

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 9th December 2014

PRESENT

Councillor Mrs Lane	Mayor
Councillor Mrs Thomas	
Councillor Mrs Durham	
Councillor Mrs Brown	
Councillor L Blackhall	
Councillor W Rossiter	
Councillor T Hallett	
Councillor Dr P Easy	
Councillor M Evans	

IN ATTENDANCE:

Mr A. Davies	Clerk to the Council/Financial Officer
Mrs L Hensman	Assistant Clerk

283. APOLOGIES

Apologies received from Councillor P Rapi, Councillor Mrs Rossiter, Councillor Mrs Putwain and Councillor H Johns.

284. DISCLOSURE OF PERSONAL INTERESTS

Councillor Mrs Thomas declared a personal but not prejudicial interest in Tenby Town Walls maintenance.

285. ITEMS TO PRESS

The Clerk distributed for Councillors information a letter of response from PCC to Tenby Civic Society (Agenda Item 8), relating to traffic speed issues along Upper Park Road, Tenby.

Proposed by Councillor Hallett, seconded by Councillor Blackhall.

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

286. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council held 25th November 2014 be confirmed and signed as accurate.

Councillor M Evans joined the meeting.

287. MATTERS ARISING

231 –(183) – Tenby Town Walls

Councillor Mrs Thomas asked if the Town Wall Survey document had been received in TTC office. The Clerk reported that the document is A3 size and too heavy to post; therefore County Councillor Evans will be collecting the survey personally from County Hall later this week.

240f – Sea Gull Proof Bags

The Clerk reported that due to the positive response of the sea gull proof bags, PCC will be rolling the scheme out across the whole of Pembrokeshire. PCC will initially purchasing 2000 plain bags, allowing individual town and community councils to pay retrospectively for them. As the bags will be plain this will give the option to have town logos print onto the bags if required. The price of individual bags to the households will be determined in due course.

Councillor Evans proposed TTC obtain prices for logo printing in preparation for the new supply of plain sea gull proof bags.

Councillor Mrs Brown said the scheme had worked well. It was now important for locals to take advantage of the service once fully available.

Councillor Evans said PCC plan to send letters to all households once the new supply is available; however he personally felt that businesses should take advantage of the system for their private waste collections. This would prevent litter being strewn across pavements and looking unsightly throughout Tenby.

The Clerk said once the sea gull proof bags are received and ready for purchase a full promotional launch will be arranged.

254a – Five Arches Car Park – Planning Application NP/14/0402

The Clerk reported he had attended the recent PCNPA committee meeting to speak on Planning Application NP/14/0402, Five Arches Car Park, St Florence Parade Tenby. He delivered TTC views as they had differed from those of PCC and PCNPA. County Councillor M Evans and County Councillor M Williams both spoke in support of the application. Following consideration of all the information provided, PCNPA committee granted approval, for a further 3 years temporary car park on the Five Arches site. However they did stipulate a condition that the owners allocate a parking area for motorbikes and provide a bicycle rack.

272 – Planning Applications

Councillor Hallett expressed concern at the amount of retrospective planning applications that appear to be coming through. He felt that people should be made aware of the appropriate procedure to follow when applying for all types of planning applications. In addition he said advice can be requested from the relevant authorities before incurring costs of presenting an application to prevent retrospective applications.

273a – PCNP – Update on Local Development Plan Land Allocation

Following discussion on areas of land documented in the LDP, Councillor Evans proposed TTC write to the owner of the Old Cottage Hospital site and offer the opportunity to meet with Councillors. This would give them the opportunity to discuss their short and long term plans for the area, seconded by Councillor Mrs Brown.

Resolved that TTC write to the owners of the Old Cottage Hospital site and invite them to meet with TTC to discuss their short and long term plans for the area.

288. PLANNING APPLICATIONS

The Mayor declared a personal interest on the following item and proposed Councillor Hallett to take the chair for the following item, seconded by Councillor Mrs Brown.

Resolved that Councillor Hallett take the chair for the following Planning Application.

The Mayor left the chamber.

a. NP/14/0675 – Mr Geoffrey Martin, 29 Oakridge Acres, Tenby – Add a porch to the front and extend existing garage to create a double garage at the front of the property and extend conservatory at the back of property, 29 Oakridge Acres, Tenby.

Councillors discussed and viewed the planning application. Councillor Evans proposed approval as the application would improve the amenity of the house with no detrimental affects on neighbouring properties, seconded by Councillor Mrs Brown.

RECOMMEND

Approval as the application would improve the amenity of the house with no detrimental affects on neighbouring properties.

The Mayor re-joined the meeting.

289. PLANNING CORRESPONDENCE

Councillor Evans and Councillor Mrs Durham declared a personal interest on the following item and took no part in discussion or the vote.

a. PCNPA – Request for tree works at Tenby United Rugby Football Club, Heywood Lane, Tenby.

Discussion took place relating to tree safety and maintenance with additional information provided by Councillor Hallett, TTC, Tree Warden and Councillor W Rossiter.

Councillor Hallett proposed no objection to the tree works on health and safety grounds, seconded by Councillor Mrs Brown.

Resolved that TTC had no objections to the proposed tree works on health and safety grounds.

Councillor Evans and Councillor Mrs Durham re-joined the meeting.

b. PCNPA – Tree works notification (six Leyland Cypress trees to be removed on eastern boundary of Longshaw, Tenby.

Councillor Hallett proposed no objection to the tree works on health and safety grounds, seconded by Councillor W Rossiter.

Resolved that TTC had no objections to the proposed tree works on health and safety grounds.

c. PCNPA – Tree works outside 4 and 7 Green Crescent, Tenby (TPO63 – T7 and T8) – Norton West, Tenby.

Councillor Hallett proposed no objection to the tree works on health and safety grounds, seconded by Councillor M Evans.

Resolved that TTC had no objections to the proposed tree works on health and safety grounds.

290. CORRESPONDENCE

Councillor Hallett declared a personal interest and took no part in discussions or vote.

a. Tenby Civic Society – Copy of letter sent to PCC regarding Upper Park Road

Councillors read and discussed the Tenby Civic Society letter along with PCC's response to their enquiries relating to Upper Park Road traffic issues.

Councillor Evans agreed with the suggested 20mph restriction within Tenby Town Walls, noting that he had discussed this issue many times at TTC meetings and with PCC officers.

Following the discussions it was

Resolved that TTC note the information and await the proposed trials being arranged by PCC for traffic speed issues on Upper Park Road.

Councillor Hallett re-joined the meeting.

Councillor Hallett asked if PCC could consider speed related issues down St John's Hill, especially following the recent accident involving a school pupil. Councillor Evans responded stating that a letter had already been sent to PCC from TTC requesting assessment of traffic speed and safety on roads adjacent to St Teilo's School. The Clerk said the letter had been sent several weeks ago, Mr. Darren Thomas, PCC Head of Highways had agreed to conduct a survey and he was awaiting further feedback.

b. PCC – Variation of Pembrokeshire County Council (Off Street Parking Places) (Consolidation) Order 2011

Councillor Evans felt it was a positive move that PCC have included a 24 hour parking ticket within their new parking order. This would benefit everyone as they can now buy a ticket and return to the car park within the allotted time and not have to return before 9am to purchase a valid parking ticket for the day.

Councillor Mrs Brown felt the 24 hour ticket would also be beneficial for those patrons parking in the railway station car park. Therefore she proposed TTC write to the relevant authority and

explain the changes within the local authorities and request consideration for a similar ticket at their car park, seconded by Councillor Hallett.

Resolved that TTC write to NCP Car Parks and request consideration of a 24 hour ticket at their Tenby Railway Car Park, highlighting that PCC car parks have included a 24 hour ticket option from January 2015.

Councillor Blackhall expressed concern over the proposed parent and child spaces being proposed in the Multi storey car park. He felt as a lift was being installed were these spaces essential. If they are deemed essential could they be specifically for parent and toddlers only who need to negotiate prams etc.

The Mayor asked if consideration had been given to widening the parent and child spaces to aid parents getting toddlers out of car seats. It was

Resolved that the respond to PCC supporting the amendments to the parking order, with consideration to concerns relating to the parent and child parking spaces.

c. Peter Harts, PCC – Copy of letter sent to households in Lower Frog Street (change of refuse collection)

Councillor Mrs Durham requested clarification on the refuse collection changes to fortnightly in Lower Frog Street, asking if Upper Frog Street would remain weekly. The Clerk explained he had only received notification for changes to Lower Frog Street collection and would inform Councillors as and when any other street refuse collections are amended.

d. Sammy Milston, PACTO (via e-mail) – Pembrokeshire Community Transport services

Councillors discussed the information provided by PACTO in relation to Pembrokeshire Community Transport services. It was

Resolved that the information be displayed on the De Valence notice board for public information.

e. Cllr Jamie Adams, PCC – Savings Consultation – Town and Community Council Sessions

Councillor Evans provided information on the process PCC would be following as they have large budget savings to make; therefore they are reviewing what none essential services will be cut.

The Clerk narrated the documentation from County Councillor J Adams stating that PCC had held two budget saving consultation meetings and would be scheduling more meeting in the New Year as they have to make savings of £25 million by March 2015.

Councillor Mrs Thomas reported on how Cornwall had made savings by town and community councils merging to make savings and felt this may be a consideration in the future.

Following discussion it was

Resolved that TTC would await further information from PCC and discuss further financial options in private.

f. Christopher Salmon, Police and Crime Commissioner (via e-mail) – Police precept survey

Councillors discussed the information. It was

Resolved that the Clerk responds to the Police precept survey on behalf of TTC.

g. Boundary Commission for Wales – Review of County Electoral Arrangements for the County of Pembrokeshire.

The Clerk provided a report on the review of County Electoral Arrangements for Pembrokeshire and outlined the main points. Tenby North and South Wards would remain unchanged with one County Councillor representative for each ward. For Councillors information he outlined other proposed amalgamations and changes to neighbouring county council wards. He concluded by reporting that a copy of the full report is available in TTC office and can be reviewed at any time.

Councillors discussed aspects of the proposed changes in detail comparing County Council representation statistics between the North and South of the County. Councillor Evans clarified specific effects the changes will have in relation to urban and rural representation.

291. ACCOUNTS

Councillor Evans asked if the nominated reserves projects could be itemised on the lead accounts sheet. The Clerk explained that unfortunately the accounts program does not allow additional information on the lead sheet; however it is documented under the reserves account section.

Councillors reviewed and discussed aspects of the accounts in detail.

Councillor Hallett proposed acceptance of the accounts for November 2014, seconded by Councillor Dr Easy.

Resolved that the accounts for November 2014 be accepted.

292. GRANTS

The Mayor outlined for information that Tenby House Hotel had incurred the increase in costs for the New Years Eve Firework Insurance over the years and TTC had not been made aware of the gradual increase until now. She then declared a personal interest on the item and took no part in discussions or the vote.

a. Mrs Lesley Fisher – Contribution to insurance costs of New Years Eve festivities

Councillor Hallett felt TTC should support this application as the New Years Eve celebrations are a great asset to the town, proposing TTC donate £500 towards the insurance costs for fireworks on New Years Eve, seconded by Councillor Blackhall.

Resolved under Section 145 (LGA 72) to forward a cheque for £500 towards the insurance costs for the fireworks on New Years Eve.

The Mayor rejoined the meeting.

b. Mrs Nan Dowell – New Tenby Rainbows

Councillor Hallett said it was pleasing to see that Tenby Rainbow Group was to be reinstated, and he felt TTC should be supporting this venture.

Councillors discussed the costings that would be incurred when commencing a new group.

Councillor Hallett proposed TTC donate £100 towards the re commencement of Tenby Rainbow Group, under the leadership of Mrs N Dowell.

Resolved that under Section 19a Local Government (Misc Prov) Act 1976 TTC donate £100 to Tenby Rainbow Group.

293. REPORTS BY COUNCILLORS ON OUTSIDE BODIES

Councillor Dr Easy reported he attended the St Teilo's School Governors meeting where the Chair of Governors thanked Tenby Mayor and Clerk for arranging for the school to be considered for voluntary work by Premier Inn Staff.

The Mayor explained to Councillors that along with the Clerk they had met the Premier Inn Operations Manager who had asked for a project their new employees could undertake. Premier Inn policy is when a new facility opens they give back to the community a days work from every new member of staff. However, as the time of year dictated that an inside project would be more suitable, it was suggested that St. Teilo's, as the closest school to the development, may have a project that could be undertaken. Premier Inn would provide the paint etc as well as the manpower and work over a weekend to ensure the safety of pupils and keep disruption to a minimum. The Mayor said she was extremely pleased that Premier Inn is willing to get involved in the community and the school would benefit from the initiative.

Councillor Hallett added that all the builders working on the McCarthy & Stone and Premier Inn site had been very helpful during their time in Tenby.

The Mayor reported she had attended the recent Hope concert that was raising funds for the vital service the charity provides in Neyland. Although the concert was not very well attended it was enjoyable and raised £350. Other duties included attending the Lions annual Christmas Dinner last week and she would be attending the Tenby Round Table Senior Citizens Dinner and Fireman's Annual Christmas Dinner later this week.

She continued reporting on the success of the first two Christmas Festivities Events and expressed how much she is looking forward to the next two. On Saturday 13th December Tenby Chamber of Trade & Tourism will be holding a Christmas Market in Tudor Square while Tenby Fire Brigade will be holding a market on Friday 12th and Saturday 13th in the Fire Station. A Children's Christmas Party will also be held in the De Valence commencing at 7pm on the 13th December. On the 20th December local DJ Steve Briers will be entertaining in Tudor Square while the Disney characters from Frozen parade. The results of the Christmas Poster Competition will be announced for every school from 4pm. On Sunday 14th December Tenby

Ladies Circle will be holding the annual Santa Run where, as Mayor, she will be presenting the medals.

294. MEDIA ITEMS

The Clerk reported that last year Tenby achieved a Bronze award in the Best UK Coastal resort category at the British Travel Awards. At this year's awards ceremony Tenby achieved a Silver award.

The Mayor asked if perhaps Mr A Turner would like to visit Tenby to meet and present TTC with the Silver Tourism Award certificate.

295. FINANCIAL OFFICER/CLERK'S ITEMS

a. Delegation of authority to deal with urgent matters during the Christmas recess.

The Clerk explained that the next scheduled meeting of TTC would be the 23rd December. In light of the closeness of this meeting to Christmas he had discussed with the Mayor and she felt the next TTC meeting should be in the New Year.

The Clerk requested delegated authority from TTC to allow him to deal with urgent matters during the Christmas recess in liaison with the Mayor.

Councillor Hallett proposed delegation of authority to the Clerk to deal with urgent matters, seconded by Councillor Dr Easy.

Resolved that the Clerk be delegated authority to deal with urgent matters during the Christmas recess.

b. Street Licence - South Parade, Tenby

The Clerk reported Ms S Young, Street Care, PCC had received an application for a Hot Chestnut Stall on South Parade, Tenby, for Saturday & Sundays in December, Christmas Eve and New Years Eve. Councillors discussed the licence, it was

Resolved that TTC had no objections.

c. County Councillor Wynne Evans - Defibrillator Caldey Island

The Clerk reported County Councillor Wynne Evans had successfully obtained a Defibrillator for Caldey Island and he was pleased to report training will commence during February 2015. He thanked Tenby Town Council for supporting his request.

296. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday 6th January 2014 at 7.30pm.

The Clerk reported that this meeting may be brought forward if the organiser of Carten can attend to discuss next year's event in Tenby.

297. ITEMS FOR THE NEXT AGENDA

Christmas Festivities - The Mayor

'A' Frames - Councillor W Rossiter

Tenby Cobbles - Councillor Hallett

298. PRIVATE AND CONFIDENTIAL

Proposed by Councillor Hallett, seconded by Councillor Mrs Brown.

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

299. MINUTES

Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 25th November 2014 be confirmed and signed as accurate.

300. MATTERS ARISING

266a - Tenby Regeneration Projects

The Clerk reported Mr C Osborne was dealing with obtaining quotes for the town WiFi system and had asked for two further quotes but as far as he was aware no more had been received.

301. Cllr Jamie Adams, PCC – Savings Consultation – Town and Community Council Sessions

Councillors discussed the possible outcomes resulting from PCC budget saving consultation. They decided as a Council to walk around Tenby and assess the towns' needs before discussing options and services TTC felt needed to be maintained. Service Level agreements may need to be discussed in the future to maintain the present high standards in Tenby.

302. CONFIRMATION OF FINANCE COMMITTEE MINUTES

The Clerk outlined that TTC had not set the budget at the Finance Committee meeting. Therefore the Mayor led Councillors through the recommendations made at the Finance Committee meeting.

The Mayor highlighted the money spent on Dog Waste Bags and felt, as the service was not working, the money should be transferred to the town maintenance budget.

Councillors discussed various options and ways forward to deal with dog fouling in great depth and from all angles.

The Mayor proposed TTC remove the Dog Waste Bag Dispensers in January 2015 and allocate the £2500 budget allocation to a new heading: 'Town Maintenance, Enhancement & Regeneration', seconded by Councillor Evans.

Resolved that TTC remove the Dog Waste Bag Dispensers in January 2015 and allocate the £2500 dog waste bag budget to a new heading ‘Town Maintenance, Enhancement & Regeneration’.

Councillors discussed ways forward to make further savings on Augustus Place expenditure. It was

Resolved that TTC review management options for Augustus Place Community Hall in the New Year.

Following full consideration of the recommendations made by the finance committee, Councillors discussed and set the TTC budget for 2015/16 at £160,600.20. With projected income this left a precept requirement of £154,296.20, a Band D equivalent of £58.42. This equated to an increase of 3p per household, per week.

Councillor Mrs Brown proposed to accept the recommendations of the Finance Committee, seconded by Councillor Hallett.

Resolved that TTC accept the recommendations of the Finance Committee and set the precept requirement for 2015/16 at £154,296.20, a Band D equivalent of £58.42, an increase of 3p per household, per week.

Mayor _____

Town Clerk _____

Date _____