

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 7th July 2015

PRESENT

Councillor P Rapi	Mayor
Councillor Mrs Brown	
Councillor Mrs Rossiter	
Councillor Mrs Thomas	
Councillor T Hallett	
Councillor H Johns	
Councillor Mrs Durham	
Councillor W Rossiter	
Councillor L Blackhall	
Councillor Dr P Easy	

IN ATTENDANCE:

Mr A. Davies	Clerk to the Council/Financial Officer
Mrs L Hensman	Assistant Clerk

The Clerk circulated copies of additional information relating to agenda items to all councillors.

The Mayor gave councillors time to read through the additional information prior to discussion on the items later in the meeting.

102. APOLOGIES

Apologies received from Councillor Mrs Lane.

103. DISCLOSURE OF PERSONAL INTERESTS

Councillor Mrs Rossiter declared a personal interest in Item 12b.

104. ITEMS TO PRESS

Proposed by Councillor Hallett, seconded by Councillor Mrs Rossiter.

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

105. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council held 23rd June 2015 be confirmed and signed as accurate.

106. MATTERS ARISING

Police Report – Speeding within Tenby Town Walls

Councillor Hallett asked if any response had been received on speeding within the town walls.

The Clerk said he had met with Sergeant Geraint Lewis who suggested a multi agency meeting be held to look at all matters causing concern within the town and come up with possible

solutions. These discussions would include the discussion on gaining evidence for a 20mph speed restriction inside the town walls. The multi agency team would include representatives from Dyfed Powys Police, PCC Highways Department, PCC Street Care Department, PCC Licensing Department and TTC.

87 - 67a - 45a - NP/15/0223/FUL - 29 The Glebe, Tenby

The Clerk said he had received correspondence from PCNPA stating planning application NP/15/0223/FUL - 29 The Glebe, Tenby had been withdrawn.

88 – Tenby Regeneration Meeting

The Clerk informed councillors he had received an e-mail from Ms Sinead Henahan, PCC Regeneration Department asking for clarification on a couple of issues relating to Tenby regeneration team proposed projects. She has been working to help the team and the in-principal regeneration funding from PCC has been allocated for several of the projects; however PCC regeneration department requires documents confirming the match funding contributions. The Clerk explained he has provided secretariat services for the Tenby regeneration committee and therefore it appears PCC have presumed TTC had agreed match funding for the projects; however discussions have occurred but no specific amounts have been allocated.

Councillor Mrs Brown asked for clarification if any other organisations have committed to contribute to regeneration projects along with TTC. The Clerk said one group has expressed they would be willing to consider some funding; however everyone has a limit to the resources they have available.

Councillor Mrs Thomas asked if TTC should call a special meeting to discuss the financial funding for town regeneration projects.

Councillor Blackhall, as one of the TTC regeneration committee members, said it had been agreed that TTC would not use finances to pay for PCC maintenance or management works that they are not able to fulfil due to budget cutbacks.

The Mayor proposed Tenby Regeneration project funding is discussed in private matters latter in the meeting as some of the information the Clerk had included tender prices for regeneration project contracts.

Resolved that TTC discuss Tenby Regeneration budget funding in private matters.

94 – Pedlars and Street Trading

The Mayor asked if any further information had been received in relation to Street Trading and Pedlars. The Clerk said he had no further information to report.

96c – TTC Office Computer

The Clerk asked if TTC Office Computers could be discussed in private matters as he now had three tenders for upgrading of the present system.

Resolved that TTC Office Computers be discussed later in private matters.

107. GARDENS, MAINTENANCE AND GENERAL PURPOSES COMMITTEE MINUTES

Councillor Mrs Thomas asked if any information had been received outlining PCC litter picking schedule for Castle Hill.

The Clerk was now aware PCC schedule works on Castle Hill for July and August; however they litter pick reactively during the rest of the year.

Resolved that TTC note the Gardens, Maintenance and General Purpose Committee Minutes.

108. PLANNING APPLICATIONS

a. NP/15/0335/S73 – Tenby Café Aroma Limited, Trafalgar House, Trafalgar Road, Tenby – Variation of Condition No. 2 of NP/14/0073 to allow the sale of hot take-away food until 2130 hrs – Café Aromas, Trafalgar Road, Tenby.

The Clerk provided background information relating to the previous planning application NP/145/75 brought before TTC, February 2014. TTC concerns expressed included i) It could be turned into a hot food take away. ii) Outside times suitable for neighbours. The application was passed by PCNPA as the owners at the time said they would be selling items off their menu i.e. hot paninis; however PCNPA did impose a condition, they could only open from 7.30 am to 8.30 pm to preserve the amenities of the residential properties in the area.

He continued outlining the proposed opening hour changes within the new application: 7.30 am – 9.30 pm - April to September (summer period). Winter hours to remain as present 7.30 am-8.30 pm.

The Mayor outlined the letters from local residents outlining their concerns about the application which every councillor had time to read.

Councillor Blackhall explained TTC has highlighted their concern time and time again over recent months about the open ended planning applications coming before council. He felt this application was a prime example of people abusing the planning application system. When permission is granted for food to be sold off the existing menu and then the premises changes hands the permission can be interpreted differently; therefore PCNPA needs to impose conditions on all applications to prevent these changes in interpretation taking place. He highlighted a recent application that PCNPA has imposed a condition for the present property owners; therefore National Parks seem to be aware of the problems and taking appropriate action.

He said local residents clearly expressed their concerns last time and their views haven't changed; therefore TTC views remain the same and the application should be refused. TTC seems to be seeing creeping planning applications where people ask for a little bit and then add on another little piece until they are doing just what they want.

Councillor Mrs Thomas agreed with her fellow councillor and stated Tenby Civic Society had created a perfect list of objections to this application.

Councillor Mrs Rossiter felt Tenby was experiencing planning by ‘stealth’ and totally agreed with Councillor Blackhall.

Councillor Hallett said the shop is situated in a residential street and the hours of trading should remain unchanged.

Councillors discussed various aspects relating to the application.

Councillor Blackhall proposed refusal as the application would have a detrimental effect on neighbours within the residential area, seconded by Councillor Mrs Thomas.

RECOMMEND

Refusal as members felt it would have a detrimental effect on neighbours within the residential area.

109. PLANNING CORRESPONDENCE

a. PCNPA – Enabling sustainable development in the Welsh National Parks

Councillors read the correspondence, it was

Resolved that the information be noted.

b. PCNPA – Accessing information on Planning

Councillor Mrs Brown said she was aware the planning information had been sent to town and community councillors; however she did feel if the information was made public in the newspaper or on-line it may prevent some retrospective planning applications occurring.

Councillor Mrs Thomas felt making people aware of the pre-planning advice surgery would be an extremely positive move and hoped it was available on PCNPA’s website.

Councillor Hallett noted an important piece of information. Town and Community Councils now have three weeks to respond on planning applications as consultees instead of the historic two weeks bringing it in line with residents’ response timings.

c. PCNPA – Change of use A1 shop to A3 Coffee Shop, Tudor Square, Tenby

The Clerk reported he had received correspondence from PCNPA stating the application for change of use from A1 shop to A3 Coffee Shop, Tudor Square, Tenby had been withdrawn. He explained TTC had initially refused the application then following the second application with new information for joint A1 and A3 use TTC had recommended approval.

Councillor Mrs Rossiter said she had visited the premises in question as a customer and no gifts were for sale at all.

Councillor Blackhall asked for clarification from the Clerk that the application had been withdrawn and yet the establishment is trading as a café without any planning permission. He felt the situation was becoming preposterous as they could have just opened and saved the planning application fees as it now appears they are allowed to trade with no planning permission at all.

The Clerk said he felt the situation was being addressed by PCNPA Planning Enforcement.

d. Tree works – Remove/Dismantle T1 Leyland Cypress - 32 The Norton, Tenby

The Clerk outlined the information relating to the tree works required. Councillor Hallett as Tree Warden had visited the site and personally had no objection to the works being carried out. Councillors discussed the information. Councillor Hallett proposed TTC had no objections to the proposed tree works, seconded by Councillor Mrs Thomas.

Resolved that TTC had no objections to the works.

110. CORRESPONDENCE

a. Mr H Gardner – South Parade trees

Councillor Hallett said he was a Civic Society member and although he had not discussed the South Parade Trees with members he personally felt the trees requires aesthetic pruning.

The Clerk reported the work suggested by Mr Gardner was one of the Tenby regeneration projects and although PCC are funding 50% of the costs, he expressed concern as to who will be funding the remaining 50%. He felt this financial matter should be included for financial discussion in private matters.

Councillor Blackhall welcomed point 6 of the Civic Society letter.

b. Mr D T Thomas, Tenby Civic Society – Copy of e-mail to Steven Jones, Director of Development, PCC (for information)

Councillors agreed with the information included in the letter from Mr Thomas, Tenby Civic Society. The Clerk said Mrs Mathias, Licensing Department, PCC would be attending the next TTC meeting to discuss these and TTC concerns relating to changes in licensing due to data protection.

The Clerk provided information that PCC Licensing Applications are now available to be viewed on line; however PCC have not agreed as yet to send a courteous e-mail to inform TTC of all local open licensing applications.

111. ACCOUNTS FOR JUNE 2015

The Clerk presented the accounts for June 2015 which included scheduled payments, un-presented cheques, receipts, account balances, budget monitoring to date and bank reconciliations. The Mayor gave time for councillors to view the accounts.

Councillor Dr Easy proposed acceptance of the TTC Accounts for June 2015, seconded by Councillor Hallett.

Resolved that the accounts for June 2015 be accepted.

112. GRANTS

a. Tenby Playgroup

Councillor Mrs Rossiter said TTC agreed last year they would no longer be able to support Tenby Playgroup as they are a small business. It was felt if TTC supported small business they would be chased by so many others for grants. It was decided grants would be given to charities with a recognised registration number.

Councillor Mrs Brown agreed that TTC had limited resources for charity donations and felt small businesses would apply if they saw others receiving a donation.

Councillor Hallett reminded councillors TTC asks for a copy of the charities annual accounts to be supplied with all Grant applications.

Councillor Mrs Rossiter proposed the grant application be refused, seconded by Councillor Mrs Brown.

Resolved that TTC refuse the grant application from Tenby Playgroup on the grounds it is a small business.

113. LICENSING MATTERS

a. Rachel John – Street Trading licence request

Councillor Mrs Durham said her understanding was TTC had a blanket ban refusal on all street trading licence applications.

Councillors discussed their various views on Street Trading permissions and bans.

Councillor Mrs Durham proposed TTC stick to the original proposal, seconded by Councillor Mrs Rossiter.

The Clerk outlined he had been visited by Mr L Chiffi, as Mr M Owen, Street Care, PCC had said TTC would not be support issuing him with a street trading licence within the walled town for Long Course Weekend due to the blanket ban. Following further correspondence with Mr Owen, the Clerk e-mailed and telephoned all councillors to request they vote on whether to permit Mr Chiffi to trade within the town walls during Long Course Weekend, as the event was before the next TTC meeting. The vote was recorded as follows: 6 opposed (although two had no objections to him trading from his usual spot on private land outside the walled town), 4 in support and 3 abstained, resulting in the application being refused.

Mr Chiffi sent a further e-mail asking TTC to re-consider their blanket ban policy on street trading licenses at their next meeting, especially for the local people who live, work and spend their money in the town

Councillor Blackhall said street trading during special events was a different case to open street trading licences. Therefore he felt some consideration to special event street licences should be discussed at a future council meeting.

Councillor W Rossiter felt during special events there are areas all around town where people could trade outside the town walls. Room is very limited inside the town walls where the main

events are usually staged. He strongly felt first consideration should be given to all the shop keepers who pay business rates all year round.

Councillor Johns said TTC had agreed to a fruit barrow street trading licence earlier this year and therefore a decision needed to be made if the council wishes to have a blanket ban or look at each application individually.

Councillor Dr Easy felt a blanket ban is not always a good idea. Tenby does not have dozens of applications every month; therefore he felt TTC could discuss applications individually on their own merit.

Councillor Mrs Brown felt if the town market was still in operation these people would have somewhere to trade and the issues occurring would not have happened. She personally felt there are exceptions to the street trading rules and TTC needs to make room for these exceptions.

Councillor W Rossiter said if Mr Chiffi was a café premises and someone opened up in front of his shop he would not like it.

Councillor Mrs Thomas asked the Mayor for clarification of where TTC was going with the street trading matter.

The Mayor said TTC should invite Mr Chiffi to the next council meeting to give both parties the opportunity to discuss the matter.

The Clerk was asked for clarification of Mr Marc Owen, PCC views on street trading. The Clerk replied Mr Owen accepted TTC's position on street trading licenses; however he does feel that large special events are a different matter.

Councillor Mrs Thomas felt TTC should stick to the street trading blanket ban, especially during large events as the town is full and there is nowhere to put them when it is busy. Perhaps these people need to consider taking on the empty shops if they want to trade in Tenby.

Councillor Blackhall said many business and charities are granted street trading licences for the large events. He felt TTC should consider additional licenses especially during Ironman as it adds to the vibrancy of the town.

The Mayor proposed TTC invite Mr L Chiffi to the next council meeting, seconded by Councillor Dr Easy.

The Mayor held a vote resulting in seven votes for, two against.

Resolved that the Clerk write and invite Mr Chiffi to attend the next TTC meeting on 21st July 2015.

b. Ocean Commotion – New premises licence

Councillor Mrs Rossiter declared an interest and left the chamber.

The Clerk reported he had received verbal and written correspondence from concerned local residents about the licensing application for 'The Holy Grail' (currently trading as Ocean Commotion). Following discussion with the Licensing Department, PCC he had received a copy of the before mentioned application and he proceeded to highlight the details within the application.

Councillor Mrs Brown asked for clarification if the play equipment was to remain following the amendments to the licensing application.

The Clerk said according to the plan within the application a bar is proposed for the position where the play equipment is presently sited.

Councillor W Rossiter expressed concern that a longer duration license would create additional noise within a predominantly residential area. He referred specifically to the property that is situated between the two commercial premises in Lower Frog Street.

Councillor Hallett expressed concern about the amount of sound proofing in situ in the building at present.

Councillors discussed the present permitted licensing hours against the proposed amendments.

Councillor W Rossiter proposed TTC write to the Licensing Department in support of the concerns raised by the local residents of Lower Frog Street in relation to the 'Holy Grail' licensing application, seconded by Councillor Mrs Thomas.

Resolved that TTC write to the Licensing Department, PCC supporting the concerns raised by the local residents of Lower Frog Street about the 'Holy Grail' licensing application and include the residents letters in the correspondence.

Councillor Mrs Rossiter re-joined the meeting.

114. REPORTS BY COUNCILLORS ON OUTSIDE BODIES

Councillor Blackhall reported on the very successful Long Course week in the De Valance that housed the expo, registration and management of the weekend. He expressed his thanks to Councillor Mrs Brown, Councillor Hallett and the staff who helped during and with the preparation for the weekend.

He congratulated Councillor Johns who entered Long Course and successfully completed the whole event.

Councillor Mrs Brown extended her thank to Councillor Blackhall who worked 65 volunteer hours during the Long Course event.

Councillor Dr Easy reported he attended the St Teilo's Governors meeting on the 2nd July 2015. Items discussed were general purpose matters; however the school is federated with the Roman Catholic School in Haverfordwest for leadership during the recruitment process for St Teilo's new Head Teacher.

Councillor W Rossiter reported on the recent Library Consultation meeting he attended along with Councillor Hallett and Councillor Mrs Thomas. The meeting was well attended with plenty of ideas to streamline the service. Many strong feelings to uphold the services as far as finances will allow were expressed.

Councillor Hallett attended the library consultation meeting and felt the questions they asked were guided to get the answers they wanted to hear. He also attended the opening of the Tenby Museum art and pottery exhibition, where the exhibits were well worth seeing.

Councillor Mrs Thomas reported on the Primary Care Service Development Project Group Meeting that is being held fortnightly. The Tenby GP service is working well and they will be sending out a Community Health Newsletter throughout the location shortly.

The Red Cross First Aid Summer Service will run from 20th July – 6th September, being manned during the following hours: Weekdays 1 pm till 6 pm and Weekend and Bank Holidays 10 am – 6 pm. The Red Cross service signage will be increased throughout the town for local residents and holiday makers. The Hywel Dda Health Board has developed an on-line service directory for all local organisations providing services and Councillor Mrs Thomas will be sent details of how to access the information to pass onto others shortly.

Councillor Mrs Thomas reminded all present of the forthcoming SEPCHN meeting scheduled for Tuesday 14th July in New Hedges Village Hall where an update on local health matters will be delivered.

The Mayor reported St Florence School pupils visited the Mayor's Parlour this week, where the Clerk assisted him in providing historical knowledge for the pupils who had a thoroughly enjoyable time. He attended the Tenby Museum Exhibition opening where he said the work is amazing. On Sunday he had the privilege of starting the Long Course Marathon and the honour of presenting the winners medals. Despite getting wet he said the Deputy Mayor and himself were so impressed by the commitment of all the athletes. Many of the athletes praised the fantastic event and expressed how beautiful the town and surrounding area is. He concluded by congratulating Councillor H Johns on completing the whole of the Long Course Weekend, stating how proud he was to shake his hand when he finished and how well he looked at the end of the marathon.

115. MEDIA ITEMS

Councillor Mrs Brown said the Activity Wales event over the last weekend was a fantastic experience and a good boost for the town.

Councillor W Rossiter agreed the event was a great boost to the town and the only negative report he had experienced was the noise levels from The Salterns Car Park used for the start of the bike race as it echoed throughout the town.

Councillor Mrs Brown proposed TTC send a letter to Mr M Evans, Activity Wales congratulating them on yet another fantastic Long Course weekend event, seconded by Councillor Blackhall.

Resolved that TTC write to Mr M Evans, Activity Wales congratulating him and his team on yet another fantastic Long Course weekend event.

Councillor W Rossiter and Councillor Hallett both commented on the reports they had received from some members of the public stating that the loud speaker system on the Saturday morning down The Salterns was very loud so early in the morning.

Councillor Blackhall said the event has now been running annually for five years and has done more for the health and fitness of many local people than anyone could have hoped for. He personally felt TTC and the general public should be celebrating every part of the events staged in Tenby. The Activity Wales team will have picked up on all feedback whether positive or

negative and like in past years they will act accordingly to improve the event for athletes and be mindful of the local residents' concerns.

Councillor Mrs Rossiter said small minor issues can be petty complaints when the event has done so much good for the town and the local economy.

Councillor Mrs Thomas gave her apologies and left the chamber.

116. WIFI PROVISION IN THE COUNCIL CHAMBER

The Mayor said he seriously felt there is a need to have Wifi access in the Mayor's Parlour and was aware Councillor Blackhall had a proposition for councillors to consider.

Councillor Blackhall explained during the Long Course weekend many people present in the De Valence building required Internet access for various reasons. The stall holders especially needed to work their card payment machines and the cash tills. The race organisers and marshals needed to be provided with, or have access to, important information. All these people connecting to the TTC broadband caused overload to the system; therefore he felt the need was evident to provide Wifi coverage in all areas throughout the building by sharing the costs between the De Valence and TTC.

Councillors discussed the positive and negative reasons for increasing the Wifi coverage in the whole building.

Councillor Dr Easy felt TTC having an efficient Wifi service was not a luxury request but a necessity for all users of the building.

Councillor Blackhall proposed TTC and the De Valence Trust carry out a feasibility study and action an enhanced Wifi service for the De Valence building, seconded by Councillor Mrs Brown.

Resolved that TTC and the De Valence Trust carry out a feasibility study and action an enhance Wifi service for the De Valence building.

117. SUPERFAST BROADBAND PROVISION IN TENBY

Councillor Hallett asked what part of Tenby is up to superfast broadband speed.

The Clerk said he had contacted Superfast Cymru following the request from Councillor Mrs Putwain; however he had been unable to get any satisfactory answers where the superfast broadband access is live.

Councillor Mrs Brown suggested the Clerk contact Mr C Osborne, Tenby Chamber of Trade and Tourism as he has had dealings with Wifi coverage for the town and may have connections to discover which areas of Tenby have access to superfast broadband already. It was

Resolved that the Clerk discuss with Mr C Osborne, Tenby Chamber of Trade and Tourism if he is aware of the superfast broadband coverage areas presently up and running in Tenby.

118. EUROPEAN WALLED TOWN MEMBERSHIP

Councillor Hallett reported despite sending e-mails to the secretary of the Walled Towns he had received no further information on the walled towns voting system; therefore he proposed to keep the item on the agenda until notification is received, seconded by Councillor Mrs Rossiter.

Resolved that TTC keep the European Walled Town Membership on the agenda until adequate information is received in relation to the new voting process.

119. FINANCIAL OFFICER/CLERK'S ITEMS

a. – Road Closures for Tenby 10k

The Clerk reported he had received notification of the proposed road closures in Tenby for the 10k. He proceeded to outline all the areas affected on Sunday 26th July 2015 between 10.30 am and 12.30 pm approximately. It was

Resolved that TTC note the information.

b. Kinloch Court Development

The Clerk reported he had received an e- mail from the development company who have been assigned to prepare pre-planning application drawings for Kinloch Court, Tenby and they wished to discuss them with the council before submitting the full application.

Councillors discussed the visiting speaker attending the next TTC meeting. It was

Resolved that TTC invite Mr W Lloyd Davies to the next TTC meeting on 21st July 2015 at 6.30 pm for him to provide a presentation on the proposed Kinloch Court Development proposal.

c. Chairman PCC - County Councillor W Evans

The Clerk reported he had discussed the invite received from County Councillor W Evans at the previous meeting. He now had a provisional date for Monday 26th October and requested the number able to attend inform him so that the information can be forwarded to County Hall asap.

Councillors discussed attendance before stating their availability to attend. It was

Resolved that the Clerk would send provisional numbers of councillors available to attend Councillor W Evans, Chairman of PCC reception at County Hall.

120. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday 21st July 2015 at 6.30pm. Mrs Charlotte Mathias, PCC Licensing Department will be in attendance as will Mr L Chiffi, to discuss Street Trading Licences and Mr W Lloyd-Davies to provide a presentation on the proposed Kinloch Court Development.

121. ITEMS FOR THE NEXT AGENDA

Wifi – The Mayor

122. PRIVATE AND CONFIDENTIAL

Proposed by Councillor Mrs Rossiter, seconded by Councillor Hallett.

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

123. MINUTES

Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 23rd June 2015 be confirmed and signed as accurate.

124. MATTERS ARISING

The Clerk reported he had met with Mr Charles Mant a play equipment facilitator who has provided all the previous play equipment for the Jubilee Play Park. He visited the park and following discussion felt there was just enough room for a small children's roundabout. He provided costings verbally for the equipment and stated he had a company with the most suitable roundabout on special offer at present for £1350, technically half price; however it would need to be purchased now and stored until the ground works has been prepared. Mr Mant would be able to provide free storage if TTC decided to go ahead with the deal and had no means of storage.

Councillors discussed the offer available and the availability of the 106 money from a proposed new development. Everyone present felt the available offer of the children's roundabout was an offer too good to be refused.

Councillor Blackhall proposed TTC purchase the children's mini roundabout and find suitable storage until the groundworks are prepared, seconded by Councillor Mrs Brown.

Resolved that TTC purchase the children's mini roundabout for the Jubilee Play Park and find suitable storage for the equipment until the ground works are prepared.

The Clerk outlined he was aware there could possibly be further 106 funds available for Tenby; however he was at present awaiting further confirmation before he could discuss actual figures, criteria clauses and the site where the funds were available from.

125. PERSONNEL SUB-COMMITTEE MINUTES

The Clerk reported the personnel committee had met earlier in the day and the previous minutes required acceptance.

Councillor Blackhall proposed TTC accept the recommendations of the Personnel Committee, seconded by Councillor Dr Easy.

Resolved that TTC accept and action the recommendations of the Personnel Committee.

126. DE VALENCE

Councillor Mrs Rossiter said she had attended a De Valence meeting earlier that day and wished to congratulate the Trust committee on their continued hard work during events. She explained she had been calling for a meeting as she had concerns about the status of the Trust; however

following the meeting she had received the information that made everything clear. The meeting was informative and had made her relaxed about the issues that gave her concern.

Councillor Blackhall said it was good for people to question as it gives the opportunity for clarification and assessment as clearer communication can always be improved. He was awaiting final clarification from the Charities Commission following their receipt of a final scan needed for their attention as it had not scanned effectively previously.

He continued highlighting the success of recent events at the De Valence and gave an idea of works that were under discussion for attention or scheduling to be carried out in the near future. The Trust proposed to prepare a full report and send it to TTC meetings on a quarterly basis in the future to ensure members were fully aware of the building's usage and management.

Councillor Hallett asked if the Trust had any audited accounts. Councillor Mrs Brown said she had all her books up to date and any member can inspect them whenever they felt fit to. The Clerk will inspect the accounts and they will be audited once the charity status is established. Specific items of expenditure were discussed and how the system will be recorded in the future, including transferring documents onto a computer account programme.

Councillor Blackhall said the Trust needs more volunteers and Councillor Mrs Rossiter said the two hard working councillors needed a helping hand, as it was evident the facility would not be functioning without the commitment of her two fellow councillors.

127. FINANCIAL OFFICER/CLERK'S ITEMS

a. Office Computers

The Clerk explained he had now obtained three quotes to replace the existing office computer systems. He highlighted the equipment and costings from all three computer firms, explaining the various reasons for the variations on the quotes being the installation costs and different makes of computer equipment.

Councillor Blackhall stated the equipment he would personally favour due to the substantial use needed from the equipment.

Councillor Mrs Durham proposed the Clerk should review the quotes and go with the system he felt most suitable for the office needs as he would effectively be using the systems, seconded by The Mayor.

Resolved that the Clerk be given the authority to select and purchase the best computer system for TTC office needs from the quotes presented to TTC.

Councillor Dr Easy and Councillor W Rossiter left the chamber.

128. REGENERATION

The Clerk refreshed councillors on the discussions made earlier relating to the proposed financial contribution required by PCC for Tenby Regeneration projects.

He discussed all projects listed by PCC and the financial implication as far as he was aware following the tendering process for various aspects of each project.

Councillor Blackhall re-stated he strongly felt TTC should not be contributing to any maintenance project that has fallen into these categories because of PCC cutbacks.

Councillor Mrs Brown felt the Regeneration committee should be discussing the financial implications of each project. Councillor Mrs Durham agreed the Regeneration team needed all parties to stipulate the match funding they may have available or already allocated for each of the specific project. In addition TTC representatives on the committee should be aware of TTC's proposed contribution for specific projects to be able to feedback this information at the next Regeneration committee meeting.

Councillors discussed in great detail the background and needs of each project listed before discussing specific financial contributions.

Councillor Mrs Durham proposed TTC allocate a total of £30,000 from this year's Regeneration Budget for specific projects. The council representatives on the Regeneration committee are given the ability to discuss the priority projects and specific funding allocation for each project on its merit in line with TTC policy, seconded by Councillor Mrs Brown

Resolved that TTC allocate a total of £30,000 from the 2015/16 Regeneration Budget for specific projects. The council representatives on the regeneration committee are given the ability to discuss the priority projects and specific funding allocation for each project on its merit in line with TTC policy.

Mayor _____

Town Clerk _____

Date _____