

TENBY TOWN COUNCIL  
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 8<sup>th</sup> May 2012

**PRESENT**

Councillor T Hallett                      Mayor  
Councillor Mrs Lane  
Councillor Mrs Rossiter  
Councillor Mrs Brown  
Councillor P Rapi  
Councillor L Blackhall  
Councillor M Evans  
Councillor Mrs Putwain

**IN ATTENDANCE:** Mr A. Davies                      Clerk to the Council/Financial Officer  
Mrs L Hensman                      Assistant Clerk

Councillor Mrs Lane expressed congratulations to County Councillor M Evans on being re-elected to represent the Tenby South Ward. The Mayor added congratulations to County Councillor M Williams, Tenby North Ward.

**1.     APOLOGIES**

Apologies received from Councillor Mrs Thomas.

**2.     DECLARATION OF ACCEPTANCE OF OFFICE**

The Clerk asked all Councillors to read out the Declaration of Acceptance of Office to Tenby Town Council individually before signing in the presence of fellow Councillors.

**3.     APPOINTMENT OF MAYOR/CHAIRMAN OF COUNCIL FOR 2012/13**

The Clerk informed Councillors they needed to ratify the decision made by the outgoing Tenby Town Council, who proposed Councillor T Hallett as Mayor for 2012/13. Proposed by Councillor Blackhall, seconded by Councillor Rapi appointment of Councillor T Hallett as Tenby Mayor 2012/13.

**Ratified resolution 519 Election of Mayor, that Councillor T Hallett is appointed Mayor and Chairman of Tenby Town Council for 2012/13.**

**4.     DISCLOSURE OF PERSONAL INTERESTS**

Councillor Mrs Lane and Councillor Mrs Rossiter declared an interest on item 6d (i) - Licensing. Councillor M Evans clarified his position to be able to present to Council factual public concerns expressed during his election campaign related to item 6d, prior to declaring an interest on item 6d (i).

The Clerk explained to Councillors following discussion with the Mayor several items of Planning and Correspondence had been included on the agenda as they required decisions by other professional bodies, before the next scheduled full TTC meeting on 29<sup>th</sup> May 2012.

**5. ITEMS TO PRESS**

Proposed by Councillor Mrs Lane, seconded by Councillor Mrs Rossiter.

**Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.**

**6a. PLANNING APPLICATIONS**

Councillor M Evans took no part in voting on the planning applications but remained to advise members on procedure as required.

i. NP/12/0195 – Mrs Sara Rhys-Owens, Sara Safety Solutions, 10 Bellevue Terrace, Pembroke Dock – Change of use to occasional training room and office, former Mortuary Building, St John’s Hill Tenby.

Councillors discussed and viewed the change of use planning application. Approval proposed by Councillor Mrs Lane, seconded by Councillor Mrs Brown.

**RECOMMEND**

**Approval as the building appears suitable for the proposed use and will bring a disused property back into use.**

ii. NP/12/204 – Mr Gary Heesom, 37 The Glebe, Tenby – two storey en-suite, unity, WDC and conservatory extension, 37 The Glebe, Tenby.

Councillors discussed and viewed the planning application. Approval proposed by Councillor Mrs Rossiter, seconded by Councillor Mrs Brown, as it will improve and enhance the property.

**RECOMMEND**

**Approval as it will improve and enhance the property.**

The Clerk informed Councillors, PCNPA recommendations were contrary to those of TTC on a previous planning application:

NP/12/0086 - Provision of off-road parking for two cars to include part removal of stone wall with reconstruction of wall with visibility splays, associated construction work to include lowering of kerbs, Hill Cottage, Heywood Lane, Tenby.

In view of this difference of opinion the application will be reported to the Development Management Committee on 16<sup>th</sup> May 2012 at 10am, Tenby Town Councillors are welcome to attend. Councillors discussed the site, it was

**Resolved that the information be noted.**

**6b. PLANNING CORRESPONDENCE**

**i. Application for Tree Works, TPO 58 Greenhill Road, Tenby**

The Mayor outlined the work required and felt it should be carried out for health and safety reasons. Proposed by Councillor Mrs Lane, seconded by Councillor Mrs Brown to support the work proposed.

**Resolved that the proposed tree works be supported.**

The Clerk informed Councillors of an additional Tree works, TPO 57, Broadmead, Heywood Lane, Tenby. A sycamore has already been removed as in a dangerous condition due to Honey Fungus. It was

**Resolved that the information be noted.**

**6c. CORRESPONDENCE**

**i. Robert Evans, PCC – Part night extinguishment of Street Lighting, Tenby.**

Councillors were pleased to see the re instatement of areas that had previously been included for extinguishment of Street Lighting, but felt further concerns should be considered.

Councillor Mrs Lane expressed concerns relating to lights being turned off in Warren Street from the police station onwards and Station Lane leading to The Green. This is a public area that has guest houses, bed and breakfast establishments, and is the main route to the Railway Station.

Councillor Evans agreed with the concerns for the Railway Station area but felt Castle Hill also needed to be included for the safe access to be maintained for the Lifeboat crew. Councillor Mrs Putwain supported Castle Hill lighting to remain on for lifeboat crew access. It was proposed by Councillor Evans, seconded by Councillor Mrs Lane to write to Mr R Evans PCC Highways & Construction expressing the strong views of TTC.

Councillor Blackhall requested that they will review the planned extinguishment of street lights regularly, address any issues that come to light and amending accordingly.

**Resolved that a letter be sent to Mr R Evans PCC expressing the views of TTC.**

Councillor Mrs Rosssiter and Councillor Mrs Lane left the chamber.

**6d. LICENSING**

a. New Licence Application – Raymond David Charlton, Tenby’s Finest Fish Bar, Upper Frog Street, Tenby – Late Night Refreshment 11pm to 1am Monday to Thursday, 11pm to 2am Friday, Saturday, Sunday. Opening hours 9am to 2am Friday, Saturday, Sunday.

Councillor Evans reported that during his County Council canvassing campaign it was brought to his attention the concerns of the residents within the Town Walls. They felt that the licensing laws for all licensed establishments, public houses and restaurants were being extended with minimal consideration to local residents and it is now affecting their quality of life and changing the dynamics of the Tenby area. Councillor Evans left the chamber before discussion commenced.

All remaining Councillors discussed the proposed licensing application. Councillor Mrs Brown agreed that the public had been expressing concerns relating to extended licensing being passed, she felt there were two establishments already in Frog Street with a late license to sell food and although she agreed with equal opportunities there was also a nightclub close by serving late night food.

Councillor Rapi had held discussions with local police officers recently who had indicated that they personally had concerns. He continued stating that TTC should be supporting the local residents concerns when it is affecting their quality of life. If the police have concerns they should be expressing them.

Councillor Blackhall felt that businesses should be allowed the opportunity to compete but we need to make sure we do not extend the licenses any further. It was

**Resolved that TTC do not support this application as they are unhappy with the existing late night refreshment licences already in situ and feel that it would add to the problems, failing to meet the licensing objectives regarding public nuisance as set down by the Licensing Act 2003.**

**6e. PUBLIC SHELTER – SOUTH WARD**

Councillor Evans reported that when an original shelter was removed from the Jubilee play area by Mr W Morgan he salvaged the roof. At that time he requested a quote for replacement framework. This has now been received £2950 +vat and presented for Council consideration to act during the active development of the Jubilee Play Park site.

Discussion took place relating to the structure and the timing of the refurbishment, it was proposed by Councillor Evans, seconded by Councillor Mrs Lane to ask PCC if the existing shelter could be removed and replaced during the clearance schedule of the Jubilee Park.

**Resolved that the Clerk and Councillor Evans discuss the removal of the existing shelter with Mr R Jenkins PCC during the existing schedule of work on the Jubilee.**

**7. FINANCIAL OFFICER/CLERK'S ITEMS**

i. Calendar of Meetings 2012/13

The Clerk informed Councillors of the list of proposed meetings for 2012/13. He reminded members that the next town and community council elections were now not likely to take place until 2017 due to the proposed dates of the General and Welsh Assembly elections.

b. Co-option process – four vacancies (3 – Tenby North Ward. 1 – Tenby South Ward.

The Clerk discussed the process for Co-option of Tenby Town Councillor vacancies. Nine Councillors have been elected, leaving four vacancies, three in Tenby North Ward and one in Tenby South Ward. These vacancies can be filled by Co-option; an advert requires publishing in the local press. Following discussion it was proposed by Councillor Mrs Brown, seconded by Councillor Mrs Rossiter to place an advert in the Tenby Observer this week.

Councillor Mrs Rossiter felt the advert process would give locals a chance to stand if they had a desire to serve their town and were apprehensive of the election process.

**Resolved that an advert be placed in the Tenby Observer for nominations to be received for co-option of Councillors.**

c. Tenby Old Cemetery

The Clerk reported Mr Webb had asked for the PCC officer responsible for the biodiversity project could be present at the Old Cemetery site meeting and suggested two dates. Discussion took place on the dates it was agreed on Tuesday 15<sup>th</sup> May 2012 at 12noon. Lt (SCC) Roy Broxham RNR is available to attend on behalf of Tenby Sea Cadets.

**Resolved that the Clerk arrange the Tenby Old Cemetery site meeting for Tuesday 15<sup>th</sup> May at 12noon, to meet outside Silent World Chapel. Councillor Mrs Lane and Councillor Blackhall will represent TTC.**

d. Planed Grant Funding Visit

The Clerk reported that Planed are running a free trip on 16<sup>th</sup> May 2012 to visit projects that have received grant funding and used it to develop community facilities. If any Councillor wished to attend could they let him know so Planed could be informed.

e. De Valence

Discussion took place regarding forming a De Valence sub-committee to discuss a proposed hire agreement for Saundersfoot Footlights. It was proposed by Councillor Evans, seconded by Councillor Mrs Lane to meet following the close of this TTC meeting.

**8. DEFERAL OF ALL OTHER BUSINESS**

Deferral of all other business until the next full TTC meeting on Tuesday 29<sup>th</sup> May 2012 at 7.30pm, proposed by Councillor Lane, seconded by Councillor Blackhall.

**Resolved that the next full TTC meeting will take place on Tuesday 29<sup>th</sup> May 2012 at 7.30pm. Tenby Mayor Making Ceremony will take place on Friday 25<sup>th</sup> May 2012.**

Mayor \_\_\_\_\_

Town Clerk \_\_\_\_\_

Date \_\_\_\_\_