

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 29th May 2012

PRESENT

Councillor Mrs Thomas	Deputy Mayor
Councillor Mrs Lane	
Councillor P Rapi	
Councillor Mrs Rossiter	
Councillor Mrs Brown	
Councillor Mrs Putwain	
Councillor M Evans	
Councillor L Blackhall	

IN ATTENDANCE:

Mr A. Davies	Clerk to the Council/Financial Officer
Mrs L Hensman	Assistant Clerk

ALSO PRESENT

Sergeant G Lewis
PC N Lewis

The Clerk reported unfortunately the Mayor was unable to attend this evening's meeting. Councillor Mrs Rossiter proposed Deputy Mayor Councillor Mrs Thomas take the chair, seconded by Councillor Rapi.

Councillor Mrs Thomas welcomed Sergeant G Lewis and PC Nigel Lewis to the meeting to provide information and feedback on policing matters in Tenby.

Sergeant Lewis thanked the Councillor for the opportunity to meet with them, firstly explaining there is an internal issue within the South Pembrokeshire Policing Area, so at present Inspector Johnson's post will be filled by Inspector S Bowen.

Overview of Tenby Crime figures with a break down of categories given by PC Lewis, with a positive 60% detection rate reported for the month of May.

Discussion progressed onto an incident witnessed by an individual Councillor, both sides put positive and negative comments, with all the information noted.

Due to recent coverage in the press Sergeant Lewis clarified that Tenby Police Station is not closing it is the front counter service which is proposed to be closed in September 2012. At present consultation is ongoing and Chief Inspector Curtis is listening to public response and addressing complaints. He assured Councillors the station will still be manned 24/7 but without the counter service, using mobile police stations and internet data facilities.

Councillor Mrs Brown explained concerns relating to our area, everyone is aware we have an elderly population who cannot cope with technology like dialling 101, it is alien system to them and they prefer the personal interaction approach. Information and concerns from the local residents should be passed on to the Chief Inspector, including supporting and defending the loss of the local service as we have an increase in population to 50,000 during the summer months, these people expect to call at a local police station for help, advice or information.

Councillor M Evans felt South Pembrokeshire Area services has been losing services in a slow drip drip until dry, removal system, having been reduced to one neighbourhood sergeant covering a 35 mile radius, along with the amalgamation of the Inspector posts, now only one covering South Pembrokeshire instead of an Inspector based in Tenby. Now we seem to be losing the front counter service, what will be next?

Who are Dyfed Powys police actually consulting with before they announce changes with no objections, Cllr Evans asked.

Weekend policing discussion took place as several complaints have been received in relation to anti-social behaviour and licensing issues. Shift patterns were discussed along with changes that will be addressed for the coming season.

The police are working with the licensed premises in town. The Licensed premises need to increase their awareness of issues as they have a responsibility to marshal and manage their outside area, dealing with problems that occur outside as well as inside. Licensed premises have action plans they need to adhere to, these are a helpful guide as well as working along side the police. Police officers can only act on Crime and Disorder issues. From 1st April 2012 PCC Licensing Department have the powers to review premises licences.

Councillor Evans reported that he had tabled a Notice of Motion at Pembrokeshire County Council to call a special meeting to discuss the proposed withdrawal of police station counter services in September 2012, in several towns. He will feed back comments from this meeting at his earliest opportunity.

Councillor Mrs Thomas thanked Sergeant Lewis and PC Lewis for the positive comments before they left the chamber. She continued by praising the licensees within our town who carry out a positive job.

Following discussions with the police it was proposed by Councillor Evans that TTC send a letter to Chief Inspector Curtis outlining the strong objections felt to removing the front desk services at Tenby police station, seconded by Councillor Mrs Brown.

Resolved that a letter be sent to Chief Inspector Curtis expressing TTC's strong opposition to the proposed removal of counter service from Tenby Police Station.

23. APOLOGIES

Apologies received from Councillor T Hallett.

24. DISCLOSURE OF PERSONAL INTERESTS

Councillor Mrs Rossiter, Councillor Mrs Lane and Councillor Evans disclosed a personal interest in item 12k. Councillor Blackhall disclosed a personal interest in 20, the De Valence.

25. ITEMS TO PRESS

Proposed by Councillor Evans, seconded by Councillor Mrs Lane.

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

26. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council held 24th April 2012 be confirmed and signed as accurate.

27. MATTERS ARISING

501d – Dyster Fountain

Councillor Evans asked if the top of the Dyster Fountain order had been placed. The Clerk reported as far as he was aware it had been ordered.

523 – Royal Gate House

Councillor Blackhall referred to his comment at a previous Council meeting, where he stated it was reported to him by a member of the public, a rodent had been sighted on the Royal Gate House site, he said if this was true it was worrying. Information has been received noting that regular inspections of the Royal Gate House site have been carried out with no evidence of any rodent problem. In view of this information received Councillor Blackhall was happy to put the record straight.

28. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council held 8th May 2012 be confirmed and signed as accurate.

29. MATTERS ARISING

6e – Public Shelters

The Clerk reported he had met with Mr R Jenkins PCC and Mr Morgan where they assessed the removal of the old shelter at the Jubilee, assessing that the pad can remain to form the base of the new shelter. Mr Morgan will collate costings and pass these to Councillor Evans shortly.

Discussion took place relating to the Esplanade Shelter, whether to remove the framework as it looks an eye sore when glancing over the railings. Councillor Mrs Putwain requested that TTC continue to push for covering of the shelter, requesting alternative sections be covered as previously discussed, something is better than no cover at all.

30. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council held 25th May 2012 be confirmed and signed as accurate.

31. MATTERS ARISING

None noted.

32. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council De Valence Committee held 8th May 2012 be confirmed and signed as accurate.

33. **MATTERS ARISING**

1 – Hall Hire – Saundersfoot Footlights

The Clerk reported he had contacted the Performance Director of Saundersfoot Footlights but as they are in full rehearsal mode for the forthcoming production, a request was made to defer discussion until the performances have taken place.

34. **PLANNING APPLICATIONS**

Councillor M Evans reported as he is no longer appointed by PCC to be a representative on PCNPA he is now able to speak on all TTC planning application matters.

a. NP/12/0238 – Mr Trevor Wood, Clement Dale, South Cliff Gardens, Tenby – Change of use of existing guest house to two holiday flats. The owners’ private accommodation is to be located on the ground floor level. The existing side annex is to be extended to accommodate new entrance foyer to ground floor level and new ambulant disabled staircase to access first and second floor levels – Clement Dale Guest House, South Cliff Gardens, Tenby.

Councillors discussed and viewed the planning application. Approval proposed by Councillor Mrs Lane, seconded by Councillor Mrs Rossiter the extension is acceptable, due to the change in visitor accommodation needs.

RECOMMEND

Approval as the extension is acceptable, due to the change in visitor accommodation needs.

b. NP/12/0256 – Mr and Mrs David Guy, Alster, Heywood Lane, Tenby – Alterations and extensions, Alster, Heywood Lane, Tenby.

Councillors discussed and viewed the planning application. Approval proposed by Councillor Mrs Lane, seconded by Councillor Evans as the extension fits well within the curtilage.

RECOMMEND

Approval as the extension fits well within the curtilage.

35. **CORRESPONDENCE**

a. C. James (via e-mail) – ‘Horror’ visit to Tenby

Letter discussed during consultation with the police earlier in the meeting. It was

Resolved to note the e-mail.

b. Mr Westley PCC – Steps at Quay Hill, Tenby.

Councillor Mrs Putwain expressed her disappointment at the reply from Mr Westley PCC, saying it is only a matter of time before someone falls on the Quay Hill steps. Councillor Evans suggested raising the handrail. Councillor Mrs Putwain explained that the old steps are situated under the new ones; she felt it would improve the situation to remove the new steps and just leave the old ones in situ. It was

Resolved that a letter be sent to Mr I Westley PCC requesting a site visit with TTC representatives to view and discuss the Quay Hill steps.

c. Amanda Ryan, PCC – Governing Body of St Teilo’s Catholic Primary School.

Discussion took place between Councillors, it was

Resolved that a letter be sent to Amanda Ryan PCC explaining a representative will be elected once TTC has filled the four vacancies by co-option.

d. Ben Blake, PCC – Road closures for Long Course weekend 9th and 10th June.

Councillors discussed the information, it was

Resolved to note the information.

e. Tenby Chamber of Trade and Tourism – April minutes.

Councillors remarked on how busy the Chamber of Trade committee have been working for the town.

Resolved to note the information.

f. Councillor Michael Williams(via e-mail) – Copy of letter sent to Mrs Sarah Oliver, PCC Licensing.

The Clerk explained that Councillor M Williams had agreed and wrote in support of TTC comments relating to the Licensing application to increase the opening hours of the Fish Bar, Upper Frog Street, Tenby.

Resolved to note the letter.

g. Mr Neil Kinsey (via e-mail) – Copy of letter sent to Tenby Observer regarding the recent visit of the Australian Welsh Male Voice Choir.

Councillor Mrs Thomas reported on how well the Australian Choir visit went and looked forward to communicating with them in the future. Councillor Evans suggested a copy of the recent photograph of Rolf Harris singing with Tenby Male Voice Choir should be sent for their information.

h. Tenby Chamber of Trade and Tourism (via e-mail) – Advertising of Tenby during the Olympics.

Councillor Mrs Thomas and Councillor Evans declared a personal interest and took no part in discussion and vote.

Councillor P Rapi proposed Councillor Mrs Lane take the chair, seconded by Councillor Mrs Rossiter.

Councillor Mrs Lane said we should be supporting this venture to encourage promotion of Tenby. She continued by proposing a donation of £100 towards the advertisement promoting Tenby, seconded by Councillor Mrs Rossiter. Councillor Mrs Putwain proposed £50 donation towards the advertisement promoting Tenby be made, no one seconded the proposal. Therefore it was

Resolved that £100 be donated to the Tenby Chamber of Trade and Tourism towards the advertisement promoting Tenby during the Olympics.

Councillor Evans and Councillor Mrs Thomas rejoined the meeting, with Councillor Mrs Thomas returning to the chair.

i. Robert Evans PCC –Part Night Extinguishment of Street Lighting, Tenby.

Councillors were pleased that their comments had been address with the agreement to leave the lighting on in Warren Street as far as Greenhill Avenue and Castle Hill to allow clear access for the lifeboat crew. It was

Resolved that the information be noted.

j. Mr George Parker (via e-mail) – Driving habits in Tenby.

Councillor Mrs Lane expressed surprise at the comments relating to driving habits through Imperial Arch, Tenby, she finds that people are very cautious in this area and drive really slowly as they are usually looking at the view and unsure where to go. Councillor Rapi felt visitors are surprised by this junction and become shocked as it is narrow when traffic suddenly comes around the corner. Councillor Evans understood the concern and agreed as he had traffic issues on the agenda later in the meeting.

Resolved that an e-mail be sent noting Mr George Parker’s concern and TTC views.

k.Mrs A Truman – Copy of e-mail sent to PCC Public Protection Division regarding The Crown Inn.

Councillor Mrs Lane, Councillor Mrs Rossiter and Councillor Evans declared an interest and left the chamber. Councillor Mrs Putwain declared a personal interest and took no part in discussions.

Councillor Mrs Brown did not feel any licensing law had been broken, but she did understand local residents concerns. Councillor Mrs Thomas felt monitoring of the noise levels was the only option as this has been carried out in other areas of the town and the residents have followed the right procedure by requesting that environmental officer monitor the noise levels. Councillor Rapi felt this was a one off event and not a regular occurrence in this area. Following further discussion it was

Resolved that TTC only act as consul tees on licensing and they are monitoring the situation within the whole town.

Councillor Mrs Lane, Councillor Mrs Rossiter , Councillor Mrs Putwain and Councillor Evans rejoined the meeting.

l.Mr L Nixon – Tenby (ST Mary) Old Cemetery.

Councillor Mrs Lane reported on the recent site meeting held at Tenby Old Cemetery. She expressed how interesting and brilliant the Biodiversity project is when it was explained to all attending the site visit. The report detailing the management objectives was informative and the success was evident and visible. A pathway to all tended graves was evident and showed they were being respected in a very cost effective manner. The area was of note for an array of wildlife and plants. At present 109 different species of plants have been identified including one

plant which is the 1st sighting of a wire plant native to New Zealand in this country. St Mary's Church is 18 months into the 5 year project, preserving a hay meadow in Tenby. The project is ongoing and after the seeding period they will be cutting the grass area around the headstones laying flat. The brambled area at the top end of the cemetery will be cleared by the pathfinder group from Pembrokeshire College.

Councillor Mrs Lane along with fellow Councillors were delighted to report about the project and wished to encourage more local people to get involved by helping or support this fantastic initiative.

Councillor Mrs Putwain declared an interest when discussion commenced on the Sea Cadets.

Mr Broxham attended the site meeting and will be working with the project co-ordinators, Tenby Town Council's contractor and his Sea Cadets to maintain the war graves.

Councillor Mrs Brown proposed that the money TTC receives for maintenance of the war graves from the War Graves Commission should be donated to the Sea Cadets for their ongoing dedicated work, seconded by Councillor Mrs Lane.

Councillor Mrs Lane felt more support should be given to St Mary's Church for the work they are doing in the Old Cemetery, she proposed that TTC waive the fee charged for emptying the rubbish bins within the Old Cemetery and agenda that an annual contribution be included in the precept, financial year 2013/14, seconded by Councillor Mrs Rossiter.

Councillor Rapi expressed that it was still a cemetery and not a garden and people need to respect the area. He continued that family members with loved ones in the graveyard would be happy to personally donate to have the area maintained and bramble free, encouraging anyone wishing to donate to do so to St Mary's Church who are responsible for maintaining Tenby Old Cemetery.

Resolved that the annual maintenance fee TTC receive from the War Graves Commission be donated to Tenby Sea Cadets for the work they provide tending to the War Graves.

Resolved that TTC waive the fee charged for emptying the rubbish bins within the Old Cemetery.

Resolved that an annual donation for the Tenby Old Cemetery maintenance project be considered in the precept for the financial year 2013/14.

36. ACCOUNTS FOR APRIL 2012

Councillors discussed the accounts and felt they were clear and precise. Proposed acceptance of the accounts for April 2012, by Councillor Mrs Rossiter, seconded by Councillor Mrs Putwain.

Resolved that the accounts for April 2012 be accepted.

37. GRANT APPLICATION

a. Pembrokeshire CAB

Councillor Blackhall noted that CAB receives a core grant from PCC. Councillor Mrs Putwain felt that TTC should consider a donation as they are within our remit and the books are specifically for our area, proposing a donation of £50, seconded by Councillor Mrs Brown.

Resolved that a £50 donation be made to Pembrokeshire Citizens Advice Bureau.

38. END OF YEAR ACCOUNTS 2011-2012

Discussion took place on the end of year accounts; proposed acceptance of the end of year accounts 2011/12 by Councillor Evans, seconded by Councillor Mrs Brown.

Resolved that the end of year accounts for 2011-2012 be accepted.

39. EXTERNAL AUDIT RETURN 2011-2012

Discussion took place on the external audit return; proposed approval of the external audit return 2011/12 by Councillor Evans, seconded by Councillor Mrs Brown.

Resolved that the external audit return for 2011-2012 be approved.

40. ELECTION OF REPRESENTATIVES ON OUTSIDE BODIES

Following discussion, it was

Resolved that the election of representatives onto outside bodies be postponed until a full complement of Tenby Town Councillors are elected.

41. CONFIRMATION OF CHEQUE SIGNATORIES 2012/2013

The Clerk outlined the present cheque signatories, Councillor Hallett, Councillor Mrs Rossiter, Councillor Mrs Thomas and Councillor Mrs Evans who did not stand for election so requires replacing. Councillor Evans proposed Councillor Mrs Lane as the fourth signatory, seconded by Councillor Mrs Brown.

Resolved that Councillor Mrs Lane becomes TTC fourth signatory of cheques for 2012/13.

42. CO-OPTION CANDIDATES FOR VACANT SEATS ON TENBY TOWN COUNCIL

The Clerk outlined information received from both PCC and the Local Association of Local Councils which states if four applicants apply and there are four vacancies they should automatically be elected. He proceeded to read out letters received from the four candidates in turn.

The candidates were: Mr William Rossiter

Mrs Kerri Durham

Mr Anthony Brown

Dr Peter Easy

Councillor Mrs Putwain proposed all four candidates be accepted, seconded by Councillor Mrs Lane. Councillors agreed they will be an asset to TTC and looked forward to working together.

Resolved that all four candidates be co-opted onto Tenby Town Council.

43. DE VALENCE

a.PCC – Public Facilities Grant Scheme – Year 2

Councillors noted that £500 has been received from PCC for the public use of the De Valence toilet facilities, during the financial year 2012-13.

Resolved that the information be noted.

b.Hall Hire – 17th June Tenby AFC Junior presentation evening

Councillors discussed and it was

Resolved that the hall hire be agreed.

c.Hall Hire – 24th June – Seren School of Irish Dancing – Irish Dancing Competition

Councillors discussed and it was

Resolved that the hall hire be agreed.

d.Mr Stephen Morrin –Proposal

Proposed by Councillor Evans to delegated discussion on the hiring proposal from Mr S Morrin, to the De Valence Trust committee, seconded by Councillor Blackhall.

Resolved that Mr S Morrin’s De Valence proposal be discussed by the De Valence Trust committee.

44. REPORTS BY COUNCILLORS ON OUTSIDE BODIES

a. Minutes of Tenby In Bloom meeting

Councillor Mrs Lane reported positive feedback was received from the recent Tenby in Bloom meeting and hoped for all ages of the community to work together to achieve a successful outcome in this years competition. Local shop owners are being asked through Tenby Chamber of Trade to tend the frontage of their premises watering the flowers and therefore cleaning the pavements at the same time. A request was made to try and provide some floral display in Brother Thomas’ Garden. A plant sale has been suggested and discussed to try and action this for next year 2013.

Councillor Mrs Brown pointed out that the Blind box on the Esplanade requires urgent attention. She proposed a letter be sent firstly to ascertain if planning permission was ever obtained for sighting of the Blind Box on the Esplanade. Secondly write to Tenby Rotary asking if they are planning to refurbish the Blind Box on the Esplanade this year as it desperately needs attention, suggesting if no action is possible before the season commences could it be removed, refurbished off site and returned at a later date, seconded by Councillor Mrs Lane.

Councillor Evans reported TTC wrote to several properties in Tudor Square earlier this year to request if possible some enhancement of their properties, to compliment the work on the town enhancement scheme. TTC are pleased to acknowledge the work carried out by Rock and Fudge shop for the improvement they have made.

It was proposed by Councillor Blackhall, seconded by Councillor Evans to write to West Wales Properties to see if any consideration can be made to address their building paintwork.

Resolved that the Clerk clarifies if planning permission was granted to site the blind box on the Esplanade and secondly that a letter be sent to Tenby Rotary asking if they are planning to refurbish the blind box before the season commences.

Resolved that a letter be sent to West Wales Properties requesting consideration to enhance their building in line with all the work that has been carried out in and around Tudor Square.

45. MEDIA ITEMS

a. Proposed closure of Tenby Police Station

Discussion took place during the police visit earlier in the meeting.

b. Life in Tenby Video

Councillor Evans reported that Nicky Wire, of the Manic Street Preachers had based much of his new album on his time living in Tenby and an accompanying video had been taken. This was available to be viewed on the internet on The Guardian website.

The Clerk reported that following an article in the local paper relating to proposed plans for St Catherine's Fort, he had received a telephone call from the proposed developer requesting a meeting on his next visit to Tenby. The documentation detailing the proposed ideas has been downloaded and is available to be viewed in TTC office. No proposed end use has been mentioned within the document.

46. JUBILEE FAMILY PLAY PARK

The Clerk reported work had commenced on the site and is progressing nicely. Urban Recreation moved in two weeks ago and we are grateful to St Mary's Church for allowing storage of equipment within a compound in Rectory Car Park. The Skate Park sub base has been laid, Iron work is in place and the ramp shuttering is up. Concrete is expected to be laid tomorrow (30th May). The plan is to finish installing play equipment on the bottom section completely before working on the upper area, to ease the movement of machinery around the site. The construction team are aiming for 90% of the project to be completed by the end of next week.

Councillor Mrs Brown reported £15,000 is still needed to finance the project; therefore the committee are still actively fund raising. Fund raising events include a raffle run during the Renaissance evening in the De Valence. Lower Frog Street are holding a street party and the Friends have a bottle stall during this day and Sainsbury's are presenting a cheque for £300 towards the project on Thursday 31st May 2012.

Councillor Evans thanked and praised the Clerk for all his hard work and co-ordination of the project to date.

47. ROYAL GATE HOUSE

a. Jane Gibson PCNPA (via e-mail) – Copy of letter sent to Angela Burns AM

Resolved to note the information.

Councillor Evans reported he had spoken to a local community trust that have a proposal to lease and run the cinema in White Lion Street, but they are struggling to contact E J Haines and Co.

48. **TENBY HARBOUR AND SLUICE**

Councillor Blackhall requested to defer this item until the next agenda.

49. **CELEBRATION OF THE OLYMPICS**

Councillor Blackhall requested to cancel this item from the agenda.

50. **EXCESSIVE SPEEDS OF VEHICLES IN PARK ROAD**

Councillor Evans reported that more needs to be carried out to address the vehicle speeds that are increasing in our town, especially in areas like Penally Hill where residents are trying to cross the road, where no pavement is present. He proposed a strong letter be sent to Mr Darren Thomas PCC expressing the concerns of Tenby residents and Councillors, seconded by Councillor Mrs Lane.

Resolved that a letter be sent to Mr Darren Thomas PCC expressing the concerns of local residents and Councillors at the increased problem with speeding around Tenby.

51. **REQUEST TO INTRODUCE 20MPH SPEED LIMIT ON CRACKWELL STREET**

Councillor Evans felt, now the town enhancement in Tudor Square is complete, the speed of traffic driving within the town walls should be addressed, with consideration of a 20 mile per hours restriction, to permit safe road crossing at all times. Consideration should also be given to crossing plates positioned at vehicle entrances to the town walls.

He continued Crackwell Street is causing concern and consideration of speed control measures should be made. Here there is no footpath and motorists are racing up the hill and not remembering that the pedestrians have the right of way at all times. Councillor Mrs Putwain expressed concern at the noise level of traffic going over speed calming measures. He proposed a letter be sent to Mr Darren Thomas PCC expressing the concerns of Tenby residents and Councillors, seconded by Councillor Rapi.

Resolved that a letter be sent to Mr Darren Thomas PCC expressing the concerns of local residents and Councillors at the increased problem with speeding around Tenby.

52. **IMPROVEMENT TO TENBY RAILWAY STATION**

Councillor Mrs Brown reported she had discussed the problems relating to the untidy presentation of Tenby railway station with Councillor Mrs Lane, they both agree that the problem has not been solved, despite trying to seek help from Arriva and National Rail, they feel the next step is to request help and guidance from the Welsh Assembly. She proposed a letter be sent to all Town Councils on the National Rail line between Pembroke Dock and Cardiff, seeking their support, if they have concerns for the state of their own Stations. This information will then be collated and collectively submitted to the Welsh Assembly, seconded by Councillor Mrs Lane.

Resolved that TTC contact all Town Councils along the National Rail network line to Cardiff, requesting support if they have concerns about their own stations; sending written or photographic evidence to TTC for collation. Then collectively submitting a letter requesting support and guidance from the Welsh Assembly.

53. CONSIDERATION OF FUNDING THE COST OF A LICENSE TO ALLOW REGULAR STREET MARKETS IN TENBY

Councillor Evans confirmed he is allowed to speak on this matter as he is the TTC appointee to the Chamber of Trade and Tourism committee.

Councillor Evans reported from information he had obtained, an annual lease to hold regular Street Markets is £600. The Chamber of Trade is willing to pay this cost, TTC need to apply to PCC to obtain the lease as they hold the public liability insurance to set up the markets. Once the lease is in place TTC can then appoints the Chamber of Trade to manage the running of the market, with stall holders responsible for their own stall public liability.

Councillor Mrs Lane expressed concern from the local shop owners' point of view that are already upset by the street trading problems that have occurred over the last few years.

Councillor Evans explained the stall holders will be local crafts and produce businesses, providing quality rather than quantity.

Councillor Evans proposed TTC apply for the annual lease to run street markets in Tenby from PCC, seconded by Councillor Blackhall.

Vote taken, 4 for 3 abstentions. Councillor Mrs Lane, Councillor Mrs Putwain and Councillor Mrs Rossiter requested their concerns and abstention be noted.

Resolved that TTC make enquiries and apply to PCC for an annual street trading lease in Tenby.

54. FINANCIAL OFFICER/CLERK'S ITEMS

a. Actions and updates from 24th April meeting

The Clerk reported Mr White PCC and Mrs J Gibson PCNPA had suggested quarterly meetings relating to the Royal Gate House Development instead of monthly as requested by TTC. They also requested Mr Fry be in attendance for these meetings.

Resolved that TTC would be happy to have quarterly meetings to monitor Development in relation to the Royal Gate House site.

b. Revision of Rateable Value De Valence Pavilion and offices

Councillor Evans reported the Rateable Value on the De Valence is an ongoing issue.

c. Community Council representation on the Standards Committee

The Clerk reported information he had received in relation to nominations for a representative to sit on the Community Council Standards Committee. Councillor Mrs Thomas proposed Councillor Mrs Lane be nominated, seconded by Councillor Mrs Rossiter. Councillor Mrs Lane agreed to be put forward as a nominee for the Standards Committee.

Resolved that Councillor Mrs Lane be put forward as a nominee for the representative to sit on the Community Council Standards Committee.

d. Citizens Ceremony at County Hall

The Clerk informed Councillors he had been informed a local resident will be receiving Citizenship at a ceremony to be held at County Hall on 31st May 2012. A request has been made for a Councillor to be in attendance to represent Tenby. Following discussion it was

Resolved that Councillor Mrs Lane will attend to represent TTC at the citizenship ceremony.

e. Queens Diamond Jubilee Medal

The Clerk reported the Queens Diamond Jubilee Medals have arrived and been distributed to all local Tenby School children this week by the Mayor. The surpluses are available for sale at TTC offices at a cost of £3.00 each.

f. Dyster Fountain Brass Plaque Inscription

The proposed wording to be placed on the brass plaque for the Dyster Fountain was read out by the Clerk.

Inscription as follows:

The Dyster Memorial Drinking Fountain Renovated and Relocated as part of the Enhancement of Tudor Square in HM Queen Elizabeth II Diamond Jubilee Year 2012.

Councillor Mrs. Putwain suggested that the original erection date of the fountain also be included. This was agreed.

Resolved that the inscription be accepted.

55. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday 12th June 2012 at 7.00pm. Mr D John, PCC will be in attendance to talk about ARCOPOL+.

56. ITEMS FOR THE NEXT AGENDA

Delivery Lorries in Tudor Square – Councillor Mrs Rossiter

State of the Market Hall and Steps – Councillor Mrs Putwain.

57. PRIVATE AND CONFIDENTIAL

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

58. MINUTES

Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 24th April 2012 be confirmed.

59. MATTERS ARISING

None noted.

60. **DE VALENCE**

a. Proposal for leasing the cafe.

The Clerk reported he had met with the gentleman expressing an interest in leasing the café on a shared basis photographic studio. Following further discussion between Councillors with positive and negative concerns expressed, it was agreed to lease the café for a 6 months trial period with criteria of use conditions. Proposed by Councillor Evans to lease the café for studio use only, not retail for a 6 months trial period, including strict criteria conditions, seconded by Councillor Blackhall.

Vote taken, 4 for 3 against, passed by majority vote. Councillor Mrs Lane and Councillor Mrs Rossiter requested their concerns be noted.

Resolved that a contract be signed to lease the De Valence café for 6 months with strict criteria conditions.

61. **FINANCIAL OFFICER/CLERK'S ITEMS**

a. To confirm the Internal Auditors for 2012/13

The Clerk requested if Councillors agreed to continue with the proposed Internal Auditors for the following year 2012/13. Following discussion it was proposed by Councillor Evans to accept to remain with the Internal Auditors for the forthcoming year, seconded by Councillor Mrs Lane.

Resolved to accept the Internal Auditors for 2012/13.

b. De Valence heating and electric survey report.

The Clerk informed Councillors he had received the De Valence heating and electric survey report from Mr Bullock, the costings and executive summary is still awaited.

c. De Valence Trust Deed.

The De Valence Trust deed was signed by Councillor Mrs Thomas on behalf of the Tenby Town Council. Councillor Mrs Lane and Councillor Blackhall signed on behalf of the De Valence Trust. The Clerk stated the financial deposit loan can now be transferred to the De Valence Trust's bank account.

d. Silcox Hall Hire

The Mayor had requested the Clerk bring Silcox hire request to the Council meeting. It was

Resolved that further information should be requested by the Clerk in relation to this hire.

e. Letter from Mr Murray John concerning the future of the former British Legion Club.

The Clerk outlined the information in the letter. Councillors agreed not to discuss this information as at present it is hear say.

Resolved not to discuss or comment on this information.

f. LDP – Twycross – Chamber of Trade and Tourism

Councillor Mrs Brown reported Tenby Chamber of Trade and Tourism had requested a TTC representative attend a meeting scheduled to discuss inclusion of land at Twycross in the PCC Local Development Plan on 20th June 2012. Councillor Mrs Brown agreed to attend as she is appointed as TTC representative on the Chamber of Trade and Tourism committee.

g. Insurance claim made by a former employee.

The Clerk updated Councillors about the ongoing insurance claim made by a former employee of Tenby Town Council for work related hearing loss. At present our insurers cannot find evidence of cover for part of the period the person was employed. TTC could therefore be liable for any compensation related to those missing years. Further information will follow when it becomes available.

Mayor _____

Town Clerk _____

Date _____