

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 8th December 2015

PRESENT

Councillor P Rapi	Mayor
Councillor Mrs Lane	
Councillor Mrs Thomas	
Councillor T Hallett	
Councillor Mrs Rossiter	
Councillor Dr P Easy	
Councillor L Blackhall	
Councillor W Rossiter	
Councillor Mrs Brown	
Councillor M Evans	

IN ATTENDANCE:

Mr A. Davies	Clerk to the Council/Financial Officer
Mrs L Hensman	Assistant Clerk

ALSO PRESENT

Ms Angie Darlington	HDUHB
Mr Graham O'Connor	Psychiatrist HDUHB

The Mayor welcomed Ms Darlington and Mr O'Connor who attended to provide more information on the new Mental Health Project Group. Ms Darlington explained they were representatives from the multi-disciplinary project group made up from the National Health Service, Police, Fire, Carers and Charities. The multi-disciplinary group was set up four months ago to look at difficulties and problems within the Mental Health Service and look for long term solutions. The task they are undertaking is not a quick fix and will include changing attitudes; therefore they are working through a process of consultation with as many groups as possible, with clients and their families at the heart of the project.

Mr O'Connor explained the main staffing issues are associated with attracting people into the specialised field and replacing experienced members of staff who are retiring.

Ms Darlington said the model of care for clients has not changed since St David's Hospital was closed and the care was transferred into the community. It has been proven that the care being delivered is not the care people require; therefore the questionnaire consultation is for people to say what care they would like and how it could best be delivered. The action proposals are not set in stone and discussions are a two way process with everyone who wants to be involved.

The main aim of the project group is to modernise the service to meet the needs of the clients. The outlined vision at present includes:

- 24 hour access to a care line.
- No waiting list for therapies.
- Move away from In Patient / Treatment to Hospitality and Time Out

Ms Darlington continued stating that already certain criteria and problems are being highlighted ensuring equal access for all is achievable and transport difficulties are alleviated. At all times the management of the transition needs to ensure the people are receiving the care they require.

The Mental Health Redesign Project Group Questionnaire completion date has been extended to the end of January 2016.

Time was given for TTC to ask any questions, these included discussion on:

The allocation of the £30 million funding for Elderly and Mental Health from the Government, disclosed by Mrs J Hutt. It was explained the funding is allocated by per head of population and is accessed by a bidding process. The geographical area covered by the group is less populated and therefore is at a disadvantage from the start; however ring fenced funding helps the situation to a certain extent and a grant bid has been submitted for 'Talking Therapies'.

How can TTC get involved?

How can Mental Health awareness be delivered to ensure people have a better understanding of problems people face in their lives with no physical evidence of illness?

The 24 hour call line number will be sent to the TTC office with leaflets explaining the service that is provided.

All questions were answered and councillors were encouraged to complete the questionnaire if they felt they could or pass on information to anyone who has any feedback to improve the service provided.

The Mayor thanked the project group representatives for the information they provided before they left the chamber.

300. APOLOGIES

Apologies received from Councillor Mrs Durham.

301. DISCLOSURE OF PERSONAL INTERESTS

Councillor Dr Easy declared a personal interest in Item 13. Councillor Mrs Rossiter and Councillor M Evans 7c. Councillor Hallett declared a personal interest on the additional planning application NP/15/0634/FUL.

302. ITEMS TO PRESS

Proposed by Councillor Hallett, seconded by Councillor Mrs Rossiter.

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

303. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council held 25th November 2015 be confirmed and signed as accurate.

304. MATTERS ARISING

242 – TTC Casual Vacancy for South Ward

Councillor Mrs Thomas asked where the casual vacancy had been advertised. The Clerk said he had placed the advert in the local press and had received a few verbal enquiries. The closing date for letters of interest in filling the position is Friday 18th December 2015.

233 – Town Crier Robes

Councillor Mrs Brown asked is it was TTC responsibility to provide the Town Crier with robes.

Councillor Mrs Thomas reported that John, her late husband had one outfit designed and made by the school and the other one he purchased himself.

The Clerk explained Mr R Grigg, of Griggles, Warren Street, Tenby is sponsoring the new Town Crier's outfit at present.

Councillor Mrs Lane proposed TTC write to Greenhill School and ask if they would like to design the Town Crier's robes and ask if they have the facilities to make the outfit, seconded by Councillor Mrs Rossiter.

Resolved that TTC write to Greenhill School and ask if they would like to design the Tenby Town Criers new robes and ask if they have the facilities to make the outfit.

286 – Planning Applications

Councillor Mrs Lane asked if local residents were informed of the decisions TTC make on planning applications brought before council once sent to PCNPA.

The Clerk responded stating TTC do not automatically respond to residents on planning applications; however it is usually reported in the local press for them to see.

288f. Community Health Council – Membership drive

Councillor Mrs Thomas said she read that TTC noted the information; however she felt the Community Health Council were actually asking if anyone was interested in becoming a member. The CHC works very hard on behalf of the public taking any concerns and investigating them on behalf of the complainer.

Councillor Evans proposed TTC invite a CHC member to attend a meeting and provide information on the role they play in the community, seconded by Councillor Hallett.

Resolved that TTC write to Mr Colin Jones, member of the CHC and invite him to attend a council meeting to provide information on the role the CHC play in the community.

293 b. Welsh Government Consultation – Draft Local Government (Wales) Bill

The Clerk asked if he could arrange a meeting early in the New Year with Councillor Dr Easy, Councillor Blackhall and the Mayor to work on a response to the Welsh Government Draft Local Government (Wales) Bill consultation on behalf of TTC. It was

Resolved that the Town Clerk arrange a meeting with Councillor Dr Easy, Councillor Blackhall, the Mayor and the Town Clerk to formulate a response on the Welsh Government Draft Local Government (Wales) Bill consultation on behalf of TTC and submit the response by the end of February 2016.

305. **PLANNING APPLICATIONS**

Councillor M Evans took no part in voting on the planning applications but remained to advise members on procedure as required.

a. NP/15/0629/FUL – Pembrokeshire Housing Association, Meyler House, St. Thomas Green, Haverfordwest – Replacement windows (upvc) and new gas flues and supplies – Wesley Court, Warren Street, Tenby.

Councillors discussed the planning application. Councillor Hallett proposed approval as long as the exhaust is not expelled towards the adjacent flats, seconded by Councillor Mrs Thomas.

RECOMMEND

Approval with consideration to the gas exhaust fumes being expelled away from the adjacent flats.

b. NP/15//0606/FUL – Mr K Beynon, The Coach House, Zion Gardens, St Johns Hill, Tenby – Renewal of temporary planning consent NP/355/78 for seven caravans, Zion Gardens, St Johns Hill, Tenby.

Councillors discussed the planning application. Councillor Mrs Lane proposed temporary approval to continue the economic well-being of the town by providing tourist accommodation, seconded by Councillor Mrs Thomas.

RECOMMEND

Temporary approval to continue the economic well-being of the town by providing tourist accommodation.

c. NP/15/0647/LBA & NP/15/0648/FUL – Messrs Jason Rossiter and Michael Evans, Hope and Anchor, St Julian Street, Tenby – Internal alterations to listed building, demolition of existing modern rear kitchen and extensions and replacement with new kitchen, toilets and staircase arrangement on ground and first floor – Hope and Anchor, St Julian Street, Tenby.

Councillor Mrs Rossiter and Councillor Evans declared an interest and left the chamber. Councillors discussed the planning application. Councillor Blackhall proposed approval as the application will enhance the facilities and support the economic vibrancy of the business; thereby supporting the economic well-being of the town. The development is also in keeping with the surrounding area, seconded by Councillor Mrs Thomas.

RECOMMEND

Approval as the application will enhance the facilities and support the economic vibrancy of the business; thereby supporting the economic well-being of the town. The development is also in keeping with the surrounding area.

Councillor Mrs Rossiter and Councillor Evans re-joined the meeting.

The Clerk outlined the additional planning application that required a decision before the next full TTC meeting. Councillor Mrs Rossiter proposed TTC take the additional planning application NP/15/0634/FUL, seconded by Councillor Mrs Lane.

Resolved that TTC consult on the addition planning application, NP/15/0634/FUL

d. NP/15/0634/FUL – Mr J Hillman, c/o Agent Mr Matthew Fordyce, Inspire Design, 10 Ty Nant Court, Morganstown, Cardiff – Plant equipment to rear and external yard and new shopfront – former Royal Mail depot, The Green, Tenby.

Councillor Hallett declared a personal interest.

Councillors viewed the plans with Councillor Mrs Thomas expressing concern if the generator would need to have some kind of shrouding applied to reduce the noise implication to the adjacent properties. Councillor Dr Easy highlighted the noise assessment report within the documentation.

Councillor Dr Easy proposed approval with a note outlining the concerns from Councillor Mrs Thomas, seconded by Councillor Mrs Brown.

Approval with a note that while the noise assessment report does not envisage the likely noise emissions as being unacceptable, it was felt consideration should be given to ensure that the plant machinery is suitably shrouded to further reduce the risk of noise pollution to neighbouring properties.

306. PLANNING CORRESPONDENCE

a. PCNPA – Notice of Appeal – NP/15/0085/FUL St. Catherine’s Island, Castle Beach, Tenby (for information)

Following discussion it was

Resolved that the information be noted.

b. PCNPA – NP/15/0505/FUL – 52 Upper Hill Park, Tenby (for information)

Following further discussion it was

Resolved that the information be noted.

307. CORRESPONDENCE

a. Tenby Chamber of Trade and Tourism – November minutes

Councillor W Rossiter requested to stand down as council representative on the Tenby Chamber of Trade and Tourism Committee as two other councillors were members.

Councillor Rapi asked if Councillor W Rossiter would attend if he was unable to attend the meeting. Councillor W Rossiter agreed to attend the Chamber of Trade meeting if Councillor Rapi is unable to attend. It was

Resolved that Councillor W Rossiter will attend as TTC representative at the Tenby Chamber of Trade and Tourism meeting when Councillor P Rapi is unable to attend.

Councillor Mrs Lane and the Mayor expressed their disappointment at the lack of town shops that stayed open late on the Christmas Festivities evening. The events are held to encourage late night shopping as well as providing entertainment for children. The individual shops that stayed open were mentioned by name and a Chamber of Trade representative was notified earlier in the day of the disappointment and he said he would try and encourage more support.

Councillor Mrs Brown felt if the Tudor Square Markets were brought back shops would stay open; however some councillors did not agree this would make any difference.

b. PCC – Consultation on PCC budget pressures

The Mayor outlined the importance of the PCC questionnaire and felt it would have more impact if councillors responded individually. It was

Resolved that councillors respond individually to the PCC budget pressures consultation by 4th January 2016.

c. Mrs Glenda Fraser – Rectory Car Park

The Clerk reported he felt it was nice to have a positive letter relating to the Rectory Car Park in light of the negative press during the summer. Councillors agreed it was lovely to receive positive publicity about Tenby.

d. Simon Thomas AM – Public meeting GP services – 17th December

Following discussion it was

Resolved that the information be noted.

e. Mr Ben Blake, PCC – New Traffic Order – Proposed Waiting Restrictions, Various Locations.

Councillors commented on the amount of road works being carried out with temporary traffic lights at the moment in Tenby. Councillor Mrs Rossiter reported specifically about Narberth Road where residents were not informed by letter of the intended works and it has caused a degree of stress to residents in the area having to join the stream of traffic mid-way through the lights. Collectively it was felt the organisation and liaison for the works in progress was not good.

Councillors reviewed all the proposed new waiting restriction traffic orders.

Councillor W Rossiter expressed that he preferred option 2 in relation to The Croft and all councillors agreed.

Councillor Evans explained the reason for changes in White Lion Street due to the placement of the dropped kerb access.

Councillor Mrs Lane proposed the Town Clerk respond on behalf of TTC, noting preference to Option 2 – removal of upper residents parking permit bays, The Croft and approval of all other proposed new waiting restriction traffic orders, seconded by Councillor Hallett.

Resolved that the Town Clerk respond on behalf of TTC, noting preference to Option 2 – removal of upper residents parking permit bays, The Croft and approval of all other proposed new waiting restriction traffic orders.

308. ACCOUNTS NOVEMBER 2015

The Clerk presented the accounts for November 2015 which included scheduled payments, un-presented cheques, receipts, account balances, budget monitoring to date and bank reconciliations.

Councillor Dr Easy proposed acceptance of the November 2015 accounts, seconded by Councillor Mrs Lane.

Resolved that the accounts for November 2015 including scheduled payments, un-presented cheques, receipts, account balances, budget monitoring to date and bank reconciliations be accepted.

309. REPORTS BY COUNCILLORS ON OUTSIDE BODIES

On behalf of the Tenby (DVP) Trust, Councillor Blackhall reported the new café is open and will be fully operationally by the end of the week. He congratulated the lessee on the new environment they have created and wished them well with their new venture.

He continued outlining forthcoming events:

- 09/12/15 – Round Table Senior Citizens Christmas Dinner
- 31/12/15 - Joint New Year's Eve Party between the Rugby Club and Renaissance.
- 02/01/16 – Robin Hood Visiting Pantomime (£5 for Adults £3.50 for Children)

He finished by asking anyone who is free to help for the quick turnaround of the De Valence on New Year's Day ready for the Pantomime.

Councillor Dr Easy reported he had attended St Teilo's School Governors meeting where main discussion was on Performance Data.

Councillor Evans reported he had attended the New English School Temporary Board of Governors meeting where they discussed the choice of proposed new school names and the Head Teacher appointment will be made in January 2016. He requested the Town Clerk contact PCC and obtain information on the proposed school name consultations for Councillor and public information.

Cllr. Rapi reported that the Shadow Governors of the Welsh Primary School were also considering proposed names.

Following discussion it was

Resolved that the Town Clerk contact PCC to obtain information on the proposed new English and Welsh Primary School names for Councillor and public consultation.

Councillor Mrs Lane reported she had not been requested to attend as TTC representative at the Tenby New English School Governors meeting. It was

Resolved that the Town Clerk would check with PCC.

Councillor Hallett reported he attended the recent Health Board meeting on behalf of Councillor Mrs Thomas. No changes had been made since the last meeting. The next meeting is scheduled for 12th December 2015.

The Mayor reported he had attended a meeting as Temporary Governor of Tenby Welsh Primary School and the Head Teacher appointment will made be in January 2016.

He attended the Radio Pembrokeshire Awards for Children of Achievement which was a very worthwhile and encouraging evening.

Finally he reported on the Christmas Festivities event where he was privileged to go out on the lifeboat to meet Father Christmas and accompany him into Tudor Square to meet the children before turning on the Christmas tree lights. He completed a spectacular day by joining the community choir to sing the Messiah at St Mary's Church.

310. MEDIA

Councillor Dr Easy reported on the recent TV program 'Weatherman Walking' featuring Derek Brockway walking with Mrs Marion Davies through Tenby. It showed Tenby at its best and was worth watching by anyone who missed it.

Councillor Evans reported there had been a double page spread on Tenby in the Daily Telegraph but unfortunately no one had retained a copy.

311. BRYNHIR

Councillor Evans reported he had met with Dr Steven Jones, PCC and discussed the possibility of him coming to talk to TTC before any further development occurs at Brynhir. Dr Jones agreed it would be a good idea for TTC and PCC, as they are not the planning authority, to talk about the best vision for the people of Tenby. He continued highlighting that TTC has discussed the 60% affordable housing proportion of any development many times and that the figure needs to be reduced to create more family accommodation locally. TTC needs to listen to what other local bodies think and the views and opinions of local people for and against the development of Brynhir in the early stages. He felt TTC should write now and invite Dr Steven

Jones or Martin White from PCC to enter into discussions.

The Clerk reported PCC has already been in contact with TTC and have requested the use of a room to meet with interested developers. They suggested TTC meet on the same day, 16th December 2015 to discuss Brynhir with Mr B Cooke, PCC so information about the process being followed can be explained.

Councillor Mrs Brown felt it would be of great benefit for TTC to be kept informed as she was aware of a lady living in the area that never knew the land was even in the LDP. Councillor Mrs Brown asked for clarification from her fellow councillors as she thought when you buy a property things like this are highlighted. Councillor Hallett explained no information is given for free, prospective purchasers pay for land searches etc. and it depends on the level of search you pay for, how much information you receive.

Councillor Blackhall agreed that meeting with representatives from PCC would be valuable and would like to look at covenants being placed on the land to ensure the properties are occupied as permanent residences and not holiday homes.

312. PRESENTATION OF MINUTES AND COUNCIL MEETING ARRANGEMENTS

Councillor Evans reported he felt that the structure of meetings was such that the town council professional team were bogged down with facilitating the procedural process from meeting to meeting leaving less time to action resolutions or processing letters and information. Therefore he felt it was time to look into meeting structure and trial a change to the format, to include councillors receiving minutes earlier along with an attached action point document.

He explained sometimes there is little on an agenda and other times additional information is handed out during a meeting giving little time to make a judgement on the item. In addition planning applications need to be given more time to review and discuss. He felt a separate planning meeting could be held in the daytime. He is aware of no other councils that meet fortnightly and therefore this is another reason to look at restructuring TTC meetings to having a full council meeting every three weeks.

Councillor Mrs Rossiter personally felt meeting every three weeks would make the meetings longer.

Councillor Mrs Thomas outlined how meetings were before being changed to fortnightly. The process was one General Purpose and Planning meeting and one full council meeting every month.

Councillor Hallett felt if the process was not broken, why fix it.

Councillor Dr Easy felt the proposal Councillor Evans was making was justified and supported his idea as he too felt more time needed to be spent on planning applications to maintain credibility with the planning authority.

The Clerk said some councils have 3-4 weekly meetings; however they have sub-committee meetings as well that may have plenary powers or not.

Councillor Mrs Brown agreed with the review suggested by her fellow councillors.

Councillor Blackhall felt TTC need to look at structuring meetings differently and would like to see setting of agendas rather than just following an agenda, giving time to address aims and ambitions for the town, producing longer term objectives.

Councillor Evans proposed he would work with the Clerk to trial a three weekly meeting structure over a three month period. A proposal to be drawn up and implemented after the scheduled meeting on 5th January 2016, seconded by Councillor Mrs Brown.

Resolved that Councillor Evans work with the Clerk to draw up a three weekly meeting structure over a three month trial period. A proposal to be drawn up and implemented following the next scheduled meeting on 5th January 2016.

Councillor Mrs Thomas left the chamber.

313. FINANCIAL OFFICER/CLERK'S ITEMS

a. Christmas Festivities

The Clerk reported on a very successful first Saturday to the Christmas Festivities program. He personally thanked the local community police, particularly Sam Radion for allowing the use of their van for the Steve Briars music which allowed the entertainment to go ahead. He thanked the Lifeboat, Tenby House, LG Leisure and Oakwood Theme Park for their physical or gift support.

He continued by explaining there was a miss understanding over the order of the Town Christmas Tree and a much smaller tree arrived than the one expected, leaving many people disappointed including himself. However, it became apparent that Dave and Ruth Ferguson had a Christmas tree in their garden which they required removing. Mr Rhys Thomas, of Smart Gardens knew the town required a new tree and so made a few phone calls and organised for him to remove and transport the tree to Tudor Square with the aid of the local Tenby Fire Brigade. He personally felt this act was an example of true community spirit for the benefit of Tenby.

Councillor Mrs Lane felt the donation of the tree was a marvellous idea and said if any other people with a rooted Christmas tree in there garden wanted to donate it to the town council these could be stored and grown so in future years we would have our own supply of trees for the town.

314. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday 5th January 2016 at 7.30pm.

315. ITEMS FOR THE NEXT AGENDA

None noted.

316. PRIVATE AND CONFIDENTIAL

Proposed by Councillor Hallett, seconded by Councillor Mrs Rossiter.

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

317. MINUTES

Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 25th November 2015 be confirmed and signed as accurate.

318. MATTERS ARISING

299 – Wi-Fi provision

Councillor Hallett asked if any further information had been received in relation to proposed installation of Wi-Fi in Tenby. The Clerk reported the next Regeneration meeting was at the end of the week and further information would follow this meeting.

319. CONFIRMATION OF FINANCE COMMITTEE MINUTES

Councillor Mrs Lane said she was sad to read the amendment to the Mayor Making Ball in the financial budget meeting. She was aware the event is not as popular as it once was; however a new incoming Mayor may like to have the event for everybody to celebrate. At the end of the day councillors give their time throughout the year free and this event is a celebration for the new mayoral year commencing.

Councillor Mrs Rossiter personally felt the Mayor's Ball should remain until the next election in 2017, when a new incoming council can make amendments as they so wish; however she can see how the saving would be beneficial in the coming years.

Councillors discussed all views but consensus was that the proposal to remove provision from the budget should remain unchanged.

Councillor Evans apologised for missing the Finance Budget Meeting; however he had a few questions to put forward. In relation to the Pension opt out scheme he requested confirmation that employees can opt in at any time during the year. The Clerk confirmed they can opt in at any time; therefore the funding needed to be in place in readiness for all eventualities.

Councillors discussed the reserve account allocation in detail and felt over the next few years Tenby needed to think about priorities, ideas and visions for the town's future.

Cllr Evans expressed to councillors how well they had worked on the 2016/17 financial budget.

Councillor Dr Easy said following the reading of the additional information requested at the last meeting relating to Grant allocation he personally felt the budget head should remain as it gives the facility to support a worthwhile project.

Councillor Evans proposed revisions to the budget and recommended including £150 in S137 Grants, £150 into Grants and £1500 into Tourism, Promoting Tenby Budget Heads, seconded by Councillor Dr Easy.

Councillors agreed to set the TTC budget for 2016/17 at £162,468.83. With projected income this left a precept requirement of £156,054.83, a Band D equivalent of £58.57. This equated to an increase of 15p per household.

Councillor Evans proposed TTC accept the revisions to the recommendations of the Finance Committee, seconded by Councillor Dr Easy.

Resolved that TTC accept the revisions to the recommendations of the Finance Committee and set the precept requirement for 2016/17 at £156,054.83, a Band D equivalent of £58.57, an increase of 15p per household.

Mayor _____

Town Clerk _____

Date _____