

TENBY TOWN COUNCIL  
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 26<sup>th</sup> November 2013

**PRESENT**

Councillor Mrs Lane	Mayor
Councillor Mrs Thomas	
Councillor Mrs Durham	
Councillor Mrs Brown	
Councillor Mrs Rossiter	
Councillor W Rossiter	
Councillor T Hallett	
Councillor L Blackhall	
Councillor Mrs Putwain	
Councillor Dr P Easy	
Councillor P Rapi	
Councillor M Evans	

**ALSO PRESENT**

County Councillor M Williams	Tenby North Ward
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**IN ATTENDANCE:**

Mr A. Davies	Clerk to the Council/Financial Officer
Mrs L Hensman	Assistant Clerk

The Mayor welcomed County Councillor M Williams and County Councillor M Evans for attending to provide an update on Pembrokeshire County Council matters concerning Tenby North and South Wards.

**273. APOLOGIES**

The Mayor informed Councillors she would be leaving the meeting early to attend another function.

The Mayor reported a sad apology had been received from Councillor A Brown tendering his resignation from Tenby Town Council due to increased work commitments; however he wished to thank everyone for the opportunity of representing his town. The Mayor asked if Councillors accepted the resignation, Councillor Hallett proposed sadly TTC accept the resignation from Councillor A Brown, seconded by Councillor Mrs Rossiter. The Mayor asked that TTC write and thank Councillor A Brown for his commitment and service to Tenby Council. The Clerk was requested to inform PCC Electoral Services of the TTC vacancy.

**Resolved that the Clerk write to Councillor A Brown thanking him for his time on the council and also notify PCC Electoral Services of the TTC vacancy.**

**274. DISCLOSURE OF PERSONAL INTERESTS**

Councillor Dr Easy, Councillor Hallett, Councillor Blackhall, Councillor Mrs Brown and the Mayor declared a personal interest in item 10 De Valence.

**275. ITEMS TO PRESS**

Proposed by Councillor Hallett, seconded by Councillor Mrs Rossiter.

**Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.**

**276. UPDATE ON PEMBROKESHIRE COUNTY COUNCIL MATTERS**

Councillor Williams and Councillor Evans provided an update on matters concerning Tenby including: Tenby Leisure Centre, Tenby Museum, Tenby Community School Provision, Bus services, Tourist Information Centre, Harbour Events and many smaller ongoing projects. Sadly PCC have no option and have to make cost savings in their 2014/15 and 2015/16 budget, therefore services that are 'nice to have' will suffer in order to protect and maintain statutory services. Essential services to maintain include education, health and social care. Councillors expressed their own views on proposed cutbacks expressing concerns affecting Tenby and how they strive to maintain valuable facilities; however both felt changes would be inevitable.

In light of cutbacks the Mayor said volunteers will be a necessity rather than a luxury in the future to maintain the visual impact of our prime tourist town. She felt everyone needs to work together to see Tenby survive and continue to be the picturesque resort it is.

Praise was expressed to the forward thinking of the valuable asset that is Tenby Museum and how they are using the staffing expertise to offer valuable services to other similar establishments for a set number of days per month, therefore providing an income for Tenby Museum as well as sharing their knowledge and gaining additional experience. Exhibitions will be undertaken in various venues to provide more variety and additional revenue.

Enhancement work will re-commence on the Harbour and development of the Tourist Information Centre and bus access has also commenced. The Community School provision is on-going and Highways are looking at the traffic issues relating to the Heywood Lane and Serpentine Road areas. Tenders for the Leisure Centre have been sent out so progress is being made. Tenby is fortunate to be moving forward despite budget cuts.

Both Councillors expressed that several issues within the town crossed over the wards, therefore they worked together on certain aspects, despite expressed differing views on others. Ultimately they represent local residents concerns and views, solving some immediately and acting as their advocate on others. Any concerns TTC had can be shared with them verbally or by e-mail and they would endeavour to access the specific channel or relevant person at County Hall on their behalf. Councillor Evans highlighted that the Clerk has a good rapport with PCC officers and often copies County Councillors in on relevant e-mail correspondence relating to specific Tenby issues.

Councillor M Williams discussed the importance of local views in relation to the 'Williams report' looking into public service governance and delivery. He hoped TTC had responded with their views and expectations before the closing date for comments.

Discussions continued in the form of question and answer session. It was felt to be a valuable meeting and Councillor Blackhall requested perhaps both County Councillors would provide the same level of feedback on a quarterly basis to maintain clarity and communication between local and county concerns.

The Mayor gave her apologies as she had to leave early and proposed Deputy Mayor Councillor P Rapi take the chair for the remainder of the meeting, seconded by Councillor Mrs Rossiter. The Mayor left the chamber.

Councillor P Rapi thanked Councillor Williams and Councillor Evans for the clear and informative information that gave clarity to many concerns on Councillors' minds and prepared them for issues and concerns that may develop in the future.

Councillor M Williams left the chamber. Cllr. Evans resumed his role as a town councillor.

## **277. CONFIRMATION OF MINUTES**

**Resolved that the Minutes of the Tenby Town Council meeting held 12<sup>th</sup> November 2013 be confirmed and signed as accurate with the following amendment:**

### 262 – De Valence

The Assistant Town Clerk was omitted from the Blues Festival thank you list minutes despite being thanked by Councillor Mrs Brown.

**Resolved that the Assistant Town Clerk be added to the Blues Festival thank you list.**

## **278. MATTERS ARISING**

### 238 (221d) – Dr Susan Biggin – Harbour lighting

Councillor Mrs Thomas requested an update on the progress made on the harbour lighting concerns. The Clerk reported he had received confirmation PCC will be commencing work in December to realign the lighting towards the pontoons.

### 258c – PCNPA –Royal Playhouse – Result of appeal Cinema site

Councillor Mrs Thomas asked if any information had been received on proposed plans for the Royal Playhouse Cinema site following the applicant's successful appeal. The Clerk reported he had no new information on proposed plans for the playhouse site. Councillor Mrs Thomas proposed TTC write to Mr S Fry and ask if he would like to attend a TTC meeting to provide an update on the proposed plans for the Playhouse Cinema site, seconded by Councillor Hallett.

**Resolved that TTC write and invite Mr S Fry to provide an update on the Royal Playhouse Cinema site.**

### 261 – Grants – Hafan Cymru

The Clerk reported he had received a thank you letter from Hafan Cymru in response to the donation TTC sent towards the Spectrum project. They stated 2,000 Pembrokeshire students had personally benefited from this project.

### 263 – Representation letter on the improvement changes to Tenby car parking charges

Councillor Evans reported he was still working with the Clerk on the representation letter in relation to improvement changes to Tenby car parking charges. He stated he had received Councillor Mrs Putwain's concerns to be included.

## 265 – Defibrillators

Councillor Mrs Thomas asked if any information had been received on the placement of defibrillators in Tenby. The Clerk had been informed that Fecci's Ice Cream parlour held one during the summer and it is transferred to Fecci's Fish and Chip shop in the winter. However he was still awaiting confirmation from the British Heart Foundation of all the defibrillator sites in Tenby. Councillor Evans was aware of one at Tenby Leisure Centre. Councillor Mrs Thomas felt once all defibrillator sites are known they should be publicised for all locals and visitors to be aware. Councillor Hallett felt publicity was vital especially now with the reduced MIU service. Councillor Mrs Durham was aware of posters denoting the sites of defibrillators in local shops in Saundersfoot and suggested a similar system for Tenby. It was

**Resolved that TTC await confirmation of all defibrillator sites before proceeding with publicity.**

## 266a – Regimental Badges – War Memorial Garden gates

The Clerk reported he is waiting to hear back from the blacksmith artist for an on-site meeting about the regimental badges, however he was pleased to report the kind donation towards the cost from Mr. John Griffiths had been received in the office.

## **279. PLANNING APPLICATIONS**

Councillor Hallett took no part in discussion or the vote on the next item.

a. NP/13/0520 – Mr Ceiran Keane, 26 The Maudlins, Broadwell Hayes, Tenby – Remove front garden wall and shrubs, excavate to provide off-street parking, provide bo-fold gates, dwarf wall to existing path, supply and install drop kerbs, 26 The Maudlins, Broadwell Hayes, Tenby.

Councillors viewed and discussed the planning application. Councillor Blackhall proposed approval as it is in keeping with the area and will improve traffic management.

Councillor W Rossiter felt it was not a good idea as the cars would be crossing a pedestrian pavement and the garden areas were designed for recreational use. Councillor Evans agreed with his fellow Councillor to a point; however people like to park their vehicles off the road as much as possible. Councillor Mrs Rossiter felt it was safer to park off the road and times have changed and many families have more than one car. In addition other properties in the area have previously obtained permission so precedence has already been set.

### **RECOMMEND**

**Approval as the proposal is in keeping with the area and will improve traffic management.**

Councillor Hallett re-joined the meeting.

b. NP/13/0517 – Mrs Jane cowper, 63 Upper Hill Park, Tenby – Extension to lounge and dining areas with raised decking area and demolition of garage, 63 Upper Hill Park, Tenby.

The Clerk outlined that PCNPA had refused a previous application on this property as they felt it overlooked the neighbours. This is an amended application taking into consideration PCNPA concerns. Councillors viewed and discussed the planning application, noting that no neighbour concerns had been received. Councillor Evans proposed approval as the new proposal

addressed the overlooking issues noted in the previously refused application, seconded by Councillor Mrs Thomas.

## **RECOMMEND**

**Approval as the new proposal addressed the overlooking issues noted in the previously refused application.**

### **280. PLANNING CORRESPONDENCE**

#### **a. PCC – Town and Community Councils – Electronic Engagement**

The Clerk outlined that PCC are consulting with Town and Community Councils electronically now rather than by hard copies. It was

**Resolved that the information be noted.**

#### **b. PCNPA – Conservation Area grants 2013/14**

Councillors discussed the information, it was

**Resolved that the information be noted.**

#### **c. PCNPA – Result of Park House Court Appeal**

The Clerk reported although Park House Court was out of TTC area he felt they would like to know the Welsh Assembly Inspector had approved the planning application. The adjudication report was available in TTC office if Councillors wish to read the report in more detail. It was

**Resolved that the information be noted.**

#### **d. Atlantic Array Application**

The Clerk reported for Councillors information that the Atlantic Array application had been withdrawn.

### **281. CORRESPONDENCE**

#### **a. Owen Roberts, PCC (via e-mail) – Pembrokeshire Bus Services Consultation Questionnaire**

Councillors felt the questionnaire was loaded to reducing services and Councillor Hallett expressed dismay that there is no bus service on a Sunday for locals to access local facilities i.e. medical assistance, and for visitors to take full advantage of the improvements to the coastal path. Following discussion it was

**Resolved that the Clerk complete the questionnaire on behalf of TTC.**

#### **b. John Price, PCC – New Traffic Order, Tenby.**

Councillor Mrs Rossiter expressed delight at the proposal to install double yellow lines around the turret along St Florence Parade. It was

**Resolved that Mr J Price, Traffic Management, PCC be informed that TTC have no objections to any of the proposed new traffic orders.**

Councillor Mrs Putwain felt that moving the Hackney carriage stand by the multi story car park would mean shoppers carrying their goods further. She had expressed the concern direct to PCC planners during discussion of the proposal prior to planning approval. However a trolley park closer to the bus stop would be beneficial to shoppers. Councillor Evans said taxi drivers are happy with the plans to move the taxi rank. Councillor Hallett expressed concern that normal length buses would have difficulty negotiating the turning into the new road layout to the left of the toilet block. Councillor Mrs Thomas felt the individual changes are part of the larger scheme to develop the area. Councillor Evans felt it was a valid point to have a trolley park nearer the bus stop.

Councillor Mrs Putwain proposed TTC write to Sainsbury's/PCC to request the possibility of a trolley park closer to the bus stop, seconded by Councillor Evans.

**Resolved that TTC write to Sainsbury's and Capita Symonds requesting consideration to the possibility of including a trolley park closer to the proposed bus stop.**

c. Andy Pearson – Policing Services across Dyfed-Powys

Councillor Blackhall felt it was regrettable the police proposed to increase the precept and proposed three ways they could save money:

- a) Scrap Police Commissioners.
- b) Stop sending out surveys.
- c) Put police officers back on the front line.

Councillor Mrs Brown fully agreed with her fellow Councillor.

Councillor Evans felt that the Police Commissioners are in post and they are directing and making changes and we should work with them. He would have preferred no increase; however he would like to keep the present number of PCSOs as they are a valuable presence in smaller communities.

Councillor Rapi suggested all Councillors respond individually. Following discussion it was

**Resolved that Councillors individually respond and complete the Dyfed Powys Police public survey.**

d. Tenby Chamber of Trade and Tourism – October minutes

Councillor Mrs Rossiter thanked Tenby Chamber of Trade and Tourism for providing information on their meetings. It was

**Resolved that TTC thank Tenby Chamber of Trade and Tourism for the information.**

e. Mr Ian Gravell – Incident in Tenby

Councillor Mrs Rossiter expressed sadness that this incident reported by Mr Gravell occurred in Tenby. Councillor Evans felt the letter should be forwarded to Inspector R Evans and request his attendance at the next TTC meeting to respond. Following further discussion Councillor Mrs Rossiter proposed TTC write to Mr I Gravell acknowledging the letter and expressing the sadness Councillors felt about the bad experience that occurred in Tenby and forward the letter

to Inspector R Evans. In addition Councillors requested the Inspector be invited to attend the next TTC meeting to provide a response.

**Resolved that TTC write to Mr I Gravell acknowledging the letter and expressing the sadness Councillors felt about the bad experience that occurred in Tenby. Further that the Clerk forward the letter to Inspector R Evans, requesting him to attend the next TTC meeting to provide a response.**

The Clerk asked if Councillors wished to take the two addition letters received and sent be e-mail to Councillors, it was

**Resolved that the addition two additional items be discussed at this point.**

f. Mike Cavanagh – Support to Tenby Museum

The Clerk outlined that the letter related to funding at the Tenby Museum had been discussed by County Councillor M Williams earlier. Tenby Museum have taken on the proposed PCC cuts and looked at a way of managing the reduction in funding. They plan to use the expertise of their employees by offering assistance to similar establishments around Wales. For example the Collectives Manager will provide four working days a month to offer assistance in other Welsh Museums and this may in turn help to provide an income for the service to Tenby Museum. The Museum has contacted schools to provide exhibitions on alternative sites to increase awareness as well as raise additional revenue. It was

**Resolved that Councillors admired the Museum’s staff forward thinking and noted the information.**

g. Mr C Osborne – Tenby Blues Festival

The Clerk outlined the content of Mr Osborne’s e-mail in relation to the hire charge of the De Valence and asked if this was a matter for discussion by Tenby De Valence Pavilion Trust or TTC. Councillor Blackhall reported he had already replied to Mr Osborne and the matter would be addressed and dealt with by the de Valence Trust sub-committee. Councillors discussed the event in detail before it was

**Resolved that the matter be addressed by the Tenby De Valence Pavilion Trust sub committee.**

**282. DE VALENCE**

Councillor Mrs Brown outlined the next event in the De Valence will be the Young Farmers Queen’s Ball, followed by the New Years Eve party and any help would be appreciated. Councillors discussed the Dyster Fountain in relation to New Year’s Eve activities in Tudor Square and resolved to follow the same plan as last year and discuss the concerns with the local police.

**Resolved that the Clerk liaise with the police over protection of the fountain on New Year’s Eve.**

The Clerk reported that the town Christmas lights would be switched on Friday 29<sup>th</sup> November at 3 pm. During December the De Valence caretaker will be on annual leave and the town’s handyman will assist with the De Valence caretaker tasks as required.

### **283. REPORTS BY COUNCILLORS ON OUTSIDE BODIES**

Councillor Mrs Thomas reported she had attended a meeting with Mr C Martin, Chairman, Hywel Dda Health Board along with County Councillors. Everyone present pressed the case that the LHB had broken promises and had failed to have constructive communication with the local GPs and CHC. Mr Martin said he would be contacting the local GPs following the meeting, this he did and then released a press statement stating Tenby MIU would close its doors on 1<sup>st</sup> December 2013 at 6 pm. Therefore, for minor injury treatment, registered patients are to make an appointment at the doctors' surgeries as no walk in service will be provided. Alternatively A&E services will be available at Withybush or Glangwilli.

Tenby MIU nurses are holding a farewell and thank you party on 29<sup>th</sup> November at 2 pm to thank all who have supported them during the fight against the closure.

Councillor Evans added the LHB said they will open the MIU service for the two month summer period; however it would not be Emergency Nurse Practitioner led and not necessarily from the Cottage Hospital site. In addition it is unsure who will provide the service with the ambulance service expressing an interest in providing the service.

The Clerk reported following the meeting with Mr Martin, with involvement from County Councillors he had compiled and sent a letter to Mr Mark Drakeford, Health Minister, Welsh Assembly, requesting a temporary halt to the closure due to the uncertainty of replacement service following poor communication with GPs etc. However, an automated response was received stating a reply from the Minister would follow in 17 days. Therefore the Clerk replied pressing for an earlier answer as the case was urgent due to the imminent closure of the MIU.

He continued explaining that he is aware the Community Health Council are not happy with the proposed arrangements and have written to the LHB requesting a delay to the closure, however if they do not receive a suitable answer they too will press Mr Drakeford to intervene.

### **284. MEDIA ITEMS**

The Clerk reported on the success Tenby achieved in the recent Tourism Award mentioned previously by Councillor Evans and front page of the Tenby Observer last week. The vote was on line and filled in by over a million people.

### **285. DEFIBRILLATORS**

Discussed earlier in the meeting under matters arising.

### **286. GOOD NEIGHBOURHOOD SCHEME**

Councillor Mrs Thomas reported following the recent report of the closure of Tenby MIU she felt the good neighbourhood scheme was more important for the town now than ever. This service would work well for the town and improve the communication, support and develop a local caring atmosphere.

The Clerk reported questionnaires have been sent out by PCC relating to the scheme, however Councillor Mrs Thomas and Councillor Mrs Putwain said they personally had not received one. Councillors discussed if the survey was for all residents or a selective cross section, therefore it was

**Resolved that the Clerk contact Mrs Rachel Gibby Good Neighbourhood Scheme co-ordinator, PCC and confirm the distribution plan for the survey and request a representative attend TTC meeting with feedback following the survey results.**

**287. PEMBROKESHIRE COUNTY COUNCIL – TENBY TOURISM MARKETING PLANS**

Councillor Mrs Thomas requested if the PCC marketing team could share their plans for Tenby with TTC so locals can all work together for the benefit of the town.

Councillor Evans reported that the PCC tourism budget has already been cut and only one officer Mr A Turner remains in post. . In addition due to cost savings all literature will now be distributed electronically rather than in hard copy brochure format. It was felt local businesses advertise and provide discounts individually on line and can action these much quicker and make changes more freely throughout the year. It was

**Resolved that Mr A Turner, Tourism Officer, PCC be invited to attend a TTC meeting in the near future to discuss Tenby Tourism Marketing Plans.**

**288. FINANCIAL OFFICER/CLERK’S ITEMS**

None noted.

**289. DATE AND TIME OF NEXT MEETING**

**Resolved that the next meeting, a meeting of the finance committee, will take place on Tuesday 3<sup>rd</sup> December 2013 at 7.30pm.**

**290. ITEMS FOR THE NEXT AGENDA**

Wifi Councillor P Rapi.

South Beach Stones – Councillor W Rossiter.

**291. PRIVATE AND CONFIDENTIAL**

Proposed by Councillor Hallett, seconded by Councillor Mrs Rossiter.

**Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.**

**292. CONFIRMATION OF MINUTES**

**Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 12<sup>th</sup> November 2013 be confirmed and signed as accurate:**

**293. MATTERS ARISING**

271 – De Valence Rubbish

The Clerk reported on Sunday during a routine PCC litter bin collection they noticed excess rubbish strewn across the de Valence forecourt. They collected the rubbish and Mr O'Rourke sourced an address, therefore he has written to the premises concerned.

Mayor \_\_\_\_\_

Town Clerk \_\_\_\_\_

Date \_\_\_\_\_