
Councillor Mrs Durham	
Councillor H Johns	
Councillor Mrs Thomas	
Councillor Dr P Easy	
Councillor Mrs Putwain	
Councillor W Rossiter	

IN ATTENDANCE:

Mr A. Davies	Clerk to the Council/Financial Officer
Mrs L Hensman	Assistant Clerk

63. APOLOGIES

Apologies received from Councillor M Evans and Councillor Mrs Lane.

64. DISCLOSURE OF PERSONAL INTERESTS

Councillor Mrs Putwain declared a prejudicial interest in Item 6a. Councillor Mrs Rossiter declared a personal interest in Item 7a and Councillor Mrs Thomas declared a personal interest in the additional planning application NP/15/307/LBA.

65. ITEMS TO PRESS

The Clerk reported he had sent Councillors an e-mail outlining additional planning applications NP/15/0299/FUL and NP/15/0307/LBA.

Councillor Hallett proposed to accept the additional planning applications, seconded by Councillor Mrs Putwain.

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present with the additional planning applications NP/15/0299/FUL and NP/15/0307/LBA.

66. CONFIRMATION OF MINUTES

Councillor Mrs Brown felt the wording should be amended for planning application 45b - NP/15/0255/S73. It should read from the menu and not off the menu.

Resolved that the Minutes of the Tenby Town Council held 12th May 2015 be confirmed and signed as accurate with one amendment.

It will now read: Approval under the proviso that the hot food take-away element is restricted to items from the café menu and available between 7.30 am and 8.00 pm.

67. **MATTERS ARISING**

45a - NP/15/0223/FUL - 29 The Glebe, Tenby

Councillor W Rossiter asked if PCNPA had notified TTC when the site meeting has been arranged for 29 The Glebe planning application. The Clerk responded stating PCNPA do not plan site meetings as they feel Councillors can attend to view without an officer being present as well.

Councillor Mrs Rossiter felt it was difficult for Councillors to just turn up at someone's house for a site meeting without the occupants being aware. She said it would be more beneficial if PCNPA have an officer present to discuss through councillors concerns.

Following further discussion it was

Resolved that the Clerk liaise with PCNPA and confirm a time for a site meeting about planning application NP/15/223/FUL – 29 The Glebe, Tenby.

44 (19) – (468c) – New Local Government Legislation – Register of Members Interests

The Clerk said a few register of councillors' interests were outstanding and could they be returned to TTC office as soon as possible. Those forms already returned have been uploaded onto the website in line with recent legislation.

45b - NP/15/0255/S73 – Retrospective Planning Application

Councillor Mrs Brown said retrospective planning applications are again being processed and she felt PCNPA should be doing something to stop people sending applications in after they have started or even completed the work. She continued saying PCNPA should even consider fining the applicants if it was an appropriate way of dealing with people who have knowingly processed retrospective planning applications. If an applicant is fined it may deter others from following suit.

Councillor Mrs Brown proposed TTC write to PCNPA planning department and ask if they can consider fining applicants of retrospective planning applications, seconded by Councillor Hallett.

Resolved that TTC write to PCNPA planning department and ask if they can consider fining applicants of retrospective planning applications.

Councillor Mrs Putwain asked for clarification of the resolution, if the letter would be for every retrospective planning application or just specifically the last application.

Councillor Mrs Brown confirmed she meant all retrospective planning applications as over the past months there have been several submitted for consultation.

45e. – Planning Application - NP/15/0282/FUL – Mr and Mrs P Seward, Sea Vista, Crackwell Street, Tenby

Councillor Hallett asked if PCNPA had responded following TTC suggestion for a full archaeological and ecological survey. The Clerk said he had received no further information.

Councillor Mrs Putwain asked if Mr B Blake, PCC had responded following her request for a reply to her questions following the recent pedestrianisation consultation.

The Clerk said no correspondence had been received from Mr Blake despite sending several e-mail reminders.

68. PLANNING APPLICATIONS

a.NP/15/294/LBA –Mrs Trisha Putwain, Wheelhouse, Bridge Street, Tenby – Installation of ten solar panels on roof at rear of property, Wheelhouse, 3 Bridge Street, Tenby.

Councillor Mrs Putwain left the chamber.

Councillors discuss and viewed the application, expressing various views about solar panels on a listed building.

Councillor Mrs Thomas proposed approval as solar panels are a positive move for the environment, seconded by Councillor Mrs Rossiter.

RECOMMEND

Approval as solar panels are a positive move for the environment.

Councillor Mrs Putwain re-joined the meeting.

b.NP/15/0290/S73 – Waterstone Estates Ltd., c/o Mr Darren Brown, Mango Planning and Development Ltd., Number One Waterton park, Bridgend – Variation of condition No. 2 of NP/13/0402 to allow revised design, former Royal Mail depot, The Green, Tenby.

Councillor Hallett declared a personal interest, remaining in the room but taking no part in any vote.

Councillors discussed and viewed the planning application in detail. The Clerk outlined the visual changes between the previous and new application: however despite asking PCNPA no letter explaining the reasoning for the changes was included with the application.

Councillor Dr Easy proposed refusal as TTC could not recommend approval without an understanding of the applicant's rational for amending the original design, seconded by Councillor Mrs Putwain.

RECOMMEND

Refusal as TTC felt they had no understanding of the applicant's rational for amending the original design.

Councillor Hallett re-joined the meeting.

c.NP/15/0299/FUL – HSBC Banking PLC., 8 Canada Square, London – Existing external ATM to be replaced with new models in the same location, HSBC Bank, Tudor Square, Tenby

Councillors discussed and viewed the planning application.

Councillor Hallett proposed approval, seconded by Councillor Dr Easy.

RECOMMEND

Approval.

d.NP/15/0307/LBA – Mrs Kate Evans, Clifton Rock, Greenhill Road, Tenby – Painting of north and west elevations and removal of modern door surround, Clifton Rock, Greenhill road, Tenby

Councillor Mrs Thomas declared a personal interest, remaining in the room but taking no part in any vote.

Councillors discussed and viewed the planning application.

Councillor Hallett proposed approval as the application appeared to be sympathetically in keeping with the area, seconded by Councillor Mrs Rossiter.

RECOMMEND

Approval as the application appeared to be sympathetically in keeping with the area.

69. CORRESPONDENCE

a. Pembrokeshire County Council – Licensing applications.

The Clerk reported TTC can only make representation on Licensing Applications when asked to do so by the general public.

Pembrokeshire County Council has a new policy in operation in relation to sending out information on applications as the previous policy was breaching Data Protection laws.

Councillor Blackhall was not sure why Data Protection would prevent TTC from receiving the licensing applications.

The Clerk explained he discussed the situation with the licensing department as TTC members could go over to see the application and therefore having a copy via e-mail would be no different. The licensing department explained some items within the application are not in the public domain and therefore under data protection not for viewing by other bodies. In addition it would not be cost effective to redact the 'not for public viewing items' before sending the application to TTC.

The Mayor asked why could PCC not just sent TTC a copy of the licensing application front page, as TTC needs to know what licenses are being amended or extended within the town.

Councillor Mrs Brown asked if the basic information could be downloaded by the Clerk in case a member of the public asks for representation on an application.

Councillor Mrs Thomas felt the information is advertised outside the property and in the press and therefore this was probably adequate.

Councillor W Rossiter requested TTC invite a representative from the Licensing Department, PCC to discuss the changes to licensing applications at a future council meeting, seconded by Councillor Mrs Brown.

Resolved that TTC invite a representative from the Licensing Department, PCC to a future council meeting to discuss the data protection issues surrounding licensing applications.

70. ACCOUNTS FOR MAY 2015

The Clerk presented the accounts for May 2015 which included scheduled payments, un-presented cheques, receipts, account balances and bank reconciliations.

Councillors viewed and discussed the documentation.

The Clerk outlined the War Graves Commission donation for upkeep of the Old Cemetery War Graved had been received. He asked if it was the wish of councillors to donate this money, in line with previous years, to Tenby Sea Cadets who carry out the maintenance of the war graves.

Councillor Mrs Putwain declared an interest at this point.

Councillor Hallett proposed the War Graves Commission donation for maintenance of the war graves in Tenby should be donated to Tenby Sea Cadets, seconded by Councillor Mrs Brown.

Resolved that under Section 214 LGA 1972 TTC donate the War Graves Commission Maintenance Grant to Tenby Sea Cadets.

Councillor Hallett proposed acceptance of the TTC Accounts for May 2015, seconded by Councillor Dr Easy.

Resolved that the accounts for May 2015 be accepted.

71. REPORTS BY COUNCILLORS ON OUTSIDE BODIES

Councillor Blackhall reported on a very successful Greenhill School Reunion, with 360 people present at the height of the event. He felt nowhere else can hold an event of this scale within Tenby. Secondly he said De Valence Trust meetings will be held on alternate Tuesdays at 9.30 am, commencing Tuesday 16th June 2015.

Councillor Blackhall appealed for help to man the De Valence building during the Activity Wales Long Course weekend from the 3rd – 5th July. Please can anyone who can help discuss their availability as soon as possible to allow time to familiarise themselves with the building.

Councillor Hallett praised the Greenhill School Reunion organisers on the successful event and thanked the Frantic Five Band for another special performance.

Councillor Mrs Thomas reported on the Primary Care Service Development Project Groups recent meeting. She outlined details of items discussed including care for ‘Chronic Conditions’, the ‘Out of Hours Doctors Service’ and Tenby Surgery new triage service. The summer MIU service was not discussed at this meeting; however she anticipated it was due for discussion at the next scheduled meeting. All the documentation discussed at the meetings would be available in

Tenby Town Council Offices for any member of the council or public to read at their convenience.

Councillor Mrs Thomas asked if as many councillors and members of the general public could attend an open Hywel Dda Health Meeting in the De Valence on Tuesday 23rd June 2015 from 2-5pm. The new Chairperson Mrs B Rees really wants to listen to concerns on health matters in the South East Region of Pembrokeshire; therefore this is an ideal opportunity for everyone to feedback on positive and negative health matters.

The Mayor said he had attended a dinner hosted by the Australian Choir visiting Tenby who presented Tenby with a plaque. In addition he attended Tenby Golf Club's Captain's Reception; both events were very enjoyable.

Last week he met the Commissioner for Children at St Teilo's School where the commissioner presented children with awards for being the number one school having converted people to walk and cycle to school. Finally last weekend he attended the Splash Out Surf Experience organised for Autistic Students held on South Beach where he presented certificates and prizes to all participants.

72. MEDIA ITEMS

Councillor Mrs Brown reported on the BBC Wales today programme, County Councillor Huw George said he was looking into the possibility of banning smoking in some outside public spaces including play areas and Pembrokeshire Beaches. As a smoker she agreed with the ban in certain places like children's play areas; however the beaches are the life blood of the town for tourism and business. She felt people would think twice about coming to Pembrokeshire for a holiday if they were going to be frowned upon for smoking on a beach in a very open environment. If the County Council wish to improve the Environmental aspects of Pembrokeshire, perhaps they would be better to focus on improving public footpaths and removing litter from the beaches rather than banning smoking.

Councillor Dr Easy reported on an article in 'The Oldie' magazine featured the Greek motto carved into the old Tenby baths building. He left a copy in the Tenby Council office for anyone to view at their leisure.

Councillor Mrs Putwain said she intended to reply personally to the Sailing Club letter in the Tenby Observer.

73. TAXIS WITHIN THE WALLED TOWN

Councillor Mrs Brown felt a review of the speed restriction within Tenby Town Walls was well overdue. She outlined several incidents where accidents to pedestrians have narrowly been avoided, when taxi vehicles are rushing to ensure they vie for as many fares as possible, specifically along the narrower streets like High Street, St George Street and Upper Frog Street. She fully understood that they needed to make a living but felt safety had to be the priority within a busy public area.

County Councillor M Evans had highlighted this problem at a previous TTC meeting and asked for consideration for a 20 mph limit within the town walls.

The Mayor said he was aware a 20 mph limit is being installed at The Green and St John's Hill; however this is due to the school located in the vicinity.

Councillor Blackhall said he felt it was mainly taxis speeding; however he did feel it was other vehicles too. He proposed a blanket speed restriction within the town walls should be discussed with PCC. In addition TTC ask PCC licensing department write to all taxi firms operating in the area, not just Tenby; expressing concerns that have been raised and request they adhere to the present restrictions before alternative more drastic measures are undertaken, seconded by Councillor Mrs Thomas.

Resolved that TTC write to the Licensing Department, PCC, requesting that they write to all Taxi firms operating within Tenby to outline concerns expressed over speeding in the town centre. Further that a reduction of the speed limit within the walled town be placed on the agenda for discussion at the next meeting.

Councillor Hallett reported residents of the McCarthy & Stone Apartments have expressed concerns when joining The Norton carriageway from their parking garage due to traffic driving at speed. He was aware TTC had previously contributed to a town speed gun and perhaps the Inspector could be asked if the gun was still in operation when he next attends a TTC meeting.

74. SOUTH PARADE TREES

Councillor Mrs Thomas reported many comments have been posted on the 'Tenby Through Times' Facebook site about the South Parade Trees. The comments cover many suggestions from pruning to removal and therefore she felt the concerns expressed should be considered. Personally she felt it was time the trees had some attention and agreed with the suggestion of pruning all the trees along the parade.

Councillor Hallett and Councillor W Rossiter felt the trees were a very important feature of the town and served several purposes; including providing shade on a warm day and providing oxygen which we all need. People can view the town walls from the Five Arches all the way down to Belmont Arch.

Councillor Mrs Rossiter proposed the trees only needed to be pruned to preserve the walls, as they are part of Tenby's Heritage, seconded by Councillor Mrs Thomas.

The Clerk said the parade trees had been raised at the Tenby Regeneration meeting as to the condition and maintenance programme of the trees. In response to the regeneration team question Mr R Staden, PCC and Mr M Higgins, PCNPA were both in agreement there is no set plan for maintenance of the trees, they were last pruned eight years ago. At present the trees are healthy and they saw no need for hard crowning or pollarding of the trees. They could not agree with total removal of the trees and if alternative trees were removed it would be a major operation as the root balls would have to be excavated and the paving would all need to be renewed. At present they felt that, while the paving is becoming deflected; it is in reasonable condition.

The Regeneration Team have asked Ms Sinead Henahan, Regeneration Department, PCC to obtain costings for maintenance and/or removal of South Parade Trees and feed this information back at the next Regeneration team meeting.

Following in depth discussion it was

Resolved that TTC supported pruning of the South Parade trees.

75. EUROPEAN WALLED TOWNS

Councillor Hallett provided up to date information for councillors on the present situation of the European Walled Towns Committee. There has been unrest, however, a team are now working together to provide the services originally intended when the group was formed. TTC had full membership for 2014 and therefore have the opportunity to presently vote for the organisation to continue.

Several councillors expressed concern that they do not see any benefit for Tenby by maintaining its membership.

The Mayor reminded councillors that Tenby was one of the founder members and obviously felt strongly about the organisation at that time.

Councillor Hallett said he was happy to liaise with the European Walled Towns on behalf of TTC and vote on their behalf.

The Mayor took a vote to give Councillor Hallett powers to vote on behalf of TTC to support the European Walled Towns continuing. The vote resulted in five for, four against and one abstention. Therefore it was

Resolved that Councillor Hallett vote on behalf of TTC in support of the European Walled Towns Committee continuing.

Councillor Mrs Thomas left the meeting.

76. FINANCIAL OFFICER/CLERK'S ITEMS

a. Licensing Sub-Committee Meeting

The Clerk reported Tenby Sailing Club licensing application will be discussed at the sub-committee meeting on Monday 15th June 2015 at 10am. He outlined that TTC had the right to attend to make representation. He asked if any councillors wished to attend as he needed to inform them if TTC would be represented. No councillor responded to attend the meeting.

b. Welsh Translation – Gateway Signage Tenby Motto

The Clerk reported the University of Wales, Trinity St David had provided Councillor Dr Easy with a Welsh translation of the Greek motto for the Gateway to Tenby sign. The translation had subsequently been forwarded to PCC for their attention.

The Clerk expressed his thanks to Councillor Dr Easy and the University of Wales, Trinity St David's for their assistance in obtaining an accurate translation.

Councillor Mrs Putwain explained the history of the Greek Motto and its origins for councillors' information.

77. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday 23rd June 2015 at 7.30pm.

78. ITEMS FOR THE NEXT AGENDA

Traffic speed - Tenby Walled Town – The Mayor

Pedlars & Street Traders – Councillor Blackhall

European Walled Town Membership Fee – Councillor Hallett

79. PRIVATE AND CONFIDENTIAL

Proposed by Councillor Hallett, seconded by Councillor Mrs Putwain.

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

80. MINUTES

Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 26th May 2015 be confirmed and signed as accurate.

81. MATTERS ARISING

62 - Minutes of Personnel Sub-Committee

The Clerk reported he had actioned the recommendations of the Personnel Committee and one member of TTC staff expressed an interest in undertaking the additional hours; however at this time no amount or plan of hours had been decided.

Councillor Mrs Brown proposed a sub-committee meeting be called to outline the terms and conditions of employment for the temporary post, seconded by Councillor Blackhall.

Resolved that the Clerk arrange a Personnel Sub-Committee meeting to outline the terms and conditions of employment of the temporary seasonal post.

The Clerk outlined that a Gardens, Maintenance and General Purpose meeting needed to be re-scheduled and was it the wish of councillors to arrange this for early next week. It was

Resolved that the Clerk arrange a Gardens, Maintenance and General Purpose meeting for next week.

82. FINANCIAL OFFICER/CLERK'S ITEMS

a. Jubilee Play Park

The Clerk informed members that funding has been secured under Section 106 from the developers of the old Hospital site for additional play equipment on the Jubilee Play Park. In light of this was it the wish of councillors to obtain some costings for an additional piece of equipment.

Councillor Blackhall proposed the Clerk assess the area available at the Jubilee Play Park for a further piece of children’s play equipment and obtain costings to enable further discussion on the matter, seconded by Councillor Mrs Brown.

Resolved that the Clerk assess the area available at the Jubilee Play Park for a further piece of children’s play equipment and obtain costings to enable further discussion on the matter.

Mayor _____

Town Clerk _____

Date _____