

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 29th October 2013

PRESENT

Councillor Mrs Rossiter
Councillor Mrs Thomas
Councillor Mrs Durham
Councillor W Rossiter
Councillor A Brown
Councillor Dr P Easy
Councillor Mrs Brown
Councillor T Hallett

IN ATTENDANCE:

Mr A. Davies
Mrs L Hensman

Clerk to the Council/Financial Officer
Assistant Clerk

The Mayor and Deputy Mayor were away and unable to attend, therefore the Clerk requested a Councillor be nominated to Chair the meeting. Councillor Mrs Rossiter proposed Councillor Hallett take the chair, seconded by Councillor Mrs Thomas.

234. APOLOGIES

Apologies received from The Mayor, Councillor P Rapi, Councillor Mrs Putwain and Councillor L Blackhall.

235. DISCLOSURE OF PERSONAL INTERESTS

Councillor Mrs Rossiter declared a personal interest in item 6b and 9. Councillor Dr Easy, Councillor Mrs Brown and Councillor Hallett declared a personal interest in Item 9, De Valence.

236. ITEMS TO PRESS

Proposed by Councillor Thomas, seconded by Councillor A Brown with the inclusion of an additional TPO, Listed building application relating to 6a, EIA Screening Opinion proposed for the new Tenby English Medium School and information relating to PCNPA south beach access platform. (All additional information had been previously e-mailed to Councillors)

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present including additional correspondence.

237. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council meeting held 15th October 2013 be confirmed and signed as accurate with the following amendment:

Councillor W Rossiter said relocation of the lighting to the side of the sailing club would focus the lighting to where it should be; however it could reduce the safety when walking along Crackwell Street.

238. MATTERS ARISING

218- Tenby Primary School Provision

Councillor Hallett felt traffic calming should be looked at again outside the schools in Heywood Lane as all other local schools have speed calming measures. The Clerk said traffic management will form part of the main planning application and suggested Councillors are mindful they are not prejudicial on the proposal before the plans come before Tenby Town Council as part of the statutory planning process.

206 – Tenby Primary School Provision

Councillor Mrs Brown said following Councillor Evans comment last meeting that he was disappointed with TTC comments on the Primary School provision, she felt the need to clarify she is not against the development of the new school or capital funding investment in Tenby as TTC have always welcomed improvements' and enhancement to our town. However she is against the way limited information has been provided on the project and the way it has been handled.

Councillor Mrs Rossiter was too disappointed by Councillor Evans comment as each Councillor is entitled to their personal views and agreed information was limited relating to the school provision.

The Clerk reported on behalf of the Mayor he had contacted Mrs J Llewellyn, Head teacher Tenby Junior School, and discussed the Governor vacancy. He was now aware Councillor Mrs Thomas held an LEA position and her vacancy has been filled by County Councillor J Preston, however Councillor Rapi has been put forward for the Community Governor position that will be considered by the governing body in due course.

221d – Dr Susan Biggin – Harbour lighting

The Clerk reported the letter TTC sent to Mr Kingston PCC in relation to the harbour lightings has been forwarded to Mr Hamer Architect of Tenby Harbour enhancement scheme for his assessment in relation to expressed concerns.

239. PLANNING APPLICATION

The Clerk asked if Councillors wished to take the additional listed building planning application NP/13/0503 along with the main application NP/13/0487. Councillor Hallett proposed to discuss NP/13/0488 and NP/13/0487 together, seconded by Councillor Mrs Thomas.

Resolved that NP/13/0488 and NP/13/0487 planning applications are discussed together.

a. NP/13/0487 – Mrs Lucie McKnight-Hardy, 2 Quarterdeck, Seamen's Room, Penniless Cove Hill, Tenby – Replace existing windows to the property (to match existing windows) to replace existing rendered arched sections above the entrance doorway with glazed windows and to alter the internal layout, Quarterdeck, 2 Seamen's Rooms, Penniless Cove Hill, Tenby.

Councillors viewed and discussed the planning application. Councillor Mrs Thomas proposed approval as it is preservation of an old listed property, seconded by Councillor Mrs Rossiter.

RECOMMEND

Approval as it is preservation of an old listed property.

Councillor Mrs Rossiter took no part in the discussion or vote on the following application.

b. NP/13/0490 – (Listed Building) – Mr Phillip Williams, Bridge House, Bridge Street, Tenby – Alteration of two existing dormer windows to replace lead clad side cheeks with glazed side cheeks, Bridge House, Bridge Street, Tenby.

Councillors viewed and discussed the planning application. Councillor Mrs Brown proposed approval as it is enhancement of the light quality to the property without detrimental impact on the area, seconded by Councillor A Brown.

RECOMMEND

Approval as it is enhancement of the light quality to the property without detrimental impact on the area.

Councillor Mrs Rossiter rejoined the meeting.

c. NP/13/0498 – Mr Murray John, Brunswick House, 30 Wandsworth Road, London – Removal of flat roof to shed building fronting Lower Frog Street and installation of new pitched slate roof with roof lights, 2 Olive Buildings, ST Mary’s Street, Tenby.

Councillors viewed and discussed the planning application. Councillor Mrs Thomas proposed this as a welcome enhancement to a derelict property, seconded by Councillor Mrs Durham.

RECOMMEND

Approval as it will enhance a derelict property and bring it back into use.

d. NP/13/0488 – (Listed Building) - Mrs Lucie McKnight-Hardy, 2 Quarterdeck, Seamen’s Room, Penniless Cove Hill, Tenby – Replace existing windows to the property (to match existing windows) to replace existing rendered arched sections above the entrance doorway with glazed windows and to alter the internal layout, Quarterdeck, 2 Seamen’s Rooms, Penniless Cove Hill, Tenby.

Councillors viewed and discussed the planning application. Councillor Mrs Thomas proposed approval as it is preservation of an old listed property, seconded by Councillor Mrs Rossiter.

RECOMMEND

Approval as it is preservation of an old listed property.

e. NP/13/0503 – Mr R DeMartino, 7A Thomas Street, St Thomas, Swansea – Removal of condition No2 of NP/142/75 to allow the sale of hot take-away food, Trafalgar House, Trafalgar Road, Tenby.

Councillors discussed the removal of condition in depth. Councillor Mrs Brown expressed concerns relayed to her from local residents, outlining they would not like the present character of the area to change. They feel the local police are handling the late opening outlets within the town walls well and would not wish any untoward behaviour to spill out into this location, however they would be happy with daytime take away like those presently in the area that adhere to sensible times.

Councillor Mrs Thomas said TTC cannot object on assumptions and say no when other establishments are selling their food.

Councillor A Brown expressed concern as insufficient information has been provided with minimal detail on type of food to be taken away or hours of opening, especially as it is in close proximity to a residential area. Therefore he proposed deferral for further information, seconded by Councillor W Rossiter.

RECOMMEND

Deferral for further information. Without knowledge of the type of hot food take-away proposed, and the opening hours of the premises, TTC are unable to fully assess the impact of the proposal on this area of the town.

f. NP/13/0482 – Proposed new Tenby English-Medium School – Tenby Junior CP School, Heywood Lane, Tenby – EIA Screening Option.

Councillor Mrs Brown felt all information related to the school is limited and appears to be rushed through. Councillor Mrs Thomas said this application is telling us they have carried out an ecological study, so the information is to be noted. Councillor Mrs Durham felt they were asking if TTC wished them to carry out a full ecological survey on the school site. She proposed TTC reply yes, a full ecological survey should be carried out on Tenby Junior School site. Dr Easy said the report had been carried out and proposed the information should be noted, seconded by Councillor Mrs Brown. Councillor Mrs Durham withdrew her proposal in light of the proposal from Councillor Dr Easy.

Resolved that the information be noted.

240. PLANNING CORRESPONDENCE

a. PCNPA – Tree Works notification, 6 Lexden Terrace, Tenby.

Councillor Hallett reported the tree works are essential health and safety maintenance. Councillor Mrs Rossiter proposed no objections to the planned tree maintenance, seconded by Councillor Mrs Durham.

Recommend that the tree works be carried out planned.

b. PCNPA – Tree Works notification, 1 Scotsborough View, Tenby.

Councillor Hallett reported that the tree works are essential health and safety maintenance and are blocking the light. Councillor Mrs Rossiter proposed no objections to the planned tree maintenance, seconded by Councillor A Brown.

Recommend that the tree works be carried out planned.

241. CORRESPONDENCE

a. Tenby Chamber of Trade and Tourism – Minutes of the September meeting

Councillors reviewed the information, it was

Resolved that the information be noted.

b. Mr John Griffiths – Roll of Mayors

The Clerk outlined information provided by Mr J Griffiths explaining there has been thirteen confirmed incomplete terms of Mayor; however it now transpires there are fourteen incomplete terms of Mayor, this means that the title of Mayor has been conferred 625 times, not 624. Councillor Mrs Rossiter expressed how much she enjoyed reading the information from past copies of the Tenby Observer and suggested Mr Griffiths may like to send the information to Tenby Times for others to read. . Councillors discussed all the information provided in detail before it was

Resolved that a letter be sent to Mr J Griffiths thanking him for the information stating they appreciate his dedication and continued interest in TTC and suggest he may like to send the information to the Tenby Times for locals to read.

Councillor W Rossiter said following reading the old Tenby Observer information he enjoyed the Editorial comments and would like to see it reinstated, however fellow Councillors said it is unlikely to happen due to it being absent for over 20 years.

c. PCNPA – Access to Tenby South Beach

Councillor Hallett felt the information received from Mr Mathieson PCNPA in relation to the viewing platform on south beach was a health and safety matter and proposed TTC support PCNPA decision on this, seconded by Councillor Mrs Thomas.

Resolved that TTC support PCNPA decision on the access to Tenby South Beach.

242. DE VALENCE

Councillor Hallett declared an interest on the following item. Councillor Mrs Brown proposed Councillor Mrs Thomas take the chair, seconded by Councillor Mrs Durham.

Councillor Mrs Brown reported on the success of the recent LVA Dinner and Halloween events in the De Valence. She was pleased to highlight forthcoming events including: Tenby Blues Festival, Marshalls Trade Fair, Young Farmers Ball, Chamber of Trade Christmas Event and Nicki Lloyds New Years Eve Party. The Clerk added Tenby has recently been confirmed as the venue for the 2014 Welsh National Scooter Rally.

The Clerk reported on the recent dog micro chipping session that took place in the De Valence Café. PCC dog wardens carried out the free service and were delighted with the response, sixty four chips were inserted.

Councillor Hallett re took the chair.

243. REPORTS BY COUNCILLORS ON OUTSIDE BODIES

Councillor Hallett reported on his attendance at the recent European Walled Town conference in Derry, Northern Island last week and he will provide a detailed report in due course.

The Clerk reported he had received information from the Mayor that Tenby had received ‘Five Blooms’ in the Communities in Bloom Conference in Canada. This relates to over 82% scored during the judging of the town in August 2013. Councillor Mrs Thomas said this is fantastic news and it should be publicised widely. She was happy to report that the Tenby in Bloom action committee have recommenced weekly meeting to create an early action plan and to maintain continued support for Tenby in Bloom.

The Clerk reported that he had received notification Wales in Bloom have put Tenby forward for the 2014 Britain in Bloom Competition.

244. MEDIA ITEMS

Councillor Mrs Rossiter reported on a Daily Mail newspaper article that said 'Escape to the Country' and spend your New Year in Tenby she said all publicity is positive and healthy for the town.

245. FINANCIAL OFFICER/CLERK'S ITEMS

The Clerk reported he had made progress on replacement Regimental Plaques for the War Memorial Gates. He said a full report will be prepared for the next TTC meeting.

Councillors were reminded that the Remembrance Service will take place on Sunday 10th November 2013. All Councillors are asked to meet at the De Valence by 10.30 am or 10.45 am at the Hazelwell Club. The procession will leave from the Hazelwell to the War Memorial and continue to St Mary's Church following the laying of wreaths.

246. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday 12th November 2013 at 7.30pm.

247. ITEMS FOR THE NEXT AGENDA

Tenby town defibrillator – Cllr. Brown

248. PRIVATE AND CONFIDENTIAL

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

249. CONFIRMATION OF MINUTES

Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 15th October 2013 be confirmed and signed as accurate:

250. MATTERS ARISING

213 – De Valence Bollards

The Clerk discussed information relating to the curtilage of the De Valence in relation to sighting the Bollard outside the fire doors. It was

Resolved that TTC go ahead and arrange for the bollard to be sighted.

Councillor Mrs Rossiter left the chamber.

251. CONFIRMATION OF TENBY NEW CEMETERY SUB-COMMITTEE MINUTES

The Clerk outlined the recommendations following the Tenby New Cemetery sub-committee meeting. Councillor Mrs Thomas proposed that the minutes be received and the recommendations acted upon, seconded by Councillor Mrs Durham.

Resolved that TTC action the recommendations of the New Cemetery sub-committee.

Mayor _____

Town Clerk _____

Date _____