

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 30th March 2016

PRESENT

Councillor P Rapi Mayor
Councillor Mrs Thomas
Councillor Mrs Brown
Councillor B James
Councillor W Rossiter
Councillor T Hallett
Councillor L Blackhall
Councillor Mrs Williams

IN ATTENDANCE:

Mr A. Davies Clerk to the Council/Financial Officer
Mrs L Hensman Assistant Clerk

ALSO PRESENT

Eastend Flyover Company Company Members

The Mayor welcomed members of the Eastend Flyover Company who attended to talk about their proposed ideas to celebrate the 100th anniversary of the birth of Roald Dahl in Tenby.

Ms Angharad Hobbs gave background information on the company's recent productions before outlining the idea they have to incorporate Roald Dahl story book characters, dream telling at historical sites in Tenby. The ideas and walking route were very much in the planning stages and they requested feedback from TTC on their ideas before taking the next steps of their plans. They hoped to involve local schools so the pupils can be part of the dream process and learn about history at the same time.

Councillor Mrs Brown responded with very positive comments on their ideas; however she posed a few questions on the timing of the event. Angharad had asked if the De Valence could be used at the start and the end of the performance and if adverse weather conditions did occur if the hall could be used for the whole performance. Councillor Mrs Brown agreed to discuss the use of the hall at the De Valence meeting scheduled for Tuesday 5th April and would let them know the outcome.

Ms Hobbs outlined for councillors how they proposed to fund the event as they have successfully funded previous events in the same way. She was pleased to explain they are fortunate to be able to use in house sources for scenery, costumes etc. from their company members.

The proposed date for the event would be the 9th, 10th and 11th September 2016 with two performances being staged each evening. They anticipated having 50 people per performance.

Councillors expressed support for the event and agreed the following plan of action and report back to the Eastend Flyover Company.

- 1) The Town Clerk will check with PCC what permission will be required for the event.
- 2) Councillor Mrs Brown will discuss the use of the De Valence building at the Trust's next meeting and speak to Councillor Blackhall about the possibility of using St Mary's Church grounds for a short drama sketch during the performances.

The Mayor thanked the ladies for attending and bringing such an exciting idea to Tenby and he said

TTC would be in touch once they had responses to the plan of action.

413. APOLOGIES

Apologies were received from Councillor Dr Easy, Councillor Mrs Lane, Councillor Mrs Durham and Councillor Mrs Rossiter.

414. DISCLOSURE OF PERSONAL INTERESTS

None noted.

415. ITEMS TO PRESS

Proposed by Councillor Hallett, seconded by Councillor Mrs Thomas and

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

416. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council meeting held 8th March 2016 be confirmed and signed as accurate.

417. MATTERS ARISING

378. – Tenby Town Walls

Councillor Mrs Thomas asked if there had been any response from Cadw about the Town Walls survey. The Clerk said he had received no communication at all. Councillor Mrs Thomas felt TTC should try again and send the same e-mail; however Councillor Mrs Brown felt sending a letter may have a more official impact.

Following further discussion it was proposed by Councillor Mrs Brown, seconded by Councillor Mrs Thomas and

Resolved that TTC write again to PCC and Cadw and pose the questions related to the survey and maintenance of the historic walls.

380 – Heywood Court play area

The Clerk reported he had read comments posted on the council Facebook site about Heywood Court play area. He explained he had written a response to clarify TTC's stance on the consultation process and said he had received a petition from residents in support of refurbishing the park. At present County Councillor Evans and County Councillor Williams are planning a site meeting to discuss the park, as it is a work in progress.

Councillor Mrs Brown said she did not want to be seen as trying to stop the possible project; however she had formulated some costings for the park based on work carried out at the Jubilee Play Park. The potential breakdown could include:

£30,000 – Play equipment

£3,000- Insurance

£2,000 – Maintenance

£500 to £700 Grass Cutting

Total £35,700 for the first year and then approximately £2,500 annually for maintenance and grass cutting.

These cost could be the same for other estate parks if a rolling program was started and although she understood her fellow Councillor's reasoning to provide for the community, this degree of expenditure could not be justified by TTC.

Following discussion it was

Resolved that TTC await the feedback following the site meeting between both Tenby County Councillors.

418. CONFIRMATION OF PLANNING COMMITTEE MINUTES

Resolved that the Planning Committee minutes be received.

419. REPORT OF HM THE QUEEN'S 90TH BIRTHDAY CELEBRATION SUB COMMITTEE MEETING

Councillors read HM the Queen's 90th Birthday. Celebration sub-committee minutes and discussed the recommendations.

Councillor Mrs Brown asked if any schools or organisations had responded with ideas on how they were planning to celebrate on the 21st April. The Clerk said he had received no response to the letters he sent out. In light of no response Cllr Mrs Brown personally felt it was wrong of TTC to presume the community wanted money spent on the event. She disagreed with giving a gift to every child if it did not have the gift is provided by TTC printed on it and therefore the council should just concentrate on lighting the beacon they have already purchased.

Councillor Mrs Thomas felt the idea of a parade to the harbour should still be considered.

Councillor W Rossiter explained that Tenby had a lantern/torch procession for the Queen's Coronation and perhaps a similar event should be considered for her birthday.

The Clerk said they only had 23 days to plan an event and he was only aware St Mary's Church were having a flower festival to commemorate the Queen's birthday. It was

Resolved that TTC concentrate on arranging for the commemorative Beacon to be sited and lit to mark HM Queen Elizabeth II's, 90th Birthday.

420. CORRESPONDENCE

a. Tenby Chamber of Trade and Tourism – February minutes

Councillor Hallett asked if there was any update on the town Wifi. The Clerk reported there has been a little delay in confirming host premises as the occupants were not always the owners, and

they needed to obtain permission first from the owners. It was

Resolved that the Tenby Chamber of Trade and Tourism minutes be noted.

b. Mr David Williams (via e-mail) – Funding towards coach costs

Councillors discussed the information received in relation to a donation towards the hire of a bus to take people to Cardiff to protest against the closure of Withybush Hospital Paediatric unit. Councillor Blackhall asked Councillor Mrs Thomas as the health authority representative if she had any information on the plan of action and he asked the Clerk if this type of donation fell into TTC remit.

Councillor James was aware from the social media site that other councils, had contributed a donation towards the buses going to protest against the closure of the local hospital unit. Councillor Mrs Thomas was unaware of the plans and reported it had not been discussed at the last SEPCHN meeting.

The Clerk said he was not sure this type of donation could be permitted under TTC criteria; however following reading of the document he confirmed the donation would be permitted under Section 137 of the Local Government Act 1972.

Proposed by Councillor James, seconded by Councillor Mrs Brown and

Resolved that under Section 137, of the Local Government Act 1972, TTC donate £250 to Save Withybush Action Team.

c. Mr Mark Williams – Residents Parking Comments in Tenby Observer

The Mayor said he felt a little confused following the reading of Mr William's e-mail as it appeared he was happy with the parking situation in Culver Park. In fact he said as PCC are commencing a documented trial parking exercise for six months it was out of TTC's hands. He stated if anyone had any questions or responses relating to the trial, they should address them directly to PCC.

d. Mr John Griffiths – Tenby War Memorial

Councillor Hallett said it was lovely to see someone in the town cares about people who gave their lives for us all and unfortunately some names are missing off the war memorial.

The Clerk explained that while he and Mr John Griffiths were carrying out research to update the Role of Honour book housed in St Mary's Church it became apparent that some people's names were in the book and not on the war memorial and visa-versa. They discovered approximately 20 names needed to be included on the War Memorial.

Councillor Mrs Brown said Mr John Griffiths, an ex-Mayor of Tenby, had carried out a lot of work over the years for Tenby with enthusiasm for the community.

Councillor W Rossiter asked if there would be room to place these names on the Memorial as it was strange so many names had been missed off.

Proposed by Councillor Mrs Brown, seconded by Councillor Hallett and

Resolved that TTC write a letter of thanks to Mr John Griffiths and the Clerk obtain costings for adding the missing names to Tenby War Memorial.

e. Mr Ben Blake, PCC (via e-mail) – Review of Parking Permit Policy affecting Culver Park and South Cliff Street/Gardens

Following discussion on this matter earlier in the meeting. It was

Resolved that the information be noted.

421. GRANTS

a. Walking Football for the Over 50s

Councillor Blackhall reported that over the last six years there had be a vast increase in physical activity in Tenby due to events like The Long Course, Ironman and Tenby Aces. The health of many, particularly men between the ages of 18-50, has been improved because of these specific activities. Therefore he personally felt any activity promoting fitness should be supported and he proposed a donation of £150 to assist with the initial funding of a new group, seconded by Councillor Mrs Brown.

Resolved that under Section 19a, Local Government (Miscellaneous Provisions) Act 1976 TTC donate £150 to the Walking Football Group for Over 50s.

422. LICENCING

a. The Poppy Field – Lower Frog Street, Tenby

The Clerk informed Councillors this application related to the former British Legion premises.

The Mayor personally felt that this was under new ownership and therefore a new venture. He felt the licensing department should consider the application carefully and limit the permission granted until the establishment is functioning and showing evidence of complying within their licence. Once the premises has demonstrated compliance they can be granted additional rights on their own merit rather than be given permission on a previous tenant's merit.

Councillor Blackhall felt TTC could only object on behalf of local residents following reports of disturbance or potential disturbance or non-compliance of the licence.

Councillor Hallett questioned the building soundproofing as it has been totally rebuilt.

Councillor W Rossiter questioned the on/off aspect of the licence application which the Town Clerk clarified.

Councillor Mrs Brown said the details for the proposed premises were outlined in the planning application which TTC approved; therefore what grounds would councillors object on as it is only requesting an extra hour of music and the alcohol licence was present before and two adjacent premises have active licences.

Following further discussion, it was proposed by Councillor Mrs Brown, seconded by Councillor

Mrs Thomas and

Resolved that TTC recommend approval of the licensing application.

Councillor Rapi voted against the proposal and Councillor Blackhall abstained from the vote.

423. REPORTS BY COUNCILLORS ON OUTSIDE BODIES

Councillor Blackhall reported as the Verger of St Julian's Church he had the pleasure of attending the wedding of Tenby Sergeant at Mace Mr Ernie Vokes and Mrs Val Butland. He proposed TTC send a letter congratulating them on their recent wedding, seconded by Councillor Hallett.

Resolved that TTC send a letter of congratulations on their wedding to Mr and Mrs Ernie Vokes, Tenby's Sergeant at Mace.

Councillor Mrs Thomas reported on the recent Hywel Dda meeting reviewing the Easter MIU walk in service pilot scheme. They reported the weekend service was busy and 77 clients were seen, covering an age range from 1 to 86 years old. The GP surgeries opened on the Tuesday and they both referred patients to be seen at the MIU to lighten their loads. Following the completion of the Easter service the Health Board will be carrying out detailed analysis of the needs of the clients treated and the impact of the withdrawal of nurses from the A and E department at Witybush Hospital to man the MIU.

Councillor Blackhall paid tribute to the hard work and continued tenacity Councillor Mrs Thomas carries out along with her SEPCHN colleagues to ensure we continue to fight for health care in our community. They have continued to fight even when the MIU service was closed and clearly the trial re-opening is evidence there is a need for this degree of care in our community. He hoped the new leadership would continue to work to maintain the service for the future and see the degree of service is taking the pressure off WGH and the GP surgeries.

Councillor Hallett reported he attended the appeal hearing for St Catherine's Island at PCNPA offices.

The Mayor reported he had attended the Tenby Museum Art Exhibition, Tenby Playgroup Easter Bonnet parade and joined the photo shoot before the Tenby Hedgecrashers charity fundraising participation in the Cardiff half marathon.

The Clerk reported Councillor Dr Easy was unable to attend the meeting however he had sent a report following his attendance at the St Teilo's School Governors meeting where they very much welcomed the installation of the 20mph speed limit on Greenhill Road and St John's Hill in the vicinity of the school. However, it is the impression of staff and parents, including the 'lollipop lady' on duty on Greenhill Road, that these new limits are not generally being observed. In fact, given the impatience shown by some drivers towards those who do observe the limits, the road may have become more dangerous than before. He asked if there was anything TTC can do to help to raise public awareness of the new limits and ensure that they are properly observed.

Councillor W Rossiter said he was dubious about the scheme as it is difficult to ascend the hill in a low gear and if you do it creates more harmful polluting fumes to be inhaled by the pupils.

Councillor Blackhall said Pembrokeshire policy is 20mph outside schools and St Teilo's was one of the last schools to have the restriction. He listened to the comments; however he felt no one needed to drive faster outside school premises. He did feel the school could address the issue of organised taxi vehicles dropping pupils off on zig-zag area and establish a safer place to drop off these pupils.

The Mayor felt the police would be able to address the situation very quickly by sighting the speed van in the area. Once a few cars are fined the speed restriction will be adhered to.

The Clerk reported he was aware the PCSOs had been seen at the school monitoring the site with the hand held speed gun.

Resolved that TTC pass on the concerns to the local policing team for their support in monitoring the new speed limit outside St Teilo's school.

424. MEDIA

None noted.

425. BRYNHIR

The Clerk reported he had new information relating to Brynhir. Mrs Helen McLeod-Baikie, Property Department PCC contacted TTC to say they had internally selected a developer for the site; however they were unable at this time to give further details, except to say they were engaging solicitors. They wished to discuss the details further with councillors on Wednesday 13th April at 2.30 pm.

Councillor Blackhall was pleased TTC and PCC had the chance to meet with the developer before any contractual work is undertaken.

Councillor Mrs Thomas left the meeting.

418. FINANCIAL OFFICER/CLERK'S ITEMS

a. Adoption of the revised Code of Conduct as a result of the Local Authorities (Model Code of Conduct) (Wales) (Amendment) Order 2016

The Clerk outlined that the Code of Conduct had been amended for councillors. Proposed by The Mayor, seconded by Councillor W Rossiter and

Resolved that the Revised Code of Conduct for TTC be adopted with immediate effect.

b. Independent Remuneration Panel for Wales Annual Report

The Clerk explained for Councillors he had marked the areas of importance within the Independent Remuneration Panel for Wales Annual Report as councils have to adopt the policy annually at the AGM; whereas previously it had been an indefinite policy adoption. He noted for

councillors information that expenses need to be publicised and at present the only expenses claimed for are the Mayor's Allowance. It was

Resolved that the Independent Remuneration Policy would be included on the AGM agenda.

c. Shared Purpose: Shared Future – Statutory guidance on the Well-being of Future Generation (Wales) Act 2015

The Clerk outlined the Shared Purpose statutory guidance on the Well-being of Future Generation Wales Act 2015, which is in operation for councils with an expenditure over £200,000. He explained Tenby is under the threshold at the moment, however the information was worth noting.

d. Public Services Ombudsman for Wales – Principle of Good Administration and Good Records Management (for information)

The Clerk informed Councillors he had a copy of the Public Services Ombudsman for Wales document in the office for Councillors to read as and when they are able.

419. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday 19th April 2016 at 7.00pm, followed by the Mayor's Quarterly reception.

420. ITEMS FOR THE NEXT AGENDA

Councillor Hallett requested a review of the three weekly meetings. The Clerk reported it was resolved by council to review the three weekly meetings at TTC's, AGM.

Councillor Blackhall requested it be minuted that anyone who spends time in TTC office would see how many diverse things the staff deal with, demonstrating that their work is not just process. The staff are active, responsive and supportive to the needs of members of the community.

Councillor Mrs Williams joined the meeting.

421. PRIVATE AND CONFIDENTIAL

Proposed by Councillor Hallett seconded by Councillor Mrs Brown and

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

422. MINUTES

Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 8th March 2016 be confirmed and signed as accurate.

423. MATTERS ARISING

412 – Tenby Cemetery Fencing

The Clerk reported he had requested three tenders for fencing with a kissing style gate at the Blind Lane entrance to Tenby New Cemetery. He had only received one response to date, although he had sent out reminder requests, and asked councillors how they wished to proceed.

Councillors discussed the possibility of having wooden fencing as the one metal quotation already received seemed rather expensive. It was

Resolved that the Clerk await the outcome of the requested tenders and also seek three tenders for wooden fencing with a kissing style gate at the Blind Lane entrance to Tenby New Cemetery.

Mayor _____

Town Clerk _____

Date _____