

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 4th March 2014

PRESENT

Councillor Mrs Lane	Mayor
Councillor H Johns	
Councillor L Blackhall	
Councillor Mrs Brown	
Councillor Mrs Durham	
Councillor Dr P Easy	
Councillor W Rossiter	
Councillor Mrs Rossiter	
Councillor Mrs Putwain	
Councillor T Hallett	

IN ATTENDANCE:

Mr A. Davies	Clerk to the Council/Financial Officer
Mrs L Hensman	Assistant Clerk

389. APOLOGIES

Apologies received from Councillor Mrs Thomas, Councillor P Rapi and Councillor M Evans.

390. DISCLOSURE OF PERSONAL INTERESTS

Councillor Dr Easy, Councillor Mrs Brown, Councillor Mrs Rossiter, Councillor Blackhall and the Mayor declared a personal interest in item 11 De Valence.

391. ITEMS TO PRESS

Proposed by Councillor Mrs Putwain, seconded by Councillor Blackhall.

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

392. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council meeting held 18th February 2014 be confirmed and signed as accurate.

393. MATTERS ARISING

Royal Gate House Development

Councillor Mrs Putwain expressed her great admiration for Tenby GP Surgery; however she felt more strain could be put on the health centre services when the proposed local apartment developments are occupied. The burden on the services will inevitably increase as the proposed occupants will be from the older generation and she felt perhaps the Health Board should be making provisions for the increase on the services now rather than later.

Councillor Mrs Brown agreed with her fellow Councillor and proposed Councillor Mrs Thomas feedback TTC concerns to the SEPCHN committee for their attention, seconded by Councillor Hallett.

Councillor Hallett felt perhaps McCarthy and Stone may put a letter of support forward outlining the occupancy numbers of the proposed development to allow the health board to increase health care services if applicable.

Resolved that Councillor Mrs Thomas be asked to forward TTC concerns to SEPCHN committee, in relation to a proposed increased in patient numbers on Tenby Health Care Services following occupancy of the new properties being developed.

The Clerk reported Mr S Fry had spoken to Pembrokeshire Housing Association following TTC concerns relating to the hoarding behind the War Memorial, during development of the Delphi site. Mr Wesley Cole PHA responded saying he was mindful of the concerns and was keen to do something to reduce the visual impact of the hoardings in this particular area.

375 – Tenby Market Hall

The Clerk reported following Tenby Market Hall meeting, he had now arranged the follow up meeting with Mr Barry Cooke, PCC. The meeting will take place on Friday 14th March 2014 at 3pm in the Mayor's Parlour.

376 – Planning Application –NP/14/0073

Councillor Hallett asked if any information had been received in relation to planning application NP/14/0073 Trafalgar Café as it appears work is being undertaken at present. The Clerk reported the application had not been before the PCNPA as yet so no information is available.

394. RECEIVE MINUTES OF THE CHRISTMAS LIGHTING COMMITTEE

Resolved that the Minutes of the Tenby Town Council meeting held 18th February 2014 be signed as accurate.

The Mayor reported unfortunately she had been unable to access additional information relating to artificial trees due to a technical problem; however she felt it was important to move the discussions forward by arranging a meeting with a few interested parties initially. Councillor Mrs Durham felt Sue Roberts and Jenny Davies from the Chamber of Trade should be invited to attend the meeting. The Mayor proposed the meeting date be set for Tuesday 11th March at 7pm, seconded by Councillor Mrs Brown.

Resolved that a Christmas Lighting Committee meeting be arranged for Tuesday 11th March 2014 at 7pm. Initially inviting a few interested organisations to discuss ideas.

395. PLANNING CORRESPONDENCE

a. PCNPA – Application for tree works, 14 Rosecroft, Tenby

Councillor Hallett, Tenby Tree Warden proposed approval of the tree works on health and safety grounds, seconded by Councillor Mrs Durham.

Recommended that the tree works be carried out as planned.

396. CORRESPONDENCE

a. Pembroke Dock Raptors – Tenby Pest Control

The Mayor said TTC did not have the finances to support any projects on this scale.

Councillor Mrs Brown felt the idea proposed by Pembroke Dock Raptors was good but agreed with the Mayor that TTC just does not have that amount of money to spend. However following discussion the Mayor felt this enterprise could be considered by the Regeneration Committee and asked the Clerk to forward the information to this committee and inform Pembroke Dock Raptors of TTC's decision. It was

Resolved that Pembroke Dock Raptors information be passed onto the Regeneration Committee and the company be informed of TTC decision.

b. One Voice Wales – Membership of One Voice Wales 2014-5

The information was discussed; however Councillor Mrs Brown felt the Clerk attends meetings and receives information from alternative sources therefore TTC do not need to subscribe elsewhere at this time. Councillor Hallett proposed TTC decline the membership and continue with the present service, seconded by Councillor Mrs Brown.

Resolved that TTC do not undertake One Voice Wales membership.

c. PCC – Temporary road closure, Heywood Lane

The Clerk outlined the road closure for Heywood Lane Tenby, commencing on 15th March 2014 and scheduled for two weeks. The closure will run between the hours of 9.30am-2.30pm to create the 20 mph speed restriction zone outside the schools.

Councillor Blackhall asked if anyone had contacted Tenby Rugby Club in case they have a scheduled home fixture. Councillors felt this work was essential and pedestrian access during all periods of closure would be maintained so the Rugby Club could plan and work around the closure.

397. ACCOUNTS FOR FEBRUARY 2014

Councillor Mrs Rossiter thanked the Clerk for his efficient book keeping and proposed acceptance of the accounts for February 2014, seconded by Councillor Hallett.

Resolved that the accounts for February 2014 be accepted.

398. GRANT APPLICATION

a. All Pembrokeshire Cruise

Councillor Mrs Brown felt sadly Pembrokeshire Cruise had applied before and unfortunately they fall outside TTC remit for allocation of donations. Following further discussion it was

Resolved that a letter is sent to Pembrokeshire Cruise praising their work; however explaining sadly the application falls outside TTC remit.

b. Tenby Youth Council – Pit-stop Fridays

Councillor Durham felt Tenby Youth Group should be encouraged in their Pit Stop Fridays project to provide a venue for the youth of the town to go and thereby reducing the likelihood of anti-social behaviour on the streets and be allocated a donation. The Mayor noted the success of previous projects by Tenby Youth Club in the town; therefore she proposed a TTC donation of £100 be made, seconded by Councillor Mrs Rossiter.

Resolved that under Section 31 of the Local Government and Rating Act 1997, TTC donate £100 to Tenby Youth Councils, Pit Stop Friday Project.

399. DE VALENCE

a. Mr G Fry – Copy of letter sent to PCC regarding parking outside the De Valence

Councillor Mrs Rossiter expressed her disappointment regarding this letter as she felt the general public of Tenby have had many years of inconvenience from other developments in the town and this one is only for a few hours. She added the trade show brings people from other towns into Tenby and provides easy access for our local businesses to attend.

The Mayor outlined that Marshall Trading Company contact the police before the event and work closely with the police during the unloading and loading process. All locals have to put up with inconvenience at times; therefore we all need to work together. She proposed a letter be sent to PCC explaining the process Marshalls follow with police liaison before their visit, seconded by Councillor Mrs Rossiter.

Resolved that TTC write to PCC and explain the process Marshalls follow with police liaison prior to their annual Trade Show held at the De Valence, Tenby.

400. REPORTS BY COUNCILLORS ON OUTSIDE BODIES

Councillor Blackhall reported on the Harbour Users AGM he attended. The committee were re appointed with a new Chairman. Several concerns were expressed including the proposed increase of harbour fees and the future harbour management arrangements. They plan to work together on the cost proposals and have a view to set up a partnership for the management of the harbour between PCC and Harbour users. Tenby Town Council will continue to work with the harbour users and they will in return keep the council informed of future meetings.

Councillor Mrs Rossiter reported she had attended along with Councillor Mrs Brown and the Mayor the dress rehearsal of Greenhill School's production of 'Grease'. She said they all enjoyed the show and wished the cast every success for the forthcoming performances.

The Mayor reported she had started the annual RNLI pancake race attended by many children. However she said there were only a few adults who entered the race and felt perhaps more local groups could support next year. She asked if TTC could plan to enter a team next year to support the event.

401. MEDIA ITEMS

Councillor Mrs Durham reported she picked up a Birmingham Coach Company's advertising booklet for holidays throughout the United Kingdom recently and expressing how pleased she was to see Tenby harbour featured promptly on the front cover.

402. **FINANCIAL OFFICER/CLERK'S ITEMS**

a. PCNPA Local Development Plan Monitoring Report – Affordable Housing

The Clerk reported following PCNPA, Annual Monitoring Report on the Local Development Plan, Councillor Evans had requested previously if more details on the Affordable Housing Provision specifically relating to Tenby could be clarified. He outlining the information he obtained from the in depth document and had provided in a précis format for Councillors, specifically clarifying that the affordable housing provision had not appeared to have worked in many areas. Councillors discussed the information before Councillor Mrs Brown thanked the Clerk for the very informative report. The Mayor felt as Councillor Evans was not in attendance perhaps the items should be included on the next agenda. It was

Resolved that PCNPA Local Development Plan Monitoring Report in relation to Affordable Housing be placed on the next agenda.

b. Payment of membership fee, European Walled Towns

The Clerk reported that the European Walled Town Membership was due. The Mayor asked how long Tenby had been member and for clarification of the fee in question. The Clerk said TTC had been members for 24 years and the cost is £85. In light of this information the Mayor proposed TTC join again this year and in addition write and ask them for help in relation to our town walls, either in a monetary grant format or with knowledge on preservation and surveys etc, seconded by Councillor Mrs Durham.

Resolved that TTC pay the European Walled Towns Membership for 2014 and in addition write a letter asking for their assistance with our town walls in either monetary grant format or knowledge on preservation/surveys etc.

c. Date of next Regeneration team meeting, 6pm 17th March 2014

The Clerk reported the Regeneration meeting is scheduled for the 17th March 2014 at 6pm in the De Valence Café, he was pleased to say Ms Sined Henahan, PCC and Mr Martin White, PCC will be attending.

d. Welsh Government –Williams Commission Report

The Clerk reported County Councillor M Williams asked if TTC had responded to the Public Service Governance and Delivery consultation document prior to the Williams Report being published. At the time the Clerk said he thought TTC had responded via e-mail; however following a request for a copy of TTC views it appeared that TTC delegated the responsibility to a few Councillors to prepare comments and feed back to council before submitting a comment. Unfortunately the summer council recess occurred and the matter was not brought back to Council. Fortunately Councillor Williams is meeting this week with WA members and felt it is not too late to put forward TTC views on increasing local community powers.

The Clerk continued explaining that Local Town Councils already have the powers to control things like public toilets, leisure centres, and street cleaning but without the monetary funds to carry them out. Pembrokeshire County Council would need to vire the funding for these services to Town Councils, so the local domestic rate payer is not subject to 'double funding'

these services. This information had already been passed to Councillor Williams; however he would still like Councillors views as soon as possible.

Councillor Blackhall felt a whole range of services can be delivered locally; therefore enabling decisions to be made at a local level by the people it affects. This would enable local neighbouring Community Councils to work together on providing local services. However he did point out that Education and Social Service Departments need to be organised and managed at a higher level.

Following further discussion it was

Resolved that the Clerk and Councillor Blackhall would collate TTC views and forward the information to County Councillor M Williams.

403. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday 18th March 2014 at 7.30 pm.

404. ITEMS FOR THE NEXT AGENDA

‘A’ Frames – Councillor W Rossiter.

405. PRIVATE AND CONFIDENTIAL

Proposed by Councillor Hallett, seconded by Councillor Blackhall.

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

406. CONFIRMATION OF MINUTES

Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 18th February 2014 be confirmed and signed as accurate.

407. MATTERS ARISING

315 – (213 De Valence External Painting)

Councillor Blackhall took the opportunity to congratulate the De Valence Caretaker on the excellent painting job he had carried out on the building frontage.

408. FINANCIAL OFFICER/CLERK’S ITEMS

a. WiFi provision to the Council Chamber

The Clerk outlined the costing report he had prepared in response to Councillor Rapi’s request for wifi coverage in the Council Chamber.

The Mayor felt the cost was high for only a few Councillors to benefit twice a month and not sufficient numbers are using the building at present to warrant the additional costs.

Councillor Mrs Durham felt the matter should be kept on hold until TTC provide all Councillors with electronic tablets. Councillor Hallett agreed the situation should be reviewed at a later date as it is out of TTC reach at the moment.

Councillor Blackhall reported that the free wifi coverage in Tudor Square had been successful and perhaps this could be something the De Valence may look at in the future.

Councillor Dr Easy agreed that at present the wifi would not have enough usage; however at a later date the costs would increase. He agreed with Councillor Rapi's comments at previous meeting that the future will be electronic and no paper copies of documents will be supplied. He felt it would not be long before PCNPA planning documentation will be reviewed on line and TTC would need this facility to carry out their duties as consultees on planning applications. He concluded stating that he felt the costs involved were not an issue in light of other council expenditure.

Following further discussion the Mayor proposed TTC keep the idea active at present and place the item on the next agenda to allow Councillor Rapi to respond, seconded by Councillor Hallett.

Resolved that wifi provision in the Council Chamber be placed on TTC next agenda.

Mayor _____

Town Clerk _____

Date _____