

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 2nd October 2012

PRESENT

Councillor T Hallett Mayor
Councillor Mrs Lane
Councillor Mrs Durham
Councillor Mrs Thomas
Councillor Mrs Rossiter
Councillor Dr P Easy
Councillor P Rapi
Councillor A Brown
Councillor W Rossiter
Councillor Mrs Brown

IN ATTENDANCE: Mr A. Davies Clerk to the Council/Financial Officer
Mrs L Hensman Assistant Clerk

ALSO PRESENT Ms A Franklin – Pembrokeshire Lottery.

The Mayor extended a welcome to Councillors, members of the public and Ms A Franklin, Marketing Manager, Pembrokeshire Lottery, who was attending to provide information on the progress and future plans of the Pembrokeshire Lottery.

Ms Franklin thanked the Councillors for the opportunity to explain and update information relating to the Pembrokeshire Lottery. This year celebrates its 20th anniversary, initially started by Mr Danny Fellows during a similar period of recession to today. He encouraged like minded people to volunteer to oversee the running of the project. Today the lottery continues to be managed on similar lines.

Three members of staff are employed including, a Manager, herself for marketing and a part time admin assistant.

The scheme commenced with 2000 players paying £1 each. Following the weekly pay out surplus money was put into a loan fund. Once this fund had accumulated enough money it was used as an interest free loan to help local businesses. This system is still in operation today, every 6-8 weeks the Loans Investment Panel consisting of retired bank managers/businessmen interview four applicants who can demonstrate evidence to promote or retain employment within Pembrokeshire. This can be to create new employment or by retaining employment. For example, if a company is struggling to finance specific health and safety training and financially this would be impossible to complete, the loan can be used to fulfil this vital role. The maximum loan allocated is up to 35% of the project costs, ranging from two to twenty thousand over a five year period.

Any Pembrokeshire resident can join the lottery for however long a period they wish to belong. The cost is £1.00 a week and can be paid weekly, monthly or quarterly by direct debit or cheque. Larger companies can arrange salary deduction, some facilitate this already like PCC or the Health Authority. The lottery is drawn every Wednesday at 1pm with the winners notified by telephone on the same day.

Over the last two years the loan uptake has increased, this is why information and advertising to promote the lottery has become important. New leaflets are being produced and will be placed in various shop outlets. It was agreed to have leaflets in the De Valence hallway.

The Mayor thanked Ms Franklin for the information provided before she left the parlour.

198. APOLOGIES

Apologies received from Councillor Mrs Putwain and Councillor L Blackhall.

199. DISCLOSURE OF PERSONAL INTERESTS

None disclosed.

200. ITEMS TO PRESS

Proposed by Councillor Mrs Thomas, seconded by Councillor Mrs Lane.

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

201. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council held 18th September 2012 be confirmed and signed as accurate.

202. MATTERS ARISING

166 – Bus Shelter – Park House Court

Councillor Mrs Thomas asked if Silcox Coach Company had responded to TTC request as to whether they could operate a service into Park House Court. The Clerk reported unfortunately no reply has been received. Councillor Mrs Brown expressed that perhaps the request should be going through Pembrokeshire County Council. Councillor Mrs Rossiter felt the route could be diverted for the return journey and the expense of a shelter on the main road would be avoided. Councillor Mrs Lane suggested the Clerk liaise with Park House Court owners to see if they agree for the bus route to have access onto their site. If they agree this would add support to the case. TTC should write and inform St Mary's Out Liberty Community Council of the proposed request. Councillor Mrs Thomas proposed the Clerk liaise with Park House Court owners, if they are supportive the request can be forwarded to Pembrokeshire County Council, seconded by Councillor Mrs Lane.

Resolved that the Clerk liaise with Park House Court owners to ascertain their views on the proposal to divert the bus route to include entering their site. Following positive support TTC to write to PCC with a formal request. St Mary's Out Liberty Community Council to be informed of TTC request.

185 – Reports by Councillors on Outside Bodies – Ironman

Councillor Mrs Rossiter felt that locals were unaware that volunteers were wanted. Councillor Rapi felt that many people were working and unable to volunteer as Tenby was so busy, he personally was aware of many local organisations that volunteered. Councillor Mrs Brown

reported that Ironman organised two public meetings in the De Valence, several meetings were held in villages along the route of the course and adverts were placed in the Tenby Observer. This was the reason why she felt Tenby was letting the side down when so many from out of Tenby volunteered to work during registration of the athletes. She added many Tenby people volunteered and supported on the day as reported at the last meeting; the disappointment was purely lack of volunteers prior to the event.

203. PLANNING APPLICATION

The Clerk reported two further planning applications had been received that required consideration before the next scheduled meeting. Proposed by Councillor Mrs Lane to accept the two additional planning applications, seconded by Councillor Dr Easy.

Resolved that the two additional planning applications be accepted.

Councillor Mrs Durham declared a personal but not a prejudicial interest on planning application 7a.

a. NP/12/0417 – Mr John Robson, Astoria, Serpentine Road, Tenby – Proposed new single storey domestic timber storage shed to be sited to the side of the existing garage and host dwelling, Astoria, Serpentine Road, Tenby.

Councillors discussed in detail the proposed application. Councillor Mrs Lane felt the impact it will have on the existing buildings needed to be considered. Further discussion continued, Councillor Mrs Thomas proposed approval as the applicant had adhered to advice received from PCNPA prior to submitting the application, resulting in no reason for objection, seconded by Councillor Mrs Brown.

RECOMMEND

Approval on the grounds the applicant adhered to pre application advice provided by PCNPA, therefore the proposal would have no detrimental effect on neighbouring buildings.

Councillor Mrs Rossiter, Councillor Mrs Lane, and Councillor A Brown abstained from the vote.

Councillor W Rossiter declared a personal but not prejudicial interest on the following item.

b. NP/12/0443 – Mr Andrew Davies, Delfryn, Slippery Back, Narberth Road, Tenby – Demolition of existing vacant store facility and enlarge and rebuild to new one-and-a-half storey facility, The Store, Augustus Place, Tenby.

Councillors discussed and viewed the planning application. Councillor W Rossiter reported that many of the local residents to this area have expressed concern in relation to light, access and increased traffic to the building. Councillor Mrs Lane said residents adjacent to the building regularly complained about the weeds growing over it, requesting they be cut back as natural light was being blocked from their properties. In view of all the discussion that took place it was proposed by Councillor Mrs Lane refusal of the application as the scale of the proposed build would cause significant visual intrusion and be detrimental to the light amenity of neighbouring properties, seconded by Councillor W Rossiter.

RECOMMEND

Refusal on the grounds that due to the scale of the proposed build it would cause significant visual intrusion and be detrimental to the light amenity of neighbouring properties.

Councillor Mrs Brown, Councillor Mrs Thomas and Councillor A Brown abstained from the vote.

c. NP/12/0481 – Mr Murray John, Brunswick house, 30 Wandsworth Road, Vauxhall, London – Demolition of shed fronting onto Lower Frog Street and proposed development of three storey house, 2 Olive Buildings, St Mary’s Street, Tenby.

Councillors discussed and viewed the planning application. Councillor Mrs Lane proposed approval as the application will enhance the area, seconded by Councillor Mrs Brown. Councillor Rapi noted the proposed design of the bay windows differed from the existing bay windows in the remainder of the street and felt this should be addressed to provide continuity of the windows in the street. It was

RECOMMEND

Approval as the application will enhance the area. However it was noted the proposed design of the bay windows differs from the existing bay windows in the remainder of the street and members feel this should be addressed to provide continuity in the streetscape.

204. PLANNING CORRESPONDENCE

a. PCC – Re: Town and community Council Planning Consultation Notifications.

Councillors discussed PCC planning consultation. Councillor Mrs Lane proposed the information be noted, seconded by Councillor Mrs Brown.

Resolved that the information be noted.

b. RWE npower renewables – Proposed application for development consent to construct and operate Atlantic Array Offshore Wind Farm

Councillor Mrs Brown felt anyone with personal comments should forward them directly to Atlantic Array. Councillor W Rossiter felt TTC had agreed to discuss the matter further. The Mayor clarified that TTC had requested further information which had been provided in the Library and TTC office for Councillors to view at their convenience, making any comments directly they felt necessary.

Resolved that any Councillor wishing to make personal comments do so directly to Atlantic Array Offshore Wind Farm direct.

c. NP/12/0075 – Zion Gardens St Johns Hill, Tenby – Removal of occupancy condition no.2 on TB/1707

The Clerk informed Councillors that planning application NP/12/0075 had been withdrawn.

d. Previous TPO approval T19/12 - Ash Tree at St Teilo’s school, Tenby

The Clerk reported when the tree surgeon attended to carry out the approved tree work pruning he discovered the tree was 95% dead so the tree will be removed on health and safety grounds.

205. CORRESPONDENCE

a. Mr David Reed, West Wales Maritime Heritage Society – Update on The Tenby Lugger Project

Councillors discussed the Tenby Lugger. It was proposed by Councillor Mrs Thomas to send a letter of support of their work to the West Wales Maritime Heritage Society, seconded by Councillor Mrs Lane.

Resolved that a letter of support for the restoration of the Tenby lugger be forwarded to West Wales Maritime Heritage Society.

b. Tenby Chamber of Trade and Tourism – July meeting minutes

Councillor Mrs Lane complimented the Tenby Chamber of Trade and Tourism on their ideas for proposed events for the future, seconded by Councillor Mrs Thomas. Councillors noted the Christmas Fayre will be held on the 1st December 2012.

Resolved that Tenby Chamber of Trade and Tourism should be complimented on their ideas for proposed events for the future.

c. Katie Daly, PCC (via e-mail) – Recycling facilities

Councillors discussed the recycling bins and appropriate places where they could be sited. The success of the recycling bins on Castle Beach was noted. Councillor Mrs Lane felt this was a very positive move for the town. It was

Resolved that Councillor Mrs Lane would be willing to meet with Ms Daly PCC to discuss appropriate sites for bin allocation.

d. Mr Rob Lewis (via e-mail) – Ironman thanks

Councillors felt it was good to have positive written feedback following a successful event held in Tenby. Councillor Mrs Lane reported Ironman also has a Facebook page full of positive comments on the recent event held in Tenby. It was

Resolved that the letter be noted.

e. Cllr. Michael James – Parking in Tenby

Discussion took place in relation to this letter, several Councillors felt it was unfortunate that the Bowling Club would not be visiting Tenby and using our facilities due to an enforcement parking ticket when the vehicle had been parked illegally. It was felt that others would be deprived because of an isolated incident to one individual. Councillor Mrs Thomas felt we should inform the gentleman that TTC have no control over parking enforcement it is controlled by PCC. It was

Resolved that a letter be sent expressing TTC disappointment that their bowling club will not be visiting Tenby due to an illegal parking issue. Further that Councillor M James be informed that TTC have no control over parking enforcement, it is controlled by PCC.

f. Mr Marc Owen, PCC – Ironman 2012

Councillors felt Ironman Wales 2012 held in Pembrokeshire was very successful and fully supported the event. It was

Resolved that the feedback form be returned expressing TTC full support for the event and noting the success of the past two years.

206. DE VALENCE

The Clerk reported nothing to discuss on the De Valence in public.

207. REPORTS BY COUNCILLORS ON OUTSIDE BODIES

Councillor Mrs Thomas attended the Hywel Dda meeting held at the Queens Hall Narberth, where she delivered TTC question: ‘On page 26 of the consultation document ‘Your Health Your Future’, it states that no changes to services will be made until the new arrangements are in place. Does this mean that the MIUs in Tenby Cottage Hospital and South Pems. Hospital will remain open and operational until an agreement is reached; will this mean that the MIU’s at both hospitals will remain open?’ Unfortunately Cllr. Mrs. Thomas felt that no proper answer was given, just a lot of waffle and a comment to say it may close on strategic grounds; however nothing is confirmed. Continued support for encouragement to complete questionnaire is required by locals.

The Clerk reported the letter he received from Mr C Martin Chairman Hywel Dda Health Board noting he was unable to attend the recent Public Meeting held in Tenby as they have 200 communities and could not visit each one individually so they had arranged strategically placed drop in open meetings for the public to attend. Our local drop in meeting will be in Kilgetty on 24th October 2012. He continued by outlining that an e-petition had been launched on line, which the younger generation would hopefully sign. Councillor Mrs Brown felt the petition should be presented to the Assembly for Wales by a large group protesting and holding banners.

Councillor Mrs Brown felt the Hywel Dda letter was very poor and to arrange the drop in centre meeting in Kilgetty, was ridiculous when many Tenby people do not drive and it affects the tourist areas so could have been arranged in Saundersfoot or Tenby. She felt the Health Board were doing everything their way to show a poor attendance and not a true consultation with the main population of South Pembrokeshire. She proposed a letter be sent objecting to their actions to not allow all residents the chance to voice their view, seconded by Councillor Mrs Lane.

Councillor Mrs Brown reported she had met with Kate Davies, from Jago and Sue Roberts from Lollies to discuss the Winter Market in Tudor Square to be held on 1st December 2012. This event will be supported by craft stalls and local businesses. Street entertainers are wanted if anyone had any contacts she could use.

Councillor Mrs Lane reported Councillor Mrs Rossiter and herself would be off to Gurnsey on 5th October 2012 for the Britain in Bloom presentations. Tenby are winners already to be entered into the competition but would report any further achievements as soon as they are known.

Councillor Mrs Rossiter reported she attended the Mayor’s Civic Service which was really lovely and the open public meeting in relation to preventing the closure of Tenby MIU.

The Mayor reported he attended the Mind Group open day held in New Hedges Village Hall. Unfortunately the day was poorly attended but the work and commitment put in by the staff was well worthy of recognition.

208. MEDIA ITEMS

The Mayor noted the Ironman feedback and hoped it would continue to go from strength to strength for next year.

209. JUBILEE FAMILY PLAY PARK

The Clerk reported he had contacted Kate Morgan and Leah Walker to discuss the Graffiti idea County Councillor M Evans had to depict the Skate Plaza rules. Unfortunately neither had replied. Councillor Mrs Thomas proposed Greenhill School's art department be contacted to assess their interest in the project as their work was very impressive, seconded by Councillor Mrs Lane.

Resolved that Greenhill School Art Department be asked if they are interested in being involved in the Graffiti Wall project at the Jubilee Play Park.

Councillor Mrs Brown reported the Friends of the Jubilee Play Park will be arranging a Casino Royale Night in the De Valence on 9th February 2013. The Mayor had donated one of his charity nights for the group, 25 tables of 8-10 will be available at a cost of £30 a ticket (£300 a table) this will include full dinner and prize roulette tables.

210. ROYAL GATE HOUSE

The Clerk reported work has commenced on the Royal Gate House, unfortunately the hoardings have caused consternation at the extent of pavement being taken up. Following discussion with Mr M Owen PCC Street Care, he said some restrictions and compromises would be needed. Initial closure of White Lion Street was proposed, this has been avoided at present, however regular site inspections will take place by PCC and PCNPA to ensure disruption is kept to a minimum. He continued reporting that the hoardings have been moved back slightly already, this is a large project and co-operation during the build needs to be carefully managed.

Councillor Mrs Lane requested that all correspondence received in relation to the disruption during the Royal Gate House work requires filing for future reference.

211. DOG BEACH PROHIBITION SIGNAGE

Councillor Mrs Rossiter reported that the present dog beach prohibition signage is not working. The map and present signage are not clear enough and some areas for example South Beach (Penally end and adjacent to the new development) require new signage. She continued that Tenby values our blue flag beaches and do not want to lose this status. Further discussion took place before Councillor Mrs Rossiter proposed a letter by sent to PCC requesting review of all dog beach prohibition signage, improving the clarity on all replacement signage, seconded by Councillor Mrs Thomas.

Resolved that a letter is sent to Mr Hayes, Environmental Health Officer, PCC requesting review of all Tenby dog beach prohibition signage, improving the clarity on any replacement signage.

212. CARBON REDUCTION POLICY (STREET LIGHTING) IN RELATION TO THE GLEBE

Councillor Mrs Thomas reported concerns from local residents who have experienced difficulties during the time period of street light blackout, 12.30am to 5.30 am, particularly in the Glebe, Tenby. Councillor Mrs Rossiter outlined residents have informed her about the difficulty negotiating steps during this period of time. Councillor Rapi felt this is now a health and safety issue if someone falls PCC would not be saving any money as they could face litigation.

Councillor Mrs Brown said TTC had received plenty of notice of this proposal and so were total aware of the issues that could occur having requested amendments on the initial proposal.

The Mayor reported the process of replacing street lighting with LED has commenced in Tenby to also save money.

Councillor Mrs Thomas proposed a request be made to PCC for consideration is given to leaving every other or every third street light on, seconded by Councillor Mrs Lane.

Resolved that a letter is sent to Darren Thomas, Highways and Construction PCC requesting a review and outlining TTC concerns in relation to the Carbon Rreduction Policy (Street Lighting).

213. FINANCIAL OFFICER/CLERK'S ITEMS

a. New Ombudsman Guidance on the Code of Conduct

The Clerk outlined the new guidance on the code of conduct received from the Ombudsman noting its contents for Councillors.

b. Dyfed Powys Police Questionnaire

The clerk distributed copies of the Dyfed Powys Police Questionnaire in relation to Policing Priorities for 2013/14 he had received seeking clarification from Councillors if they wished to collectively or individually respond. It was

Resolved that Councillors will respond individually and return the completed forms to the Clerk.

c. Boundary Commission Meeting at PCC

The Clerk informed Councillors of a scheduled Boundary Commission meeting on Thursday 18th October at County Hall, Haverfordwest, he asked if any Councillors are available to attend or would they prefer he attends on their behalf. It was

Resolved that the Clerk attend the Boundary Commission meeting at PCC on behalf of TTC.

214. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday 16th October 2012 at 7.30 pm.

Councillor Mrs Lane, Councillor Mrs Brown and Councillor Mrs Thomas gave their apologies in advance for the next meeting.

215. ITEMS FOR THE NEXT AGENDA

None noted.

216. PRIVATE AND CONFIDENTIAL

Proposed by Councillor Mrs Rossiter, seconded by Councillor A Brown.

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

217. MINUTES

Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 18th September 2012 be confirmed.

218. MATTERS ARISING

152 – De Valence Heating

The Clerk reported he is still awaiting costings from both the local engineer and commercial boiler manufacturer. He expressed concerns relating to the financing of this project and requested clarification from Councillors on their perception of the plan of action. He relayed a recent conversation held with Ms Sinead Henahan PCC Regeneration Department in relation to the accessibility of grant funding by both the Town Council and the De Valence Trust.

There were no grants available for the Town Council to access while Ms Henahan felt that, following her discussions with Cllr. Blackhall and the number of processes now involved in securing grant aid, the Trust would not be in a position to submit any grant funding bids before January.

It therefore seemed likely that the Council would have to fund the project through existing finances and reserves should councillors wish it to proceed. However, until he received costings, the Clerk was unable to assess how much would be required.

Discussion took place between all Councillors. Councillor Mrs Lane encouraged the Clerk to continue to chase the local engineer for written costings. Councillor Mrs Brown felt the heating is a matter of urgency with the forthcoming events planned from 27th October 2012 – 31st December 2012 and felt that, if possible, the project should be funded through the council as the Trust would not be able to access grants in sufficient time

However, she also felt that a better income from the De Valence would need to be generated to justify the maintenance of the building for the community benefit. This would also assist in any future grant bids by the Trust.

Several ideas to generate an increased income were discussed for implementation in the short term future rather than immediately. Councillor Mrs Brown said she was happy to manage the De Valence bar on a voluntary basis on behalf of the Trust and proposed that this be implemented from January 2013 to generate an increased income, seconded by Councillor Mrs Lane.

Councillor Mrs Thomas left the Chamber.

Following in depth discussion, Councillor Mrs Brown proposed the Clerk assess the TTC finances available to carry out urgent heating work within the De Valence building prioritised by the Local Engineer, seconded by Councillor Mrs Lane.

Resolved that the De Valence bar be managed by the De Valence Trust from January 2013 to generate a higher income.

Resolved that the Clerk assess the finances available with funds to be allocated from reserves if necessary to expedite the urgent heating work required in the De Valence building. The Clerk to report back to Council as to the actions taken.

219. CORRESPONDENCE

a. Tenby Surgery – Hywel Dda MIU proposals

The Clerk requested Councillors note the strict confidence of the Tenby Surgery letter. It was

Resolved that the letter be noted.

Mayor _____

Town Clerk _____

Date _____