

TENBY TOWN COUNCIL  
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 7<sup>th</sup> January 2014

**PRESENT**

Councillor Mrs Lane	Mayor
Councillor Mrs Durham	
Councillor Mrs Thomas	
Councillor Mrs Brown	
Councillor L Blackhall	
Councillor W Rossiter	
Councillor T Hallett	
Councillor Dr Easy	

**ALSO PRESENT**

Chief Inspector Ross Evans	Dyfed-Powys Police
Inspector M McSweeney	Dyfed-Powys Police
PCSO A Griffiths	Dyfed-Powys Police

**IN ATTENDANCE:**

Mr A. Davies	Clerk to the Council/Financial Officer
Mrs L Hensman	Assistant Clerk

The Clerk welcomed Chief Inspector Ross Evans, Inspector Mark Mc Sweeney and PCSO Griffiths who attended to provide an update on local policing matters.

Chief Inspector Evans reported on a very successful December, extra officers were drafted in for specific evenings and proved to be effective. The passive line dog operation worked well and the “Operation Lion” vehicle has now been advertised as present in Tudor Square from 5pm on Saturday evenings. He explained that if there are police officers in the station it is open to the public, therefore positioning the mobile van by the Five Arches will be replaced by Operation Lion.

Three new police officers have commenced working in the South Pembrokeshire area and discussions are on going for increased staffing levels during the summer period.

On the 17<sup>th</sup> January 2014 a meeting is planned at PCC to discuss street drinking powers in the form of a by-law. In addition, at this meeting the Tenby Harbour Events will be discussed, however it is unsure who will be in attendance or if the organisers of the events have been invited to present their views.

Chief Inspector Evans continued outlining some staffing changes that will come into place due to retirements over the Christmas period. He had personally been offered, and taken, the temporary Chief Inspector position covering Pembrokeshire and Ceredigion. In light of this news he was pleased to introduce our new Inspector Mark McSweeney who has already taken over the position. Insp. McSweeney proceeded to introduce himself and explain he would bring his neighbourhood policing experience to Tenby to enhance the work that has already been achieved with positive results. Councillor Mrs Brown felt the local and personal connection Inspector Evans had developed over the last year was an important and valuable role; having a friendly face present working in the town achieved positive results. Both officers agreed that police foot patrolling is a key factor in their work plan.

Councillor Mrs Durham reported that the local PCSOs call into the local shops on a regular basis and this works well for the local community. In addition PCSO Griffiths said they were

talking with Greenhill School pupils in an informal setting, allowing the pupils to get to know them and visa versa to produce a closer and more approachable connection for the future.

The Clerk reported the PACT (Partners And Communities Together) meetings will be recommencing once a month and will be held in the De Valence Café, giving further opportunity for locals to express their concerns and police officers to address any concerns they have in the area. PCSO Griffiths outlined the aims of the PACT meeting and explained outside speakers may be brought in as and when necessary to clarify information and offer support to the community.

Councillors congratulated both Inspectors on their promotional achievements and looked forward to continuing the positive and personal working relationship that has been developed in Tenby. Chief Inspector Ross Evans, Inspector Mark McSweeney and PCSO Griffiths left the Chamber.

The Clerk informed Councillors that the Mayor is delayed and the Deputy Mayor has sent his apologies therefore he asked for a proposal for a Councillor to chair the meeting. Councillor W Rossiter proposed Councillor Hallett to chair TTC meeting, seconded by Councillor Blackhall.

**Resolved that Councillor Hallett Chair TTC meeting in the absence of the Mayor and Deputy Mayor.**

**310. APOLOGIES**

Apologies received from Councillor Mrs Lane, Councillor Mrs Rossiter and Councillor P Rapi.

**311. DISCLOSURE OF PERSONAL INTERESTS**

Councillor Dr Easy, Councillor Hallett, Councillor Blackhall, and Councillor Mrs Brown declared a personal interest in item 11 De Valence. Councillor Mrs Brown also declared a personal interest in Item 6b.

**312. ITEMS TO PRESS**

Proposed by Councillor Blackhall, seconded by Councillor Mrs Durham.

**Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.**

**313. CONFIRMATION OF MINUTES**

**Resolved that the Minutes of the Tenby Town Council meeting held 10<sup>th</sup> December 2013 be confirmed and signed as accurate.**

**314. MATTERS ARISING**

273 – Tenby Town Council Vacancy

Councillor Dr Easy asked if following the vacancy declaration period were TTC required to call for an election. The Clerk reported he had received confirmation from PCC that no election is required therefore TTC need to proceed and place an advert to co-opt a councillor for the South Ward in the local press.

**Resolved that TTC place an advert in the Tenby Observer stating it is the intention of TTC to fill the South Ward Councillor Vacancy by the co-option process. All persons wishing to be considered should write to TTC by 17<sup>th</sup> January 2014.**

278 (238/221d) – Tenby Harbour Lighting

Councillor W Rossiter requested an update on the Tenby Harbour lighting brightness concerns. The Clerk reported Mr Mel Stevens PCC said the lights in question had been adjusted and turned downwards. However Councillor Hallett felt that three lights have been turned down and one light covering the Caldey steps still appears to be very bright.

The Mayor joined the meeting and took the Chair.

286 – Good Neighbourhood Scheme

Councillor Mrs Brown noted that following reading the minutes that Mrs Gibby PCC and Mr S Fry were both attending the next TTC meeting and were limited to a 20 minute presentation, were we aware of who was speaking first. The Mayor outlined that it was agreed to limit the time as both parties had previously made a presentation so this was to enable them an opportunity to provide an updates from them both, therefore 20 minutes each should be adequate.

300b – Pembroke Town Council – The Role of Alderman

Councillor Hallett asked if any additional information in relation to the role of alderman had been received. The Clerk reported no further information had been received.

303 – Reports by Councillors on Outside Bodies

Councillor Mrs Thomas reported that several people had contacted her with regards to their concerns relating to the LHB and Tenby MIU closure. However she cannot follow up verbal hearsay concerns and requested that anyone expressing concerns should put them in writing. Letters can then be forwarded to the relevant people and departments for attention, as she is aware many people are having problems.

304 – Dog Waste Bags/Bins

Councillor W Rossiter reported that there are no bins for the dog waste on the South Beach. Councillor Mrs Brown said the nearest one is either Castle Beach or at the top of the slip outside Jubilee Play Park. In addition she noted the south beach general waste bins have had limited emptying and sadly the toilets were not open over Christmas causing distress to many walkers. The Mayor suggested that TTC contact PCC and request perhaps they open them for next year like they do North Beach toilets for Boxing Day.

**315. PLANNING APPLICATIONS**

a. NP/13/0594 – Mr Danny Owen, 2 Hill Park, Tenby – Demolition of garage, proposed new garage with storage area at first floor together with orangery extension, 2 Hill Park, Tenby.

Councillors viewed and discussed the planning application. Councillor Dr Easy proposed approval as the proposal site appears appropriate for this type of development with no adverse effect on neighbouring properties, seconded by Councillor Blackhall.

**RECOMMEND**

**Approval as the proposed site appears appropriate for this type of development with no adverse effect on neighbouring properties.**

b. NP/13/0602 – Mr Andrew Carne, Clovelly House, Warren Street, Tenby – Change of use from 5 bedroom domestic dwelling to 6 double bedroom guesthouse incorporating ancillary accommodation for management of the premises, Clovelly House, Warren Street, Tenby.

Councillors viewed and discussed the planning application and felt it was nice to have an additional guesthouse being established from a private residence instead of the trend the other way. Councillor Blackhall proposed approval as the proposal site appears appropriate for this type of development with an added potential economic benefit for Tenby, seconded by Councillor Mrs Thomas.

## **RECOMMEND**

**Approval as the proposed site appears appropriate for this type of development with an added potential economic benefit for Tenby.**

c.NP/13/0596 – 19 Lady Park, Tenby

The Clerk reported that a decision on the planning application 19, Lady Park, Tenby had been taken during delegated powers. It was felt the proposal was very tight on the proposed location; therefore it was recommended referral for a site meeting. The site meeting has been scheduled for Monday 13<sup>th</sup> January 2014 at 9.30am. All Councillors present reviewed the planning application in detail. The Mayor asked as many Councillors as possible to attend the site meeting.

d. NP/13/0071 – St Catherine’s Island

The Clerk reported that the refusal of the St Catherine’s Island Planning Application has gone to appeal. The appeal will be held in the De Valence on the 26<sup>th</sup> February 2014.

## **316. CORRESPONDENCE**

a. Tenby Chamber of Trade and Tourism – November minutes

Councillors reviewed the Tenby Chamber of Trade and Tourism minutes, it was

**Resolved that the information be noted.**

## **317. ACCOUNTS FOR DECEMBER 2013**

Councillors reviewed and discussed the accounts. The Clerk outlined that he was holding a high amount in the Premium Account and requested permission to transfer some to the Reserves Account. Councillor Hallett proposed acceptance to transfer money from the Premium A/C to the Reserve A/C, seconded by Councillor Blackhall.

**Resolved that the Clerk be given permission to transfer money from the Premium Account to the Reserves Account.**

Councillor Hallett proposed acceptance of the accounts for December 2013, seconded by Councillor Dr Easy.

**Resolved that the accounts for December 2013 be accepted.**

**318. CONFIRM THE BUDGET FOR 2014 – 2015 & SET THE PRECEPT FIGURE**

The Mayor reported that all Councillors had discussed and had opportunity to amend the proposed budget for 2014/15. Therefore she proposed acceptance of the Budget for 2014/15 and set the precept figure for 2014/15, seconded by Councillor Hallett.

**Resolved that TTC set the precept for 2014/15 at £149,422,61, a Band D equivalent of £56.77.**

Councillor Blackhall felt it should be noted that in setting the Budget for 2014/15 it will mean no change in the Tenby town council element of the Council Tax.

**319. GRANT APPLICATION**

**a. Sculpture by the Sea**

Councillor Mrs Brown discussed the grant application request from Sculpture by the Sea and felt that their finances were predominantly grant based and there was no strong evidence that an event was planned for Tenby. Following further discussion the Mayor proposed that, although she supported the work that they do, unfortunately at this time TTC were unable to contribute, seconded by Councillor Mrs Brown.

**Resolved that although Tenby Town Council support the work of Sculpture by the Sea, funds are limited and unfortunately they feel unable to contribute.**

**320. DE VALENCE**

Councillor Mrs Brown reported on the successful New Years Eve event and took the opportunity to thank Councillor Hallett, Councillor Blackhall and the Clerk for their hard work on the night. The Mayor added she had attended the event and thanked everyone for their excellent effort in making the evening a great success.

The Clerk reported that the police will commence using the De Valence Café for PACT meeting once a month from January.

**321. REPORTS BY COUNCILLORS ON OUTSIDE BODIES**

The Mayor reported she had visited all the local nursing homes on Christmas Eve and attended a very successful Boxing Day Swim and wished them well hoping the event continues to go from strength to strength.

She continued reporting that Tenby has received confirmation of their entry into Britain in Bloom 2014; therefore she will represent Tenby at a seminar later this month in Sunderland. Judging will take place during the last week of July, first week of August.

**322. MEDIA ITEMS**

The Mayor expressed how disappointed and angry she is with the letters in the Tenby Observer about TTC not doing anything about dog fouling. TTC spend £3500 on dog waste bags every year for people to use in emergency situations when they run out, not to use instead of buying them. She is aware that Tenby is one of the few places that does do something about the dog-fouling problem, however if dog owners took more responsibility to clean up after their pets we would have a cleaner, tidier town.

**323. TENBY TOWN WALLS**

Councillor Blackhall asked if TTC could write to Cadw and PCC to ask when the last survey of Tenby Town Walls was carried out and request a copy of the survey. It was

**Resolved that TTC write to Cadw and PCC and ask when the last survey of Tenby Town Walls was carried out and request a copy of the survey.**

**324. TENBY MARKET HALL**

**a. E-mail to Pembrokeshire County Council on this matter from Tenby Chamber of Trade and Tourism**

Councillor Dr Easy asked if Councillor Blackhall or Councillor Hallett could provide feedback from the PCC settlement and service delivery meeting in relation to Tenby Market Hall.

Councillor Blackhall reported that PCC planned to look at how the Markets are operating presently and assess to see if they could operate more efficiently. They have several options being discussed however there is no discussion at present to close Tenby Market Hall. Nothing has been finalised in relation to PCC cutbacks at present.

Councillor Dr Easy said he was aware that the outcome of the PCC cutback review would be presented to executives on the 10<sup>th</sup> February 2014; therefore his concern is that a decision will be made before TTC has any opportunity to have their say on the matter. He proposed TTC write to PCC and ask if a PCC representative involved in the review process can attend a TTC meeting to discuss the Tenby Market in more detail, seconded by Councillor Blackhall.

Councillor Dr Easy continued saying TTC needs to prevent the market being sold into private ownership. In relation to a consortium management taking over the market, TTC should investigate to see if they can be involved in this process.

Councillor Mrs Brown said she was aware following checking out the facts that Tenby Market is one market making a profit, and therefore supporting the others. She also felt TTC should investigate as the market was established under a Royal Charter and therefore should it remain as a market.

Councillor W Rossiter was aware that the Royal Charter meant that Tenby had a right to hold a market anywhere and not a specific location right.

**Resolved that TTC write to PCC and request a meeting in relation to proposed cutbacks affecting Tenby Market Hall.**

**325. TENBY DEFIBRILLATORS**

Tenby Defibrillators deferred to the next meeting as Councillor Mrs Rossiter unable to attend this meeting.

**326. FINANCIAL OFFICER/CLERK'S ITEMS**

The Clerk reported that sadly one of TTC's past Sergeant of Arms Mr Eric Dorling had passed away. His funeral is on Monday 13<sup>th</sup> January at 11am in St Mary's Church. The Mayor requested as many Councillors as possible to join her in attendance at the funeral. The Mayor reported she had spent time with Mr Dorling and his wife on Christmas Eve during her visit to the homes.

**327. DATE AND TIME OF NEXT MEETING**

**Resolved that the next meeting will take place on Tuesday 21<sup>st</sup> January 2014 at 7.00pm.**

**328. ITEMS FOR THE NEXT AGENDA**

None noted.

**329. PRIVATE AND CONFIDENTIAL**

Proposed by Councillor Hallett, seconded by Councillor W Rossiter.

**Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.**

**330. CONFIRMATION OF MINUTES**

**Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 10<sup>th</sup> December 2013 be confirmed and signed as accurate:**

**331. MATTERS ARISING**

213 – De Valence Bollards

The Mayor and the Clerk reported that as there is a car constantly parked on the forecourt of the De Valence, perhaps the bollard should be sited in front of the main doors first before the silver access doors. Items being stored from the flat on the De Valence roof had been noted and were discussed. Following discussion it was

**Resolved that the Clerk make arrangements to have the bollard sited to prevent unauthorised parking on the De Valence forecourt.**

The Clerk circulated an unofficial consultation letter received in TTC office requesting Councillors comments on 14 points to enhance the Christmas Festivities in Tenby. Councillors decided to individually review and comment on the ideas.

Councillor Mrs Brown reported that the owners of Lollies Sweet Shop and Aerobeach had worked hard to try and create Christmas activities within Tenby including carol singing and the Christmas Market; however due to bad weather the event was cancelled. Following in depth discussion the Mayor felt Tenby needed to work to create a special event centring around the date for turning on the Christmas lights. It was

**Resolved to call a TTC Christmas Lighting Committee meeting to commence planning discussions prior to calling a meeting for all interested parties to attend to create a Tenby Town Christmas Event.**

Mayor \_\_\_\_\_

Town Clerk \_\_\_\_\_

Date \_\_\_\_\_